



**SUNSHINE MEETING OF THE CHAIRS FOR
VILLAGE ADVISORY BOARDS, COMMITTEES, & TASK FORCES**

VIRTUAL MEETING
WEDNESDAY, JANUARY 20, 2021 –2:00 PM

AGENDA

1. **Welcome remarks** (*Mayor Cunningham and Manager Marano*)
2. **Explanation of Sunshine Law requirements** (*Attorney Dellagloria*)
3. **Chairperson, Council-Liaison, and Staff-Liaison introductions**

	GROUP	CHAIR NAME	COUNCIL-LIAISON	STAFF-LIAISON
1	Art in Public Places Board	Donna Underwood	Steve Cody	Maria Pineda
2	Education Advisory Board	Dianne Quick	Leanne Tellam	Olga Cadaval
3	Neighborhood Protection Committee	Joe Bier	Marsha Matson	Maria Pineda
4	Parks & Rec. & Community Outreach Advisory Committee	Chris Olson	Patrick Fiore	Fanny Carmona
5	Tree Advisory Board	Henry Clifford	Marsha Matson	Dionisio Torres
6	Administrative Task Force	Jim Araiza	N/A	Desmond Chin
7	Age-Friendly Task Force	Beatriz Herrmann	N/A	Fanny Carmona
8	Economic Task Force	Drew Kern	N/A	Maria Pineda
9	Veterans' Park Task Force	Paul Amato	N/A	Major Mari Guerra
10	Youth Community Involvement Task Force	Mackenzie Hochman	N/A	Fanny Carmona

4. **Discussion items:**
 - a. Where did they leave off with their work before COVID?
 - b. Are they ready to move forward to continue their work virtually?
 - c. What are the goals and objectives of each group?
5. **Board, Committee, and Task Force meeting dates** (*Clerk Arocha*)
6. **Adjournment**



PUBLIC NOTICE

**THE *PUBLIC NOTICE*
PROVIDES INSTRUCTIONS AND OPTIONS ON HOW
THE PUBLIC MAY PARTICIPATE DURING THE
COMMITTEE OF THE WHOLE WORKSHOP.**



VILLAGE OF PALMETTO BAY NOTICE OF SUNSHINE MEETING OF ADVISORY BOARD, COMMITTEE, & TASK FORCE CHAIRS *(Amended Notice to demonstrate time change)*

NOTICE IS HEREBY GIVEN that on **Wednesday, January 20, 2021 at 2:00 p.m. ~~12:00 p.m.~~** the Village of Palmetto Bay shall conduct a **“Virtual”** Sunshine Meeting of all the Village Advisory Board, and Task Force Chairs. This meeting will be conducted using a teleconferencing platform and broadcast live. Members of the public may watch the virtual meeting via the Village’s official Facebook page and/or our Granicus web stream on www.palmettobay-fl.gov.

The purpose of this public meeting is to discuss the status of all active Village Advisory Board, Committee and Task Forces, including the future meeting schedule. Those in attendance shall be all Advisory Board, Committee, and Task Force Chairs, including Village Charter Officers (Attorney, Manager, and Clerk). All Council-Liaisons and Staff-Liaisons shall also be participating. Village Councilmembers will attend and partake in the meeting.

Group Name	Chair Name	Council-Liaison
Art in Public Places Board	Donna Underwood	Councilmember Steve Cody
Education Advisory Board	Diane Quick	Vice Mayor Leanne Tellam
Neighborhood Protection Committee	Joe Bier	Councilmember Marsha Matson
Parks & Rec. and Community Outreach Committee	Chris Olson	Councilmember Patrick Fiore
Tree Advisory Board	Henry Clifford	Councilmember Marsha Matson
Administrative Task Force	Jim Araiza	N/A
Age-Friendly Task Force	Beatriz Herrmann	N/A
Economic Task Force	Drew Kern	N/A
Veterans’ Park Task Force	Paul Amato	N/A
Youth Community Involvement Task Force	Mackenzie Hochman	N/A

PLEASE NOTE that pursuant to the Village of Palmetto Bay’s Declaration of COVID-19 Virus State of Emergency Order No. 2020-11, all Village Advisory Boards, Committees, Task Forces, Charter Officers, and staff shall continue to meet virtually. Commencing December 1, 2020, a minimum of three members such as the Mayor and Village Council shall be present to maintain a quorum at meetings requiring legislative actions. This Emergency Order allows any Councilmember who believes they are at high risk to not be required to be physically present in the Village Chambers but shall be permitted to participate virtually and vote provided they remain physically present in Village Hall, including waiving all applicable requirements in the Village Charter, Code of Ordinances, Resolutions, or other Village policy that may require the physical presence at any public meeting. All virtual meetings shall otherwise continue to comply with the Florida Constitution, Florida’s Government in the Sunshine Law, and Chapter 286, Florida Statutes.

All members of the public are encouraged to participate by choosing from the options below.

Public comments forum (Option 1): Prior to the meeting, the public can submit a web form available at this address: <https://www.palmettobay-fl.gov/FormCenter/Public-Comments-Form-10/Public-Comments-Form-52>. Form submissions received prior to the meeting will be read before the item is

heard. Form submissions received after 2:00 p.m. ~~12:00 p.m.~~ will be read at the end of the Village Council's Agenda.

Public comments forum (Option 2): Public attendees wishing to provide real-time, audible public comments during the meeting may do so using GoToWebinar's desktop, laptop, tablet, or smartphone app. Once registered, attendees will receive GTW session information and call-in telephone numbers for those wishing to use a telephone. Telephone attendees may not participate in public comment as the system has no way to mute or unmute. Attendees wishing to speak during public comment time must use the GoToWebinar application on their desktop, laptop, or smart device. Attendees may not use a webcam whatsoever. In lieu of no availability to participate through the webinar, please submit your public comment using the web form as described above.

Please register to attend the session as follows:

<https://attendee.gotowebinar.com/register/3093912883055125771>

After registering, you will receive a confirmation email containing information about joining the webinar.

Any meeting may be opened and/or continued, under such circumstances, additional legal notice would not be provided. Any person may contact Village Hall at (305) 259-1234 for additional information. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation (or hearing impaired) to participate in this proceeding or to review any documents relative thereto should contact the Village for assistance at (305) 259-1234 no later than twelve (12) hours prior to the proceedings.

If a person decides to appeal any decision made by the Village Council, with respect to any matter considered at a meeting or hearing, that person will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made; such record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Missy Arocha
Village Clerk

www.palmettobay-fl.gov