

RESOLUTION 06-29

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, ESTABLISHING ADVISORY COMMITTEES FOR REVIEW OF THE BUILDING AND PERMITTING DEPARTMENT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Village of Palmetto Bay has established an outsourced Building and Permitting Department; and

WHEREAS, the Village desires a comprehensive review of those Building and Permitting services; to review the levels of public services and methods of delivery of those public services; and

WHEREAS, the use of an Advisory Committee is a very effective mechanism to accomplish this objective.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1. The Advisory Committees to review the services provided by the Building and Permitting Department is hereby established.

Section 2. This Committee shall meet on a schedule to be determined by the committee at its initial meeting and will hold no less than three (3) meetings and no more than ten (10) meetings, unless extended by the Village Council, and provide advice to the Village Council.

Section 3. This Committee shall consist of the following members and shall be chaired by the Vice Mayor of the Village Council:

1. Harry Nerenberg
2. Steve Gunn
3. Jeff Saltzman
4. Dawn Thomas
5. Gabriel F. Bifano
6. James Piersol

Section 4. This Committee shall address and only address the following issues:

1. Whether the goals of the Village Council for timeliness and courtesy to the consumer are being met, both as to professional contractor and owner-individual based permits.
2. Whether the technology used within the village is state of the art; and if not, what improvements can be made to enable applicants to track the progress of the permits via the Internet.
3. Whether services are being delivered in the most efficient hours of operation; i.e., whether hours of operation should be modified or expanded to include evening hours on specified days or periodic weekend operation.
4. To chart the existence of or to recommend promulgation of "suggestions" or "customer evaluation" forms to assist in ongoing review and monitoring of this department.
5. To review current fee structure and ensure that those fees are uniform with those previously charged by the Unincorporated Municipal Service Area.
6. To review the standard of operation in the neighboring Village of Pinecrest; the Town of Miami Lakes and the City of Homestead, in order determine the best method of the best level of service delivery possible.
7. To determine whether to continue out sourced service versus creation of an internal department or, alternatively, whether the outsourced service should be maintained with creation of a Village Building Official, who will be responsible to oversee the department.
8. Whether the village should hold a yearly village seminar to assist village residents and interested contractors in effectively using the Building & Permitting Department.

Section 5. This committee may, at its own choosing, hold one (1) public workshop to receive comments from the general public. The committee will attempt to solicit significant public input from the Village community constructive to addressing any issues.

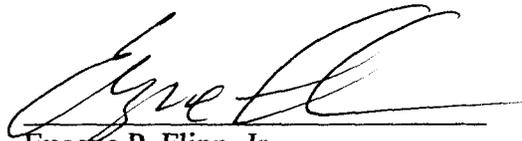
Section 6. The appointments and the life of the advisory committee shall exist for a period of Six (6) months or until the Village Council accepts the final report submitted by the advisory committee, which ever occurs first, unless this stated period is altered by further action of this Village Council.

Section 7. This resolution shall take effect immediately upon approval.

PASSED AND ADOPTED this 6th day of March, 2006.

Attest:


Meighan Pier, CMC
Village Clerk


Eugene P. Flinn, Jr.
Mayor

APPROVED AS TO FORM:


Eve Boutsis
Village Attorney

FINAL VOTE AT ADOPTION:

Mayor Eugene P. Flinn, Jr.	<u>YES</u>
Vice Mayor Linda Robinson	<u>YES</u>
Council Member Ed Feller	<u>YES</u>
Council Member Paul Neidhart	<u>YES</u>
Council Member John Breder	<u>YES</u>