

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

RESOLUTION NO. 04-72

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA; ACCEPTING THE SAFE NEIGHBORHOOD PARKS SIXTH BOND SERIES ALLOCATION OF \$742,500 FOR THE DEVELOPMENT OF PERRINE PARK; APPROVING THE INTERLOCAL AGREEMENT FOR SERVICES BETWEEN MIAMI-DADE COUNTY AND THE VILLAGE OF PALMETTO BAY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the citizens of Miami Dade County have authorized the issuance of general obligation bonds (the "Bonds") for the purpose of financing capital improvement programs for certain parks, beaches, natural areas and recreation facilities; and,

WHEREAS, to implement and give effect to the bond program, Miami Dade County, Florida enacted Ordinance No. 96-115, Safe Neighborhood Parks Ordinance (the "Ordinance"); and,

WHEREAS, section 3(a)(2) of Ordinance No. 96-115 allocated \$742,500 to the Miami-Dade County Parks and Recreation Department through the Safe Neighborhood Parks sixth bond series for the continued design and development of Perrine Park; and

WHEREAS, pursuant to the terms and conditions of the Ordinance, the Village must enter into an Interlocal agreement with Miami-Dade County for the administration and distribution of the funding allocation.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1. The Village Council hereby accepts the funding allocation of \$742,500 authorized by County Ordinance No. 96-115, section 3(a)(2) for the continued design and development of Perrine Park.

Section 2. The Village Manager is authorized to execute the Interlocal Agreement for Services Between Miami-Dade County and Village of Palmetto Bay in substantial form and content to the attached agreement, included as Attachment A to this Resolution.

**INTERLOCAL AGREEMENT FOR SERVICES
BETWEEN
MIAMI-DADE COUNTY AND
VILLAGE OF PALMETTO BAY**

WHEREAS, MIAMI-DADE COUNTY a political subdivision of the State of Florida through its Park and Recreation Department hereinafter referred to as "County" desire to enter into an Interlocal Agreement with the VILLAGE OF PALMETTO BAY a, political subdivision of the State of Florida hereinafter referred to as the "Village."

WHEREAS, on July 16, 1996, the Board enacted Ordinance No. 96-115 authorizing the issuance of \$200 million in general obligation bonds for parks projects and on November 5, 1996, a majority of those voting approved the bond program; and

WHEREAS, section 3(a)(2) of Ordinance No. 96-115, Grants for Specific Projects to municipalities and UMSA allocated funds to the Department for park development, to include multipurpose courts, athletic fields and upgrade of existing recreation center at Perrine Park, (ordinance reference Exhibit [A][Q][iii][q]); and

WHEREAS, the Safe Neighborhood Parks sixth bond series allocated \$742,500 for the continued design and development of Perrine Park.

NOW, THEREFORE, pursuant to the County Commission action on _____, 2004, Resolution No. R-_____, which specifically authorizes the County Manager to execute such grant agreements, subgrant agreements and other required contracts and documents, to expend Safe Neighborhood Parks bond funds received for the purpose described in the funding request, and in consideration of the mutual agreements contained herein, the parties named above agree as follows:

I. MIAMI-DADE COUNTY AGREES:

1. To provide an amount not to exceed \$742,500 to the Village of Palmetto Bay for the purpose of developing Perrine Park Property located at 17535 SW 95 Avenue, Palmetto Bay, Florida, in accordance with the attached Grant Application Form, incorporated herein as Attachment 4, subject to the following conditions.

Miami-Dade County shall only be obligated to reimburse the Village provided each and all of the following conditions are met:

- (a) The Village is not in breach of this agreement;
- (b) The County shall serve merely as a pass-through of any funds available from the Safe Neighborhood Parks bond issue as authorized through a grant agreement with the Miami-Dade County Office of Safe Neighborhood Parks, incorporated herein as Attachment 3. Any and all reimbursement obligations of the County shall be fully subject to and contingent upon the availability of funding from the Office of Safe

Neighborhood Parks for the specific purpose. The Village shall be solely responsible for submitting all documentation as required by the Administrative Rules For Specified Project Grant and Per Capita Allocation Programs incorporated herein as Attachment 1, to the Office of Safe Neighborhood Parks for this purpose.

II. THE VILLAGE AGREES:

1. The Village shall a) maintain the property in perpetuity as a public park, b) agree to govern itself, in regards to the subject property, in accordance with Article 6 of the County Charter, c) keep the park open to all Miami-Dade County residents, d) allow Unincorporated area residents equal access and use of the park and not discriminate in program registration, pricing and other policies.

2. To render services in accordance with the Brief Grant Summary statement incorporated herein and that all expenditures or costs shall be made in accordance with the budget, which is incorporated herein and attached hereto as Attachment 4.

3. To accept and comply with those responsibilities assigned; in Sections I through XII of the attached Safe Neighborhood Parks Grant Agreement between the County and the Office of Safe Neighborhood Parks incorporated herein as attached, and; applicable laws, codes, regulations and generally for the implementation and execution of responsibilities under the Agreement.

4. To permit upon request, authorized representatives of the County to inspect and audit all books, records, documents and other supporting data and documentation relating to the grant. These rights of audit shall extend for a period of three (3) years following final payment under this Agreement.

5. To adhere to and be governed by all applicable County ordinances, as well as state and federal laws which may have bearing on this Agreement.

III. INDEMNIFICATION AND HOLD HARMLESS:

It is expressly understood and intended that the Village is only a recipient of funding support and is not an agent of the County.

The Village shall indemnify and hold harmless the County and its officers, employees, agents, and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of action, or proceedings of any kind or nature arising out of, related to or resulting from the performance of this Agreement by the Village or its employees, agents, servants, partners, principals or subcontractors. The Village shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which

may issue thereon. Provided, however, this indemnification shall only be to the extent and within the limitations of Section 768.28, Fla. Stat., subject to the provisions of the Statute whereby the Village shall not be held liable to pay personal injury or property damage claim or judgment by any one person which exceeds the sum of \$100,000, or any claim or judgment or portion thereof, which, when totaled with all other claims or judgments or paid by the Village arising out of the same incident or occurrence, exceed the sum of \$200,000 from any and all personal injury or property damage claims, liabilities, losses or causes of action which may arise as a result of the negligence of the Village.

IV. TOTALITY OF AGREEMENT:

This ___ page Agreement with its recitals on the first page of the agreement and with its attachments as referenced below contain all the terms and conditions agreed upon by both parties:

- Attachment 1: Administrative Rules For Specified Project Grant and Per Capita Allocation Programs
- Attachment 2: Safe Neighborhood Parks Ordinance (96-115)
- Attachment 3: Safe Neighborhood Parks Grant Agreement between the County and the Office of Safe Neighborhood Parks
- Attachment 4: Approved Project Grant Application and Budget

IN WITNESS WHEREOF, Miami-Dade County and the Village of Palmetto Bay have entered into this cooperative Agreement on the ___ day of _____, 2004.

VILLAGE OF PALMETTO BAY

MIAMI-DADE COUNTY

By: _____

By: _____

George M. Burgess
County Manager

Attest:

By: _____

By: _____

Title: _____

Title: _____

Approved as to Form and Legality:

Grantee Attorney

Grantor Attorney

Risk Management Review:

SAFE NEIGHBORHOOD PARKS BOND PROGRAM

ADMINISTRATIVE RULES



SAFE NEIGHBORHOOD PARKS BOND PROGRAM ADMINISTRATIVE RULES

**SPECIFIED PROJECT GRANTS
PER CAPITA ALLOCATION PROGRAMS
CHALLENGE GRANTS
INTEREST EARNINGS GRANTS**

SECTION 1. BACKGROUND

These administrative rules govern the implementation of the Safe Neighborhood Parks Ordinance No. 96-115 (the "Ordinance"). In accordance with Section 5(b)(4) of the Ordinance, the original rules were prepared and adopted by the Citizens' Oversight Committee defined in the Ordinance (the "Committee") following public workshops held throughout the County and subsequent revisions adopted by the MAAR Subcommittee.

SECTION 2. SCOPE

These administrative rules have been prepared to address those programs identified in the Ordinance as "Municipal per capita allocation and direct grants for specific projects", as more particularly defined in Section 3(a) of the Ordinance, the "Grants for Specific Regional Projects", as more particularly defined in Section 3(b) of the Ordinance, and "Challenge Grants", as more particularly defined in Section 3(c) of the Ordinance (collectively, the "Covered Projects") and Interest Earnings Grants.

SECTION 3. GENERAL

Miami-Dade County administers all programs established under the Ordinance.

Grant Recipients for Covered Projects are required to follow these administrative rules. Failure to do so may lead to disqualification.

Additional administrative rules and/or application materials may be obtained by contacting the Office of Safe Neighborhood Parks. All inquiries, correspondence and Grant Applications should be addressed to:

Citizens' Oversight Committee
Office of Safe Neighborhood Parks
Miami-Dade County
10710 SW 211th Street
Room 109
Miami, Florida 33189
Attention: Beverly N. Mirman, D.P.A.

SECTION 4. DEFINITIONS

The following is a list of terms and definitions that are used in these administrative rules:

"Acquisition" means the act of obtaining real property or interests and rights in real property by various legal means to serve public outdoor recreation purposes.

"Applicant" means a Public Agency or Not-for-Profit Organization, which submits an application for Safe Neighborhood Parks bond funds during an announced Application Submission Period.

"Application Submission Period" means the formally announced period of time for the submission of applications in a given Funding Cycle.

"Committee" means the Citizens' Oversight Committee that is appointed by the Dade County Board of County Commissioners to administer the Safe Neighborhood Parks capital improvement program.

"MAAR Subcommittee" means the Monitoring, Auditing & Administrative Rules Subcommittee, appointed by the Chair of the Committee to monitor the fiscal activities of the bond program and periodically review the Administrative Rules.

"GR Subcommittee" means the Grant Review Subcommittee, appointed by the Chair of the Committee to perform the initial review of grant applications for recommendation to the Committee for potential award.

"County" means Miami-Dade County, Florida.

"Development" means the act of physically improving an area, facility, resource or site to increase its ability or capacity to serve public recreation and conservation purposes.

"Fixtures, Furniture and Equipment (FF&E)" means 1) Fixtures – items that are permanently affixed to the park building or property, i.e., outdoor grills, benches, doors, bathroom stalls, A/C units etc.; 2) Furniture-indoor furnishings needed to allow proper use of a building, i.e., desks, chairs, tables, workstations, etc.; and 3) Equipment - non-consumable tangible property with a life of at least one year and be directly related to the funded project, bleachers for courts, audio/visual equipment for community rooms, computers for computer labs, portable basketball goals for gymnasiums, etc.

"Funding Cycle" means the time between the opening of an Application Submission Period and execution of a Grant Agreement by the County.

"Grant" means Safe Neighborhood Parks bond funds approved for use by an Applicant for implementation of a Project pursuant to these rules.

"Grant Agreement" means an executed contract between the County and a Grantee setting forth mutual obligations regarding a Grant.

"Grant Application" is the process described in these rules to make a formal request for Grant

funds that commences upon submission by an Applicant of a Grant Application Form and ends upon the execution of a Grant Agreement or a decision not to fund.

"Grant Application Form" means the form provided by the Office of Safe Neighborhood Parks, the submission of which commences the Grant Application process.

"Grantee or Grant Recipient" means a Public Agency or Not-for-Profit Organization receiving a Grant.

"Match" means cash available in an amount equal to that awarded from the Safe Neighborhood Parks bond program.

"Not-for-Profit Organization" means any legally incorporated not-for-profit organization created under the laws of the State of Florida (the "State") and designated as a tax exempt entity by the United States Internal Revenue Service, which has among its purposes the provision of park and recreation services, gang prevention and intervention, tree-planting, or the conservation and preservation of lands for park, natural areas, scenic, historic, or open spaces.

"Ordinance" means the Safe Neighborhood Parks Ordinance No. 96-115.

"Parks" means those areas of public land set aside for aesthetic, educational, recreational, or cultural use by the citizens of the County and the general public.

"Pre-agreement Expenses" means eligible expenses identified in Section 6(B) of these rules incurred by a Grantee for accomplishment of a Project prior to full execution of a Grant Agreement. *Effective October 1, 1999 Pre-agreement Expenses are limited to one (1) year prior to the application date of subsequent bond sales, unless previously approved by the Committee.*

"Project" means work that is the subject of a Grant Application.

"Public Agency or Public Agencies" means an agency or agencies or administrative division or divisions of the United States government, the State of Florida, the County, or any municipality within the County.

"Soft Costs" means those costs NOT related to construction material, labor, equipment or construction sub-contractors. Soft Costs for the purpose of this Program are classified by the following three areas:

- *Project Administration* - Grant Administration, Project Management (not related to construction supervision), Indirect costs(accounting/purchasing/personnel, etc.), Imposed fees (e.g. PSA selection/B&Z processing fees)
- *Planning Services* - Master Plan development and approval, Feasibility Studies
- *Design Services* - Schematic design, Design development, Construction documents, Bidding or Negotiation, As Built Drawings

"UMSA" means Unincorporated Municipal Service Area of the County, for which the County provides municipal services.

SECTION 5. FUNDING CYCLES; GRANT APPLICATION SUBMISSION PERIODS

A Funding Cycle shall be established by the Committee on an annual basis related to the sale of bonds, provided there are Safe Neighborhood Parks bonds remaining to be sold. Each Project determined by the Committee and the Board of County Commissioners to be eligible may be funded during one or more Funding Cycles.

Each Safe Neighborhood Parks Project is funded through a Grant. Eligible Public Agencies and Not-for-Profit Organizations must apply for these Grants. Grant Agreements between the county and approved Applicants implement the Grants.

Grant Applications shall be delivered on or before the last day of the announced Application Submission Period. The County shall publicize each Application Submission Period and other pertinent application information at least one (1) month prior to the deadline for submission of the Grant Application, unless otherwise waived by the Committee. The County may announce an additional Application Submission Period if funds remain or become available after the preceding Application Submission period is complete. Each Application Submission period shall be publicly announced in newspapers of general circulation in the County.

SECTION 6. GRANT APPLICATION

A) ***Complete Grant Application.*** An Applicant must submit a complete Grant Application in order to receive an Award. A complete Grant Application means one that meets all the requirements of the Ordinance and these rules and is supported by proper documentation. Proper documentation includes all documentation reasonably required by the Committee or the County to enable determination of Project costs and compliance with the Ordinance. Such documentation shall include:

- 1) Completed Application Form.
- 2) Completed Line Item Budget. The line item budget must be submitted with budget justifications for the **Pre-Agreement Soft Cost, Pre-Agreement Construction, Construction and Fixture, Furniture and Equipment** line items. The justification should provide detailed descriptions of the project elements. **Reimbursement for FF&E is contingent upon prior approval by the MAAR Subcommittee (see Section 9B-11).**
- 3) Letter(s) of commitment for matching funds equal to the grant request as required by the application.
- 4) Projected completion date for the Project.
- 5) Project location map.

- 6) For Development Projects, certification of ownership by the Public Agency or evidence of land tenure sufficient to satisfy the Committee that the project complies with the terms of the Ordinance.
 - 7) A Public Agency shall submit a resolution, which at a minimum: (i) authorizes the execution of the Grant Agreement; (ii) commits the Public Agency to complete the Project; (iii) as applicable, commits the Public Agency to provide operating, maintenance and programming funds upon completion of the Project, to the extent allowed by law; and (iv) provides that the Grant shall not be used in substitution of other capital project funding.
 - 8) A Not-for-Profit Organization shall submit a board resolution which at a minimum: (i) authorizes the execution of the Grant Agreement; (ii) commits the organization to complete the Project; (iii) and as applicable, commits the organization to provide operating, maintenance and programming funds upon completion of the Project.
 - 9) An Applicant may request funding for a major Project in phases. Each phase shall constitute a distinct portion of the proposed Project. Each Applicant requesting funding for a Project in phases shall commit to completing the Project as defined in the Grant Agreement unless otherwise modified by approval of the Committee in accordance with these rules and the Ordinance.
- B) ***Pre-agreement Expenses.*** The incurring of Pre-agreement Expenses creates no obligation on the County to execute a Grant Agreement or otherwise satisfy those expenses. However, prior to the effective date of the Grant Agreement, a recipient may incur eligible Pre-agreement Expenses as defined in Section 4, and then after the effective date of the Grant Agreement be reimbursed for those costs, provided that:
- 1) The costs and activities are funded as part of the Grant award and are in compliance with the requirements of the Ordinance and these rules.
 - 2) The Pre-agreement Expenses for Series 97, 98 and 99 were incurred after July 26, 1996 and before the effective date of the contract.
 - 3) The Pre-agreement Expenses for all subsequent Series (after Series 99) were incurred no earlier than one (1) year prior to the application date, unless previously approved by the Committee.

SECTION 7. ELIGIBILITY REQUIREMENTS (CHALLENGE GRANTS)

In order to be eligible for award under the construction and/or development of youth recreation and service facilities the Ordinance requires that the park, recreation and open space acquisition and development occur in or serve areas which "are identified as economically and/or socially disadvantaged consistent with Federal guidelines, where at least 51 percent of residents live at or

below 80 percent of the County's medium income, and which possess a documented deficiency in recreation and open space opportunities defined as the difference between area supply and demand for facilities, programs and services.

SECTION 8. ELIGIBILITY DETERMINATION

Following closure of an Application Submission Period, the Subcommittee will review each Grant Application for funding eligibility and determine the eligibility or ineligibility of each of its Grant Applications. The Committee may declare a Grant Application to be:

- A. **Ineligible.** Declaration that a Grant Application is ineligible.
- B. **Conditionally Eligible.** The Committee may determine that a Project is eligible for funding upon satisfaction of specified conditions. In the event that conditional approval is given, Committee staff shall verify that the conditions have been satisfied prior to disbursement of any bond funds.
- C. **Eligible.** Declaration that a Grant Application is fully eligible.

SECTION 9. GRANT ADMINISTRATION & REIMBURSEMENT POLICY

- A) As a condition of award of a Grant the County and the Grantee shall enter into a Grant Agreement which sets forth the responsibilities and duties of each regarding administration of the approved Project and approved Grant. The Grant Agreement shall specify the Project's beginning and end dates and shall incorporate such other terms and conditions as may be required by particular circumstances.
- B) Payment. Grantees are paid allocated Grant funds subject to the following conditions:
 - 1) **Cost of Issuance of Bonds.** Not more than one percent (1%) of the value of each Grant award may be earmarked for all costs incidental to the preparation, issuance and administration of the Safe Neighborhood Parks bonds.
 - 2) **Timing.** Project costs eligible for reimbursement shall be incurred between the effective date of, and the Project completion date identified in, the Grant Agreement with the exception of Pre-agreement Expenses.
 - 3) **Soft Cost Limits.** Project Planning, Design and Administration, as defined in Section 4, are eligible Project soft costs provided that bond proceeds utilized to pay for such costs do not exceed seventeen percent (17%) of the total bond proceeds allocated to a given Project. Where a major Project is funded in phases, this cost limit may not necessarily apply to each individual Project phase, but must apply to the total allocation for the Project.

- 4) Grantees will use their own procurement procedures, which reflect applicable Federal, state and local laws and regulations.
- 5) Grantees are responsible for managing the day-to-day operations of Grant supported activities. Grantees must monitor Grant supported activities to assure compliance with the Ordinance, these rules, the Grant Agreement, and all applicable Federal, State, and local requirements.
- 6) Payments to the Grantee may be withheld at any time that the Grantee fails to comply with Grant award conditions. Funds withheld for failure to comply with Grant award conditions but without suspension of the Grant shall be released to the Grantee upon subsequent compliance.
- 7) Completion of the authorized signature form (Exhibit A).
- 8) In general, payment shall be made on a reimbursement basis. A Grant Recipient may, upon submission of a *Request for Advance Payment* form (Exhibit B), receive an advance payment of up to 25% of the value of the Safe Neighborhood Parks bond funds awarded for the subject Project. **All advance payments received by a Grantee shall be maintained in a separate interest bearing account and may not be co-mingled with other funds. All advances must be fully accounted for within one (1) year of the date of the approval and before subsequent reimbursement requests are paid.** The grantee will be required to close the account and submit a check to the County for the interest earned accompanied by an *Interest Earned on Advance Form (Exhibit C)*. Upon receipt of the check and supporting documentation all subsequent reimbursement requests can be paid. Checks must be made payable to Miami-Dade County Board of County Commissioners and forwarded to the Office of Safe Neighborhood Parks.
- 9) **Grantees must submit reimbursement requests on a quarterly basis, December 31, March 31, June 30 and September 30.** If a Grantee is unable to submit a reimbursement request by the quarterly deadline, a written justification indicating the reason for the delay and expected submission date is required to be submitted by the deadline. **Failure to comply with this requirement shall render the Grantee in non-compliance with the Administrative Rules and may result in reduction or forfeiture of payment, at the discretion of the MAAR Subcommittee.**
- 10) Grantees shall complete, sign, and submit to the County Reimbursement Request forms as necessary (Exhibits D through H). ***All Contractual Services/Direct Payment and FF&E reimbursement requests must be accompanied by supporting documentation (i.e., copies of invoices, receipts and check payments.***
- 11) ***Reimbursement requests for FF&E items must be approved by the MAAR Subcommittee prior to submission of the request. Written requests for FF&E approval must be accompanied by Exhibit H.***
- 12) **Ten percent (10%) of the value of the Safe Neighborhood Parks bond funding for a given Project shall be retained by the County until the Project is complete, unless otherwise approved in writing by the MAAR Subcommittee.** Upon completion of a Project a signed project completion certificate (Exhibit I) must be submitted with the final reimbursement request forms in order for the retainer to be released.

- 13) The first reimbursement request for any grant requiring a dollar-for-dollar cash match must be accompanied by documentation of the expenditure of committed match funds (i.e. copies of invoices, canceled checks, etc.).
- 14) Each Grantee will ensure that all contractors and consultants perform in accordance with the terms, conditions and specifications of their contracts or purchase orders.
- 15) Each Grantee shall maintain an accounting system, which meets generally accepted accounting principles and shall maintain all required financial records to properly account for all Safe Neighborhood Parks bond funds and any supplemental funds used for the Project. The Grantee shall at all times maintain a separate accounting of all Safe Neighborhood Parks bond funds.
- 16) The Grantee shall be responsible for completing the Project. If the total cost of the Project exceeds the value of the Grant, then the Grantee must provide any supplemental funds required. In the event that supplemental funds are necessary for completion of a Project, as of the point in time that it is known that supplemental funds are needed, the Grantee must demonstrate that such supplemental funds have been committed to the Project prior to and as a condition of disbursement or further disbursement of Grant funds. The requirement for a Grantee to provide supplemental funds may be modified, in part or whole, by the Committee, to the extent that it approves in writing any reduction to the Project scope of work in accordance with the Ordinance. Approval of any reduction in scope of work is at the sole discretion of the Committee.

C) **Acquisition Projects.** Guidelines and requirements for administering Acquisition Project Grants are as follows:

- 1) **Appraisal Required.** Prior to acquisition of a Project site, a Grantee must obtain an appraisal or appraisals supporting the fair market value of the land to be acquired. Pursuant to State law, if the property is \$500,000 or less in appraised value, one appraisal is required. If the property exceeds \$500,000 in appraised value, two appraisals are required.
- 2) **Amount Authorized for Payment.** The amount of Grant funds authorized for payment for land acquisition shall in no case exceed the Grant funds available for such purpose. In the event that the negotiated acquisition price exceeds by ten percent or greater the appraised value of the land, the disbursement of Grant funds shall be conditioned upon a written justification for the purchase price and other conditions attendant to the proposed purchase, which justification is declared satisfactory by the Committee in writing. Appraisal costs are eligible Grant costs as long as the appraised property is being realistically and seriously considered for Acquisition, regardless of the outcome.
- 3) **Environmental Survey.** The Grantee may not purchase property with Grant funds until a Phase I environmental survey is completed, which demonstrates that the property is suitable for its intended general use and for the specific Project.

- 4) **Signage.** For Acquisition only Projects, for six months following Acquisition, the Grantee shall post a sign, in the general design provided by the County, containing the Safe Neighborhood Parks logo, identifying the source of Project funding. The cost of such a sign is eligible for payment from the Grant.
 - 5) **Ownership.** Title to land acquired with Safe Neighborhood Parks bond funds shall vest with a Public Agency. Facilities constructed/developed with Safe Neighborhood Parks bond funds shall vest with a Public Agency.
- D) **Development Projects.** Guidelines and requirements for administering Development Project Grants are as follows:
- 1) **Licensed Contractors; Contractor Bonds.** Duly licensed or registered contractors shall perform all construction. Construction contracts for work in excess of the threshold amounts established in Section 255.20 of the Florida Statutes should contain payment and performance bonds, which comply with the requirements of that Section.
 - 2) **Cost Elements.**
 - a) **Construction Equipment.** Grantees are required to use their own equipment, if available. If a Grantee's equipment is used, the maximum Grant payment shall cover operating and routine maintenance costs of such equipment; the Grant excludes any depreciation or replacement cost from payment. If an Applicant's equipment is used, a report or source document must describe the work performed, indicate the hours used and be relate the use to the Project. If a Grantee does not have needed construction equipment available, then the Grantee may rent such equipment.
 - b) **Construction Supplies and Materials.** Supplies and materials may be purchased for a specific Project or may be drawn from a central stock, providing they are claimed at a cost no higher than that which the Applicant paid. When supplies and/or materials are purchased with the intention of constructing a piece of equipment, structure or part of a structure, the costs that are charged as supplies and materials may be capitalized according to the Applicant's normal practice or policy. If capitalized, only the cost reasonably attributable to the Project may be claimed under the Project.
 - c) **Personnel or Employee Services.** Services of the Applicant's employees who perform work directly related to the accomplishment of the Project are eligible costs. These costs must be computed according to the Applicant's prevailing wage or salary scales and may include fringe benefit costs, such as vacations, sick leave, FICA, MICA, health and life insurance, and workers compensation at the Applicant's established fringe benefit rate. Costs charged to the Project must be computed on the basis of actual time spent on the Project, and supported by time and attendance records describing the work performed on the Project. Overtime costs may be allowed under the Applicant's established policy, provided that the regular work time was devoted to the same Project. Salaries and wages claimed for employees working on grant-funded Projects must not exceed the Applicant's established rates for similar positions. Alternative methodologies for

established wage rates must be pre-approved by the MAAR Subcommittee.

- d) *Consultant Services.* The costs of consultant services necessary for the Project are eligible. The Applicant must pay consultants according to the Applicant's customary or established method and rate. No consultant fee may be paid to the Applicant's own employees.

3) *Cost Activities.*

- a) *Construction activities.* The cost of all necessary construction activities, from site preparation (including demolition, survey, excavation and other site work) to the completion of a structure is eligible for payment from the Grant.
- b) *Fixtures, Furnishings and Equipment (FF&E).* The cost of fixtures, furnishings and equipment necessary to operate the facility is eligible. Consumable goods shall not be considered eligible. *(Please refer to Section 4 for a detailed definition of FF&E)*
- c) *Interpretive Signs and Aids.* The cost of signs, display boards or other interpretive aids relating to the Project is eligible.
- d) *Signage.* During the time period of Development, the Grantee shall post a sign at the Project site, in the general design provided by the County, containing the Safe Neighborhood Parks logo, identifying the source of funding for the Project. The cost of such a sign is eligible.
- e) Grantees are encouraged to use value-engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions.

4) The following is a nonexclusive list of ineligible costs:

- a) *Grant Application costs.*
- b) *Ceremonial expenses.*
- c) *Expenses for publicity.*
- d) *Bonus payments of any kind.*
- e) *Charges in excess of the lowest responsive and responsible bid or proposal in accordance with the governing rules and procedures of the Applicant, when the law requires the Applicant to utilize competitive selection.*
- f) *Charges for deficits or overdrafts.*
- g) *Charges incurred contrary to the policies and practices of the Applicant.*
- h) *Interest expense.*
- i) *Litigation expenses or judgments, except for those awards resulting from an eminent domain taking.*
- j) *The cost of services, material or equipment obtained under any other program.*
- k) *Costs of discounts not taken.*
- l) *The cost of purchasing a non-refundable option when acquiring land.*

E) Budget Changes.

- 1) Grantees shall adjust their Project budgets to reflect actual costs and updated cost estimates and shall submit adjusted Project budgets to the Office of Safe Neighborhood Parks with the project completion certificate.
- 2) Budget adjustments may not exceed the 17% limitation for design, planning, and program administration, nor exceed the total budget award allocation.
- 3) Grantees shall obtain the prior written approval of the Committee whenever budget adjustments are anticipated. The request must be in the same budget format the Grantee used in the Agreement and shall be accompanied by a narrative justification for the proposed revision. Such request for adjustment shall, if approved, amend the Grant Agreement under the Grant award. Requests for budget changes shall be considered by the Committee whenever any of the following adjustments are required:
 - a) For any Project involving both Acquisition and Development activities, any proposed budget transfers from Acquisition to Development or vice versa.
 - b) Any proposed reduction or revision of the scope or objectives of the Project (regardless of whether there is an associated budget adjustment). *However, in the event that a Grantee has completed the approved scope of work for a park and has unexpended funds, the Grantee may request to OSNP to expend these funds in an existing or new budget line item for the park. OSNP is authorized to approve such budget changes and expenses not to exceed \$9,999.00. (Revised 3/18/02 by MAAR Subcommittee)*
 - c) Any change that would increase planning, design, and program administration in the aggregate total

F) **Cost Overruns.** During the execution of work on a Project, the Grantee may find that actual Project costs exceed the approved budget. For cost overruns that will require additional funding for the Project, or otherwise require a budget adjustment for which prior Committee approval is required pursuant to paragraph E above, the Grantee shall:

- 1) provide a justification for the additional costs;
- 2) identify available funds for the completion of the Project; and, if necessary
- 3) Request from the Committee a reduction in the Project scope consistent with the terms of the Ordinance.

The Committee, at its discretion, may authorize in writing a reduction in the scope of the Project: (i) where reduction of the scope is consistent with the Ordinance; and (ii) where the reduction is justified by the Applicant and (iii) where the Applicant does not have sufficient funds to complete the Project with the available funds. The Committee, in its discretion, may also under those circumstances, identify other funds available under the Ordinance for the Project.

SECTION 10. COMPLIANCE RESPONSIBILITIES

The following constitute general requirements for program compliance:

- A) An annual independent audit of the Safe Neighborhood Parks funds must be submitted by all Grantees to the Office of Safe Neighborhood Parks by June 1st, following the fiscal year for which the audit was performed. An audit must be submitted from all funded Grantees, even if they did not receive reimbursements during the fiscal year. The audit report must include the Fund Summary Status Report, Exhibit J. The audit must be performed by certified independent auditors and include the following:
- 1) Test for compliance with the grant agreement, Miami-Dade County Ordinance 96-115, applicable resolutions and the Safe Neighborhood Parks Administrative Rules.
 - 2) Test to verify compliance with advance requirements.
 - 3) Sufficient tests, as determined by the independent auditor to verify true and accurate reflection of SNP project expenditures.
 - 4) Tests to verify expenditure of required match dollars.
 - 5) Verification of the Fund Summary Status Report
- B) Land and facilities acquired, developed, improved or rehabilitated by Grant funds shall be dedicated and maintained in perpetuity for recreational use for the benefit of the general public except where leases are in effect. All projects shall be open to the public at reasonable times and shall be managed in a safe and attractive manner appropriate for public use.
- C) Grant funds for the purposes of development, improvement, rehabilitation or restoration shall be expended for these purposes only on lands owned by a Grantee or on lands for which the Grantee holds a lease or other use agreement. Such lease or other use agreement must be for an unexpired term of 25 years. The Grant Recipient may demonstrate the eligibility of the Project to the reasonable satisfaction of the Committee, through a joint ownership, use, franchise or other agreement, evidencing that the lands and/or the Project will be utilized for the public benefit, consistent with the terms of this Ordinance, for a term of at least 25 years in duration. The lease must not be revocable at will.
- D) Grantee shall maintain all financial and programmatic records, supporting documents and other records pertinent to the Grant for a period of three years from the starting date defined below. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the three year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular three year period, whichever is later. When Grant support is continued or renewed at annual or other intervals, the retention period for the records of each funding period starts on the day the Grantee submits to the County its single or last expenditure report for that period. In all other cases, the retention period starts on the day the Grantee submits its final expenditure report.

- E) The Committee and the County, or any of their authorized representatives, shall have the right of access to any pertinent books, documents, papers or other records of the Grantee in order to make audits, examinations, excerpts and transcripts.
- F) If a Grantee materially fails to comply with any term of an award, the Committee or the Office of Safe Neighborhood Parks (OSNP) may take one or more of the following actions, as appropriate in the circumstances:
- 1) Temporarily withhold cash payments pending correction of the deficiency by the Grantee.
 - 2) Disallow all or part of the cost of the activity or action not in compliance.
 - 3) Wholly or partly suspend or terminate the current award for the Grantee's program.
 - 4) Withhold further Grant awards from the Grantee, or
 - 5) Take other remedies that may be legally available.
- G) Any of the enforcement actions listed in paragraph F above, taken by the OSNP, which are contested and unresolved between the Grantee and the County within thirty days of such action, will result in the MAAR Subcommittee providing the Grantee with an opportunity to be heard on the issue. Said hearing will occur within sixty days of the MAAR Subcommittee receiving the Grantee's written request. The MAAR Subcommittee will recommend appropriate action to the Committee.
- H) Costs of Grantee resulting from obligations incurred by the Grantee during a suspension or after termination of an award are not allowable unless OSNP expressly authorizes them in the notice of suspension or termination or subsequently authorizes them in writing. Other Grantee costs during suspension or after termination which are necessary and not reasonably avoidable are allowable if:
- 1) The costs result from obligations which were properly incurred by the Grantee before the effective date of suspension or termination, are not in anticipation of it, and in the case of a termination, are noncancelable; and
 - 2) The costs would be allowable if the award were not suspended or if the award expired normally at the end of the funding period in which the termination takes effects.
- I) *Inspections.* Staff of the Committee or the County, or both, shall periodically inspect each Project to ensure compliance with these rules, the Ordinance, and the Grant agreement. Staff shall perform an inspection of the Project site to ensure compliance prior to release of the final Grant payment.

SECTION 11. QUARTERLY REPORTS

Grantees are required to submit the Project Status Report on a quarterly basis, in the format stipulated by OSNP. Additional reports shall be due upon request of the Office of Safe Neighborhood Parks that may include:

- A) actual accomplishments of each grant
- B) problems encountered in implementation of each grant
- C) anticipated start and/or completion dates of each grant

Grantee may be required to meet with the Committee to discuss the Project.

SECTION 12. PROJECT CLOSE-OUT

- A) A Grantee has up to forty-five (45) days after the expiration or termination of the Grant to submit all final documentation including final reimbursement requests and project completion certificates.
- B) The close-out of a Grant does not affect:
 - 1) The County's right to disallow costs and recover funds on the basis of a later audit or review;
 - 2) The Grantee's obligation to return any funds due as a result of later refunds, corrections, or other transactions;
 - 3) Records retention responsibilities set forth above;
 - 4) Continuing responsibilities set forth in the Ordinance and these rules;
 - 5) Audit rights set forth in these rules.
- C) Any amounts paid to Grantee in excess of the amount to which the Grantee is finally determined to be entitled under the terms of an award constitute a debt to the County. If not paid within a reasonable period after demand, the County may reduce the debt by:
 - 1) Making an administrative offset against other requests for reimbursement;
 - 2) Withholding payments otherwise due to the Grantee; or
 - 3) Taking other action provided by law.

Any overdue debt of the Grantee shall accrue interest at the maximum rate allowed by law.

SECTION 13. INTERPRETATION; ADMINISTRATION

These administrative rules have been promulgated under the Ordinance. In the event there exists a conflict between these rules and the provisions of the Ordinance, the Ordinance shall prevail.

The MAAR Subcommittee shall be authorized to interpret the provisions of these administrative rules on behalf of the Committee and its interpretation of any matters governed hereby shall be final. The Committee shall be authorized to amend these administrative rules, by majority vote, in accordance with its duly adopted bylaws, subject to applicable law.

Staff to the Committee shall be authorized and required to administer the Safe Neighborhood Parks bond program consistent with the Ordinance and these administrative rules.

**SAFE NEIGHBORHOOD PARKS
AUTHORIZED SIGNATURE FORM**

Date: _____

Grantee Name: _____

Contact Name: _____

This form certifies the names, titles and signatures of individual authorized by the Grantee to sign contracts, and requests for ; scope changes, budget revisions, advances and reimbursements, and any other requets that my be requires by the Safe Neighborhood Citizens' Oversight Committee or tis staff for the disbursement of funds. These signature authorizations are retained by the Office of Safe Neighborhood Parks for auditing purposes. Grantees are required to submit updates to this list as they become necessary.

Name (please type or print)

Title (please type or print)

Signature

Contracts & Subcontracts

_____	_____	_____
_____	_____	_____
_____	_____	_____

Requests for Scope Changes

_____	_____	_____
_____	_____	_____
_____	_____	_____

Requests for Budget Revisions

_____	_____	_____
_____	_____	_____
_____	_____	_____

Requests for Advances & Reimbursements

_____	_____	_____
_____	_____	_____
_____	_____	_____

Please submit this form with or before your first request for an advance or reimbursement.

**Safe Neighborhood Parks Bond Program
Request for Advance Payment**

Date:	
--------------	--

Grantee Name	
---------------------	--

Grantee Vendor Number <i>(Federal ID Number)</i>	
--	--

Grant Series & Type	
--------------------------------	--

Project Name	
---------------------	--

Grant Award	
--------------------	--

Amount of Advance Request	
----------------------------------	--

Certification

I hereby certify that this request is in compliance with the Safe Neighborhood Parks Administrative Rules, Section 10B(8) governing the request for advance payments. I also certify that this advance shall be maintained in a separate interest bearing account, that these funds will not be co-mingled with other funds and that all interest earned will be repaid to the County. I further agree to account for this advance within one (1) year of the approval date, indicated below, and before any subsequent reimbursement requests are submitted.

AUTHORIZED SIGNATURE

DATE

Administrative Use Only

Amount Approved

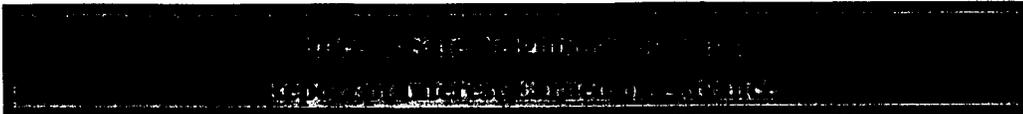
Authorized Signature

Date

Advance Accounting Due Date

Date

EXHIBIT C



*This form **must** be submitted with copies of bank statements or certified financial reports from the Grantee Finance Department that verify the account number, date and amount of deposit, interest rates and total interest earned as of the date of this report.*

NAME: _____

STATE OF: _____

ACCOUNT NUMBER: _____

ACCOUNT TYPE: _____

DATE OF DEPOSIT: _____

DATE OF REPORT: _____

REPORTING PERIOD: _____

REPORTING PERIOD: _____

REPORTING PERIOD: _____

REPORTING PERIOD: _____

AUTHORIZED SIGNATURE & TITLE

DATE

PLEASE SUBMIT THIS FORM ON GRANTEE'S LETTERHEAD

Date: _____

Office of Safe Neighborhood Parks
10710 SW 211 Street
Room 109
Miami, Florida 33189

Attached please find the required reimbursement request forms requesting payment in the amount of \$ _____ for the following grant(s):

Park/Project Name	Amount

I certify that all the attached documents have not been previously reimbursed or submitted for payment and that all of the expenditures comply with the terms and conditions of the grant agreement, Miami-Dade County Ordinance 96-115 and the Safe Neighborhood Parks Administrative Rules.

Sincerely,

Authorized Signature/Title

Date

SAFE NEIGHBORHOOD PARKS INSTRUCTIONS FOR REIMBURSEMENT REQUEST FORM

(Please complete one form for each project)

TITLE	INSTRUCTIONS
Grantee Name	Legal Name of the Public Agency or Not-For-Profit organization
Project/Series/Grant Type	Series in which bonds were sold for this project and type of grant/funds. (ie., Series 97- Specified/Per Capita, Series 98- Youth Challenge, 99 Interest Earnings)
Request Number	Number Sequentially
Date	Date of submission
Current Budget	List the most current approved budget line item. (Exhibit(s) in grant agreement or amendment)
Total Prior Reqs.	List total previous reimbursements by budget line item.
Current Request	List total current reimbursement claim by budget line item.
Total Requests to Dates	The addition of Total Prior Reqs. and Current Request by budget line item.
Grant Balance	Current Budget minus Total Requests by budget line item.
% of Project Complete	Grant Balance divided by Total Requests by budget line item.

Revised October, 1999

**Safe Neighborhood Parks Bond Program
Grantee Labor Costs Report**

Grantee Name:
Series & Grant Type:
Request Number:
Billing Period:

Budget Line Item	Employee Name	Job Classification	# of Hours	Hourly Rate	Total Labor Cost
Planning					
Total Planning Request					
Design					
Total Design Request					
Administration					
Total Administration Request					
Construction/Other					
Total Construction/Other Request					
Grand Totals					

AUTHORIZED SIGNATURE

DATE

SAFE NEIGHBORHOOD PARKS INSTRUCTIONS FOR GRANTEE LABOR COST REPORT

(Please complete one form for each project)

TITLE	INSTRUCTIONS
Grantee Name	Legal Name of the Public Agency or Not-For-Profit organization
Series & Grant Type	Series in which bonds were sold for this project and type of grant/funds. (ie., Series 97- Specified/Per Capita, Series 98- Youth Challenge, 99 Interest Earnings)
Request Number	Number Sequentially
Billing Period	Period expenses were incurred.
Employee Name	List each employees name by Budget Line Item (ie., Planning, Construction, etc.)
Job Classification	List job title for each employee.
Number of Hours	Total number of hours worked by each employee for this billing period.
Hourly Rate	Hourly rate paid for the employee. If there was a rate change, list the new rate and corresponding hours on a separate line.
Total Labor cost	Number of Hours multiplied by Hourly Rate.

**SAFE NEIGHBORHOOD PARKS
INSTRUCTIONS FOR
CONTRACTUAL SERVICES & DIRECT PURCHASES**

(Please complete one form for each project)

TITLE	INSTRUCTIONS
Grantee Name	Legal Name of the Public Agency or Not-For-Profit organization
Series & Grant Type	Series in which bonds were sold for this project and type of grant/funds. (ie., Series 97- Specified/Per Capita, Series 98- Youth Challenge, 99 Interest Earnings)
Request Number	Number Sequentially
Billing Period	Period expenses were incurred.
Type of Expense	A-Acquisition P-Planning D-Design C-Construction
Vendor Name	Legal name of vendor or contractor.
Invoice Number	List by Vendor each invoice number associated with service rendered or purchases during this billing period. Copies of invoice must be attached.
Check Number	Number of check used to pay corresponding invoice. Copies of checks must be attached.
Check Date	Date of payment.
Check Amount	Amount paid for corresponding invoices.
Description of Expenses	A brief description of service of item purchased.

**PLEASE ATTACH COPIES OF ALL INVOICES & CHECKS
AS SUPPORTING DOCUMENTATION.**

**SAFE NEIGHBORHOOD PARKS
INSTRUCTIONS FOR
FIXTURES, FURNITURE & EQUIPMENT PURCHASES**

(Please complete one form for each project)

TITLE	INSTRUCTIONS
Grantee Name	Legal Name of the Public Agency or Not-For-Profit organization
Series & Grant Type	Series in which bonds were sold for this project and type of grant/funds. (ie., Series 97- Specified/Per Capita, Series 98- Youth Challenge, 99 Interest Earnings)
Request Number	Number Sequentially
Billing Period	Period expenses were incurred.
Vendor Name	Legal name of vendor or contractor.
FF &E Item	Provide an itemized list of FF&E items. These items will be verified during final site visit.
Qty	Provide the number of each item purchased.
Invoice Number	List by Vendor each invoice number associated with service rendered or purchases during this billing period. Copies of invoice must be attached.
Check Number	Number of check used to pay corresponding invoice. Copies of checks must be attached.
Check Date	Date of payment.
Check Amount	Amount paid for corresponding invoices.

**PLEASE ATTACH COPIES OF ALL INVOICES & CHECKS
AS SUPPORTING DOCUMENTATION.**

**Safe Neighborhood Parks Bond Program
Project Completion Certificate**

Date:	
--------------	--

Grantee Name	
---------------------	--

Grantee Vendor Number <i>(Federal ID Number)</i>	
--	--

Grant Series & Type	
--------------------------------	--

Project Name	
---------------------	--

Amount of Final Request	
--------------------------------	--

Certification

I hereby certify that the above reference Safe Neighborhood Parks Bond Program project was completed in accordance with the SNP agreement between _____ and Miami Dade County dated _____ and that all expended funds were used in accordance with the Grant Agreement.

AUTHORIZED SIGNATURE

DATE

Administrative Use Only

Final Site Review

Date of Final Site Visit

OSNP Construction Manager

Date

Final Payment Approval

Amount of Final Payment

OSNP Fiscal Administrator

Date

SAFE NEIGHBORHOOD PARKS INSTRUCTIONS FOR THE FUND SUMMARY REPORT

TITLE	INSTRUCTIONS
Grantee Name	Legal Name of the Public Agency or Not-For-Profit organization
Series & Grant Type	Series in which bonds were sold for this project and type of grant/funds. Please use a separate page for each Series. (ie., Series 97- Specified/Per Capita, Series 98- Youth Challenge, 99 Interest Earnings)
Fiscal Year Ending	Indicate the Fiscal Year for which this report represents.
Date	Date of Submission.
Project Name	List all projects funded by the SNP program. Please use a separate page for each Bond Series.
Total Actual Expenditures as of September 30 th .	List the actual total expenses incurred by the Grantee as of September 30 th for the Land/Bldg Acquisition, Planning & Design & Construction Phases of each project.
Total Reimbursements Received as of September 30 th .	List the actual reimbursements received from the SNP Program as of September 30 th for the Land/Bldg Acquisition, Planning & Design & Construction Phases of each project.
Total Pending Reimbursements as of September 30 th .	Total Actual Expenditures minus Total Reimbursements Received as of September 30 th 30 th for the Land/Bldg Acquisition, Planning & Design & Construction Phases of each project.

**THIS FORM MUST BE REVIEWED AND SIGNED BY THE GRANTEE'S
INDEPENDENT AUDITOR
AND SUBMITTED ALONG WITH A COPY OF THE GRANTEE'S ANNUAL AUDIT
TO THE OFFICE OF SAFE NEIGHBORHOOD PARKS.**

OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
DADE COUNTY, FLORIDA

MEMORANDUM

Amended
Not On
Alternate
Agenda Item No. 4(E)

TO: Hon. Chairperson and Members
Board of County Commissioners

DATE: July 16, 1996

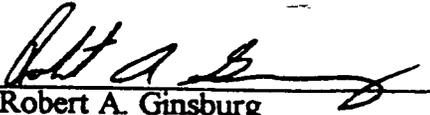
FROM: Robert A. Ginsburg
County Attorney

SUBJECT: Safe Neighborhood Park Bonds

O#96-115

The accompanying alternate ordinance has been prepared and placed on the agenda at the request of the Parks Recreation and HAFB Re-Use and Redevelopment Committee. It differs from the substitute in the following material respects:

1. It names the President of the NAACP to the Nominating Committee.
2. It adds the requirement that members of the Nominating Committee must be representative of the geographic, ethnic, racial, and gender make-up of the community.


Robert A. Ginsburg
County Attorney

MEMORANDUM

Not On
Supplement to
Agenda Item No. 4(E)
Substitute & 4(E) Alternat

TO: Honorable Chairperson and Members
Board of County Commissioners

DATE: July 16, 1996

FROM: Armando Vidal, P.E.
County Manager



SUBJECT: Fiscal Impact - Ordinance
Authorizing \$200 Million
GOB for Park
Improvements and
Acquisition - Item 4 (E)

The enactment of the proposed ordinance authorizing issuance, subject to approval by special election, of \$200 million in general obligation bonds to fund capital improvements and acquisition of parks and recreation facilities throughout Dade County, will result in the following additional costs to the County:

- A. an average annual countywide debt service millage requirement of .127 mills for the next 26 years. In current dollars, this translates into \$8.34 annually for the average homeowner over the life of the bonds (see attachment)
- B. an estimated \$1.1 million annual increase in countywide and a \$3.41 million annual increase in unincorporated municipal service area operating costs which would be phased in over a seven to ten year period as capital improvements are completed. These additional operating costs (net of costs avoided and new revenues) reflect the additional programming and maintenance activities associated with the proposed capital projects including: staffing, utilities, supplies and equipment, facilities maintenance and administrative and supervisory costs

Proposed Safe Neighborhood Parks Bond Ordinance

Annual Cost to Average Homeowner

20

15

10

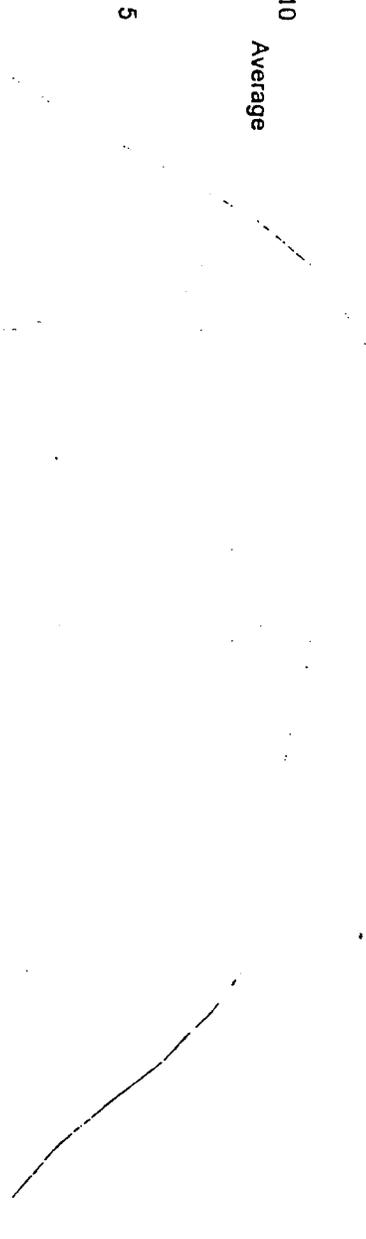
Annual Cost in Current Dollars

Average

5

0

1996 1998 2000 2002 2004 2006 2008 2010 2012 2014 2016 2018 2020
Year



ORDINANCE NO. 96-115

ORDINANCE AUTHORIZING ISSUANCE, SUBJECT TO APPROVAL BY SPECIAL ELECTION, OF NOT EXCEEDING \$200,000,000 GENERAL OBLIGATION BONDS OF DADE COUNTY, FLORIDA FOR PURPOSE OF FINANCING CAPITAL IMPROVEMENT PROGRAM FOR CERTAIN PARKS, BEACHES, NATURAL AREAS AND RECREATION FACILITIES; ESTABLISHING A CITIZENS' OVERSIGHT COMMITTEE, INCLUDING MEMBERSHIP AND POWERS TO ADMINISTER PROGRAM; DESIGNATING ENTITIES AND PROJECTS ELIGIBLE FOR FUNDING; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND EFFECTIVE DATE.

WHEREAS, it is necessary and desirable to improve the quality of life, to benefit property values, to promote prevention of juvenile crime by providing positive recreation opportunities, and to improve the recreation facilities for youth, adult, and senior citizens in Dade County (the "County") through the improvement of neighborhood and regional parks and the development, rehabilitation, protection, restoration and acquisition of beach and natural areas within the County; and

WHEREAS, the State of Florida, the County and the municipalities within Dade County presently own and operate numerous parks and park facilities, natural areas, and heritage sites, which are in need of improvement; and

WHEREAS, the acquisition and capital improvement of State, County and municipal parks, beaches, natural areas and recreational and heritage facilities benefit the entire population of both incorporated and unincorporated Dade County; and

WHEREAS, at the same time that the Board considered this Ordinance, the Board adopted a resolution calling for a special election to be held in Dade County, Florida (the "Special Election") on Tuesday, November 5, 1996 for the purpose of submitting to the electors of the County the question of whether general obligation bonds not exceeding \$200,000,000 shall be authorized for a capital improvement program for improvements to, and the acquisition of, neighborhood and regional parks, beaches, natural areas and recreational and heritage facilities; and

WHEREAS, the Board wishes to authorize the issuance of the Bonds subject to the referendum, to establish a Citizens' Oversight Committee to administer the capital improvement program, and to designate those entities and projects which will be eligible for funding;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF DADE COUNTY, FLORIDA, that:

Section 1. Findings. The Board finds that:

(a) The purposes described in the Whereas clauses are incorporated in the body of this Ordinance by reference. This Ordinance shall hereafter be known as the "Safe Neighborhood Parks Ordinance" and referred to herein as the "Ordinance".

(b) It is critical that neighborhood and regional parks are restored and improved throughout the County to improve the overall quality of life of our communities, provide safe places for children to play and alternatives to gangs and gang activities, increase recreation opportunities for senior citizens, and provide pleasant places for all residents to enjoy relief from congestion and urban stress.

(c) The improvement, restoration, expansion, and enhanced safety of park, open space and recreation lands and facilities will help reduce crime, increase the attractiveness of the County as a place in which to live and locate businesses, maintain sound economic conditions and a high standard of livability in the County by increasing property values, economic activity, employment opportunities and tourism throughout the County.

(d) The protection of beach, park, recreation and natural areas is vital to the quality of life in the County, providing important recreation opportunities to all residents of the County, especially children and senior citizens, and helping to protect air and water quality.

(e) The Board finds that the distribution of the funds for qualified projects must be done in a fair and organized manner.

Section 2. Definition. As used in this Ordinance, the following terms mean:

"Administrative Expenses" means all direct expenses incurred in administering the development and completion of any of the projects authorized and approved under the terms of this Ordinance. Administrative costs shall not include those administrative expenses incurred in the everyday operation of any Not-For-Profit Organization and Public Agency, which administer a project funded pursuant to this Ordinance.

"Beaches" means beaches open to use by all of the residents of the County.

"General Fund" means those funds raised, primarily through ad valorem taxes, fees and transfers, that are used to account for the general operations of the County or municipal governments and all transactions which are not accounted for in other funds or account groups.

"Natural Area" means an environmentally sensitive area usually containing a natural forest community, freshwater or coastal wetland and managed to maintain and enhance biological values.

"Not-For-Profit Organization" means any legally incorporated not-for-profit organization created under the laws of the State of Florida (the "State") and designated as a tax exempt entity by the United States Internal Revenue Service, which has among its purposes the provision of park and recreation services, gang prevention and intervention, tree-planting, or the conservation and preservation of lands for park, natural areas, scenic, historic, or open spaces.

"Parks" mean those areas of public land set aside for aesthetic, educational, recreational, or cultural use by the citizens of the County.

"Park and Recreation Department" means the Dade County Park and Recreation Department.

"Public Agency or Public Agencies" means an agency or agencies or administrative division or divisions of the United States government, the State of Florida, the County, or any municipality within the County.

"Recreation and Heritage Facilities" mean those facilities that are managed by a Public Agency or Agencies that focus their programming on cultural, historical, educational and recreational activities.

"State Park" means a park owned or operated by the Florida Department of Environmental Protection, Division of Recreation and Parks.

"Trust Account" means the separate interest bearing account into which proceeds of the Bond program, as outlined in this Ordinance, shall be deposited.

"UMSA" means Unincorporated Municipal Service area of the County, for which the County provides municipal services.

Section 3. Bonds. In accordance with the provisions of the Dade County Home Rule Charter and the general laws of the State of Florida, including Chapters 125, 159, and 166, Florida Statutes, there is authorized to be issued, subject to the approval of the electorate pursuant to the Special Election, general obligation bonds of the County, in one or more series, in an aggregate principal amount not to exceed Two Hundred Million Dollars (\$200,000,000) outstanding at any one time (the "Bonds"). This ordinance also authorizes the issuance of other evidences of indebtedness in the form of anticipation notes or bonds in anticipation of the issuance

of the Bonds. The Bonds shall be payable from unlimited ad valorem taxes levied on all taxable property in the County without limit as to rate or amount, the full faith and credit of the County being pledged to the payment of principal of, redemption premium, if any, and interest on the Bonds. The Bonds shall bear interest at such rate or rates, not exceeding the maximum rate of interest permitted by law at the time of their sale, shall be stated to mature on a date or dates not exceeding forty (40) years from the date of issue, shall be subject to redemption and shall have such other terms, covenants and provisions as shall be determined by the Board by one or more subsequent ordinances or resolutions. The purpose of the Bonds shall be (i) to pay the costs of issuance of Bonds, (ii) to pay eligible administrative costs, and (iii) to finance the acquisition of and capital improvements to Parks, Beaches, Natural Areas and Recreational and Heritage facilities, in the manner set forth in this ordinance, in amounts not to exceed the following:

- (a) Municipal per capita allocation and direct grants for specific projects: One hundred seven million nine hundred and fifty thousand dollars (\$107,950,000) for grants to Public Agencies and Not-For-Profit Organizations for the development, improvement, rehabilitation, restoration or acquisition of real property for Parks and park safety, youth, adult and senior citizens' recreation facilities, Beaches, greenways, trails, and Natural Areas in accordance with the following schedule:
- (1) Nineteen million nine hundred fifty thousand dollars (\$19,950,000) for grants to all incorporated municipalities and UMSA (Unincorporated Municipal Service Area) within the County, in accordance to the following schedule:
 - (i.) Nine million seven hundred thousand dollars (\$9,700,000) to divide on a per capita basis among the municipalities duly incorporated on the effective date of this Ordinance.
 - (ii.) Ten million two hundred fifty thousand dollars (\$10,250,000) to UMSA as its municipal share.
 - (2) Direct grants for specific projects: Eighty-eight million dollars (\$88,000,000) for direct grants to municipalities and UMSA, in accordance with the schedule attached as Exhibit "A" and incorporated in this Ordinance by reference.
- (b) Grants for Specific Regional Projects: Seventy-seven million fifty thousand dollars (\$77,050,000) to the County Park and Recreation Department for the development, improvement, restoration, rehabilitation or acquisition of real property for Regional Parks, Beaches and Biscayne Bay access, specific regional projects, Heritage Facilities, Natural Area Preserves and greenways and trails, in accordance with the schedule described in Exhibit "B".
- (c) Challenge Grants: Fifteen million (\$15,000,000) for challenge grants to Public Agencies and Not-For-Profit Organizations in accordance with the following schedule:

- (1) Seven million dollars (\$7,000,000) for challenge grants to Public Agencies and Not-For-Profit Organizations for land acquisition, construction and development of youth recreation and service facilities.
- (2) Eight million dollars (\$8,000,000) for challenge grants to Public Agencies and Not-For-Profit Organizations for natural areas, recreation and open space land acquisition and development.

Section 4. Administration.

(a) The Citizens' Oversight Committee. A Citizens' Oversight Committee ("Committee") will be formed to oversee the disbursement of the proceeds from the sale of the Bonds. The Committee will have thirteen (13) members; one residing in each of Dade County's thirteen commission districts. Members of the Committee shall be residents of Dade County who possess outstanding reputations for civic pride, integrity, responsibility and business or professional ability and experience or interest in the fields of recreation, conservation of natural resources or land use planning. The Committee and the Nominating Committee, as defined below, will be comprised of members who are representative of the geographic, ethnic, racial and gender make-up of the County.

- (1) Selection. Members of the Committee shall be nominated and appointed in the manner set forth in this subsection. The Board of County Commissioners of Dade County, Florida shall appoint a nominating committee (the "Nominating Committee") comprised of twenty-three (23) members as follows:
 - (i) Six (6) representatives of the State, County or municipal government, which shall include the following persons or their designees: the State Attorney for the Eleventh Judicial Circuit, the Superintendent of the Dade County School Board, the Dade County Manager, and the Executive Director of the Dade League of Cities;
 - (ii) Twelve (12) representatives of civic, not-for-profit organizations, which shall include the following persons or their designees: Chairman of the United Way, President of Tropical Audubon Society, President of Citizens for a Better South Florida, Director of the Urban League, Director of Alliance for Aging, President of the Jewish Federation, President of the Children's Services Council, President of the Cuban National Planning Council; President of CAMACOL, President of the Miami-Dade Branch NAACP; President of Baptist Ministers Council of Greater Miami and Vicinity; and the Executive Vice President of the Rabbinical Association of Greater Miami;
 - (iii) Five (5) representatives of civic, not-for-profit organizations dedicated to promoting and conserving the environmental or recreational resources of this

community, which shall include the following persons or their designees: President of the Florida Recreation and Park Association, President of the Land Trust of Dade County, and President of the Sierra Club.

The Nominating Committee shall submit a slate of four (4) candidates from each Commission District to the Board of Dade County Commissioners for selection. The Board must select from the slate submitted by the Nominating Committee; however, the Board may request additional nominations.

(2) Term. The Committee members shall serve two year terms, and may be reappointed. The terms shall be staggered, with the representatives of the evenly-numbered districts scheduled for replacement or reappointment after the first year. Members of the Committee shall not be compensated for their services.

(3) Powers and duties. The Committee shall have the following powers and duties:

(i) to oversee the deposit and disbursement of the Bond proceeds in accordance with the terms of this Ordinance;

(ii) to issue solicitations for all grants, to evaluate, disqualify, and rank challenge grant proposals, and to recommend the award of grants in accordance with the terms of this Ordinance;

(iii) to identify funding to reimburse the County for the reasonable costs of providing staff to the Committee, in the process of the oversight and grant management of this Ordinance, which funding may include amounts available under this Bond program if the costs of staffing are related to individual projects authorized by this Ordinance;

(iv) to promulgate rules consistent with this Ordinance for the conduct of its meetings and the discharge of its responsibilities;

(v) to perform such other functions as are set forth for the Committee in this Ordinance.

(4) Deposit of Bond Proceeds. All proceeds of the sale of the Bonds shall be delivered to the Director of the Finance Department of Metropolitan Dade County who shall deposit those proceeds in the Trust Account, not to be commingled with other funds of the County, to be disbursed solely for the purposes set forth in this Ordinance. Dade County, itself or through independent auditors, shall have the right at all times to audit the books and records of the Committee.

(5) Staff. The County Manager and the County Attorney shall provide to the

Committee adequate staff and support services to enable the Committee to carry out its duties and responsibilities.

Section 5. Grant Proposals.

- (a) Any adjustments to the amount available from the Bond proceeds which are required to be made to satisfy the costs of providing staff or other services to administer the Bonds shall be made to the amounts available under this Bond program, not to exceed one (1%) percent.
- (b) The following provisions of this Section 5(b) shall apply to all grants to be awarded pursuant to this Ordinance:
- (1) Individual applications for grants or per capita allocations pursuant to Section 3 shall be submitted to the Committee for approval as to conformity with the requirements of this Ordinance and for Committee review and recommendation. The application shall be accompanied by an authorizing resolution from the governing body of the applicant Public Agency that the project (or projects) for which the grant or allocation is sought is an important park and recreation project (or projects) which will benefit all residents of Dade County and that operating, management and programming funds are included in budget.
 - (2) Not more than seventeen percent (17%) of monies awarded under any grant may be utilized for project planning, design and administration.
 - (3) The interest earned on proceeds of the Bonds which have been sold but not allocated shall be used for acquisition of park, open space and natural areas to meet the future needs of the growing population of Dade County. Requests for use of these interest funds may be made to the Committee by Public Agencies and Not-For-Profit Organizations, with all title vesting in a Public Agency.
 - (4) After approval of this Ordinance by special election, administrative rules governing the implementation of the Ordinance shall be prepared by the County Manager. Such rules shall include a timeline for the grant programs identified in Section 3 of this Ordinance, criteria and procedures for evaluating such grants, notification of affected Public Agencies and Not-For-Profit Organizations of the proposed criteria and procedures and of the dates of public workshops to be held throughout the County for the purpose of receiving public input on the proposed criteria and procedures. After at least one public workshop for each of the grant programs referenced in Section 3, the Committee shall adopt final criteria and procedures for evaluating grants for each program, and shall notify affected Public Agencies and Not-For-Profit Organizations as to the application timeline, criteria and procedures for evaluating challenge grants for each program. Grants shall be

awarded by the Board of County Commissioners upon recommendation of the Committee in accordance with this Ordinance and the rules adopted in accordance with this provision.

- (5) A Public Agency may enter into an agreement with one or more Not-For-Profit Organizations for the purpose of carrying out a grant pursuant to this Ordinance, subject to the requirements of Section 9.
- (6) Each Public Agency shall make every effort to employ local residents, and particularly youth, from the area in which proposed projects are located.
- (7) Each Public Agency shall make every effort to work with Not-for-profit Organizations with a demonstrated history of youth employment and training, gang prevention and intervention, and environmental preservation and land conservation.
- (8) Funds that are granted pursuant to Section 3 for the purposes of development, improvement, rehabilitation or restoration shall be expended for these purposes only on lands owned or leased by a Public Agency. Funds may also be utilized for projects on lands for which the Public Agency holds a lease or other use agreement for an unexpired minimum term of 25 years.
- (9) In projects where funds are allocated pursuant to Section 3 for park and facility development, every effort shall be made to use non-invasive, drought-resistant, or xeriscape landscape material, water-conserving irrigation systems and energy-efficient fixtures, except when such use can be shown to be unfeasible. When projects involve the rehabilitation of existing irrigation systems or the creation of new irrigation systems, reclaimed water should be used whenever possible and priority shall be given to development of reclaimed water irrigation systems.
- (10) The minimum amount that an applicant may request for any individual project is ten thousand dollars (\$10,000). Any agency may allocate all or a portion of its per capita share to a regional or state project or another neighboring city, and all agencies shall be encouraged to form partnerships to leverage other available funds with the Dade County School Board, other Public Agencies, and Not-For-Profit Organizations for park and recreation purposes.
- (11) Funds made available for approved projects from grants shall be expended or encumbered by the recipient within three years of the date when such funds are first made available unless an extension is authorized pursuant to the express terms of this Ordinance. Any such grant funds that are not expended or encumbered by the recipient within such period, shall be made available for award for one or more

of the classes of expenditures specified in Section 3 that the Committee deems to be of the highest priority.

i. Upon deposit into the Trust Account, the original recipient of the funds shall have no further claim to the funds.

ii. Trust Account funds shall be made available pursuant to the programs outlined in Section 3, and shall be prioritized for heavily used parks and recreation facilities in underserved areas of the County or municipalities. When funds are to be used for the acquisition of property, priority shall be given to acquiring land for park, recreation or natural areas purposes in densely populated, underserved areas with documented deficiencies in park, recreation or open space opportunities.

(12) The scope of each per capita project, shall remain as defined in the application for Bond funds and this Ordinance. If there are required modifications to the scope of the specific project, the recipient may alter the scope of the specific project, as defined by the administrative rules. The modifications shall be subject to approval by the Committee. The full amount allocated for a specific project as detailed within the application and this Ordinance shall be used for the designated project and not transferred to another project.

(13) If Bond proceeds have not been expended or encumbered within the periods allowed, the recipient agencies may submit to the Committee for review and approval in its discretion a plan for expenditure or encumbrance of the funds in accordance with the purposes of this Ordinance within the municipality or area of the County in which the funds were originally authorized to be expended.

(c) Challenge Grants. In addition to those provisions contained in Section 5 (b) above, the following provisions shall apply to challenge grants to be awarded pursuant to Section 3 (c) of this Ordinance.

- (1) The funds authorized in Section 3 (c) shall be available as grants on a challenge basis to Public Agencies and Not-for-profit Organizations.
- (2) An extension not to exceed two (2) years beyond the three-year time limit for expenditure or encumbrance of grant funds may be authorized by the Committee for reasonable cause.
- (3) These grants shall be limited for acquisition of lands for public use, and improvements or development to publicly owned lands and facilities.
- (4) Pursuant to Section 3 (c) (1), an amount not to exceed seven million dollars (\$7,000,000), shall be dedicated to park, recreation and open space acquisition and

development in areas which: (i) are identified as economically and/or socially disadvantaged consistent with Federal guidelines, where at least 51 percent of residents live at or below 80 percent of the County's median income, and (ii) which possess a documented deficiency in recreation and open space opportunities defined as the difference between area supply and area demand for facilities, programs and services.

- (5) In the evaluation of grant applications pursuant to Section 3(c)(1), priority shall be given first to correct vestiges of past discrimination and second to those which meet one or more of the following criteria: (i) joint application by a Public Agency and a Not-For-Profit Organization whose primary focus is working with youth; (ii) application by a Not-For-Profit Organization with a demonstrated history of gang intervention, gang prevention, ability to work with at-risk youth, and prior experience in such activities through grants from Public Agencies; (iii) application by Not-For-Profit Organization which agrees to and can demonstrate the ability to operate and maintain the facility to be constructed or developed on a long-term basis; (iv) application by a Not-For-Profit Organization with experience in park and open space acquisition and preservation.

(d) **Grants for Specific County and Municipal Projects.** In addition to those provisions contained in Section 5(b) above, the following provisions shall apply to the grants for specific County and municipal projects to be awarded pursuant to Sections 3 (a)(2) and 3 (b) of this Ordinance.

- (1) These grants shall be limited for acquisition of lands for public use, and improvements or development to publicly owned lands and facilities for the purposes set forth in Sections 3 (a) (2) and 3 (b) of this Ordinance.
- (2) An extension not to exceed two (2) years beyond the three-year time limit for expenditure or encumbrance of grant funds may be authorized by the Committee for reasonable cause.

Section 6. Disbursement of Funds.

(a) No funds authorized under Section 3 may be disbursed to any recipient unless the recipient agrees:

- (1) That grants for all programs in Section 3 shall be made available at least once every twelve (12) months with public notice from the County.
- (2) To maintain and operate in perpetuity the property acquired, developed, improved, rehabilitated or restored with the funds, except where leases are in effect. The recipient or its successors in interest in the property may transfer the responsibility to maintain and operate the property to another

Public Agency or another Not-For-Profit Organization in accordance with this Section. The recipient agency must provide adequate programming for any new facilities constructed with proceeds of the Bonds.

- (3) To use the property only for the purposes of this Ordinance and to make no other use, sale, or disposition of the property, except as provided in subdivision (b) of this Section.
- (4) Any beach, park or other public facility acquired, developed, rehabilitated or restored with funds from this act shall be open and accessible to the public without discrimination as to race, color, gender, age, religious belief, residence, national origin, marital status, or disability.
- (5) In order to maintain the exclusion from gross income for federal income tax purposes of the interest on any bonds, notes or other evidences of indebtedness issued for purposes of this Ordinance, each recipient of funds pursuant to this Ordinance covenants to comply with each applicable requirement of Section 103 and Sections 141 through 150 of the Internal Revenue Code of 1986, as amended. Each recipient of funds shall agree in writing to the conditions specified in paragraphs (2), (3), and (4) of this Section.

The conditions specified in paragraphs (2), (3), (4) and (5) of this Section shall not prevent the transfer of property acquired, developed, improved, rehabilitated or restored with funds authorized pursuant to Section 3 of this Ordinance from the recipient to any other Public Agency, to a Not-For-Profit Organization authorized to acquire, develop, improve or restore Public real property for park, wildlife, recreation, open space or gang prevention and intervention purposes, to the State of Florida or to the National Park Service, provided that any such successor to the recipient assumes the obligations imposed by such conditions.

(b) Any changes in use of any property acquired through grants pursuant to this Ordinance must be maintained in perpetuity for public park and recreation purposes. If the use of the property acquired through grants pursuant to this Ordinance is changed to one other than a use permitted under the category from which the funds were provided, or the property is sold or otherwise disposed of, an amount equal to the (1) amount of the grant, (2) the fair market value of the real property, or (3) the proceeds from the portion of such property acquired, developed, improved, rehabilitated or restored with the grant, whichever is greater, shall be used by the recipient, subject to subdivision (a) of this Section, for a purpose authorized in that category or shall be reimbursed to the Trust Account and be available for appropriation only for a use authorized in that category.

If the property sold or otherwise disposed of is less than the entire interest in the property originally acquired, developed, improved, rehabilitated or restored with the grant, an amount

equal to the proceeds or the fair market value of the property interest sold or otherwise disposed of, whichever is greater, shall be used by the grantee, subject to subdivision (a) of this Section, for a purpose authorized in that category or shall be reimbursed to the general fund and be available for appropriation only for a use authorized in that category. Nothing in this Section 6 shall limit a Public Agency from transferring property acquired pursuant to this Ordinance to the National Park Service or the State Park System, with or without consideration.

(c) Awards pursuant to this Ordinance shall first be available during the fiscal year in which Bond proceeds are initially available.

Section 7. Property Acquisition.

(a) All real property acquired pursuant to this Ordinance shall be acquired in compliance with Dade County Administrative Order 8-4 and Florida Statute 125.355, and all other applicable laws. Funds disbursed to a Public Agency other than the County in accordance with Section 3 shall be expended by that agency pursuant to an Interlocal agreement with Metro-Dade County.

(b) For the purposes of this Ordinance, acquisition may include gifts, purchases, leases, easements, the exercise of eminent domain, the transfer or exchange of property of like value, transfers of development rights or credits, and purchases of development rights and other interests.

(c) All grants, gifts, devises, or bequests to any of the qualified Public Agencies of this Ordinance, conditional or unconditional, for park, conservation, recreational, wildlife habitat, natural lands or other purposes for which real property may be acquired or developed pursuant to this Ordinance, shall be made in the name of the agency and accepted and received on behalf of the agency pursuant to the applicable Administrative Order of the County. The grants, gifts, devises or bequests shall be available for expenditure for the purposes specified in Section 3 hereof.

Section 8. Public Access and Community Involvement.

(a) Reasonable public access to lands and facilities funded by this Ordinance shall not be denied, except where that access may interfere with resource protection.

(b) All funds allocated pursuant to this Ordinance for projects involving the rehabilitation or restoration of beach, park, recreation, open space or natural lands shall be used to the maximum extent practical to employ residents from the surrounding community in which the particular rehabilitation or restoration project is being carried out.

(c) To the maximum extent feasible, Public Agencies and Not-For-Profit Organizations shall be encouraged and have authority to use funds received pursuant to this

Ordinance to provide funding through agreements with community organizations, particularly when youth can be employed to work on restoration or rehabilitation projects being carried out in their own communities. Such agreements shall be entered into solely for the accomplishment of the purposes set forth by this Ordinance.

Section 9. Environmental Review.

(a) Prior to recommending the acquisition of lands that are located on or near tidelands, submerged lands, swamp, or other wetlands, whether or not those lands have been granted in trust to a local Public Agency, any agency receiving funds pursuant to this Ordinance shall submit to the Dade County Department of Environmental Resources Management (DERM) any proposal for the acquisition of those lands pursuant to this measure. DERM may, at its discretion, within ninety (90) days of such a submission, review the proposed acquisition, make a determination as to the State's existing or potential interest in the lands, and report its findings to the entity making the submittal and to the County Manager.

(b) No wetlands or riparian habitat acquired pursuant to Section 3 shall be used as a dredge spoil area or shall be subject to revetment which damages the quality of the habitat for which the property was acquired.

(c) No provision of this Ordinance shall be construed as authorizing the condemnation of publicly-owned lands.

Section 10. Bond Capital.

(a) Pursuant to subdivision (e) of Section 5506.9 of the Public Resources Code, no proceeds from any Bonds, notes or other evidences of indebtedness issued by Dade County shall be used for any operations, maintenance or servicing purposes, except that such proceeds may be used to pay all costs incidental to the preparation and issuance of the Bonds.

(b) The amounts of all allocations designated in Section 3 are gross amounts, and shall be reduced not more than one percent (1%) for the costs of the overall administrative expenses of the Bond.

Section 11. Maintenance of Effort.

It is the intent of this Ordinance to produce a net benefit to the residents of Dade County. No substitution in capital project funding by the County and/or municipalities shall occur as a result of projects specifically funded by this bond issue.

Section 12. Sale of Bonds.

The Bonds may be issued either all at one time or in part from time to time as the Board of

County Commissioners may in its discretion determine by subsequent ordinance or resolution. The sale of such Bonds shall not be combined with the sale of any other bonds of the County.

Section 13. Independent Audit.

There shall be an annual independent audit of all proceeds of the Bonds. This audit shall examine all proceeds on hand and unexpended. The expense of the audit shall be paid from the general bond fund. All Bond recipients shall cooperate fully with the program's auditors.

The Committee shall have the right, in its sole discretion, to require recipients of any grant to retain the services of an independent private sector inspector general (IPSIG) to audit, investigate, monitor, oversee, inspect and review the operations, activities and performance of the recipient and its contractor. Said audit shall include compliance with contract specifications and project costs, as well as the prevention of corruption and fraud. Grant agreements shall include an acknowledgment by the recipient that the Committee has the right to utilize an IPSIG.

Section 14. If any section, subsection, sentence, clause or provision of this Ordinance is held invalid, the remainder of this Ordinance shall not be affected by such invalidity.

Section 15. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of Metropolitan Dade County, Florida. The sections of this Ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word

Section 16. This Ordinance does not contain a sunset provision.

Section 17. This Ordinance shall become effective ten (10) days following the date of its enactment.

Section 18. In addition to any other remedies provided by law to any person or entity, the remedies provided in the Citizens Bill of Rights shall be available for violations of this Ordinance.

PASSED AND ADOPTED: JUL 1 6 1996

Approved by County Attorney as
to form and legal sufficiency.

AC

Prepared by:

AC

Exhibit "A"

- A. Four hundred thousand dollars (\$400,000) to the City of Coral Gables in accordance with the following schedule:
- i. Three hundred thousand dollars (\$300,000) for the development and renovation of Phillips Park.
 - ii. Fifty thousand dollars (\$50,000) for Nat Winokur Park for the installation of new playground system.
 - iii. Fifty thousand dollars (\$50,000) for Salvador Park for the renovation of playground system and picnic pavilion.
- B. Forty-eight thousand dollars (\$48,000) to the City of Florida City for Loren Roberts Park to develop a baseball and a softball field.
- C. Five million dollars (\$5,000,000) to the City of Hialeah in accordance with the following schedule:
- i. Two million six hundred thousand dollars (\$2,600,000) for McDonald Park for new lake contours, enhanced recreation areas, building renovations, fencing, lighting and other improvements.
 - ii. One million four hundred thousand dollars (\$1,400,000) for Dent Park for the construction of the Dent Park gymnasium.
 - iii. Six hundred thousand dollars (\$600,000) for the development of a neighborhood park located at West 32-36 Avenue connector Road (Hialeah and Hialeah Gardens Blvd.) and 79 Street.
 - iv. Two hundred and fifty thousand (\$250,000) for renovations and improvements at Cotson Park and Reid Pool Park, to include improved athletic fields, renovation of ballfield building and security lighting.
 - v. One hundred and fifty thousand (\$150,000), divided equally between Babcock Park and Milander Park for installation of new playgrounds/totlots to comply with the American with Disabilities Act (ADA) requirements.
- D. One million five hundred thousand dollars (\$1,500,000) to the City of Homestead in accordance with the following schedule:

i. One million dollars (\$1,000,000) to implement the first phase of the development of the Homestead Equestrian Center and to be used to leverage additional funds for the completion of the Center.

ii. Five hundred thousand dollars (\$500,000) for Roby George Park for the development of the Phichol Williams Community Center.

E. Five hundred thousand dollars (\$500,000) to the Village of Key Biscayne for the development of Village Green Park.

F. Eighteen million dollars (\$18,000,000) to the City of Miami in accordance with the following schedule:

i. One million eight hundred thousand dollars (\$1,800,000) for the restoration of the historically designated Virrick Gym, to be used by persons with disabilities for adaptive sailing and other community youth-related activities.

ii. One million dollars (\$1,000,000) to complete a beach erosion control program on Virginia Key Beach and enhancements to the island dune systems.

iii. Eight hundred thousand dollars (\$800,000) for the development of a new recreation/senior trust building and site improvements at Maceo Park.

iv. Eight hundred thousand (\$800,000) for the improvements and renovations to the recreation building, swimming pool, and ballfields, courts and playgrounds at Gibson Park.

v. Eight hundred thousand dollars (\$800,000) for acquisition and renovations at Jose Marti Park.

vi. Eight hundred thousand dollars (\$800,000) for improvements and renovations to Hadley Park.

vii. Seven hundred thousand dollars (\$700,000) for renovations and improvements to the youth center and swimming pool at Virrick Park.

viii. Seven hundred thousand dollars (\$700,000) for improvements to the recreation building and renovations to the basketball/tennis court and baseball/softball fields and improvements to Douglas Park.

ix. Six hundred fifty thousand dollars (\$650,000) for recreation building

improvements, new and renovated basketball courts and baseball/softball fields, and swimming pool renovations for Shenandoah Park.

x. Five hundred thousand dollars (\$500,000) for the design and construction of the Virginia Key Environmental Education Center.

xi. Five hundred thousand dollars (\$500,000) to be used as local matching funds for the renovation and adaptive reuse of two historic structures, the Wagner Homestead and the Ft. Dallas Barracks for Lummus Park.

xii. Five hundred thousand dollars (\$500,000) for shoreline improvements, seating and plazas for Lummus Park.

xiii. Five hundred thousand dollars (\$500,000) to be used as a local match for other grants to extend the Miami Riverwalk.

xiv. Five hundred thousand dollars (\$500,000) for shoreline stabilization, building renovation and new tennis court and roller hockey facility enhancement at Peacock/Myers Park.

xv. Five hundred thousand dollars (\$500,000) for shoreline stabilization, swimming pool facility renovation, tennis center renovation, and lighting at Morningside Park.

xvi. Four hundred fifty thousand dollars (\$450,000) for improvements to the recreation center for Persons with Disabilities Programs, renovations to ballfields, and new playground and improvements at Kinloch Park.

xvi. Four hundred fifty thousand dollars (\$450,000) for renovations and improvements to Williams Park.

xvii. Four hundred twenty-five thousand dollars (\$425,000) for renovations and improvements at Athalie Range Park.

xviii. Three hundred fifty thousand dollars (\$350,000) for improvements and renovations at Robert King High Park.

xix. Three hundred fifty thousand dollars (\$350,000) for recreation building renovations and swimming pool facility renovations at Curtis Park.

xx. Three hundred fifty thousand dollars (\$350,000) for building

renovations and exercise course at Roberto Clemente Park.

xxi. Three hundred fifty thousand dollars (\$350,000) for renovations to building, ballfield and swimming pool facility and new playground and volleyball courts at West End Park.

xxii. Three hundred thousand dollars (\$300,000) for shoreline stabilization, new playground, exercise course, volleyball court and lighting at Pace Park.

xxiii. Three hundred thousand dollars (\$300,000) for improvements to the tennis center/restroom building, new tennis court and lighting upgrade for Kirk Munroe Park.

xxiv. Three hundred thousand dollars (\$300,000) for building and ballfield renovations, playground expansion and security lighting upgrade for Allapattah Comstock Park.

xxv. Four hundred thousand dollars (\$400,000) for recreation building and ballfield renovations, new playground and new sports lighting at Fern Isle Park.

xxvi. Three hundred twenty-five thousand dollars (\$300,000) for expansion, renovation and improvements at Buena Vista Park.

xxvii. Two hundred thousand dollars (\$200,000) for repair and renovation of Manuel Artime Center Theater, to improve handicapped accessibility, and exterior security lighting.

xxviii. One hundred fifty thousand dollars (\$150,000) for renovations and improvements to recreation building, ballfields and new sports lighting at Moore Park.

xxix. One hundred fifty thousand dollars (\$150,000) for renovations and improvements to recreation building, ballfields, playground and lighting at Grapeland Park.

xxx. One hundred fifty thousand dollars (\$150,000) for building and court renovations, new fencing, playground and improvements at Belafonte-Tacolcy Center.

xxxi. One hundred fifty thousand dollars (\$150,000) for recreation and parking improvements, playground expansion, fencing and sports lighting

at Reeves Park.

xxxii. One hundred fifty thousand dollars (\$150,000) for shoreline stabilization and site building improvements, including exercise course at Legion Park.

xxxii. The hundred fifty thousand dollars (\$150,000) for building renovation, fencing and lighting for Simpson Park.

xxxiii. One hundred fifty thousand dollars (\$150,000) for improvements and renovations at Dorsey Park.

xxxiv. One hundred twenty-five thousand dollars (\$125,000) for renovations, improvements and shoreline enhancements to Kennedy Park.

xxxv. One hundred twenty-five thousand (\$125,000) for building and ballfield renovations and new playground and fencing at Coral Gate Park.

xxxvi. One hundred thousand dollars (\$100,000) for softball field and basketball court renovations, new playgrounds and volleyball court at Southside Park.

xxxvii. One hundred thousand dollars (\$100,000) for building and court renovations, playground and lighting for Bryan Park.

xxxviii. One hundred and twenty thousand dollars (\$125,000) for amphitheater renovations, playing field improvements and new tot lot for African Square Park.

xl. One hundred thousand dollars (\$100,000) for court and ballfield renovations, new fencing, lighting and playground at Armbrister Park.

xli. One hundred thousand dollars (\$100,000) for new restroom facility, fencing, playground expansion, security/sport lighting and irrigation at Henderson Park.

xlii. One hundred thousand dollars (\$100,000) for park expansion and improvements and ballfield construction at Lemon City Park.

xliii. One hundred thousand dollars (\$100,000) for park expansion and site improvement at Maximo Gomez Park (Domino Park).

xliv. One hundred thousand dollars (\$100,000) for new playground, lighting

and renovations of courts, ballfields and restrooms at Riverside Park.

xliv. One hundred thousand dollars (\$100,000) for renovations and site improvements, including walkways and nature trails at Alice Wainwright Park.

xlvi. One hundred thousand dollars (\$100,000) for baywalk lighting at Bayfront Park.

xlviii. One hundred thousand dollars (\$100,000) for building renovations, new playground, court renovations and lighting upgrade at Bryan park.

xlvi. One hundred thousand dollars (\$100,000) for new fencing, playground and volleyball court and renovation of restrooms, parking lot improvements and improved lighting at Sewell Park.

G. Six million three hundred seventy-five thousand dollars (\$6,375,000) to the City of Miami Beach in accordance with the following schedule:

i. Three million dollars (\$3,000,000) for beach and boardwalk renovation and restoration.

ii. Two million one hundred fifty thousand dollars (\$2,150,000) for renovation of North Shore Open Space Park.

iii. One million dollars (\$1,000,000) for swimming pool renovation at municipal parks.

iv. Two hundred twenty-five thousand dollars (\$225,000) for rehabilitation of the Police Athletic League (P.A.L.) Juvenile Center at Flamingo Park.

H. Five hundred thousand dollars (\$500,000) to the City of Miami Springs in accordance with the following schedule:

i. Four hundred fifty-seven thousand dollars (\$457,000) for municipal pool renovation at the Municipal Recreation Center.

ii. Forty-three thousand dollars (\$43,000) for Prince Field renovations.

I. One million dollars (\$1,000,000) to the City of North Miami for the development of the North Miami Community Center.

J. Two million eight hundred fifty thousand dollars (\$2,850,000) to the City of North Miami

Beach in accordance with the following schedule:

i. One million eight hundred fifty thousand dollars (\$1,850,000) for the acquisition and development of the 167th Street Athletic Field.

ii. One million dollars (\$1,000,000) for the development of the North Miami Beach Youth Enrichment Services (Y.E.S.) Center at Government Center.

K. One hundred seventy thousand dollars (\$170,000) to the City of Opa Locka for the development of Segal Park.

L. Three hundred thousand dollars (\$300,000) to the City of South Miami for the development of the Murray Park Recreation Center.

M. Five hundred thousand dollars (\$500,000) to the City of Sweetwater for the expansion and/or development of Antonio Maceo Park.

N. One hundred twenty-five thousand dollars (\$125,000) to the City of West Miami for the renovation and development of the recreation center and Cooper Park.

O. Fifty million seven hundred thirty-two thousand dollars (\$50,732,000) to Dade County UMMA, in accordance with the following schedule:

i. Four million dollars (\$4,000,000) for local park expansion at the following parks:

a. One million five hundred thousand dollars (\$1,500,000) for Carol City Community.

b. One million five hundred thousand dollars (\$1,500,000) at Gwen Cherry Park.

c. One million dollars (\$1,000,000) for Cutler Ridge Neighborhood.

ii. Five million dollars (\$5,000,000) to Dade County UMMA for park pool development, including the acquisition of a family aquatic center for approximately two million dollars (\$2,000,000), and the renovation and upgrade of aquatic facilities for approximately five hundred thousand dollars (\$500,000), each at Norwood, Gwen Cherry, Cutler Ridge, South Dade, A.D. Barnes, and Tamiami Parks.

iii. Forty one million seven hundred thirty thousand dollars (\$41,732,000) to

Dade County UMSA for local park development in accordance with the following schedule:

a. Five hundred thousand dollars (\$500,000) for neighborhood park development at Brentwood Park.

b. One million eight hundred thousand dollars (\$1,800,000) to complete park development, including a small community center and lighted athletic fields, at Rolling Oaks Park.

c. One million dollars (\$1,000,000) to continue park development, including addition to existing recreation building and walkways along Oleta River at Highland Oaks Park.

d. Seven hundred fifty thousand (\$750,000) for park development, including recreation building, at Lakes by the Bay Park.

e. Eight hundred thousand dollars (\$800,000) for park development including recreation building, at Deerwood Park.

f. Two million dollars (\$2,000,000) to complete park development with community football/soccer stadium, recreation center, playground and athletic fields at Southridge Park.

g. One million five hundred thousand dollars (\$1,500,000) to continue park development, including community building, completion of softball complex and restroom/concession/storage building, at Kendall Indian Hammocks Park.

h. Five hundred thousand dollars (\$500,000) to continue park development with lighted soccer fields, tot lot and picnic shelter at Southern Estates Park.

i. Eight hundred thousand dollars (\$800,000) to continue park development, including recreation building, at Millers Pond Park.

j. Nine million dollars (\$9,000,000) for park and recreation land acquisition in West Kendall Area, with phase I district park development to include lighted ballfields, soccer fields, restroom/concession building and maintenance facility, for West Kendall Park.

k. Six hundred seventy-five thousand dollars (\$675,000) to continue park development to include lighted soccer and multipurpose fields at Westwind Lakes Park.

l. Six hundred seventy-five thousand dollars (\$675,000) to continue park development to include multipurpose athletic fields, tennis courts, multipurpose courts, tot lot and picnic shelter at Country Lake Park.

m. Eight hundred thousand dollars (\$800,000) to continue park development to include lighted soccer fields, multipurpose courts, restroom/storage/concession building at Country Village Park.

n. Two million six hundred eighty two thousand dollars (\$2,682,000) for park development to include picnic shelters, walkway and jogging paths, recreation/fitness center and courts at Miami West Park.

o. One million dollars (\$1,000,000) for further park development to include community center at The Women's Park.

The following park projects promote juvenile crime prevention:

p. Three million dollars (\$3,000,000) to develop large recreation center in the Miami Carol City Park area.

q. Seven hundred fifty thousand dollars (\$750,000) to develop park to include multipurpose courts, athletic fields and upgrade of existing recreation center at Perrine Park.

r. One million dollars (\$1,000,000) to complete recreation building and upgrade other park facilities at Goulds Park.

s. Four million dollars (\$4,000,000) for phase I development to include athletic fields, trails and picnicking areas at HAFB Recreation Area.

t. One million dollars (\$1,000,000) to initiate development of new community park at Royal Colonial Park.

u. Four million five hundred thousand dollars (\$4,500,000) to replace stadium field house, provide a baseball complex, upgrade equestrian center, electrical utilities and irrigation at Tropical Park.

v. Two million dollars (\$2,000,000) to continue park development, including soccer fields and recreation center expansion, at Tamiami Park.

w. One million dollars (\$1,000,000) for further park development to include recreation building, additional parking, landscaping and lighting of existing ballfield at Ruben Dario Park.

Exhibit "B"

1. Nineteen million nine hundred thousand dollars (\$19,900,000) to the County Park and Recreation Department for the development, improvement, restoration, rehabilitation or acquisition of real property for beaches and Biscayne Bay access, in accordance with the following schedule:

A. Three million dollars (\$3,000,000) for beach restoration and dune renourishment, to be used as the local match for Federal and State of Florida funds in projects south of the County line to Government Cut.

B. Five hundred thousand dollars (\$500,000) for development, including canal improvements, northside restroom building and picnic area upgrades to Black Point Park.

C. Two million dollars (\$2,000,000) to initiate master plan development, including picnic shelters, fishing and canoe launch area at Chapman Field Park.

D. Six million dollars (\$6,000,000) for restoration and upgrade, including garden areas, cabanas, picnic areas, restrooms, dockmaster's building, and park traffic circulation features at Crandon Park.

E. Four million dollars (\$4,000,000) for upgrading restroom and lifeguard facilities, beach side picnic shelters, fishing pier reconstruction, lighting and parking improvements at Haulover Park.

F. One million dollars (\$1,000,000) to renovate and upgrade atoll pool and picnic areas at Homestead Bayfront Park.

G. Two million dollars (\$2,000,000) to renovate and upgrade the atoll pool, roadways and picnic areas at Matheson Hammock Park.

H. One million four hundred thousand dollars (\$1,400,000) for continued historic preservation, development of interpretive trails and bay shore access at Charles Deering Estate.

2. Fifty-seven million four-hundred fifty thousand dollars (\$57,450,000) to the County Park and Recreation Department for the development, improvement, restoration, rehabilitation or acquisition of real property for regional parks, regional recreation or heritage facilities and natural area preserves, in accordance with the following schedule:

A. One million five hundred thousand dollars (\$1,500,000) to provide ADA compliance at existing regional county park facilities.

B. Four million dollars (\$4,000,000) for the restoration of park and recreation natural areas and preserves to a maintenance level.

C. One million dollars (\$1,000,000) for the complete facility development, including a new music hall, additional landscaping and access control for the African Heritage Cultural Arts Center.

D. Two million dollars (\$2,000,000) for development of lighted soccer fields and multipurpose ballfields, sand volleyball courts for public recreation to serve northeast Dade and intramural for FIU Bay Vista Campus.

E. Three hundred thousand dollars (\$300,000) to upgrade facility for the Dade County Auditorium to meet fire code provisions and provide general renovation.

F. One million five hundred thousand dollars (\$1,500,000) to continue renovation and upgrading of gardens, orchards, arbors and buildings for Redland Fruit & Spice Park.

G. One million dollars (\$1,000,000) to renovate and upgrade pool, shelter, light shuffleboard courts, install basketball court, tot lot, sand volleyball pit, recreation building, and for camping utility hookups at Larry & Penny Thompson Park.

H. Twelve million dollars (\$12,000,000) toward completion of the second lobe, "The Latin American Experience," at Metrozoo, in accordance with approved plans, to be implemented by the Dade County Park and Recreation Department in consultation with the Zoological Society of Florida.

I. Two hundred fifty thousand dollars (\$250,000) to initiate design and development for South Dade Cultural Arts Facility.

J. Four million dollars (\$4,000,000) for continued development of an education complex at Fairchild Tropical Garden, including new construction and bringing existing structures up to ADA and County building code requirements in accordance with approved Fairchild Tropical Garden master plan to be implemented by its Board of Trustees in partnership with the County Park and Recreation Department.

K. Four million dollars (\$4,000,000) for natural areas and for in-holding acquisition at the existing parks:

a. Two million dollars (\$2,000,000) for Charles Deering Estates Outparcels.

b. Six hundred thousand dollars (\$600,000) for East Greynolds/Oleta River

corridor.

c. Five hundred thousand dollars (\$500,000) for Camp Owaissa Bauer addition.

d. Five hundred thousand dollars (\$500,000) for PLANT additions.

e. Four hundred thousand dollars (\$400,000) for Redland Fruit & Spice Park outparcels.

L. Three million dollars (\$3,000,000) to renovate and repair youth camp grounds, install irrigation, rehabilitate entry feature, install picnic shelters, and complete engineering on swimming hole restoration at Greynolds Park.

M. Eight hundred thousand dollars (\$800,000) for the initial acquisition, design and development of an Hispanic Heritage Cultural Arts Facility.

N. Four million dollars (\$4,000,000) for the acquisition, planning, design and development of the former Parrot Jungle property, if made available for acquisition, to be implemented by the County Park and Recreation Department or the County Park and Recreation Department in joint partnership with the Village of Pinecrest pursuant to interlocal agreement.

O. One million eight-hundred thousand dollars (\$1,800,000) for the implementation of the adopted South Dade Greenways Plan.

P. Two million dollars (\$2,000,000) for the expansion and development of a watersports center at the historic Virrick Gym site, with special emphasis on serving disabled persons.

The following park projects promote juvenile crime prevention:

Q. Six million dollars (\$6,000,000) for further park development with soccer fields, softball complex, a large recreation center and swimming beach at Amelia Earhart Park.

R. Three million dollars (\$3,000,000) to initiate regional park development, including youth and adult athletic facilities at Ives Estates Park.

S. Two million dollars (\$2,000,000) to renovate and upgrade group cabins and lodge kitchen and swimming pool for youth groups at Camp Owaissa Bauer Park.

T. Three million dollars (\$3,000,000) for development of a Youth Education and Sports Facility in the Carol City Area.

**SAFE NEIGHBORHOOD PARKS BOND PROGRAM
SPECIFIED/PER CAPITA GRANTS
AGREEMENT**

This Agreement, made this _____ day of _____, 200__, by and between Miami-Dade County, a political subdivision of the State of Florida (County) through its Office of Safe Neighborhood Parks (Office), located at 10710 S.W. 211th Street, Room 109, Miami, FL 33189, and Miami-Dade County, Park & Recreation Department (Grantee) having offices at 275 N.W. 2nd Street, Miami, FL 33128 states conditions and covenants for the rendering of Safe Neighborhood Parks Bond project (Project(s)) for the County.

WHEREAS, the citizens of Miami-Dade County have authorized the issuance of general obligation bonds for the purpose of financing capital improvement programs for certain parks, beaches, natural areas and recreation facilities; and

WHEREAS, to implement and give effect to the bond program, Miami-Dade County, Florida enacted Ordinance 96-115, the Safe Neighborhood Parks Ordinance; and

WHEREAS, it is necessary and desirable to improve the quality of life, to preserve property values, to promote prevention of juvenile crime by providing positive recreation opportunities, and to improve the recreation facilities for youth, adult, and senior citizens in this community through the improvement of our parks and natural areas; and

WHEREAS, in order to foster those important values, the project(s) listed herein have been identified for reimbursement pursuant to the terms of the Ordinance;

NOW, THEREFORE, the parties agree as follows:

I. **SCOPE OF SERVICE & BUDGET SUMMARY.** The Grantee agrees to render services in accordance with the Brief Grant Summary statement incorporated, and that all expenditures or costs shall be made in accordance with the Budget(s) which is incorporated and attached as Exhibit(s). (See Section XV - H).

II. **ADMINISTRATIVE RULES & BOND ORDINANCE.** The Grantee agrees to abide by and be governed by the Administrative Rules for Specified Project Grants, Per Capita Allocation Grants, Challenge Grants, and Interest Earnings and the Bond Ordinance, copies of which have been provided the Grantee by the Office. Without limiting the generality of the preceding sentence, the Grantee agrees to: Payment Procedures (Ord., Sec.6 & Rules, 10B); Breach of Agreement (Rules, 10B(6) & 11E); Termination (Rules, 11E); Prohibited Use of Funds (Rules, 10E); Required Documentation (Rules, 11C & 12); Operating Funds (Ord., Sec. 5(b)(1));

Completion of Project and Supplemental Funding (Rules, 10B(11)); and Audits (Ord., Sec. 13 & Rules, 10B(8)).

III. EFFECTIVE TERM. Both parties agree that the effective term of this Agreement shall be from _____ to _____. Failure by the Grantee to complete the project by the aforementioned date, unless extended, shall be cause for the County to terminate this Agreement.

IV. AMOUNT PAYABLE. The maximum amount payable for the project(s) rendered under this Agreement, shall not exceed \$ _____ unless otherwise amended.

V. FUNDING COMMITMENT. In the event that the project(s) requires further funding, funding for subsequent years is conditioned upon appropriation by the Board of County Commissioners of Miami-Dade County, Florida, with no representation that funds will be forthcoming.

VI. FUNDING REQUIREMENTS & REGULATIONS.

A. Establishment of residency requirements, imposition of non-resident fees, or failure of the Grantee to comply with any other conditions established by the Safe Neighborhood Parks Citizens' Oversight Committee (Oversight Committee) shall be cause for the County to terminate this Agreement unless an exception is granted by the Oversight Committee.

VII. CONDITIONS OF AWARD

A. Completed facility construction will have a permanent plaque, approved by the Oversight Committee, as to material, form, and content, affixed to the facility noting funding through the Safe Neighborhood Parks bond program.

B. All fencing funded with Safe Neighborhood Parks bond proceeds will comply with the current South Florida Building Code specifications for such facilities.

VIII. INSURANCE.

If the Grantee is the State of Florida or an agency or political subdivision of the State as defined by Section 768.28, Florida Statutes, the Grantee shall furnish the County, upon request, written verification of liability protection in accordance with Section 768.28, Florida Statutes. Nothing herein shall be construed to extend any party's liability beyond that provided in Section 768.28, Florida Statutes.

IX. CIVIL RIGHTS. The Grantee agrees to abide by Chapter 11A, Article IV of the Code of Miami-Dade County ('County Code'), as amended, which prohibits discrimination in employment; Title VII of the Civil Rights Act of 1968, as amended, which prohibits discrimination in employment and public accommodation; the Age Discrimination Act of 1975,

42 U.S.C., as amended, which prohibits discrimination in employment because of age; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C., Section 794, as amended, which prohibits discrimination on the basis of disability; and the Americans with Disabilities Act, 42 U.S.C., Section 12103 et seq., which prohibits discrimination in employment and accommodation because of disability.

It is expressly understood that upon receipt of evidence of discrimination under any of these laws, the County shall have the right to terminate this Agreement. It is further understood that the Grantee must submit an affidavit attesting that it is not in violation of the Americans with Disability Act, the Rehabilitation Act, the Federal Transit Act, 49 U.S.C. Section 1612, and the Fair Housing Act, 42 U.S.C. Section 3601 et seq. If the Grantee or any owner, subsidiary, or other firm affiliated with, or related to the Grantee, is found by the responsible enforcement agency, the Courts or the County to be in violation of these Acts, the County will conduct no further business with the Grantee. Any agreement entered into based upon a false affidavit shall be voidable by the County. If the Grantee violates any of the Acts during the term of any agreement the Grantee has with the County, such agreement shall be voidable by the County, even if the Grantee was not in violation at the time it submitted its affidavit.

X. CONFLICT OF INTEREST. The Grantee agrees to abide by and be governed by Miami-Dade County Ordinance No. 72-82 (Conflict of Interest Ordinance codified at Section 2-11.1 et al. of the Code of Miami-Dade County), as amended, which is incorporated herein by reference as if fully set forth herein, in connection with its contract obligations hereunder.

XI. INDEPENDENT PRIVATE-SECTOR INSPECTOR GENERAL. The County shall have the right, but not the obligation to require the Grantee, at the Grantees own cost, to retain the services of an independent private-sector inspector general (IPSIG) who may be engaged to audit, investigate, monitor, oversee, inspect and review the operations, activities and performance of the Grantee and County in connection with this agreement. The scope of services performed by an IPSIG may include, but are not limited to, monitoring and investigating compliance with Agreement; project costs; and investigating and preventing corruption and fraud.

The IPSIG may perform its services at all levels of the contracting and procurement process including but not limited to project design, establishment of bid specifications; bid submittals, activities of Grantee, its officers, agents and employees, lobbyists, county staff and elected officials.

Upon ten (10) days written notice to Grantee from an IPSIG, the Grantee shall make all requested records and documents available to the IPSIG for inspection and copying. The IPSIG shall have the right to examine all documents and records in the Grantee's possession, custody or control which in the IPSIG's sole judgment pertain to performance of the Agreement, including but not limited to original estimate files, bid and change order estimates, worksheets, proposals and agreements from and with successful and unsuccessful subcontractors and suppliers, all

project-related correspondence, memoranda, instructions, financial documents, construction documents, bid and agreement documents, back-charge document, all documents and records which involve cash, trade or volume discounts, insurance proceeds, rebates, or dividends received, payroll and personnel records, and supporting documentation for the aforesaid documents and records.

The provisions in this section shall apply to the Grantee, its officers, agents and employees. The Grantee shall incorporate the provisions in this section in all subcontracts and all other agreements executed by Grantee in connection with the performance of the Agreement.

Nothing in this Agreement shall impair any independent right of the County to conduct an audit or investigate activities. The provisions of this section are not intended nor shall they be construed to impose any liability on the County by Grantee or third parties.

XII. OFFICE OF THE MIAMI-DADE INSPECTOR GENERAL. Pursuant to Ordinance No. 97-215, the Office of the Miami-Dade County Inspector General (IG) shall have the authority and power to review past, present and proposed County programs, accounts, records, contracts and transactions. The IG shall have the power to report and/or recommend to the Board of County Commissioners whether a particular project, program, agreement or transaction is or was necessary and, if deemed necessary, whether the method used for implementing the project or program is or was efficient both financially and operationally. Monitoring of an existing project or program may include reporting whether the project is on time, within budget and in conformity with plans, specifications, and applicable law. The IG shall have the power to analyze the need for, and reasonableness of, proposed change order.

Upon ten (10) days written notice to Grantee from IG, the Grantee shall make all requested records and documents available to the IG for inspection and copying.

The IG shall have the power to retain and coordinate the services of an IPSIG who may be engaged to perform said mandatory random audits, as well as audit, investigate, monitor, oversee, inspect and review the operations, activities and performance and procurement process including but not limited to project design, establishment of bid specifications; bid submittals, activities, of Grantee, its officers, agents and employees, lobbyists, county staff and elected officials in order to ensure compliance with agreement specifications and detect corruption and fraud. This mandatory random audit is separate and distinct from any other audit by the County of any audit performed under Section XI "Independent Private-Sector Inspector General".

The provisions in this section shall apply to the Grantee, its officers, agents and employees. The Grantee shall incorporate the provisions in this section in all subcontracts and all other agreements executed by Grantee in connection with the performance of the Agreement.

Nothing in this Agreement shall impair any independent right of the County to conduct audit or investigate activities. The provisions of this section are not intended nor shall they be construed to impose any liability on the County by Grantee or third parties.

XIII. **NOTICES.** It is understood and agreed between the parties that written notice addressed to the Office and mailed (certified/return receipt) or delivered to the address appearing on page one (1) of the Agreement and written notice addressed to the Grantee and mailed (certified/return receipt) or delivered to the address appearing on page one(1) of this Agreement shall constitute sufficient notice to either party.

XIV. **TERMINATION** If the Grantee shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or shall violate any of the covenants, agreements, stipulations, representations or warranties herein, the County shall have the right to terminate this Agreement by giving at least ten (10) days prior written notice to the Grantee (Rules, 11 E).

XV. **MISCELLANEOUS.**

A. **Governing Law.** The Grantee agrees to comply with all applicable federal , state and county laws, rules and regulations which are incorporated by reference or fully set forth. This Agreement is made in the State of Florida and shall be governed according to the laws of the State of Florida. Proper venue for this Agreement shall be Miami-Dade County, Florida.

B. **Modifications.** Any alterations, variations, modifications, extensions or waivers of provisions of this Agreement including but not limited to amount payable and effective term shall only be valid when they have been reduced to writing, duly approved and signed by both parties and attached to the original of this Agreement.

C. **Counterpart.** This Agreement is signed in 4 counterparts, and each counterpart shall constitute an original of this Agreement.

D. **Headings, Use of Singular and Gender.** Paragraph headings are for convenience only and are not intended to expand or restrict the scope or substance of the provisions of this Agreement. Wherever used herein, the singular shall include the plural and the plural shall include the singular, and pronouns shall be read as masculine, feminine or neuter as the context requires.

E. **Agreement Contact.** The County's representative for this agreement is Beverly N. Mirman, D.P.A. The Grantee's representative for this agreement is _____

F. **Fringe Benefits.** In the event that a percentage of actual salary will be utilized as the method to claim eligible fringe benefit costs pursuant to Section 10 (D) (2) (c) of the Rules, such percentage shall not exceed _____ %. This percentage shall be demonstrated to the reasonable satisfaction of the County. Documentation in support of this percentage shall be submitted to the Office for approval contemporaneously with the execution of this Agreement.

G. **Subcontracts.** Any subcontracts written under the provisions of the Ordinance (Sections 5 (b) (5) and 8 (c)) require prior review and written approval of the County.

H. Totality of Agreement / Severability of Provisions. This 9 page Agreement with its recitals on the first page of the agreement and with its attachments as referenced below contain all the terms and conditions agreed upon by the parties:

Attachment 1: Miami-Dade County Affidavits

Exhibit(s) 1 through -- : Approved Project(s) and Budget(s)

No other Agreement, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind any of the parties hereto. If any provision of this Agreement is held invalid or void, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law.

IN WITNESS WHEREOF, the parties hereto have set their hands and affixed their respective seal the day and year first above written.

Signature

Title

Name (typed)

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

MIAMI-DADE COUNTY, FLORIDA

County Attorney

By: _____
George M. Burgess
County Manager

ATTEST:

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk



**Safe Neighborhood Parks (SNP) Bond Program
SPECIFIED/PER CAPITA FUNDS
2005 Grant Application**

Date: 8/16/04

I. APPLICANT INFORMATION

A. Applicant (Agency Name): Village of Palmetto Bay

B. Contact Person: Jennifer McCoy

Title: Assistant to the Community Services Director

E-mail Address: jmccoy@palmettobay-fl.gov

Mailing Address: 8950 S.W. 152 Street

City: Palmetto Bay State: FL Zip: 33157

Telephone: 305-259-1237

Fax: 305-259-1290

II. Grant Request Overview

A. Grant Title (Park Name): Perrine Park Athletic Field Development

B. Park/Land Address: 17535 S.W. 95 Avenue

C. County Commission District (s) where land is located: 8

D. Brief Grant Description:

In its continuing effort to provide recreational opportunities to the community, the Village of Palmetto Bay plans to develop a 12-acre addition to Perrine Park.

The project scope includes new multi-use athletic fields and support facilities such as restrooms, storage areas and concession stands, and parking facilities.

E. Please indicate total funding request for Specified/Per Capita Dollars: \$742,500.00

F. Grant Type(Please check all that apply):

I. Development, Land Owned

II. Development, Land Leased by Applicant

Term of Lease: _____

III. Land Acquisition

G. Grant Readiness

Land Acquisition Stages	Beginning Date	Ending Date
Property Identification		
Willing Seller Determination		
Appraisals		
Acquisition		

Method of Acquisition: _____

Development Stages	Beginning Date	Ending Date
Planning	January 2005	March 2005
Schematic Designs	April 2005	May 2005
Construction Drawings	May 2005	June 2005
Construction	June 2005	June 2006

III. CONSTRUCTION/OPERATING COMMITMENTS SECTION

A. Describe basis or justification for cost estimate: The cost estimate is based on the consultant's estimated project budget.

B. Are additional funds required for this project? (check one) YES NO
If yes, how much? \$0.00

List the other anticipated sources for this funding and amounts anticipated.

_____ \$0.00
_____ \$0.00
_____ \$0.00
_____ \$0.00

Explain how these other sources of funding will be used to either complete or expand the SNP bond funded grant or total project: N/A

If any of these other sources of funding fails to fully materialize, how will that affect the SNP bond funded grant or total project: N/A

- C. Upon completion, will the work funded by this grant result in increased or new annual maintenance and operation costs? YES NO
- D. Upon completion, will the work funded by this grant result in increased or new annual programming costs? YES NO
- E. Who will assume the increase costs? Palmetto Bay's Community Services Department

IV. APPLICANT CERTIFICATION

I hereby certify the information provided in this Safe Neighborhood Parks Bond Program Series 2005 Specified/Per Capita grant application and any attachment is true and correct. I also agree as a condition of the grant, to execute a grant agreement and to comply with all terms and conditions of that grant agreement, the Administrative Rules of the SNP Bond Program and the SNP Bond Ordinance.

I further certify that I possess the authority to apply for this grant on behalf of the applicant.

Signature of Authorized Representative

8/16/2004

Date

Jennifer McCoy, Assistant to the Community Services Director

Please Type Name & Title

LINE ITEM BUDGET FORM

ATTACHMENT A

BUDGET ITEMS	TOTAL SNP Grant Request	% OF EXPENSE
PLANNING*	0	0%
DESIGN*	111,300	15%
PROJECT ADMINISTRATION*	0	0%
PRE-AGREEMENT SOFT COSTS	0	0%
TOTAL SOFT COST	111,300	15%
LAND/BLDG. ACQUISITION	0	0%
CONSTRUCTION (list below by element with quantities):		
Athletic Field & Support Facilities	530,700	71%
Parking Facilities	100,500	14%
	0	0%
	0	0%
	0	0%
	0	0%
	0	0%
	0	0%
	0	0%
PRE-AGREEMENT CONSTRUCTION	0	0%
TOTAL CONSTRUCTION	631,200	85%
ART ALLOWANCE (for Miami-Dade County only)	0	0%
FIXTURES, FURNISHINGS, EQUIPMENT	0	0%
OTHER COSTS (list below):		
	0	0%
	0	0%
	0	0%
	0	0%
	0	0%
	0	0%
	0	0%
BUDGET TOTAL	742,500	100%

* The combination of planning, design, project administration and pre-agreement soft costs cannot exceed 17%

BUDGET JUSTIFICATION

PRE-AGREEMENT SOFT COST	BUDGET
	0
	0
	0
	0
	0

PRE-AGREEMENT CONSTRUCTION LINE ITEMS	BUDGET
	0
	0
	0
	0
	0
	0

CONSTRUCTION LINE ITEMS	BUDGET
Athletic Fields & Support Facilities	530,700
Parking	100,500
	0
	0
	0
	0
	0
	0
	0

FIXTURES, FURNITURE & EQUIPMENT	BUDGET
	0
	0
	0
	0
	0
	0
	0
	0
	0
	0
	0

SAMPLE

Agenda Item No.

RESOLUTION NO. R-_____

RESOLUTION OF [PUBLIC AGENCY] AUTHORIZING APPLICATION FOR GRANT FROM THE SAFE NEIGHBORHOOD PARKS BOND PROGRAM

WHEREAS, the citizens of Miami Dade County have authorized the issuance of general obligation bonds (the "Bonds) for the purpose of financing capital improvement programs for certain parks, beaches, natural areas and recreation facilities; and

WHEREAS, to implement and give effect to the bond program, Miami Dade County, Florida enacted Ordinance No. 96-115, the Safe Neighborhood Parks Ordinance (the "Ordinance"); and

WHEREAS, it is necessary and desirable to improve the quality of life, to benefit property values, to promote prevention of juvenile crime by providing positive recreation opportunities, and to improve the recreation facilities for youth, adult, and senior citizens in this community through the improvement of our parks and natural areas; and

WHEREAS, in order to foster those important values, the projects more specifically listed below have been identified for reimbursement pursuant to the terms of the Ordinance; and

WHEREAS, pursuant to the terms of the Ordinance, the passage of this resolution and the acts contemplated by this resolution are conditions to obtaining a grant; and

WHEREAS, [Public Agency] wishes to make application for the grant monies for the projects listed below subject to all terms and conditions of the Ordinance; and

BE IT RESOLVED BY THE [PUBLIC AGENCY]:

Section 1. [Public Agency] hereby authorizes [City Manager or other Executive] to make application for a grant for the projects and in the amount listed below, and in connection with such application to execute such grant

Agenda Item No.

Page 2

agreement and other contracts and documents, to expend Safe Neighborhood Parks bond funds received for the purposes described in the funding request, to execute any necessary amendments to the grant application and contracts, and take such other acts as may be necessary to bind the [Public Agency] and accomplish the intent of this resolution. Application shall be made with respect to each of the following projects (the "Projects") in the amounts set forth below.

Grant Title

Total Grant

Section 2. [Public Agency] shall complete each of the Projects in accordance with the terms of the grant agreement, the Ordinance, and the administrative rules authorized by the Citizens' Oversight Committee (the "Committee") to implement the Ordinance. If the total cost of a Project exceeds the value allocated in the grant, then [Public Agency] will provide any supplemental funds required to complete the Project. In the event that supplemental funds are necessary for completion of a Project, as of the point in time that it is known that supplemental funds are needed, [Public Agency] will demonstrate that such supplemental funds have been committed to the Project prior to and as a condition of disbursement or further disbursement of grant funds. The requirement for [Public Agency] to provide any supplemental funds required to complete the Project may, at the sole discretion of the Committee, be modified in whole or in part by a reduction in scope of work consistent with the Ordinance.

Section 3. [Public Agency] recognizes and directs that any beach, park, or other public facility acquired, developed, rehabilitated or restored with bond funds, including the Projects, shall be open and accessible to the public without discrimination as to race, color, gender, age, religion, belief, residence, natural origin, marital status or disability.

Agenda Item No.

Page 3

Section 4. To the extent allowed by law, [Public Agency] shall commit any and all funds which may be required to operate, maintain and provide programming at each park project upon its completion.

Section 5. No substitution in capital project funding by the [Public Agency] shall occur as a result of the grant for which [Public Agency] is applying.

The foregoing resolution was offered by Board Member
, who moved its adoption. The motion was seconded by Member
and the vote was as follows: