

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 6**

Informational Data



Departmental Report for:
Reporting Period
March 2016

ARBOR DAY FOUNDATION

Village Manager Edward Silva
9705 E. Hibiscus Street
Palmetto Bay, FL 33157

Dear Tree City USA Supporter,

On behalf of the Arbor Day Foundation, I write to congratulate Palmetto Bay on earning recognition as a 2015 Tree City USA and for receiving a Growth Award. Residents of Palmetto Bay should be proud to live in a community that makes the planting and care of trees a priority.

Palmetto Bay is one of more than 3,400 Tree City USAs, with a combined population of 140 million. The Tree City USA program is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters.

As a result of your commitment to effective urban forest management, you already know that trees are vital to the public infrastructure of cities and towns throughout the country, providing numerous environmental, social and economic benefits. In fact, trees are the one piece of community infrastructure that actually increases in value over time.

We hope you are excited to share this accomplishment. Enclosed in this packet is a press release for your convenience as you prepare to contact local media and the public.

State foresters are responsible for the presentation of the Tree City USA flag and other materials. We will forward information about your awards to your state forester's office to coordinate presentation. It would be especially appropriate to make the Tree City USA award a part of your community's Arbor Day ceremony.

Again, we celebrate your commitment to the people and trees of Palmetto Bay and thank you for helping to create a healthier planet for all of us.

Best Regards,



Dan Lambe
President

cc: Corrice E. Patterson

enclosure

For more information, contact:
Danny Cohn, 402-473-9563
dcohn@arborday.org



FOR IMMEDIATE RELEASE:

Arbor Day Foundation Names Palmetto Bay Tree City USA, Growth Award Winner

Palmetto Bay, FL was named a 2015 Tree City USA by the Arbor Day Foundation in honor of its commitment to effective urban forest management.

The community also received a Tree City USA Growth Award for demonstrating environmental improvement and higher level of tree care.

Palmetto Bay achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree-care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day observance and proclamation.

The Tree City USA program is sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters.

"Tree City USA communities see the impact an urban forest has in a community first hand," said Dan Lambe, President of the Arbor Day Foundation. "Additionally, recognition brings residents together and creates a sense of community pride, whether it's through volunteer engagement or public education."

Trees provide multiple benefits to a community when properly planted and maintained. They help to improve the visual appeal of a neighborhood, increase property values, reduce home cooling costs, remove air pollutants and provide wildlife habitat, among many other benefits.

More information on the program is available at arborday.org/TreeCityUSA.

About the Arbor Day Foundation: The Arbor Day Foundation is a million member nonprofit conservation and education organization with the mission to inspire people to plant, nurture, and celebrate trees. More information can be found at arborday.org.



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PALMETTO BAY STRATEGIC PLAN

A draft of the final Strategic Plan Report will be submitted to the Village Council the week of May 9, 2016.

Village of Palmetto Bay Strategic Planning Framework



Vision

The Village of Palmetto Bay incorporated to secure public safety and land use control of this suburban community known for its great schools, parks, and recreational opportunities. As development came to South Miami the Village embraced the need for an urbanized Village Center connected to multi-modal transportation options and created an accessible, walkable, bikable community with entertainment and employment options an expanding tax base that protects the Villages ability to ensure that the "Village of Parks" remains the best place in Miami-Dade to live, work learn and play.

Mission

The dedicated staff of the Village of Palmetto Bay strive to provide high quality services that preserve and enhance the quality of life for our residents.

Organizational Values

Village employees thrive in a work environment where colleagues feel like family and "community" describes not only what they build and who they serve, but the way the organization behaves as it fulfills its mission. In Palmetto Bay, staff are guided by the following organizational values:

- **Commitment:** a pledge, promise or obligation
- **Respect:** esteem for a sense of the worth or excellence of a person, a personal quality or ability
- **Ethical:** being in accordance with the rules or standards for right conduct or practice\
- **Professional:** a person who is expert at their work
- **Helpful:** giving or rendering aid or assistance; of service

Key Focus Areas

Securing the Vision requires that Village government focuses its energy and efforts on the following Key Focus Areas:



Transparent, Accessible and Efficient Government, Energized by Engaged and Informed Residents



Financial Stability Secured by Focused Economic Development



Well Planned and Maintained Public Assets and an Attractive Built Environment Resulting from Responsive Land Use Planning and Zoning



A Walkable, Bikable Community with Access to Multi-Modal Transportation Options



A Consistent Priority on Ensuring Palmetto Bay is a Safe Community



Environmental Stewardship and Sustainability



Outstanding Opportunities for Lifelong Learning



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**FLO
RIDA DEPARTMENT
OF
ENVIRONMENTAL
PROTECTION**



Florida Department of Environmental Protection

Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

Rick Scott
Governor

Carlos Lopez-Cantera
Lt. Governor

Jonathan P. Steverson
Secretary

April 4, 2016

Fanny Carmona-Gonzalez, Director
Parks and Recreation Department
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, Florida 33157

fcarmona@palmettobay-fl.gov

Subject: Transition to 5-Year Stewardship Reporting
Thalatta Estate Park
05-042-FF5

Dear Ms. Carmona-Gonzalez:

Congratulations! Based upon your latest Annual Stewardship report, it appears that the Village of Palmetto Bay has completed the development of the project site according to the approved Management Plan. Accordingly, we would like to offer you the opportunity to transition to a 5-Year stewardship reporting cycle from the current yearly stewardship reporting period. Transition to a 5 year reporting cycle allows you to reduce your reporting workload, as long as the site stays in full compliance with all requirements of the Management Plan, Grant Award Agreement, and Declaration of Restrictive Covenants.

To initiate the 5-Year stewardship report requirement, we will need you to provide us the following documents:

1. A Certificate of Completion that the Project Site was developed in accordance with the approved Management Plan, Grant Award Agreement, Declaration of Restrictive Covenants, and Site Special Management Conditions. An approved template for the Certificate of Completion is attached to this message in Microsoft Word format for your ease of submission.
2. An up-to-date as-built master site plan, maximum size 11 X 17, which clearly shows the correct boundary of the FCT funded site(s) and all facilities and structures, including sidewalk connections, nature trails, and paddling trails, where applicable. The as-built site plan may be provided as one or more aerial photographs, with overlays showing the required features. It does not need to be signed and sealed.
3. Photo documentation of the site's current condition, including photos of each of the required facilities and restoration activities, the required FCT acknowledgement sign, and a map clearly showing the location of the photo points.

4. An updated Management Plan. The revised Management Plan should be minimized to include only information related to ongoing activities, as detailed below:
- Updated text describing the site as finally acquired and developed (i.e. delete references to parcels not acquired, changes in facilities, acres restored or planted, etc.).
 - Updated implementation timeline that deletes all completed items and includes new dates for all ongoing activities, including restoration, educational programs, natural community surveys, exotic plant and animal surveys and control activities, etc.).
 - Revised stewardship report section that acknowledges the 5-year cycle, includes the new report submission date (June 30), commits to follow up visits, and acknowledges that revenue at the facility will continue to be tracked and reported.
 - The revised Management Plan should be submitted in Word format, with all revisions highlighted in Track Changes, using underlining for additions and ~~strike through~~ for deletions.
 - All of the documents listed above should be Emailed back to FloridaCommunitiesTrust@dep.state.fl.us The Certificate of Completion, Site Plan, Management Plan, and Photopoint Map should be submitted as separate documents, all attached to one Email, with a total size of attachments not exceeding 12MB.

Please note if it is determined the site is not fully in compliance with all requirements of the Management Plan, Grant Award Agreement, and Declaration of Restrictive Covenants and Special Management Conditions, the annual reporting requirement may be reinstated at any time.

FCT appreciates your continuing stewardship and applauds your commitment to the completion and public enjoyment of your community parks and open spaces. If you have any questions about transitioning to the 5-Year stewardship reporting cycle, please contact Jerry Tabor at (850) 245-2683. We look forward to receiving your materials. Your response within 30 days of receipt of this letter would be greatly appreciated.

Sincerely,

Linda Reeves
Program Manager