



VILLAGE OF PALMETTO BAY

Mayor Karyn Cunningham
Vice Mayor Leanne Tellam
Council Member Patrick Fiore (Seat 1)
Council Member Steve Cody (Seat 2)
Council Member Marsha Matson (Seat 3)

Village Manager Nick Marano
Village Attorney John C. Dellagloria
Village Clerk Missy Arocha

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation, a sign language interpreter, or hearing impaired to participate in this proceeding should contact the Village Clerk at (305) 259-1234 for assistance no later than four days prior to the meeting.

AGENDA COMMITTEE OF THE WHOLE WORKSHOP TUESDAY, JUNE 22, 2021 - 7:00 PM

Village Hall Council Chambers, 9705 E. Hibiscus Street, Palmetto Bay, FL 33157
(305) 259-1234

1. **CALL TO ORDER, ROLL CALL, INVOCATION, PLEDGE OF ALLEGIANCE, AND DECORUM STATEMENT, IN THAT ORDER:** Any person making impertinent or slanderous remarks, or who becomes boisterous, while addressing the Council may be barred from further appearance before the Council by the Mayor, unless permission to continue or again address the Council is granted by a majority vote of the Council. Applauding speakers shall be discouraged. Heckling or verbal outbursts in support or opposition to a speaker, or his or her remarks, shall be prohibited. No signs or placards shall be allowed in the Council meeting. Persons exiting the Council meeting shall do so quietly. All cellular telephones and beepers are to be silenced during the meeting.
2. **PUBLIC COMMENTS**
3. **VILLAGE COUNCIL/ADMINISTRATION DISCUSSION ITEMS:**
 - A. **PRESENTATION ON THE PALMETTO BAY CONNECT APP**
(Administration)
 - B. **RECOMMENDATION FROM THE NEIGHBORHOOD PROTECTION COMMITTEE ON VILLAGE-WIDE MAXIMUM BUILDING HEIGHT OF FORTY-FIVE (45) FEET**
(Councilmember Marsha Matson)
 - C. **PALMETTO BAY CITIZEN'S ACADEMY**
(Mayor Karyn Cunningham)

D. SEPTIC TO SEWER REPORT (*Administration*)

E. MANGO GUSTO FESTIVAL (*Councilmember Marsha Matson*)

4. NEXT COMMITTEE OF THE WHOLE WORKSHOP DATE

- TUESDAY, JULY 20, 2021

5. ADJOURNMENT

WE, THE VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, HEREBY COMMIT OURSELVES TO MAINTAINING CIVILITY IN OUR PUBLIC AND POLITICAL DISCOURSE AND PLEDGE TO THE FOLLOWING PRINCIPLES:

- We will respect the right of all citizens in our community to hold different opinions;
- We will avoid rhetoric intended to humiliate or question the wisdom of those whose opinions are different from ours;
- We will strive to understand differing perspectives;
- We will choose our words carefully;
- We will speak truthfully without accusation and we will avoid distortion; and
- We will speak out against violence, prejudice, and incivility in all of their forms, whenever and wherever they occur.

PURSUANT TO FLORIDA STATUTES 286.0105, THE VILLAGE HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE VILLAGE FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.



DISCUSSION ITEM 3D:

SEPTIC TO SEWER REPORT

STAFFING PLAN

PROJECT: Septic to Sewer Feasibility Report (STSFR)				SHEET:				
CLIENT: Village of Palmetto Bay				FILE NO:				
ESTIMATOR: Gary R Ratay				DATE: 2/11/2021				
DESCRIPTION: Septic to Sewer (STS)	Project Manager	Professional Engineer	Engineer	CADD Technician	Admin	Expenses	Line Total	Task Total
Task 1 - Kickoff Meeting, Data Collection, and Funding Research								
Kick-off Meeting	3		4		1		\$1,160.00	
Obtain and compile septic tank GIS information		2	4				\$830.00	
Coordinate with regulatory agencies on existing septic tank data	1		4		2		\$835.00	
Preliminary review of regulatory agency data	2	2	4				\$1,240.00	
Perform one (1) site visit		6	6				\$1,800.00	
Coordinate with WASD on existing wastewater infrastructure and STS program	2	4	4		2		\$1,780.00	
Preliminary review WASD infrastructure data	1	4	4				\$1,405.00	
Coordinate with up to three (3) funding agencies on STS programs	1		6		2		\$1,065.00	
Compile preliminary funding processes and procedures		3	6		2		\$1,415.00	
Prepare and provide technical memorandum	3	3			1		\$1,255.00	
Prepare for and attend one (1) coordination meeting with Village Staff	3		4		1		\$1,160.00	\$13,945.00
Task 2 - Preliminary Feasibility Research								
Preliminary development of wastewater system improvements	20	40	70	60	6		\$27,260.00	
Review and analyze STS design elements	10	40	80	30	4		\$22,590.00	
Compile regulatory requirements and timeframes	2	6	6		2		\$2,380.00	
Prepare for and attend meeting with Village and WASD Staff for program overview	3	6	6		2		\$2,585.00	
Coordinate with WASD on infrastructure costs		2	6				\$1,060.00	
Prepare preliminary Opinion of Probable Cost (OPC) for STS program	2	6	10		1		\$2,755.00	
Prepare preliminary STS program schedule	2	6	6		1		\$2,295.00	
Prepare for and attend up to two (2) coordination meetings with Village Staff	6		6		2		\$2,090.00	\$63,015.00
Task 3 - Septic to Sewer Feasibility Report								
Develop STSFR for submittal to the Village	20	30	50		8	\$1,000	\$17,080.00	
Prepare for and attend one (1) coordination meeting with Village Staff	3		4		1		\$1,160.00	
Prepare for and attend one (1) Village Council meeting	6		10		2	\$500	\$3,050.00	\$21,290.00
TOTAL HOURS	90	160	300	90	40	\$1,500.00		
LABOR RATE (\$/HOUR)	205.00	185.00	115.00	120.00	85.00	1.0		
SUBTOTAL	\$18,450.00	\$29,600.00	\$34,500.00	\$10,800.00	\$3,400.00	\$1,500.00		
PAGE TOTAL							\$98,250.00	\$98,250.00

EXHIBIT “A”

PROJECT AGREEMENT

Between

VILLAGE OF PALMETTO BAY, FLORIDA

And

Kimley-Horn and Associates, Inc.

for

Work Authorization No. 21-01

Septic to Sewer Feasibility Report

PROJECT AGREEMENT

Between

THE VILLAGE OF PALMETTO BAY, FLORIDA

And

Kimley-Horn and Associates, Inc.

For

Work Authorization No. 21-01

Septic to Sewer Feasibility Report

Pursuant to the provisions contained in the “continuing services agreement” between the VILLAGE OF PALMETTO BAY, FLORIDA, 9705 East Hibiscus Street, Palmetto Bay, Florida 33157 (the “VILLAGE”) and Kimley-Horn and Associates, Inc., (“CONSULTANT” or “ENGINEER”) dated June 20, 2013, this project agreement authorizes the CONSULTANT to provide the services as set forth below:

The VILLAGE and CONSULTANT agree as follows:

SECTION 1. SCOPE OF SERVICES

1.1 The CONSULTANT shall provide engineering services to the VILLAGE for the project as described in the “Project Description” attached as Exhibit “1.”

1.2 The “Scope of Services and Project Schedule” and tasks to be provided by the CONSULTANT for this project are those services and tasks as listed in Exhibit “2.”

1.3 The VILLAGE may request changes that would increase, decrease, or otherwise modify the Scope of Services. The changes must be contained in a written change order executed by the parties in accordance with the provisions of the continuing services agreement, prior to any deviation from the terms of the project agreement, including the initiation of any extra work.

SECTION 2. DELIVERABLES

As part of the Scope of Services and Project Schedule, the CONSULTANT shall provide to the VILLAGE the following Deliverables:

See Scope of Services in Attachments Exhibit “2”.

SECTION 3. TERM/TIME OF PERFORMANCE/DAMAGE

3.1 **Term.** This project agreement shall commence on the date this instrument is fully executed by all parties and shall continue in full force and effect until the project is completed, unless otherwise terminated pursuant to section 6 or other applicable provisions of this project agreement. The VILLAGE manager, in his sole discretion, may extend the term of this agreement through written notification to the CONSULTANT. The extension shall not exceed 30 days. No further extensions of this agreement shall be effective unless authorized by the VILLAGE council.

3.2 **Commencement.** The CONSULTANT's services under this project agreement and the time frames applicable to this project agreement shall commence upon the date provided in a written Notification of Commencement ("Commencement Date") provided to the CONSULTANT from the VILLAGE. The CONSULTANT shall not incur any expenses or obligations for payment to third parties prior to the issuance of the Notification of Commencement. CONSULTANT must receive written notice from the VILLAGE manager or his designee prior to the beginning the performance of services.

3.3 **Contract Time.** Upon receipt of the Notification of Commencement, the CONSULTANT shall commence services to the VILLAGE on the Commencement Date, and shall continuously perform services to the VILLAGE, without interruption, in accordance with the time frames set forth in the "Project Schedule," a copy of which is attached and incorporated into this agreement as Exhibit "2". The number of calendar days from the Commencement Date, through the date set forth in the Project Schedule for completion of the project or the date of actual completion of the project, whichever shall last occur, shall constitute the Contract Time.

3.4 **Liquidated Damages.** Unless otherwise excused by the VILLAGE in writing, in the event that the CONSULTANT fails to meet the contract time for completion of services as determined by the Project Schedule, the CONSULTANT shall pay to the VILLAGE the sum of dollars identified below per day for each and every calendar day unexcused delay beyond the completion date, plus approved time extensions, until completion of the project: \$0 per day. The CONSULTANT may claim extension if the factors involved are not under their direct control.

Any sums due and payable hereunder by the CONSULTANT shall be payable, not as a penalty, but as liquidated damages representing and estimate at or before the time of executing this agreement. When the VILLAGE reasonably believes that completion will be inexcusably delayed, the VILLAGE shall be entitled, but not required, to withhold from any amounts otherwise due the CONSULTANT an amount then believed by the VILLAGE to be adequate to recover liquidated damages applicable to the delays. If and when the CONSULTANT overcomes the delay in achieving completion, or any part thereof, for which the VILLAGE has withheld payment, the VILLAGE shall promptly release to the CONSULTANT those funds withheld, but no longer applicable, as liquidated damages.

3.5 All limitations of time set forth in this agreement are of the essence.

SECTION 4. AMOUNT, BASIS AND METHOD OF COMPENSATION

4.1 **Lump Sum Compensation.** VILLAGE agrees to pay CONSULTANT as compensation for performance of all services described in Exhibit “2” a Lump Sum amount of \$98,250.00.

4.2 **Reimbursable Expenses.** The following expenses are reimbursable at their actual cost: travel and accommodations, long distance telephone calls, facsimile, courier services, mileage (at a rate approved by the VILLAGE), photo and reproduction services. All document reproductions are also reimbursable, at a rate approved by the VILLAGE.

SECTION 5. BILLING AND PAYMENTS TO THE CONSULTANT

5.1 Invoices

5.1.1 **Lump Sum Compensation and Reimbursable Expenses.** CONSULTANT shall submit invoices which are identified by the specific project number on a monthly basis in a timely manner. These invoices shall identify the nature of the work performed, the phase of work, and the estimated percent of work accomplished in accordance with the Payment Schedule set forth in Exhibit “3”, to this project agreement. Invoices for each phase shall not exceed amounts allocated to each phase of the Project plus reimbursable expenses accrued during each phase. The statement shall show a summary of fees with accrual of the total and credits for portions previously paid by the VILLAGE. The VILLAGE shall pay CONSULTANT within 30 days of approval by the VILLAGE manager of any invoices submitted by CONSULTANT to the VILLAGE.

5.2 **Disputed Invoices.** In the event that all or a portion of an invoice submitted to the VILLAGE for payment to the CONSULTANT is disputed, or additional backup documentation is required, the VILLAGE shall notify the CONSULTANT within 15 working days of receipt of the invoice of the objection, modification or additional documentation request. The CONSULTANT shall provide the VILLAGE with additional backup documentation within five working days of the date of the VILLAGE’s notice. The VILLAGE may request additional information, including but not limited to, all invoices, time records, expense records, accounting records, and payment records of the CONSULTANT. The VILLAGE, at its sole discretion, may pay to the CONSULTANT the undisputed portion of the invoice. The parties shall endeavor to resolve the dispute in a mutually agreeable fashion.

5.3 **Suspension of Payment.** In the event that the VILLAGE becomes credibly informed that any representations of the CONSULTANT, provided pursuant to subparagraph 5.1, are wholly or partially inaccurate, or in the event that the CONSULTANT is not in compliance with any term or condition of this project agreement, the VILLAGE may withhold payment of sums then or in the future otherwise due to the CONSULTANT until the inaccuracy, or other breach of project agreement, and the cause thereof, is corrected to the VILLAGE’s reasonable satisfaction.

5.4 **Retainage.** The VILLAGE reserves the right to withhold retainage in the amount of 10 percent of any payment due to the CONSULTANT until the project is completed. Said retainage may be withheld at the sole discretion of the VILLAGE manager and as security for the successful completion of the CONSULTANT's duties and responsibilities under the project agreement.

5.5 **Final Payment.** Submission of the CONSULTANT's invoice for final payment and reimbursement shall constitute the CONSULTANT's representation to the VILLAGE that, upon receipt from the VILLAGE of the amount invoiced, all obligations of the CONSULTANT to others, including its CONSULTANT's, incurred in connection with the project, shall be paid in full. The CONSULTANT shall deliver to the VILLAGE all documents requested by the VILLAGE evidencing payments to any and all subconsultant's, and all final specifications, plans, or other documents as dictated in the Scope of Services and Deliverable. Acceptance of final payment shall constitute a waiver of any and all claims against the VILLAGE by the CONSULTANT.

SECTION 6. TERMINATION/SUSPENSION

6.1 **For Cause.** This project agreement may be terminated by either party upon five calendar days written notice to the other party should the other party fail substantially to perform in accordance with its material terms through no fault of the party initiating the termination. In the event that CONSULTANT abandons this project agreement or causes it to be terminated by the VILLAGE, the CONSULTANT shall indemnify the VILLAGE against any costs incurred in replacing CONSULTANT for this project agreement. In the event that the CONSULTANT is terminated by the VILLAGE for cause and it is subsequently determined by a court of competent jurisdiction that the termination was without cause, the termination shall thereupon be deemed a termination for convenience under section 6.2 of this project agreement and the provision of section 6.2 shall apply.

6.2 **For Convenience.** This project agreement may be terminated by the VILLAGE for convenience upon 14 days' written notice to the CONSULTANT. In the event of termination, the CONSULTANT shall incur no further obligations in connection with the project and shall, to the extent possible, terminate any outstanding subconsultant's obligations. The CONSULTANT shall be compensated for all services performed to the satisfaction of the VILLAGE and for reimbursable expenses incurred prior to the date of termination. The CONSULTANT shall promptly submit its invoice for final payment and reimbursement and the invoice shall comply with the provisions of paragraph 5.1 of this project agreement. Under no circumstances shall the VILLAGE make any payment to the CONSULTANT for services which have not been performed.

6.3 **Assignment upon Termination.** Upon termination of this project agreement, a copy of all of the CONSULTANT's work product shall become the property of the VILLAGE and the CONSULTANT shall, within 10 working days of receipt of written direction from the VILLAGE, transfer to either the VILLAGE or its authorized designee, a copy of all work product in its possession, including but not limited to designs, specifications, drawings, studies, reports and all other documents and data in the possession of the CONSULTANT pertaining to this project

agreement. Further, upon the VILLAGE's request, the CONSULTANT shall assign its rights, title and interest under any subconsultant's agreements to the VILLAGE.

6.4 **Suspension for Convenience.** The VILLAGE shall have the right at any time to direct the CONSULTANT to suspend its performance, or any designated part thereof, for any reason whatsoever or without reason, for a cumulative period of up to 30 calendar days. If the suspension is directed by the VILLAGE, the CONSULTANT shall immediately comply with same. In the event the VILLAGE directs a suspension of performance as provided for herein through no fault of the CONSULTANT, the VILLAGE shall pay to the CONSULTANT its reasonable costs, actually incurred and paid, of demobilization and remobilization, as full compensation for the suspension.

SECTION 7. INCORPORATION OF TERMS AND CONDITIONS OF CONTINUING SERVICE AGREEMENT

7.1 This project agreement incorporates the terms and conditions set forth in the continuing services agreement dated June 11, 2010 between the parties as though fully set forth herein. In the event that any terms or conditions of this project agreement conflict with the continuing services agreement, the provisions of this specific project agreement shall prevail and apply.

[THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK.]

ATTEST:

VILLAGE OF PALMETTO BAY

VILLAGE Clerk

By: _____
Nick Marano, VILLAGE Manager

Date: _____

APPROVED AS TO FORM:

VILLAGE Attorney

ATTEST:

Kimley-Horn and Associates, Inc.

By: _____
Gary R. Ratay, P.E.
Vice President

Date: _____

WITNESSES:

Print Name: _____

Print Name: _____

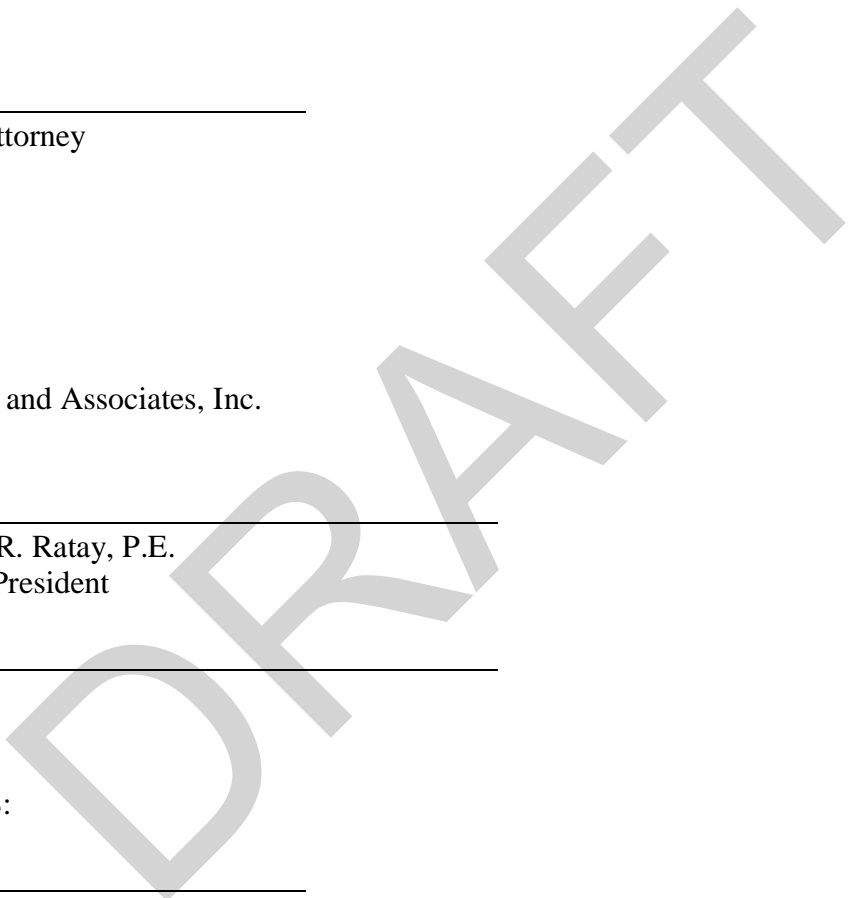


Exhibit “1”

Project Description

The Village of Palmetto Bay would like to study the feasibility of eliminating the VILLAGE’s onsite sewage treatment and disposal systems, commonly known as septic tanks, and connecting or converting them to a wastewater collection system. This effort is in conjunction with and in support of the Biscayne Bay Task Force whose purpose is to support the Biscayne Bay Aquatic Preserve and protect Biscayne Bay from further deterioration.

VILLAGE Staff has advised there are approximately 450 septic tanks throughout Palmetto Bay. The intent of this project is to investigate septic tank locations, review associated wastewater infrastructure information from Miami-Dade Water and Sewer Department (WASD), and research the feasibility of eliminating septic tanks located in the VILLAGE. The feasibility report will be referred to as a Septic to Sewer Feasibility Report or STSFR and will accomplish the following:

1. Identify the septic tank locations throughout the VILLAGE based on available online information.
2. Coordinate with WASD as the wastewater utility owner.
3. Obtain associated gravity sewer and wastewater pump station information from WASD.
4. Coordinate with WASD on existing or proposed septic to sewer programs as well as connection requirements currently in place.
5. Coordinate with regulatory agencies for project permitting requirements and procedures associated with implementing a septic to sewer conversion program for the VILLAGE.
6. Research funding opportunities and application processes for septic to sewer programs.
7. Based on available utility information and the coordination efforts discussed above, develop preliminary wastewater infrastructure improvements to eliminate septic tanks for review by the VILLAGE.
8. Based on a recommended approach, prepare the STSFR that will discuss the septic to sewer program development process, funding opportunities, preliminary project costs, regulatory requirements, preliminary implementation schedule, and environmental effects/benefits.
9. The STSFR will not address infrastructure improvements associated with water distribution or water service.
10. The STSFR is limited to conceptual design for planning and funding purposes but does not include wastewater utility design, permitting, construction phase services or submittal of funding applications.

Exhibit “2”

Scope of Services and Project Schedule

Task 1 – Kickoff Meeting, Data Collection, and Funding Research

The CONSULTANT will prepare for and attend a project kick off meeting with the VILLAGE Staff. Project objectives, schedule, communication methods, and base information will be discussed.

VILLAGE staff advised the septic tank locations are available in GIS. The CONSULTANT will compile that GIS information in a format suitable for development of the STSFR.

The CONSULTANT will collect available information on the existing septic tanks from agencies such as the Florida Department of Health, Florida Department of Environmental Protection, and Miami-Dade County as applicable. This data may include, as available, septic tank identification and any permitting issues.

The CONSULTANT will conduct one (1) site visit to observe a sampling of septic tank locations for conceptual design development and potential environmental impacts related to the project.

Because the VILLAGE does not own or operate their water and wastewater systems, the CONSULTANT will coordinate a teleconference or meeting with WASD staff to discuss the project intent, coordination requirements, and to request available associated wastewater system documentation such as utility atlas information and lift station data. This information will be used for conceptual design only.

The CONSULTANT will research up to three (3) funding opportunities and associated application processes for septic to sewer projects. The VILLAGE will provide any applicable funding research they have completed to date.

The CONSULTANT will provide a brief technical memorandum summarizing key coordination elements such as proximity of septic tanks to existing WASD infrastructure, initial coordination efforts and feedback from WASD, potential funding opportunities, and regulatory impacts.

The CONSULTANT will prepare for and attend one (1) coordination meeting with VILLAGE staff to review the technical memorandum.

Task 2 – Preliminary Feasibility Research

Based on the data collected in Task 1, this task will include preliminary development of wastewater infrastructure improvements to eliminate septic tanks and convert to sewer connections. The intent is to review and analyze the design elements and then research the feasibility of implementing the proposed wastewater improvements.

To facilitate the analysis, the CONSULTANT will review the available existing data such as:

1. Number of septic tanks and associated locations.
2. Available WASD wastewater infrastructure such as gravity sewers, pump stations, and forcemain in proximity to septic tanks for use by the VILLAGE.
3. Determine areas requiring septic tank connections to existing gravity sewer systems.
4. Determine areas that will require gravity sewer extensions to WASD's system.
5. Identify WASD pump stations that will be impacted by septic to sewer connections.
6. This scope assumes public right of way (ROW) is available for proposed wastewater infrastructure improvements except for private property connections. Cost estimates associated with private property wastewater connections will be addressed, but coordination with property owners and the need for utility easements is not included in this scope of work.
7. Roadway conditions and restoration requirements.
8. Potential environmental impacts based on available regulatory documentation.

The analysis will address the following conceptual design elements:

1. Description of wastewater capacity impacts to WASD's existing infrastructure.
2. Description of typical sewer lateral connection on public and private property.
3. Description of typical gravity sewer extensions and potential pump station requirements.
4. Potential construction or operational issues.

The CONSULTANT will identify regulatory requirements and associated timeframes with the following permitting agencies:

1. Miami-Dade County Department of Regulatory and Economic Resources (DRER)
2. Florida Department of Environmental Protection

With the proposed wastewater infrastructure elements identified, the CONSULTANT will coordinate a meeting with WASD and VILLAGE staff to discuss methods of implementing the project such as program and construction coordination, capacity and capital cost impacts to WASD's system, donation of the completed utility improvements, and anticipated operating cost impacts to the VILLAGE. This task is limited to research of coordination requirements for development of the STSFR only and does not include any wastewater system or pump station design, permitting, utility rate studies, or preliminary project implementation. It is suggested that VILLAGE legal attend this meeting as well.

The CONSULTANT will develop preliminary Opinions of Probable Cost (OPC) for the proposed design elements. The CONSULTANT will require cost data from WASD for improvements to existing WASD pump stations, WASD connection fees, and WASD operating costs.

Up to two (2) coordination meetings may be required between the VILLAGE and the CONSULTANT throughout the development of this task.

Task 3 – Septic to Sewer Feasibility Report

The CONSULTANT will prepare a STSFR. The objectives of the STSFR are as follows:

1. To provide an evaluation of a cost-effective approach to eliminate septic tanks and connect to WASD's gravity sewer system.
2. To provide a summary of coordination requirements with WASD as the wastewater utility owner.
3. To provide a summary of regulatory requirements and procedures.
4. To provide a phased approach for project implementation
5. To provide information for funding and grant application opportunities associated with septic tank removal.
6. To provide a preliminary opinion of probable cost.

The CONSULTANT will prepare for and attend one (1) coordination meeting with VILLAGE staff to review a Draft STSFR report prior to finalizing the report.

The CONSULTANT will prepare for and participate in one VILLAGE Council workshop presentation.

Deliverables

The CONSULTANT will provide the following deliverables associated with this project.

- Electronic PDF of the Draft STSFR
- Electronic PDF and three (3) hard copies of the Final STSFR

Schedule

The CONSULTANT will provide our services as expeditiously as possible and will commence work within ten calendar days following receipt of a notice to proceed. Completion of the STSFR will require 9 months. The following is an anticipated breakdown of the schedule:

- Task 1 – 90 days after notice to proceed
- Task 2 – 120 days
- Task 3 – 60 days

The above schedule is subject to change based on potential COVID impacts, VILLAGE review time and coordination/availability of WASD Staff to provide information and attend meetings.

Additional Services

The following services are not included in the scope of services, but can be provided as additional services if authorized by the VILLAGE:

- Topographic site surveying
- Construction document preparation
- Bid document preparation
- Project permitting
- Environmental surveys, studies, or reports
- Temporary and/or permanent easement development/acquisition
- Geotechnical engineering/reporting
- Post design services
- Financial feasibility, revenue, user charge, or capital financing plan assessment.

DRAFT

Exhibit “3”

Payment Schedule

The CONSULTANT will complete this scope of services for the lump sum amount of **\$98,250.00.**

<u>Task</u>	<u>Description</u>	<u>Labor Fee</u>
1	Kickoff Meeting, Data Collection, and Funding Research	\$13,945.00
2	Preliminary Feasibility Research	\$63,015.00
3	Septic to Sewer Feasibility Report	\$21,290.00
LUMP SUM FEE		\$98,250.00

DRAFT



DISCUSSION ITEM 3E:

MANGO GUSTO FESTIVAL



To: Honorable Mayor and Village Council

Date: June 22, 2021

From: Councilmember Marsha Matson

Re: Proposal to Village Council:
Mango Gusto! Festival

Let us celebrate Palmetto Bay's own tropical culinary delight, the mango.

Mid- to late-June mango festival in Palmetto Bay, 1-day event, located on Park Drive and SW 178th Street in Downtown Palmetto Bay.

Possible Features:

- Mango-themed art on the Mango Artisan Walk
- Mangewood neighborhood spotlight
- Community stage,
- Kid's zone,
- Mango parade around the park,
- Mango Central located in the center of the event) where mangos and trees can be purchased.
- Mango dishes: Mango sundae, mango Chutney, mango chicken, mango bbq, mango smoothie, mango bread, mango jam
- A mango cook-off competition
- Residents' homemade mango dishes
- Wine garden (Schneibly Winery in the Redland offers Mango Dulce wine),
- Mango beer (Total Wine at the Falls sells various mango beers),
- Mango Margaritas,
- History lecture

Mango's history in Palmetto Bay: In 1838, Dr. Henry Perrine introduced tropical plants to the Palmetto Bay area, but it was not until the Mitchell family settled in Cutler in 1904 with their seven children that the mango flourished and became Palmetto Bay's first \$1 million dollar business, called Mitchell's Mangos. SW 144th St. carries the Mitchell name. While large scale production no longer exists here, mango trees thrive in backyards throughout the village.

Articles about mangos in Palmetto Bay and South Florida:

- [Everything You Ever Wanted to Know by Julia F. Morton | The Mango Factory](#)
- [Mango Growing Around Early Miami | The Mango Factory](#)
- [NATIONAL ORIGINS: SOUTH FLORIDA; The Backyard to the World - The New York Times \(nytimes.com\)](#)
- [MANGO'S LAST TANGO? FLORIDA GROVES VANISHING - Orlando Sentinel](#)