



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

Approved

Edward Silva, Village Manager

Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 6/28/19
NAME: Eleana Reyes
COMPANY: City Grader
ADDRESS: 2990 NW 40 St, Miami, FL 33142
PHONE: 305-635-1330 FAX: _____
EMAIL: eleana.reyes@citygrader.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

* Please see attached
on-line request

FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2019-213

DATE FORWARDED: 7-9-19

ASSIGNED DEPT: Human Resources / Communications

DATE REQUEST FILLED: _____

NUMBER OF COPIES: _____

ESTIMATED TIME (IF APPLICABLE): _____

ESTIMATED COST: _____

HOW WAS REQUEST FILLED? _____

IF NOT FILLED, REASON: _____

BY: _____

Melissa Dodge

From: noreply@civicplus.com
Sent: Friday, June 28, 2019 11:43 AM
To: Missy Arocha; Melissa Dodge
Subject: Online Form Submittal: Public Records Requests

Public Records Requests

PUBLIC RECORDS REQUEST [Public Records Policy](#)
FORM

| | |
|--------------------------------|--|
| Date | 6/28/2019 |
| Name | Eleana Reyes |
| Company | CityGrader |
| Phone Number | 305-635-1330 |
| Email Address | eleana.reyes@citygrader.com |
| Address | 2990 NW 40 ST, Miami, FL 33142 |
| Preferred Delivery Method | Electronic (via email- email address required) |
| Are you a member of the media? | No |

Public Record Request(s): Pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., I am requesting the following two items: A copy of the Village's email subscriber list; e.g. a complete list of email addresses currently subscribed to the village's e-newsletter or equivalent email-based communication that is sent to residents who choose to subscribe. A complete list of all village employee email addresses; e.g. mayorjohnsmith@city.gov. Should you deny my request, or any part of the request, please state in writing the basis for the denial, including the exact statutory citation authorizing the denial as required by s. 119.07(1)(d), F.S. Please advise as to when fulfillment of this request can be expected, as well as whether any payment of any statutorily prescribed fees will be required. If you have any questions in the interim, you may contact me at eleana.reyes@citygrader.com

Thank You
Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will
