



VILLAGE OF PALMETTO BAY
APPLICATION FOR TEMPORARY STREET CLOSING PERMIT

Return to: Village of Palmetto Bay
Public Works Department
9495 SW 180TH Street
Palmetto Bay, Florida 33157

Street to be Closed: From (Street): To (Street):

Date of Event: Time of Event: Start: End:

Type of Event: Number of People Attending (Approx.):

PLEASE READ THE FOLLOWING BEFORE SUBMITTING YOUR APPLICATION:

- 1. Application must be received by the Department of Public Works 14 days prior to event, otherwise application will be denied.
2. Block/Street Party road closing is not permitted between the hours of 11:00 p.m. and 7:00 a.m.
3. The street must be completely barricaded with adequate flashers for purposes of location, identification and safety.
4. If event blocks an intersecting "T" street, submit a separate application and petition for each affected street.
5. If the noise level or attendees' conduct becomes objectionable to the area residents, the Miami-Dade/Village of Palmetto Bay Police Department may terminate the event, at their sole discretion.
6. Permittee shall bear all responsibility for any damages in the public right-of-way and clean up of the right-of-way and impacted areas following the event. The Permittee will be billed for the cost of clean up if Village resources are required.
7. The sale of merchandise or service is expressly forbidden in the public right-of-way.
8. Fireworks are strictly prohibited by this permit.
9. Photocopies of application or petition will not be accepted.
10. If Permittee is utilizing barricades and/or stop signs owned by the Village, Permittee shall be responsible for reimbursement of any Village owned barricades and/or stop signs that are damaged and/or misplaced. (Barricade \$65.60; Stop Sign \$39.00)
11. Half of the roadway's width for the entire length of the closure shall remain clear of objects (tables, chairs, booths, etc.) in order to accommodate public safety vehicles in the event of an emergency.
12. Event activities shall not create a public or private nuisance or an undue hazard or disturbance to the public or create an excessive burden on police or other public services provided by the Village.
13. The Village's noise ordinance is enforced on a complaint basis. Block party permits provide no waiver to the noise ordinance.
14. Alcoholic beverages shall not be sold or distributed from within the public right of way in conjunction with the closure.

PLEASE READ: THE FOLLOWING MUST BE INCLUDED WITH YOUR APPLICATION:

- Permittee must have petition signed by 75% of residents residing within the area being barricaded prior to permit approval. (Form Attached) Application will not be accepted without petition unless waived by Director of Public Works.
For permit approval by the Village of Palmetto Bay Permittee shall provide announcement of temporary road closing for block/street party to all residents residing within the area being barricaded. Announcement must be released 72 hours prior to the temporary road closing taking place. Copy of announcement must be submitted with permit for approval. Application will not be accepted without announcement unless waived by Director of Public Works.

Applicant Name: Daytime Phone Number:

Applicant Address: Zip Code:

Applicant Email:

Sponsoring Organization (if any):

WHEN APPROVED, A ROAD CLOSING PERMIT SHALL BE ISSUED AUTHORIZING THE APPLICANT TO CLOSE THE STREET. IT IS SUBJECT TO REVOCATION IF THE APPLICANT DOES NOT COMPLY WITH ALL PERTINENT LAWS, RULES, AND REGULATIONS INCLUDING ANY CONDITIONS OR RESTRICTIONS IMPOSED BY THE VILLAGE OF PALMETTO BAY.

I hereby certify that the statements contained hereto are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein I am subject to such penalties that may be prescribed by law or ordinance.

Applicant's Signature: This form will be returned if not signed by applicant Date

FOR OFFICE USE ONLY:

Approval: Corrice E. Patterson, Public Works Director

Denial: Corrice E. Patterson, Public Works Director

Petition Waived: Yes No
Announcement Waived: Yes No
Date Received
Permit No.

**SIGNATURES AND ADDRESSES OF ALL PETITIONERS**

*ONE ADULT SIGNATURE PER HOUSEHOLD FROM 75% OF RESIDENTS RESIDING WITH IN THE AREA BEING BARRICADED IS REQUIRED FOR APPROVAL – USE ADDITIONAL SHEETS IF NECESSARY*

**PLEASE REVIEW DATES ON FRONT OF APPLICATION**  
**BEFORE**  
**SIGNING THE PETITION**

**BY SIGNATURE OF THIS PETITION FOR TEMPORARY STREET CLOSURE, THE APPLICANT HEREBY AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS THE VILLAGE OF PALMETTO BAY, ITS OFFICERS, EMPLOYEES AND AGENTS FROM ANY AND ALL LOSSES, DAMAGES, CLAIMS FOR DAMAGES, LIABILITY, EXPENSE OR COST ARISING FROM ANY ACCIDENT OR OCCURRENCE CAUSING ANY INJURY OR DAMAGE TO ANY PERSON OR PROPERTY ARISING OUT OF OR ATTRIBUTED TO THE CLOSURE OF THE ABOVE-NOTED STREET OR THE AUTHORIZATION THEREFORE.**

Street to be Closed: \_\_\_\_\_ From (Street): \_\_\_\_\_ To (Street): \_\_\_\_\_

Number of houses in area being barricaded: \_\_\_\_\_ Number of vacant houses: \_\_\_\_\_

**NAME ADDRESS SIGNATURE**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
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- 18. \_\_\_\_\_
- 19. \_\_\_\_\_
- 20. \_\_\_\_\_

Total Number of Signatures: \_\_\_\_\_