

RESOLUTION NO. 04-101

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO A CIRCULATOR ASSESSMENT STUDY IN THE VILLAGE OF PALMETTO BAY; AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO CONTRACT WITH THE CORRADINO GROUP, INC. TO PROVIDE THIS SPECIALIZED TRANSIT STUDY AND TO APPROVE EXPENDITURE OF FUNDS IN AN AMOUNT NOT TO EXCEED \$33,000.00; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village wants to examine the need and cost of a potential circulator transit service in the Village of Palmetto Bay; and

WHEREAS, the legislative requirement of the Peoples Transportation Plan is the expenditure of twenty percent of the funding is designated for transit use; and,

WHEREAS, the Administration has determined that The Corradino Group, Inc., is a capable firm and qualified to provide transit recommendations, and cost for the circulator services that meet the needs of the Village of Palmetto Bay and implementation strategies in accordance with approved recommendations; and

WHEREAS, the Administration desires to select The Corradino Group, Inc., to study the need and the desire for a circulator bus service within the boundaries of the Village; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1: The Village Manager is authorized to contract for Traffic Engineering Services with The Corradino Group, Inc. and approve expenditure of funds in an amount not to exceed \$33,000 on a study to evaluate potential circulator transit services in the Village of Palmetto Bay.

Section 2: This Resolution shall take effect immediately upon approval.

PASSED and ADOPTED this 10th day of December, 2004.

ATTEST: Meighan Pier
Meighan Pier
City Clerk

APPROVED: Eugene P. Flinn
Eugene P. Flinn
Mayor

READ AND APPROVED AS TO FORM:

Eve A. Boutsis
Eve A. Boutsis
Village Attorney

FINAL VOTE AT ADOPTION:

- Council Member Ed Feller YES
- Council Member Paul Neidhart YES
- Council Member John Breder YES
- Vice-Mayor Linda Robinson YES
- Mayor Eugene P. Flinn YES

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SCOPE of WORK

Village of Palmetto Bay Circulator Assessment

OBJECTIVE:

The goal of this study is to assess the need and cost of potential circulator transit services in the Village of Palmetto Bay

BACKGROUND:

As specified in the Palmetto Bay Transportation Master Plan and with the advent of the Peoples Transportation Plan, municipalities in Miami-Dade County have been charged by the citizens of the county to improve local transportation service and options. One of the legislative requirements of the PTP is the expenditure of at least 20% of annual revenues from this tax for transportation projects specifically related to transit.

PREVIOUS WORK:

Palmetto Bay has not studied the provision of specialized transit within its boundaries. The City believes that the provision of such service, if needed and cost effective, can add to the quality of life of the community.

COST:

This study can be provided for a cost of \$33,000

METHODOLOGY

TASK 1: Existing Conditions

This task will assess the existing conditions in Palmetto Bay as they relate to transportation and transit.

- 1.1 Regional
This will include a brief history of the City and previous transportation initiatives.
- 1.2 Comprehensive Plan
An examination of the current Comprehensive Plan particularly the Transportation Element.
- 1.3 Future Growth
Population projections will be examined to determine potential need.
- 1.4 Current Demographics:
An examination of demographic and socio-economic conditions will influence transit planning and service delivery issues.
- 1.5 Transit Propensity Analysis:

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This sub-task will provide an understanding of the spatial arrangement of certain demographic characteristics that typically influence transit use. Given resource constraints, transit service will focus where there is the greatest overall need.

1.6 Currently MDT Service Level

An understanding of the existing MDT service is imperative. The idea of this circulator is to enhance existing service, not to duplicate it.

1.7 Traffic Generators

An understanding of land uses, developments, facilities, activity centers, institutions that attract people is important in the location of transit routing.

TASK 2: Recommend Circulator System

Based on the examination of the existing and background conditions, and meetings held with stakeholders, a system will be recommended. The operational characteristics of this system will be developed.

2.1 System Routing and Operating Characteristics

The systems route will be mapped, headways will be estimated as well as the duration of travel time, and cost in man power and rolling stock, that the system would take to operate.

TASK 3: Implementation Strategy

The general parameters of the proposed system will be examined in greater detail. This will include an analysis of:

- Vehicle Fleet Requirements
- Personnel Requirements

3.1 Cost Estimates

3.2 Service Options

This will deal with the examination of options varying from self operation, utilization of a private operator, or contracting nearby systems, combining systems with adjacent communities or contracting with MDT.

TASK 4: Public Involvement

This task will focus on stakeholder meetings to be held individual or in small groups. Stakeholders may include City staff, administration or leadership, concerned citizens or community activists. Public presentations for discussion will be held before the City Council. A

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public opinion survey may be developed to gauge desire for such a system.

TASK: 5 Final Report

A final report will be produced as will a PowerPoint presentation of that report. Drafts will be delivered to the City for review. After the final presentation, 10 bound copies will be made available.