



## VILLAGE OF PALMETTO BAY

### Auditor Selection Committee Meeting MINUTES

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Monday, October 19, 2020

3:30 p.m.

Virtual Meeting

Per State of Florida Executive Order

20-69 as amended by 20-246

1. Call to order/Roll call of committee members

Missy Arocha called the meeting to order.

Announced the purpose of the meeting per FS 218.391

Called roll call:

David Singer-present

Chad Burkhalter-present

Brian Raducci-present

Matilde Menendez-present

Marie Arteaga-Narino-present

2. Approval of Minutes

Chad Burkhalter made motion to approve the minutes of August 26, 2020.

David Singer seconded.

All voted in favor of approval.

3. Public Comments

No public comments were submitted by form.

No one requested to speak.

4. Discussion Items

a. Auditor proposal review

Desmond Chin, Finance Director, presented a summary of the qualification evaluations (see attached). The ranking was as follows:

Caballero Fierman Llerena and Garcia 86.25

Marcum 86.00  
Garcia Espinosa Miyares Rodriguez Trueba 82.75  
Mauldin and Jenkins 82.00  
MSL 81.00  
GLSC 79.75  
MBAF 71.50

Director Chin then presented the allocation of points based on the price proposals and the final scores (see attached) which resulted in the following rankings:

Caballero Fierman Llerena and Garcia 95.25  
Marcum 94.00  
Mauldin and Jenkins 92.00  
Garcia Espinosa Miyares Rodriguez Trueba 90.75  
GLSC 89.75  
MSL 88.00  
MBAF 78.50

Marie informed the Committee that Mauldin was currently Pinecrest's auditors. Matilde also added that Caballero was Doral's current auditors.

Brian Raducci inquired how close the scores were between 3rd and 4th place. Director Chin responded that Mauldin was at 92 and Garcia was at 90.75. Brian then inquired about the 5th place. Director Chin responded GLSC at 89.75. Brian informed that Caballero just finished a 5 year rotation and recommended interviewing the top 4 and inquired if a local presence was important. Director Chin responded that the Florida Statute was being followed and it was up to the Committee if they wanted interviews. Local presence was preferred but not necessary. Chairman Singer recommended only doing four. Matilde just went through the process and Doral interviewed three. Chairman Singer proffered interviewing before making a recommendation and asked if it should be 3 or 4. Brian recommended doing 4. Chairman Singer confirmed to do 4 and he did not mind negotiating the contract. Brian made a motion to interview the 4 top firms, second by Chairman Singer and all voted in favor 5-0.

Director Chin asked if specific questions needed to be answered or just based upon the presentations. Matilde was fine with just the presentations. Chairman Singer recommended limiting the presentations to half an hour.

- b. Recommending top 3 proposers  
Director Chin confirmed the top 4 for interviews are:

Caballero Fierman Llerena and Garcia  
Marcum

Mauldin and Jenkins  
Garcia Espinosa Miyares Rodriguez Trueba

5. Future Meeting Date

Date for interviews to be determined.

6. Adjournment

Meeting adjourned.