



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

Approved
Edward Silva, Village Manager
Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 5-2-19
NAME: James Rosell
COMPANY: Top of Mind PR
ADDRESS: _____
PHONE: 941-993-4627 FAX: _____
EMAIL: james@topofmind-pr.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

* Please see attached
on-line request.

FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2019-156
DATE FORWARDED: 5-3-19 ASSIGNED DEPT: Administration
DATE REQUEST FILLED: _____ NUMBER OF COPIES: _____
ESTIMATED TIME (IF APPLICABLE): _____ ESTIMATED COST: _____
HOW WAS REQUEST FILLED? _____
IF NOT FILLED, REASON: _____
BY: _____

Melissa Dodge

From: noreply@civicplus.com
Sent: Thursday, May 02, 2019 3:47 PM
To: Missy Arocha; Melissa Dodge
Subject: Online Form Submittal: Public Records Requests

Public Records Requests

PUBLIC RECORDS REQUEST [Public Records Policy](#)
FORM

Date	5/2/2019
Name	James Rosell
Company	Top of Mind PR
Phone Number	941-993-4627
Email Address	james@topofmind-pr.com
Address	<i>Field not completed.</i>
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No

Public Record Request(s): Hi , I would like to make a public record request pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S. I am requesting a copy of the Village of Palmetto Bay's email subscriber list; e.g. a complete list of email addresses currently subscribed to the Village's e-newsletter or equivalent email-based communication that is sent to residents who choose to subscribe. Please advise to when fulfillment of this request can be expected, as well as any fees that are required for this request. If this records request cannot be fulfilled, please let me know reasons as such. If you have any questions, please feel free to email myself at james@topofmind-pr.com Many thanks, James

Thank You
Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at marocha@palmettobay-fl.gov
