ITEM 9A

VILLAGE OF PALMETTO BAY
EDUCATIONAL COMPACT ADVISORY COMMITTEE
MINUTES
Tuesday, November 3, 2015
9705 E. Hibiscus Street
Palmetto Bay, Florida 33157

Attendance: Committee Members: Orestes Mayo (Chair), Diane Quick, Pam Tabor, Dr. Sue Buslinger-Clifford; Other: Eugene Flinn, Village Mayor and Council Liaison, Eva Regueira, Director, Office of Intergovernmental Affairs and Grants Administration for Miami-Dade County Public Schools (via telephone), Ms. Ana Rodriguez, Administrative Director, Miami-Dade County Public Schools, Ann McMaster, Palmetto High School PTSA, Ritchie Lucas (on behalf of Dr. Lawrence Feldman, Miami-Dade County School Board) with "Student Success Project"

1. Call to Order
   a. Mr. Mayo called the meeting to order at 6:44 p.m.

2. Approval of Minutes
   a. Mr. Mayo motioned to approve the minutes from the October 7th meeting. Ms. Tabor seconded the motion. Minutes approved.

3. Public Comments
   a. No public comments

4. Pending items/Updates
   a. Continue to work with District on the Matrix
      a. Ms. Regueira submitted to the committee an updated "Education Compact Matrix" with comments from the District. Notes that the matrix is a living document that will never be finished. Notable additions from the District:
         i. South Region Curriculum Expo will be held Tuesday, November 10th at Palmetto High from 6:30 p.m. to 8:00 p.m.
         ii. All aftercare offerings at Village schools
         iii. College Tour Institute – 7 Village students will be participating. Dr. Buslinger-Clifford asked how these students were selected and which colleges the students will visit. Ms. Regueira will obtain this information and share it with the committee.
         iv. Principal Breakfast in partnership with the South Dade Cultural Arts Center.
         v. Dade Partners Program – partnerships with Village businesses. She notes low numbers for the Village schools, especially Palmetto High School (zero partners). Dr. Buslinger-Clifford notes no partners at Perrine Elementary. Ms. Regueira states that the information may not be complete and that these schools likely have many partners outside of the Village. States that the District would like to identify more partnerships within the Village. Mr. Mayo notes that Howard

Drive has seven partners and that the Committee will discuss this further as a group. Also, committee members are assigned to schools and will discuss this with their assigned schools.

vi. Two Palmetto High students are participating in the District's Office of Community Engagement's Honors and Executive Internship Program. District is reviewing the internship program for enhancements. Ms. Regueira asked whether there are internships available with the Village. Mayor Flinn suggests that Mr. Mayo meet with Ed Silva, Village Manager, about internship opportunities. Mayor Flinn states that this will be done in conjunction with the new Youth Advisory Committee. Mayor Flinn states that this internship program is designed to get students ready for the next step in their professional lives. Ms. Regueira says District is looking for opportunities in business and government. Mayor Flinn asked whether the District has an existing model for the Village to review. She will contact the Office of Community Involvement to ask for more information to assist the Village in developing its own internship program.

vii. Pending items for the Village – Village invitation to the South Chamber to participate in the Committee and Village to establish Village Employee Service Program. Mr. Mayo and Mayor Flinn states that this will be discussed by the Committee.

viii. iAttend M-DCPS: effort to increase attendance and addressing attendance issues (counseling parents and students) as attendance issues start to become apparent. In addition, iAttend involves indoor suspension vs. outdoor suspension. Ms. Rodriguez states that in lieu of suspension, students are sent to one of several "Student Success Centers" including one in Homestead. These centers have educators and counselors available. Dr. Buslinger-Clifford notes that establishing good attendance behavior in young children makes a large long-term impact.

ix. Parent Academy Workshops – provided catalogue of 2015 workshops and will provide 2016 catalogue once it is available.

x. "If You See Something Say Something" – partnership with Department of Homeland Security to report suspicious behavior. "Values Matter Initiative" – Mr. Mayo asked what role the Village has in this program. Ms. Regueira encourages Committee members to visit the website and review the different values to highlight the

same values during the month in the Village. Mr. Mayo states that this will be discussed in committee.

xi. Student Arts Recognition Program and other recognition programs – Mr. Mayo states that this will be discussed further by the committee.

xii. School Climate Surveys – Ms. Regueira states that 2015-16 results are available on District website.

xiii. iBus transportation for students – Mayor Flinn states that iBus market will primarily be youth and older residents. Village has signed onto Mayor Gimenez's aging initiative and iBus will be part of this initiative. iBus study by Joe Coradino continues.

b. Ms. Regueira also submitted to the committee information on the GO Bond for Village schools. Noted that Palmetto High School project is the second largest project in the GO Bond.

c. Ms. Regueira reviewed the current legislative goals currently being discussed in Tallahassee.

i. Student funding: increase by 5%.

1. Specific increases for Safe Schools Funding and Exceptional Student Education (ESE).
2. Modifying the calculation of funding for students taking virtual courses beyond the current school day (summer or after school). District pays for course but does not get reimbursed because funding is calculated by students taking courses during current school day only. District is offering extra courses without receiving any funding for it.
3. Funding for extending school year for all students.
4. Oppose unfunded state mandates (including extended school year which is currently unfunded).

ii. Value Adjustment Board Structural Changes

1. Would like VAB appeal procedure to be revised to include a number of requirements that will allow appeals to be completed in a more timely manner. Bills being filed in Tallahassee. Dr. Buslinger-Clifford asks what level of support does the District have and do the bills have a chance of passing? Ms. Regueira notes that this has been 5-6 years in the making and that there is hope that this is the year they will pass.

iii. Accountability

1. District would like a (1) transitional period for school and district accountability as well as teacher evaluation as state transitions to new assessment tools and (2) delay in computer based testing until all school districts have the necessary infrastructure to reduce the testing window and provide a pencil and paper option.

iv. Portable Pool Program
1. 40 year old program is being suspended by Department of Health. District working to reinstate the program.

v. Virtual Education
1. Modify current requirements to virtual education.

vi. Mr. Mayo asks what the Village can do with regard to these legislative initiatives. Ms. Regueira asked that the Village consider supporting some or all of these initiatives as a show of unity and strength.

5. New Business
   a. Village website update
      i. Community Outreach Committee is working on website update. Mayor Flinn told this committee that the Education Advisory Committee is interested in participating in the update.
      ii. Ms. Rodriguez states that tomorrow a video featuring all Village schools will be delivered tomorrow to Mr. Silva.
   b. Review of school communication form
      i. Mr. Mayo distributed to the Committee a "school Planning and Contact Form" for review and discussion. Form provides schools an opportunity to request to present to the Committee. Mr. Mayo will personalize to each school and send it to each committee member.
         1. Mr. Mayo will serve as liaison to Howard Drive Elementary
         2. Dr. Buslinger-Clifford will serve as liaison to Southwood Middle School
         3. Other school liaisons were assigned during September meeting
      ii. Ms. Quick recommends amending the form or providing an accompanying letter inviting schools to attend meetings but also offering an option to send information to the liaison for presentation on behalf of the school. Ms. McMaster recommends removing the title from the form. Dr. Buslinger-Clifford recommends two sections to the form: one for information sharing and one for request to attend meeting. Mr. Mayo will work on a cover letter and updated form for distribution to the Committee.

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c. Veteran's Park (moved up in agenda)
   i. Mayor Flinn states it would be appropriate for a member of Committee to sit on the Veteran's Park Advisory Committee.

d. Discussion concerning Miami-Dade County Public Schools legislative goals and their relationship to the items previously discussed
   i. During October meeting, Committee discussed several legislative issues
      1. Increased funding: Mayor Flinn states that during Council meeting on November 2, 2015 the Council addressed some legislative issues including support of increased funding for schools.
      2. Class size amendment: Mr. Mayo asks whether there are any organizations with whom the Committee can join forces with to form a coalition in support of enforcing the class size amendment as written. Mr. Mayo believes United Teachers of Dade is a possibility.
      3. Community Schools: all electives for all schools; bring students back to local schools
   ii. Mr. Mayo proposes a vote by the Committee to recommend to the Village Council that they support the School Board's top priorities for the upcoming legislative session. The Committee votes to recommend that the Village Council discuss the passing a resolution to support the following legislative agenda:
      1. Funding
      2. Value Adjustment Board Structural Changes
      3. Fair and Equitable Accountability Reform
      4. Academics
      5. Safety
      6. Virtual Education

      Mr. Mayo notes that this recommendation does not commit the Village Council to anything more than a show of unity and support of the School Board and School District. Mr. Mayo will send an email regarding same on behalf of the Committee to council@palmettobay-fl.gov.

e. Upcoming Village Events and Committee Involvement
   i. Color Run (11/7/15) – Palmetto Bay Park. Fundraiser for Palmetto High School. Ms. McMaster states that a large number of registrations have been received
   ii. DARE Arts & Craft Event (11/14/15) – Coral Reef Park
   iii. Update on Coral Reef Pine Rockland Clean-Up

f. Youth Advisory Council

i. Formed with 11 members

6. Future Meeting Date

   a. Next meeting is Wednesday, December 2, 2015 at 6:30 p.m.
   b. Starting in January 2016, meetings will take place on the first Tuesday of each month.

7. Adjourn
   a. Meeting was adjourned at 8:41 p.m.

VILLAGE OF PALMETTO BAY
COMMUNITY OUTREACH ADVISORY COMMITTEE
Minutes of the Meeting of November 4, 2015
Village Hall Chambers - 9705 East Hibiscus Street
Palmetto Bay, FL 33157

1. **Welcome and Introductions – Councilwoman Karyn Cunningham**
The meeting began at 6:40 pm.

In attendance for the meeting were Councilwoman Karyn Cunningham, Chris Olson, Beatriz Herrmann, Diane Lehmann, Liede DeValdivielso, and Heidi Caplan Feder. Village Clerk Meighan Alexander, Village Attorney Dexter Lehtinen, and Village Manager Edward Silva were also in attendance.

2. **Discussion of Mission and Scope of Committee**: Councilwoman Karyn Cunningham discussed the committee's purpose and introductions were made.

3. **Election of Chairperson and Secretary (the latter will take the Minutes):** Ms. Herrmann nominated Ms. DeValdivieslo for the position of Chair and Ms. Caplan Feder for Secretary. As no other nominations were made, Ms. DeValdivielso and Ms. Caplan Feder accepted the nominations.

The Committee concurred that Ms. DeValdivielso may vote as any other member of the Committee, regardless of her position as Chair.

4. **Information concerning Sunshine Laws**

Attorney Lehtinen discussed the Sunshine Law. He suggested that the Committee may wish to state that any member can call the clerk seven days before the next meeting to discuss what to put on the next Agenda. Attorney Lehtinen stated that the Committee can't take action on items not on an agenda, but they can discuss the item at a meeting. He explained that the public will be able to comment on anything we are voting on. The agenda is made public.

Mr. Olson moved that all members can add items to the Agenda seven days prior to a meeting by notifying the Clerk and the Clerk will post five days prior. The motion was unanimously agreed upon.

The Committee discussed that members can speak at any council meeting for three minutes.

The State of Florida Sunshine Law requires that public business must be discussed in public. Attorney Lehtinen explained that any stage of the decision-making process is covered by Florida Law. He stated that Committee members cannot discuss anything that is on the agenda "outside" of the meeting. Attorney Lehtinen provided a flyer on "Government in the Sunshine".

Attorney Lehtinen noted that the Committee has five voting members and Councilwoman Cunningham is the liaison. He advised that the Committee can speak to all other Council people, except for Councilwoman Cunningham, as she is the liaison on the Committee.

5. **Public Comments:** No one was present to speak.

6. **Next Steps:**

The Committee discussed the concept of investigating where information for upcoming events is coming from and how to improve the flow of information to the public.

Councilwoman Cunningham advised that Palmetto Bay is working on combining calendars with the Deering Estate and with schools within the community.

The Committee discussed Channel 77, the local access channel for Palmetto Bay, and the need to utilize Channel 77 to highlight events and also have people tune in for live programming.

The Committee discussed sharing information through the education advisory committee and imparting information that way.

The suggestion to have people meet with new committee members was discussed, as was putting together a "welcome to the community" packet.

Councilwoman Cunningham mentioned a survey that is out in Palmetto Bay to capture as much input as possible, which includes finding out how people in the community get their information. The Committee discussed getting residents to complete the survey at the annual picnic.

Manager Silva announced a December 5 Christmas tree light-up event, with an ice rink, vendors, and Santa Claus. He also announced the December 12 Holiday by the Bay. He stated that there will be a jingle bell run on December 20.

Mr. Olson suggested making business cards with information concerning links to Facebook, email, and links to the website for the Village of Palmetto Bay.

The Committee discussed that Community newspaper can be one resource to obtain information for events.

Councilwoman Cunningham stated that local schools can work with a link to the Village of Palmetto Bay through their school app.

Committee members discussed their "homework" would be to talk to friends and neighbors to find out how they obtain their event information. The members are also to look at other community websites and see what they like or don't like.

The next Agenda will be set, as follows:

1. Welcome
2. Approve minutes
3. Results of review of event reaction
4. Discussions with public
5. Review other websites

7. Schedule of future Committee Meetings

Next meeting is scheduled for December 9, 2015 from 6:30 to 8:30 pm. The Committee discussed whether all meetings need to be held at Village Hall.

8. Adjournment

The meeting ended 8:26 pm.

Respectfully submitted:

Approved by the Community Outreach Advisory Committee this _____ day of December, 2015.

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Heidi Caplan Feder, Secretary

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Liede DeValdivielso, Chair