

**VILLAGE OF PALMETTO BAY
SERVICES/ADMINISTRATIVE ADVISORY COMMITTEE**

AGENDA

**Thursday, January 25, 2018 - 6:30 p.m.
Village of Palmetto Bay – Municipal Center
1st Floor Conference Room
9705 East Hibiscus Street
Palmetto Bay, FL 33157**

1. Roll Call
2. Public Comments
3. Approval of Minutes:
 - November 2, 2017
 - November 30, 2017
4. Discussion items:
 - a. Committee recommendations for easing traffic in the Village
 - b. Updates regarding committee transition to task force
 - c. Update on residential Micro Farming
5. Other business and committee comments
6. Next meeting date
7. Next meeting discussion/agenda items
8. Adjournment

VILLAGE OF PALMETTO BAY

SERVICES/ADMINISTRATIVE ADVISORY COMMITTEE

Meeting Minutes for Thursday, November 2, 2017 - 6:30 p.m.

Prepared by Tony Musto

1. Roll Call

Jim Araiza (JD) - Chair- present	Tony Musto (DS), Secretary- present
Bob Buzzelli (LSL)-present	Jon Beisenherz (DS) - present
Cliff Steele (KC)-present	Robert Loughlin (LSL) -absent
Rex Lehman (JD) – present	Roger Snyder (EF)-present

Council/staff attendees:

Council liaison - L. Siegel Lara

Public works- Corrine Patterson

Finance- Desmond Chin

City Manager- Ed Silva

2. Public Comments-

- No Comments

3. Approval of Minutes

- Meeting Minutes of September 27- JB motion to approve, RS 2nd the motion, all in favor

4. Discussion items:

a. Community Economic Development

- JB mentioned he gave recommendation at Council meeting to prioritize community economic development (CED). Describe experience and is concerned that Council did not thoroughly understand proposal. Followed up with Mayor however did not receive a response. Expressed that there must be a plan to better communicate CED to council.

- LSL explained there is possible funding for up to 30k for ancillary committees but can be used for CED. It is up to this committee to decide how to proceed.
- LSL recommended the committee meet with Beacon Council for advice on how to best utilize the money IF awarded.

b. Micro Farming Task Force

- Guest, Sean Kremer was unable to attend meeting. Committee tried to reach via speaker phone; however, no answer.
- JA discussed possibility of committee visiting Kremer's property to get a better idea of Micro Farming. RS agreed to coordinate a visit.

c. Role of Village in storm preparation

- ES discussed role of the Village in storm preparation and summarized learning points from Hurricane Irma. He discussed the possible development of a task force for tree trimming and for FPL to certify polls prior to storms.
- ES recommended re-establish Community Emergency Response Team (CERT).
- Committee discussed various ways to increase communication to residents after a storm.
- LSL recommended that each committee member brainstorm and bring 2-3 ideas to next meeting on how to improve storm recovery.

d. Budgeting for storm concerns

- Not discussed.

5. **Other business and committee comment**

- LSL plugged the Unique Ability Fair, December 9th 2018
- ES explained current Metrorail situation and recommended supporting the development of the Metrorail.
- Village Traffic concerns
 - Discussed how choice of school policy is negatively affecting traffic in Village neighborhoods (i.e. parents driving children to Village schools from other communities).
 - Committee members agree to bring 2-3 ideas to relieve traffic to next meeting

6. **Next meeting date/agenda items: November 30 – 6:30 PM**

- Committee suggestions for traffic concerns
- Committee suggestion for post storm recovery

- Update regarding Micro Farm Task Force
- Beacon Council update

7. **Adjournment:** Motion by RL, second by TM

VILLAGE OF PALMETTO BAY

SERVICES/ADMINISTRATIVE ADVISORY COMMITTEE

Meeting Minutes for Thursday, November 30, 2017 - 6:30 p.m.

Prepared by Tony Musto

1. **Roll Call**

Jim Araiza (JD) - Chair- present	Tony Musto (DS), Secretary- present
Bob Buzzelli (LSL)-present	Jon Beisenherz (DS) - present
Cliff Steele (KC)-absent	Robert Loughlin (LSL) – absent
Rex Lehman (JD) – present	Roger Snyder (EF)-present

Council/staff attendees:

Council liaison - L. Siegel Lara

Public works- Corrine Patterson

Finance- Desmond Chin

2. **Public Comments-**

- Guest: Peter England, Chair Palmetto Bay Partnership (PBP)-comments addressed in #4

3. **Discussion items:**

- A. Committee recommendations for easing traffic: Motion to table for next meeting by RL, 2nd by RS
- B. Committee recommendations for post storm recovery:
 - VBP collaborate with churches/facilities of worship to discuss post storm recovery programs
 - Negate VPB sign ordinance to allow pre/post storm communication
 - Periodic “practice” traffic circles to train residents when storm occurs
 - Identify neighborhood ambassadors to lead efforts/communication post storm
 - Develop a “recall roster”, similar to military, before storm to strengthen communication
- C. Residential Micro Farming: RS has not been able to meet with Sean Kremer. Recommendation is that RS set a date to visit his residence and have VPB clerk contact committee.

Services/Administrative Committee Meeting

Minutes of November 30, 2017

Page 1 of 3

4. **Other business and committee comment**

- Peter England
 - Reviewed previous annexation proposal and lost benefits for VPB due to failed referendum.
 - Discussed how Beacon Council is eager to assist VPB with economic development.
 - Data shows that VPB is an attractive location for business
 - PBP launching business satisfaction survey to assess what VPB business owners want/need to grow their business
 - JA suggest we use possible funds (11/2 meeting) to hire professional research group to disseminate survey
 - Discussed that current VPB ancillary committees should evolve into task forces to avoid constraints of Sunshine Laws.
 - LSL took time to compare and contrast committees vs. task force.
 - Committee fully supports converting into task force.
 - Committee discussed the affect of current VPB moratorium(s) on economic development and voted 6/0 in favor that moratorium(s) restrict economic development.
 - LSL provided update regarding medical marijuana. State legislature offers two options; ban all together or treat as a pharmacy. Current regulations indicate that pharmacies must be 500 ft. from any school K-12. VPB council voted to ban on first reading. Second reading to take place 12/4/2017.
 - Committee voted to reject ban. 5 in favor of rejection, 1 against. Committee rationale to reject ban: no control on west side of US1 (unincorporated Miami-Dade) and do not want to deny VPB community who may have medicinal needs. Same opinion does not apply for recreational use.
 - BB discussed Councilman Singer's Quasi-judicial ordinance that requires any contact between elected official and individual seeking contract must be respects Sunshine Laws.

5. **Next meeting date/agenda items: January 25 – 6:30 PM**

- Committee suggestions for easing traffic
- Updates regarding committee transition to task force

6. **Adjournment:** Motion by JB, second by TM