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RESOLUTION NO. 09-36

**A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO STIMULUS FUNDING FOR TRAFFIC CALMING ON SW 168<sup>TH</sup> STREET AND SW 87<sup>TH</sup> AVENUE AND OLD CUTLER ROAD AND SW 152<sup>ND</sup> STREET WITHIN THE VILLAGE OF PALMETTO BAY; AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO CONTRACT WITH THE CORRADINO GROUP, INC. TO PREPARE CONCEPTUAL PLANS AND A RFQ FOR DESIGN- BUILD OF THE ABOVE AREA AND TO APPROVE EXPENDITURE OF FUNDS IN AN AMOUNT NOT TO EXCEED \$36,600 ON ELIGIBLE TRANSPORTATION STIMULUS PROJECTS THAT WILL SUBSTANTIALLY IMPROVE THE TRAFFIC INTRUSION INTO NEIGHBORHOOD STREETS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, in January 2009, the Public Works Department submitted a list of Transportation projects to the Miami-Dade County Metropolitan Planning Organization ("MPO") in order to be eligible to receive funding for transportation projects under the stimulus package bill; and,

**WHEREAS**, all eligible projects submitted should be shovel ready which means monies obligated within 120 days and contracted within a year; and

**WHEREAS**, it is also a requirement that the contract be awarded in 90 days and construction complete within three (3) years; and

**WHEREAS**, the Corradino Group was authorized per resolution 09-23 to provide traffic engineering and transportation planning for two (2) eligible projects selected from the list of eleven eligible transportation projects submitted by the Village of Palmetto Bay to FDOT; and,

**WHEREAS**, in order to meet the strict timelines of the stimulus bill and FDOT the Public Works Department recommends the selection of the Corradino Group to prepare conceptual plans and a design-build RFQ for engineering/contractor services; and,

**WHEREAS**, the Corradino Group has been assisting the Village with its LAP certification process and is fully knowledgeable of the Village's stimulus projects and the Local Agency Program ("LAP") certification qualification agreement with the Florida Department of Transportation ("FDOT"); and,

**WHEREAS**, the services to be provided by The Corradino Group, Inc. will consist of conceptual drawings, in addition to performance criteria, in such detail to fully describe the scope of the proposed projects and includes, but is not limited to, the size, type, and design character of the traffic calming devices and site; the required form, fit, function, operational requirements, and

1 quality of design, materials, equipment, and workmanship; and any other information deemed  
2 necessary to meet the requirements of project specific LAP agreements; and,  
3

4 **WHEREAS**, The Corradino Group is an accomplished firm and has been pre-qualified to  
5 provide transportation planning, design, bid and award, construction administrative services for the  
6 Village of Palmetto Bay; and,  
7

8  
9 **NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE**  
10 **COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:**  
11

12 **Section 1. Recitals.** The above recitals are true and correct and are incorporated  
13 herein by this reference.  
14

15 **Section 3. Authorization.** The Village Manager is authorized to enter into an  
16 agreement with The Corradino Group, Inc. to prepare conceptual plans and a RFQ for design-build  
17 contracting in accordance with FDOT standards in the amount of \$36,600.  
18

19 **Section 6. Effective Date.** This Resolution shall take effect immediately upon  
20 adoption.  
21

22  
23 **PASSED and ADOPTED** this 6 day of April, 2009.  
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28 ATTEST:

  
Meighan Rader  
Village Clerk

  
Eugene P. Flinn Jr.  
Mayor

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32  
33 **READ AND APPROVED AS TO FORM:**  
34

35  
36   
37 Eve Boutsis  
38 Village Attorney  
39

40  
41  
42 **FINAL VOTE AT ADOPTION:**  
43

44 Council Member Ed Feller

YES

1	Council Member Howard J. Tendrich	<u>YES</u>
2		
3	Council Member Shelley Stanczyk	<u>YES</u>
4		
5	Vice-Mayor Brian W. Pariser	<u>YES</u>
6		
7	Mayor Eugene P. Flinn Jr.	<u>YES</u>

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**RESOLUTION NO. 09-23**

**A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO TRAFFIC CALMING ON SW 168<sup>TH</sup> STREET AND SW 87<sup>TH</sup> AVENUE, SW 164<sup>TH</sup> STREET AND SW 93<sup>RD</sup> AVENUE, AND OLD CUTLER ROAD AND SW 152<sup>ND</sup> STREET WITHIN THE VILLAGE OF PALMETTO BAY; AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO CONTRACT WITH THE CORRADINO GROUP, INC. TO PROVIDE TRAFFIC ENGINEERING AND TRANSPORTATION PLANNING FOR THE PREPARATION OF A TRAFFIC CALMING PLAN FOR THE ABOVE AREA AND TO APPROVE EXPENDITURE OF FUNDS IN AN AMOUNT NOT TO EXCEED \$14,991 ON A PROJECT THAT WILL SUBSTANTIALLY IMPROVE THE TRAFFIC INTRUSION INTO NEIGHBORHOOD STREETS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Village of Palmetto Bay contracted with The Corradino Group to develop a Transportation Master Plan in 2004; and,

**WHEREAS**, the Department of Public Works has received several complaints in reference to traffic congestion at the intersection of SW 168<sup>th</sup> Street and SW 87<sup>th</sup> Avenue, and Old Cutler and SW 152<sup>nd</sup> Street, and excessive speeding at the intersection of SW 164<sup>th</sup> Street and SW 93<sup>rd</sup> Avenue; and,

**WHEREAS**, the Department has determined that there is a need for traffic calming at the three (3) locations listed above; and,

**WHEREAS**, the Village administration desires to contract with The Corradino Group, Inc. to provide traffic engineering and transportation planning for the preparation of a traffic plan in accordance with the Village's Transportation Master Plan and with the established guidelines and procedures utilized by Miami-Dade County Public Works Department, and Florida Department of Transportation (FDOT); and,

**WHEREAS**, this project shall assist in determining whether traffic calming strategies should be implemented and what traffic calming technique measures are the most appropriate for these the three (3) locations; and,

**WHEREAS**, the services to be provided by The Corradino Group, Inc. will incorporate an evaluation of existing sites, traffic data collection, an analysis and evaluation of data collection, a justification report, and coordination with the Village of Palmetto Bay and Miami-Dade County Public Works Department; and,

1           **WHEREAS**, the Administration is requesting authorization from the Village Council to  
2 enter into an agreement with The Corradino Group, Inc. to develop a traffic calming plan in  
3 accordance with the Village's Transportation Master Plan; and,  
4  
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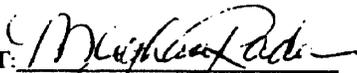
6           **NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE**  
7 **COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:**  
8

9           Section 1: The Village Manager is authorized to enter into the attached agreement, in  
10 substantial form, with The Corradino Group, Inc. regarding traffic engineering and transportation  
11 planning; in an amount not to exceed \$14,991.  
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13           Section 2: This resolution shall take effect immediately upon approval.  
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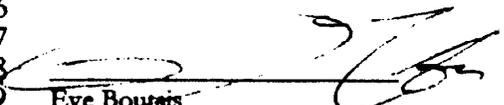
16           **PASSED and ADOPTED** this 2nd day of March, 2009.  
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20 ATTEST:

  
21 Meighan Rader  
22 Village Clerk

  
23 Eugene P. Flinn Jr.  
24 Mayor

25           **READ AND APPROVED AS TO FORM:**  
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29 Eve Boutsis  
30 Village Attorney  
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34           **FINAL VOTE AT ADOPTION:**  
35

36 Council Member Ed Feller	<u>YES</u>
37 Council Member Howard Tendrich	<u>YES</u>
38 Council Member Shelley Stanczyk	<u>YES</u>
39 Vice-Mayor Brian W. Pariser	<u>YES</u>
40 Mayor Eugene P. Flinn, Jr.	<u>YES</u>

WF04 D\_ Display Update Del\_Segment Item\_Comm Phases\_Group  
 Gen Form Location Change\_Hist Status\_Hist Phase\_Est Phase\_Sum Items Rel\_Item

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 FDOT - Work Program Administration 03-30-2009  
 Item/Segment Definition 17:50:38  
 More:

Item: 426451 Segment: 1 Item Managing District: 06 Box Item: N (y/N)  
 Geo District: 06 County: 87 MIAMI-DADE Project Mgr: SANTANA, J.  
 Trans System: 06 NON-INTRASTATE OFF STATE HIWAY Contract Type: 5  
 Work Mix : 3233 INTERSECTION (MODIFY) Measure Type : E  
 Status : 000 CANDIDATE LINE ITEM As of: 03-20-2009  
 Box Code : EMRG: Related Items: N Old Item Number:  
 Description : (Version: Displayed - CA CANDIDATE Requested - CA )  
 S.W. 168 STREET AT S.W. 87TH AVENUE

Work Length: 0.178 Project Length: 0.178 MI  
 Item Segment Comments Type (1=xdesc, 2=misc)  
 MIAMI-DADE CO FED. STIMULUS-VILLAGE OF PALMETTO BAY PRIORITY 2  
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 F1=Help F3=Exit F5=Refresh F6=Clear F7=Bkwd F8=Frwd F15=Logoff

WF04 D\_ Display Add Item\_Seq\_def Phase\_Est Phase\_Sum

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 FDOT- Work Program Administration 03-30-2009  
 Item Segment Phase 17:50:48  
 MORE:

Requested Version: CA  
 Item/Segment: 426451 1 Status: 000 CANDIDATE LINE ITEM Old Item Nbr:  
 Desc: S.W. 168 STREET AT S.W. 87TH AVENUE  
 Trans System: 06 NON-INTRASTATE OFF STATE HIWAY Man List: 06 Box Item: N  
 Begin Search At Phase: FP Seq: Project Total: 539,810

Ver	Phase	Seq	Year	Fund	Pgm	FDC	Amount	Total	All	Dstr	Bud	Apr	St
CA	5 8	01	2009	FSSU	S6		490,810	490,810	1	T X10	06		1
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*cb  
by Linda*



April 02, 2009

Ms. Corrice Patterson, Director of Public Works  
VILLAGE OF PALMETTO BAY  
8950 SW 152<sup>nd</sup> Street  
Palmetto Bay, FL 33157

RE: Proposal to Provide Professional Engineering Services for  
Development of Design-Build RFP Package  
Village of Palmetto Bay, Florida

Dear Ms. Patterson:

This package contains a proposal to provide Professional Engineering Services for the development of Design-Build RFP Packages.

The Village and Corradino discussed the need to develop Design-Build RFP packages for submittal to the FDOT. It was mentioned that the deadline for these documents is the April 15, 2009. However, the Village would like to have these documents delivered to the Village by April 10, 2009 to allow for review by the Village Attorney. As a result, the Village has requested a fee proposal to address these issues and develop improvement recommendations.

If this is acceptable, please sign both originals and submit them to our office. We will then sign and return one original for your files. It is exciting to watch the progress the Village is making and we thank you for providing us the opportunity to be a part of it.

Sincerely,

*THE CORRADINO GROUP*

Joseph M. Corradino, AICP  
Executive Vice President

## **VILLAGE OF PALMETTO BAY**

### **SCOPE OF WORK**

#### **“Develop Design-Build Bid Documents”**

#### **PROJECT UNDERSTANDING**

The scope of this work order will include professional engineering services to prepare conceptual design plans, specifications, and contract bid documents for two separate projects as listed below.

1. The first project will consist of one (1) contract request for proposal and design and construction conceptual plan and construction specifications for a Traffic Circle to be built at the intersection of SW 87<sup>th</sup> Av & SW 168<sup>th</sup> St.
2. The second project will consist of one (1) contract request for proposal and design and construction conceptual plan and construction specifications to be built at the intersection of Old Cutler Road & SW 152<sup>nd</sup> St, in accordance with the Village of Palmetto Bay Traffic Calming Study Plan.

The following is our scope of services and schedule of fees:

#### **CONCEPTUAL DESIGN SPECIFICATIONS AND PLANS:**

- A. Visit the sites and investigate preliminary utility issues.
- B. Attend meeting and initial coordination with the Village of Palmetto Bay Public Works Department.
- C. Prepare conceptual design plans for improvement projects at the above-referenced locations.
- D. Provide design and construction technical criteria which shall comply with applicable regulatory agencies with jurisdiction over the projects.

#### **REQUEST FOR PROPOSALS DOCUMENTS:**

- E. Prepare Construction Contract Agreement (Request for Proposal).
- F. Attend one meeting to review the project documents with the Village's Attorney, Public Works Director and/or staff.
- G. Furnish 1 electronic copy and 3 hard copies of each RFP package.

The fee for the Request for Proposal and Conceptual Design and Construction documents for each one of the above mentioned projects will be Lump Sum amount of \$ 18,300. The cost of putting together both RFP documents will be \$ 36,600.

**CLOSURE**

The terms and conditions of the "Continuing Services Agreement" between the Village and The Corradino Group (Corradino) shall govern this scope of services.

If you concur with the foregoing and wish to direct us to proceed with the aforementioned services, please issue a Notice to Proceed in writing to Corradino referencing this document as Exhibit "A". Fees and time stated in this agreement are valid for sixty (60) days after the date of issuance by Corradino.

I appreciate this opportunity to submit a letter agreement. Please contact me or Favio Laverde at (305) 594.0735 if you have any questions.

Very truly yours,

*THE CORRADINO GROUP*

*VILLAGE OF PALMETTO BAY*

\_\_\_\_\_

Joseph M. Corradino, AICP

Executive Vice President

Date: \_\_\_\_\_

\_\_\_\_\_

Corrice Patterson

Public Works Director

Date: \_\_\_\_\_

Attachment: Man-Hour Estimate

**FEE QUOTATION PROPOSAL**

Consultant's Name: **THE CORRADINO GROUP**  
 Project Number: **Preparation of Design-Build RFP Package**  
 Project Length: **Varies**

Date: **4/2/2009**

		STAFF HOURS						
Activity	Distribution	Principal	Project Manager	Sr. Engineer	Engineer	CADD Tech	Staff Hours by Activity	Salary Cost for Activity
1	Site Visit & Preliminary Utility Review	4%	23%	29%	34%	10%	100%	\$920.00
2	Develop Design Specification Document		4	16			20	\$2,680.00
3	Develop Conceptual Plan			16	8	16	40	\$3,840.00
4	Develop RFP Document		16		40		56	\$6,400.00
5	QA/QC	2	8				10	\$1,540.00
6	Meetings	4	8	8			20	\$2,920.00
	<b>TOTAL HOURS</b>	6	36	44	52	16	154	\$18,300.00
								\$0.00
	<b>Rates</b>	\$170.00	\$150.00	\$130.00	\$100.00	\$60.00		
	<b>Totals S-H and Cost</b>	\$1,020.00	\$5,400.00	\$5,720.00	\$5,200.00	\$960.00		\$18,300.00

**TOTAL FEE \$18,300.00**