



Department of Building and Capital Projects
9705 E. Hibiscus Street
Palmetto Bay, Florida 33157
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POOL PERMIT PACKAGE

Application reviewed by:

- Zoning
- Plumbing
- Electrical
- Mechanical (for heat pump)
- Structural
- Building

Pool Requirements:

- Owner/Builder Affidavit (if permit is by homeowner)
- Building Permit Application
- Plumbing Permit Application
- Electrical Permit Application
- Mechanical Permit Application-if installing heat pump
- Pool Barrier Requirement form
- Full scalable survey (2) copies provided by applicant, indicating location and setbacks
(the survey must not be reduced, faxed, enlarged, or cut)
- Signed and Sealed plans (2) sets
- Notice of Commencement (1) copy & must be recorded at Miami-Dade County.
- Home Owners' Association approval recommended if applicable.

ATTENTION HOMEOWNERS

Permit application and owner/builder affidavit must be notarized by Building & Permitting Division Clerks.

Proof of Ownership is required (recorded warranty deed, tax statement, settlement statement)

If contractor is hired, the contractor must pull the permit.

Structural Requirements:

1. The application must show the **total square footage** of the deck/pool patio, the number of gallons for the pool, the job value (labor and material), whether a spa is included, and whether installing pavers or concrete deck.
2. Neighboring fences may not be used as a pool barrier. Pool barrier fences must comply with **FBC 424.2.17, Residential Swimming Pool Barrier Requirements**. If there is an existing fence or screen enclosure, that permit number must be written on the Building Permit Application.
3. Shoring detail may be required.

Plumbing Requirements:

1. Provide plans indicating location of equipment, main drain, vent, and all pool piping.
2. Provide isometric drawing of pool equipment.
3. Include note stating that the vent will pull a maximum of 4.5 inches of mercury at outlet, and if using 1 inch show table for maximum length and size.
4. Provide (2) copies of installation and operation manual for pool heaters.
5. Provide anchorage detail for pumps and heaters.

Electrical Requirements:

1. Provide drawing for pool equipment (pump,lights,transformers,etc.) with over current protection, conduit, and wire sizes/
2. If installing heater, provide specs and load calculation of existing house with additional load of new equipment.

Mechanical Requirements:

1. Provide equipment specs indicating size and type.
2. Show equipment tie-down to comply with wind load pressures, determined in accordance with the Florida Building Code.
3. If installing concrete floor slab, it shall be a minimum of 4 inches in thickness and 4 inches above grade.
4. Spas and heated swimming pools shall be equipped with a cover to minimize heat loss.

EXCEPTION: If over 70% of the energy for heating comes from non-depletable on site recovered sources (solar panels) a pool cover is not required.