



VILLAGE OF PALMETTO BAY  
 9705 E. HIBISCUS STREET  
 PALMETTO BAY, FLORIDA 33157  
 (305) 259-1234 Fax: (305) 259-1290

Approved
Edward Silva, Village Manager
Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 2-25-19

NAME: Zach McKenzie

COMPANY: The Claims Center LLC

ADDRESS: PO Box 47604

PHONE: 866-233-0353 FAX: \_\_\_\_\_

EMAIL: Zach.mckenzie88@theclaimscenter.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

\* See attached online request.

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FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2019-068

DATE FORWARDED: 2-27-19 ASSIGNED DEPT: Public Services

DATE REQUEST FILLED: \_\_\_\_\_ NUMBER OF COPIES: \_\_\_\_\_

ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_ ESTIMATED COST: \_\_\_\_\_

HOW WAS REQUEST FILLED? \_\_\_\_\_

IF NOT FILLED, REASON: \_\_\_\_\_

BY: \_\_\_\_\_

## Melissa Dodge

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**From:** noreply@civicplus.com  
**Sent:** Monday, February 25, 2019 5:55 PM  
**To:** Missy Arocha; Melissa Dodge  
**Subject:** Online Form Submittal: Public Records Requests

### Public Records Requests

PUBLIC RECORDS REQUEST [Public Records Policy](#)  
FORM

Date	2/25/2019
Name	Zach McKenzie
Company	The Claims Center LLC
Phone Number	8662330353
Email Address	zach.mckenzie88@theclaimscenter.com
Address	P.O Box 47604
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	Requesting a previously issued permit for tree installation at 7790 SW 144th St, Palmetto Bay, FL 33158, issued or active around 9/18/2017. If this is not handled by your office, I would appreciate it if you let me know that as well.

Thank You

*Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at [marocha@palmettobay-fl.gov](mailto:marocha@palmettobay-fl.gov)*

Email not displaying correctly? [View it in your browser.](#)