



VILLAGE OF PALMETTO BAY  
9705 E. HIBISCUS STREET  
PALMETTO BAY, FLORIDA 33157  
(305) 259-1234 Fax: (305) 259-1290

Approved  
Edward Silva, Village Manager  
Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 2/4/19  
NAME: Michelle  
COMPANY: USAA Flood Insurance  
ADDRESS: \_\_\_\_\_  
PHONE: 1-800-292-8399 FAX: \_\_\_\_\_  
EMAIL: flood@usaa.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Copy of flood elevation  
Certificate for property address:  
9038 SW 161 Terrace  
Please reference # 042575160 F  
in response.

*via phone on 2-4-19*

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FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2019-036

DATE FORWARDED: 2-4-19

ASSIGNED DEPT: Building

DATE REQUEST FILLED: \_\_\_\_\_

NUMBER OF COPIES: \_\_\_\_\_

ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_

ESTIMATED COST: \_\_\_\_\_

HOW WAS REQUEST FILLED? \_\_\_\_\_

IF NOT FILLED, REASON: \_\_\_\_\_

BY: \_\_\_\_\_