



VILLAGE OF PALMETTO BAY  
9705 E. HIBISCUS STREET  
PALMETTO BAY, FLORIDA 33157  
(305) 259-1234 Fax: (305) 259-1290

Approved  
\_\_\_\_\_  
Edward Silva, Village Manager  
\_\_\_\_\_  
Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 3-14-19  
NAME: Eugene Flinn  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: 305-302-3713 FAX: \_\_\_\_\_  
EMAIL: eugeneflinn@bellsouth.net

REQUEST (Attach additional page, if necessary): Copies of the following documents:

\* Please see attached on-line request.

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FOR USE BY VILLAGE STAFF ONLY      TRACKING NO.: 2019-092  
DATE FORWARDED: 3-15-19      ASSIGNED DEPT: Building  
DATE REQUEST FILLED: \_\_\_\_\_      NUMBER OF COPIES: \_\_\_\_\_  
ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_      ESTIMATED COST: \_\_\_\_\_  
HOW WAS REQUEST FILLED? \_\_\_\_\_  
IF NOT FILLED, REASON: \_\_\_\_\_  
BY: \_\_\_\_\_

## Melissa Dodge

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**From:** noreply@civicplus.com  
**Sent:** Thursday, March 14, 2019 9:38 AM  
**To:** Missy Arocha; Melissa Dodge  
**Subject:** Online Form Submittal: Public Records Requests

### Public Records Requests

PUBLIC RECORDS REQUEST [Public Records Policy](#)  
FORM

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Date	3/14/2019
Name	Eugene Flinn
Company	<i>Field not completed.</i>
Phone Number	3053023713
Email Address	eugeneflinn@bellsouth.net
Address	8261 SW 162nd Street
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	I am requesting permit information relating to the red shed previously used by the Village for the Santa's Workshop (December 2018) formerly located near the main entryway door of Village Hall, and recently relocated to Palmetto Bay Park On or about March 12, 2019). This information should include updated permit application as well as updated inspection records. Also sought are documents demonstrating Palmetto Bay Park Master Plan approval for the temporary structure placement at this location or documents relating to expected date of removal of this shed. Finally, updated receipt for permit fee or documenting fee waiver (if applicable).

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Thank You

*Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at [marocha@palmettobay-fl.gov](mailto:marocha@palmettobay-fl.gov)*

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Email not displaying correctly? [View it in your browser.](#)