



VILLAGE OF PALMETTO BAY

Mayor Karyn Cunningham
Vice Mayor John DuBois
Council Member Patrick Fiore (Seat 1)
Council Member David Singer (Seat 2)
Council Member Marsha Matson (Seat 3)

Interim Village Manager Gregory Truitt
Village Attorney John C. Dellagloria
Village Clerk Missy Arocha

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation, a sign language interpreter, or hearing impaired to participate in this proceeding should contact the Village Clerk at (305) 259-1234 for assistance no later than four days prior to the meeting.

AGENDA

VIRTUAL SPECIAL VILLAGE COUNCIL MEETING

THURSDAY, JUNE 25, 2020 – 7:00 PM

Village Hall Chambers, 9705 E. Hibiscus Street
(305) 259-1234

1. **CALL TO ORDER, ROLL CALL, INVOCATION, PLEDGE OF ALLEGIANCE, DECORUM STATEMENT, IN THAT ORDER:** Any person making impertinent or slanderous remarks, or who becomes boisterous, while addressing the Council may be barred from further appearance before the Council by the Mayor, unless permission to continue or again address the Council is granted by a majority vote of the Council. Applauding speakers shall be discouraged. Heckling or verbal outbursts in support or opposition to a speaker, or his or her remarks, shall be prohibited. No signs or placards shall be allowed in the Council meeting. Persons exiting the Council meeting shall do so quietly. All cellular telephones and beepers are to be silenced during the meeting.
2. **REQUESTS, PETITIONS AND PUBLIC COMMENTS**
3. **REMARKS BY DONA HIGGINBOTHAM FROM THE MERCER GROUP FLORIDA, LLC**
4. **QUESTION AND ANSWER SESSION BETWEEN VILLAGE MANAGER FINALISTS AND THE VILLAGE COUNCIL**
 - A. FINALIST LUIS CABRERA
 - B. FINALIST GUILLERMO OLMEDILLO
 - C. FINALIST MICHAEL RENSHAW

5. RESOLUTION WITH PUBLIC COMMENT

- A. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE VILLAGE MANAGER SOLICITATION PROCESS; NAMING THE FINAL NOMINEE FOR VILLAGE MANAGER; SPECIFYING THE METHOD OF FINALIZING THE VILLAGE MANAGER CONTRACT FOR SUBSEQUENT SUBMISSION TO THE VILLAGE COUNCIL; AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Village Attorney John C. Dellagloria and Village Clerk Missy Arocha)*

6. COUNCIL COMMENTS

7. NEXT MEETING AND ADJOURNMENT

WE, THE VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, HEREBY COMMIT OURSELVES TO MAINTAINING CIVILITY IN OUR PUBLIC AND POLITICAL DISCOURSE AND PLEDGE TO THE FOLLOWING PRINCIPLES:

- We will respect the right of all citizens in our community to hold different opinions;
- We will avoid rhetoric intended to humiliate or question the wisdom of those whose opinions are different from ours;
- We will strive to understand differing perspectives;
- We will choose our words carefully;
- We will speak truthfully without accusation and we will avoid distortion;
- We will speak out against violence, prejudice, and incivility in all of their forms, whenever and wherever they occur.

PURSUANT TO FLORIDA STATUTES 286.0105, THE VILLAGE HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE VILLAGE FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.



MEMORANDUM

To: Honorable Mayor and Village Council

Date: June 25, 2020

From: John C. Dellagloria, Esq., Village Attorney

Re: Recommendation on the Village Manager Selection Process

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE VILLAGE MANAGER SOLICITATION PROCESS; NAMING THE FINAL NOMINEE FOR VILLAGE MANAGER; SPECIFYING THE METHOD OF FINALIZING THE VILLAGE MANAGER CONTRACT FOR SUBSEQUENT SUBMISSION TO THE VILLAGE COUNCIL; AND PROVIDING AN EFFECTIVE DATE. (Sponsored by Village Attorney John C. Dellagloria and Village Clerk Missy Arocha)

RECOMMENDATION:

As the Council meeting for the selection of the Village Manger currently scheduled for June 25th will be virtual, the following is just a suggestion as to the mechanics of how the voting can be conducted, unless motions by Council Members result in one candidate getting 3 or more votes. If motions are not the process used, or if the Council initially prefers to do it this way:

(1) Scenario One. Only the three finalists are involved. Each Council Member will e-mail their vote to both the Village Clerk and me. If a candidate gets at least 3 votes, he is selected. If not, the candidate with the lowest number is eliminated. If, however the vote is 2-1-1-1, the candidate with 2 votes goes to the second round, and a vote will be taken to select the second candidate. Those two will be the finalists for Manager.

(2) Scenario Two. As additional names have been circulated, and in the event the Council allows more than the three finalists to be voted on, then: (i) again, if a candidate gets at least 3 votes, he is selected. (ii) Otherwise, the top two go to the second round and a selection is made. (iii) If there is a tie for the second top vote getter, those candidates will be voted on as the second finalist. (if a candidate gets 3 votes in this tie breaker, he only goes to the final round, he is not selected as the Manager).¹

Before the result in any round is announced by the Clerk, she and I will first confer to assure our tabulations match. The tally sheets we will use will be preserved as public records.

¹ There is the possibility that there could be ties along the lines of 2, 1-1-1, or even 1-1-1-1-1. Voting will continue until any tie is broken.

RESOLUTION NO. 2020-_____

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE VILLAGE MANAGER SOLICITATION PROCESS; NAMING THE FINAL NOMINEE FOR VILLAGE MANAGER; SPECIFYING THE METHOD OF FINALIZING THE VILLAGE MANAGER CONTRACT FOR SUBSEQUENT SUBMISSION TO THE VILLAGE COUNCIL; AND PROVIDING AN EFFECTIVE DATE. (Sponsored by Village Attorney John C. Dellagloria and Village Clerk Missy Arocha)

WHEREAS, the Village Charter of the Village of Palmetto Bay provides for the Village Council to select a Village Manager to serve at the pleasure of the Council; and

WHEREAS, pursuant to Resolution 2019-162, the Village Council began the process of requesting proposals for a professional search firm which would supervise the selection of a new Village Manager; and

WHEREAS, pursuant to Resolution 2020-05, the Village Council retained the professional search firm of Mercer Group Florida, LLC to advertise for the position, conduct interviews and make recommendations to the Village Council and through its' Managing Member Dona Higginbotham, the applicants were narrowed to three finalists; and

WHEREAS, pursuant to Resolution 2020-64, the Village Council established a timeline to make the final selection for the new Village Manager and accepted the recommendation of the Mercer Group, and the names of the three finalists for the position: (1) Michael Renshaw, (2) Guillermo Olmedillo, and (3) Luis Cabrera; and

WHEREAS, the procedures outlined in Resolution 2020-64 were followed for the interviewing of candidates for the position of Village Manager; and

WHEREAS, the Village Council held a Special Council Meeting on Thursday, June 25, 2020 and selected the new Village Manager for the Village of Palmetto Bay.

1 **NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE**
2 **OF PALMETTO BAY, FLORIDA, THAT:**

3
4 **Section 1. Selection:** In accordance with the Village Charter, the
5 Village Council hereby designates _____ as the
6 finalist for the position of Village Manager for the Village of Palmetto
7 Bay effective _____.

8
9 **Section 2. Contract:** The Village Council hereby designates the
10 Village Attorney to negotiate an Employment Agreement with the
11 selected finalist to be presented to the Village Council for final approval
12 and the appointment of the new Village Manager.

13
14 **Section 3.** This Resolution shall take effect immediately upon its
15 adoption.

16
17 **PASSED and ADOPTED** this 25 day of June 2020.

18
19 Attest:

20
21
22 _____
23 **Missy Arocha**
24 **Village Clerk**

25
26 _____
27 **Karyn Cunningham**
28 **Mayor**

29 **APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE**
30 **USE AND RELIANCE OF THE VILLAGE OF PALMETTO BAY,**
31 **FLORIDA ONLY:**

32
33 _____
34 **John C. Dellagloria, Esq.**
35 **Village Attorney**

1 **FINAL VOTE AT ADOPTION:**
2
3 Council Member Patrick Fiore _____
4
5 Council Member David Singer _____
6
7 Council Member Marsha Matson _____
8
9 Vice-Mayor John DuBois _____
10
11 Mayor Karyn Cunningham _____