CODE COMPLIANCE DIVISION
EXTENSION REQUEST FORM

Date: _____ Case Number: _____

Property Address: _____

Dear Village Code Compliance Supervisor:

I have recently received a warning notice for a code violation on my property. I am requesting additional time to comply because:

_____

_____

_____

I would li to request an additional _____ day to comply and plan to bring this site into compliance by (action plan):

_____

_____

I understand that my failure to comply within this time frame will result in the issuance of a civil citation.

Thank you for your attention to this matter.

Sincerely,

_____ _____

Signature Print Name

_____ _____

Phone Number E-mail Address and Fax Number

Office Use Only

Extension Granted Until:_____ **Extension Denied:**_____

Code Compliance Officer:_____

9705 E. Hibiscus Street Palmetto Bay, FL 33157
Phone: 305-259-1272 Fax: 786-338-7432