



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

Approved

Edward Silva, Village Manager

Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 6-24-19
NAME: Karyn Cunningham
COMPANY: _____
ADDRESS: _____
PHONE: _____ FAX: _____
EMAIL: Kcunningham@palmettobay-fl.gov

REQUEST (Attach additional page, if necessary): Copies of the following documents:

*Please see attached email for description of request

FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2019203
DATE FORWARDED: 6-28-19 ASSIGNED DEPT: IT
DATE REQUEST FILLED: _____ NUMBER OF COPIES: _____
ESTIMATED TIME (IF APPLICABLE): _____ ESTIMATED COST: _____
HOW WAS REQUEST FILLED? _____
IF NOT FILLED, REASON: _____

BY: _____

2019-203

Melissa Dodge

From: Missy Arocha
Sent: Monday, June 24, 2019 9:56 PM
To: Karyn Cunningham
Cc: Edward Silva; Olga Cadaval; Dexter Lehtinen; Melissa Dodge; Admin Temp
Subject: RE: Public Information Request (Councilmember David Singer)
Attachments: D. Singer - Log of Requests_2019.pdf

Importance: High

Good evening Honorable Mayor.

I would like to apologize for the delayed response and acknowledgement of your email dated May 22nd. I realized I missed your public records request after reviewing today's email thread on the subject matter (June 24th). To rectify immediately, this email is acknowledging your request which is logged as **PRR-2019-203**.

Through the Manager, the Village Clerk's office will work with IT for the efforts of providing the Council, including yourself with the responses that Councilmember Singer has received pursuant to his public record requests (log dated May 2019, attached).

Again, I am apologetic if your original request was not acknowledged.

Respectfully,

Missy Arocha

Village Clerk / Passport Acceptance Facility Manager
MDCMCA Secretary

Village of Palmetto Bay

9705 East Hibiscus Street
Palmetto Bay, FL 33157
Phone: (305) 259-1234
www.palmettobay-fl.gov

PLEASE NOTE: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.



Please save a tree. Don't print this e-mail unless it's really necessary.

From: Karyn Cunningham
Sent: Monday, June 24, 2019 1:56 PM
To: Missy Arocha <marocha@palmettobay-fl.gov>

Cc: Edward Silva <esilva@palmettobay-fl.gov>; Olga Cadaval <ocadaval@palmettobay-fl.gov>; Dexter Lehtinen <dwlehtinen@aol.com>

Subject: RE: Public Information Request (Councilmember David Singer)

Are these being provided? I have twice requested to receive the same info that the Councilmember is requesting and to have his emails added to the request. All Council members can then have the opportunity to receive the same information. Additionally in the past, Dexter has opined that we could review said emails before they were distributed. To date I have received nothing. Please advise.

Best regards,
Karyn Cunningham
Village of Palmetto Bay Mayor
305-904-1805



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From: Karyn Cunningham

Sent: Thursday, May 23, 2019 1:18 PM

To: Missy Arocha <marocha@palmettobay-fl.gov>

Cc: Edward Silva <esilva@palmettobay-fl.gov>; Olga Cadaval <ocadaval@palmettobay-fl.gov>

Subject: RE: Public Information Request (Councilmember David Singer)

Please provide a copy of to each council member including Councilmember Singer's . To date I have not received any of the previous ones requested.

Best regards,
Karyn Cunningham
Village of Palmetto Bay Mayor
305-904-1805



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From: Missy Arocha <marocha@palmettobay-fl.gov>

Sent: Tuesday, May 21, 2019 4:45 PM

Subject: FW: Public Information Request (Councilmember David Singer)

Importance: High

Dear Mayor and Village Council:

A copy of this email is provided to you for informational purposes. The Village will comply with the public records request since all Village email addresses are maintained by the Village's server.

Please do not reply to this message.

Respectfully,

Missy Arocha

Village Clerk / Passport Acceptance Facility Manager
MDCMCA Secretary

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From: Missy Arocha

Sent: Tuesday, May 21, 2019 4:33 PM

To: Admin Temp <admintemp@palmettobay-fl.gov>; Olga, Deputy Manager <ocadaval@palmettobay-fl.gov>; Karla Morales, Admin. Asst. <kmorales@palmettobay-fl.gov>

Cc: Melissa Dodge <mdodge@palmettobay-fl.gov>; Eric Machado, IT Manager <emachado@palmettobay-fl.gov>

Subject: FW: Public Information Request (Councilmember David Singer)

Importance: High

This request is logged as PRR-2019-176. The request is highlighted in yellow below.

From: Missy Arocha
Sent: Tuesday, May 21, 2019 4:32 PM
To: David Singer <dsinger@palmettobay-fl.gov>
Cc: Dexter Lehtinen <dwlehtinen@aol.com>; Claudio Riedi <CRiedi@LSRCF.com>; Village Manager <esilva@palmettobay-fl.gov>; Olga, Deputy Manager <ocadaval@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>; Admin Temp <admintemp@palmettobay-fl.gov>
Subject: RE: Public Information Request (Councilmember David Singer)
Importance: High

Good afternoon Councilman Singer.

In response to your request dated May 21st, the Village can only respond to public records request for records that currently exist; however, we are going to process your request for all Councilmember emails (inbox and outbox) for the month of April 2019. To comply with the public records law, please make your requests for emails on a monthly basis and we will provide them on a thumb-drive or in a mutual acceptable form. All of your requests may be written or verbal but are not considered a request if those future records don't exist.

Due to changes on ADA compliance regulations, at such time we may not post such information on the Village website; however, the Village is trying to do so in order to comply with all ADA compliance requirements. This is an action item that you may have further discussion with any of the Charter Officials so that we can explain in depth.

I am acknowledging your request for all Councilmember emails (inbox and outbox) for the month of April 2019 currently. As soon as the information is provided from Administration, the Village Clerk's office will provide it to you immediately.

Respectfully,



Missy Arocha

Village Clerk
MDCMCA Secretary

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Please save a tree. Don't print this e-mail unless it's really necessary.

From: David Singer
Sent: Tuesday, May 21, 2019 12:04 PM
To: Missy Arocha <marocha@palmettobay-fl.gov>
Cc: Edward Silva <esilva@palmettobay-fl.gov>
Subject: Public information request

Missy,

As requested previously I would like a thumb drive on a month to month basis with all Councilmembers emails both to and from individual Councilmembers. I believe April 2019 is due. As such, as this is a public information request, this information should be placed on the Village website as all other information requests. Please let me know when it will be posted to the Village website.

