Approved
Edward Silva, Village Manager
Date

VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 7-9-19

NAME: John Linabury

COMPANY:

ADDRESS:

PHONE: 305-720-7723 FAX:

EMAIL: Linabury@gmail.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Copy of Dade County Approved Master Traffic Study.

* *

FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2019-218

DATE FORWARDED: 7-9-19

ASSIGNED DEPT: Public Services

DATE REQUEST FILLED:

NUMBER OF COPIES:

ESTIMATED TIME (IF APPLICABLE):

ESTIMATED COST:

HOW WAS REQUEST FILLED?

IF NOT FILLED, REASON:

BY:

Melissa Dodge

From: Missy Arocha
Sent: Tuesday, July 09, 2019 5:30 PM
To: Melissa Dodge
Subject: FW: Public Records Request

Please log, process, and acknowledge.

Respectfully,

Missy Arocha
Village Clerk
MDCMCA Secretary

Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, FL 33157
Phone: (305) 259-1234
www.palmettobay-fl.gov

PLEASE NOTE: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

Please save a tree. Don't print this e-mail unless it's really necessary.

From: Public Works Temp
Sent: Tuesday, July 9, 2019 3:52 PM
To: Missy Arocha <marocha@palmettobay-fl.gov>
Cc: Melissa Dodge <mdodge@palmettobay-fl.gov>; Admin Temp <admintemp@palmettobay-fl.gov>; Karla Morales-Maestre <kmorales@palmettobay-fl.gov>
Subject: Public Records Request

Good Morning,

I received a call from John Linaburry requesting a copy of the Dade County Approved Master Plan Traffic Study.
I informed him that I would begin to look for the document but that I would need to send his request to the Village Clerk to follow proper Public Records procedure.