

## **Village of Palmetto Bay Tree Advisory Board**



The Village of Palmetto Bay Tree Advisory Board was created to enable the Village to receive the designation "Tree City, U.S.A." and to coordinate and assist in the creation of a Garden Club within the Village.

The purpose of the Village of Palmetto Bay Tree Board is to promote the general welfare and to encourage the preservation of green space and the environment. The Tree Advisory board will perform this important function for our Village. Through the annual Arbor Day celebration and other educational efforts the advisory board will help educate the public about the benefits of well maintained trees and how to grow trees in our Village to provide these benefits. These activities will have a positive effect on residents of the Village and make the Village a more attractive destination for visitors.

### **Membership**

The Village of Palmetto Bay Tree Advisory Board consist of five (5) members appointed by the Mayor with Council approval. Each member shall serve a two (2) year term.

### **Meetings**

If any member fails to attend two (2) consecutive meetings without cause and without prior approval of the chairman, the committee shall declare the member's office vacant and the Village Council shall promptly fill the vacancy. The Board shall meet at least once a year to evaluate and make recommendations to Village Staff and to the Village Council as to updates recommended to the Village's existing landscape and the tree master plan, which plan shall become the Village's work plan. Additional meetings deemed necessary for the preparation of special events or other occasions will be determined by the Board. The Board shall elect from among its members a Chairperson, Vice-Chairperson and Secretary to serve for terms of one (1) year.

### **Duties**

The Village of Palmetto Bay Tree Advisory Board shall review and propose revisions to the Village's Street Tree Master Plan relating to trees for all Village Parks and Public Places for review and action by Village staff and the Village Council. The tree advisory board may make recommendations as to the public education aspects of the program. The board shall be guided by the criteria of the National Arbor Day Foundation's Street Tree USA Program criteria and guidelines. The Board shall also, when requested by the Board of Commissioners, consider, investigate, make findings, reports and recommendations upon any special matter of question coming within the scope of its work. Lastly, the Board is directed to coordinate and assist in the criteria of a Garden Club within the Village.

### **Arbor Day**

The third Friday in January is Village of Palmetto Bay Arbor Day. The Tree Advisory Board members will assist with organizing this celebration every year to help make the public aware of how trees benefit us and the environment.

### **Re-Appointments:**

Mayor – 2012  
Vice Mayor – 2011  
District 1 – 2011  
District 2 – 2011  
District 3 – 2012