



Thalatta Estate Bridal Expo

Sunday, September 27th 4pm – 7pm

VENDOR REGISTRATION FORM DEADLINE Monday, Sept. 14

Name _____ Email address _____

Business Name _____

Address _____ City _____ State _____ Zip _____

Day Phone _____ Evening Phone _____ Cellular _____

SPECIFY VENDOR TYPE: Food/Drink Barter _____ Music Barter _____ Premium Vendor _____ Lawn Vendor _____

How much set-up time will you require? _____ Break-down time? _____ Will you be using a laptop, iPad, etc. onsite? ___ Y ___ N

Which time slot would you prefer for set-up ___ 8-9am ___ 9-10am ___ 10-11am ___ 11-12pm ___ 12-1pm ___ 1-2pm ___ 2-3pm

**** Please note that we will do our best to accommodate you but, it's not guaranteed.**

Please describe **in detail** items to be displayed and served (if applicable) _____

- ◆ **Food/Drink/Music Barter** do not require payment, but must fill out form and return via email to info@thalattaestate.com to be approved.
- ◆ We reserve the right to accept or reject items/services to maintain a quality event.
- ◆ **Outdoor terrace space and Lawn Booth space is approximately 10' x10' (10 x 10 WHITE Tents ONLY).** ****Your tent MUST BE securely tied down. Using stacks on the grass WILL NOT BE PERMITTED on this property.** Vendor is responsible for bringing own tent, tables/chairs/linens/centerpieces - **We do not provide electricity.** **
- ◆ Vendors will not be permitted to use the Prep Kitchen on-site.
- ◆ Vendor is responsible for own load-in and load-out. All vendors must check in with Thalatta staff on-site for designated location assignment.
- ◆ Vendors and their representatives are responsible for providing their own water, food, snacks, etc. (It's highly recommended you bring a small cooler by your booth/tent. **Food and beverage available at the event are for Bridal Expo guests ONLY.**
- ◆ **Each vendor must be licensed and must meet insurance requirements as requested by the Village of Palmetto Bay.**
- ◆ **Vendors are required to adhere to their time schedule for set-up and breakdown. All vendors must be completely set-up by 3:30pm.**
- ◆ **Vendors WILL NOT be permitted to breakdown before 7pm. This event is from 4pm-7pm.**
- ◆ **Vendors will be emailed a site plan, along with specific details on logistics, at least one week prior to the event.**

SECTION 1. Please check the circle(s) if you provide any of the below activities/services.

- Foods, drinks, edible or ingestible products;
- Combustible, hot, or electrically charged equipment (excluding battery operated at 12 V or less), supplies or products;
- Activity where members of the public is physically touching or modifying goods other than in the act of buying them (excluding activities such as face painting);
- Products being cooked, prepared or manufactured on the Village/Festival premises (excluding activities such as balloon animals etc.).

****If you checked any of the boxes in Section I of the application, the vendor will be required to be licensed and submit their local business tax receipt as well as, meet insurance requirements as requested by the Village of Palmetto Bay including: One (1) million dollar liability insurance to include the Village of Palmetto Bay as additionally insured.**

****If you did not check any of the above mentioned activities/services you are required to submit a local business tax receipt.**

1. No transfer/subletting of assigned spaces. We reserve the right to accept or reject items/services to maintain a quality event.
2. There will be no refunds issued if the event is cancelled due to weather, vendor cancellation or other circumstances beyond the control of the Village of Palmetto Bay.
3. The undersigned waives all claims and release the Village of Palmetto Bay along with staff and volunteers, against any and all liability in respect to any loss or damage to applicant's property, including any such loss or damage that is caused or contributed to by the negligence of Village of Palmetto Bay Park, or by such other act or omission for which the Village of Palmetto Bay is legally responsible, and the case of such negligence or other act or omission.
4. If any clause in this document is held to be invalid or unenforceable, the remaining clauses continue in effect.

IN CONSIDERATION OF ACCEPTANCE OF THIS WAIVER/REGISTRATION, I THE UNDERSIGNED, DO WAIVE ANY AND ALL RIGHTS AND CLAIMS FOR DAMAGES AGAINST, THE VILLAGE OF PALMETTO BAY, THE VILLAGE OF PALMETTO BAY EMPLOYEES AND FACILITIES, FOR ANY ILLNESS OR INJURY WHICH MAY DIRECTLY OR INDIRECTLY RESULT FROM MY PARTICIPATION IN THE THALATTA ESTATE GRAND RE-OPENING AND BRIDAL EXPO 2013.

By signing this document I affirm that I am in full compliance with the Village's Ordinance #08-10 which prohibits sexual offenders, sexual predators, certain violent felons, certain controlled substance traffickers and non legal immigrants from working or volunteering on park property owned or operated by the Village of Palmetto Bay. By signing this document, I acknowledge that if anyone is hurt or property is damaged or missing during my participation in this activity, I may be found by a court of law to have waived my right to maintain a lawsuit against the Village of Palmetto Bay on the basis of any claim from which I have released them herein. I have had sufficient opportunity to read this entire document. I have read and understood it, and I agree to be bound by its term.

I warrant to the Village of Palmetto Bay that the information on this Form is true, current and accurate.

Applicant's Signature: _____ Date: _____

DEADLINE Monday, September 14, 2015

CREDIT CARD AUTHORIZATION FOR VENDOR FEE

Vendor Fee is \$ _____ +tax = \$ _____.

Please make check payable to **Village of Palmetto Bay** (9705 E. Hibiscus St. Palmetto Bay, FL 33157).

If paying by credit card, there is a 2.25% card transaction fee.

I hereby authorize the following charges to be applied to the credit card:

Amount: Date:

Credit Card Number: Expiration: Security Code:

Print Name:

Signature: