



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

Approved
Edward Silva, Village Manager
Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 8-22-19

NAME: Karyn Cunningham

COMPANY:

ADDRESS:

PHONE: FAX:

EMAIL: Kcunningham@palmettobay-fl.gov

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Same request as 2019-248
Call emails sent to and
received from all Village
Councilmembers for the month
of July 2019)

FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2019-275

DATE FORWARDED: 8-27-19 ASSIGNED DEPT: IT

DATE REQUEST FILLED: NUMBER OF COPIES:

ESTIMATED TIME (IF APPLICABLE): ESTIMATED COST:

HOW WAS REQUEST FILLED?

IF NOT FILLED, REASON:

BY:

Melissa Dodge

From: Missy Arocha
Sent: Tuesday, August 27, 2019 11:45 AM
To: Melissa Dodge
Subject: FW: Public Records Request-2019-268 (D. Singer)

Please log, acknowledge, and process.

From: Karyn Cunningham <kcunningham@palmettobay-fl.gov>
Sent: Thursday, August 22, 2019 9:28 PM
To: Missy Arocha <marocha@palmettobay-fl.gov>
Subject: Re: Public Records Request-2019-268 (D. Singer)

Once this request has been filled please provide me a copy including Councilmember Singers emails. Please send me an invoice for payment.

Get [Outlook for iOS](#)

From: Missy Arocha <marocha@palmettobay-fl.gov>
Sent: Thursday, August 22, 2019 12:35:56 PM
Subject: FW: Public Records Request-2019-268 (D. Singer)

Dear Honorable Mayor and Village Council:

For the efforts of keeping you abreast of up-to-date requests involving members of the Council, a copy of this public records request is being provided to you for informational purposes only. No action is required on your part. The Village's Information Technology Department will respond to the request.

Respectfully,

Missy Arocha

Village Clerk / Passport Acceptance Facility Manager
MDCMCA Secretary

From: Missy Arocha
Sent: Thursday, August 22, 2019 12:26 PM
To: Admin Temp <admintemp@palmettobay-fl.gov>; Village Manager <esilva@palmettobay-fl.gov>; Olga, Deputy Manager <ocadaval@palmettobay-fl.gov>
Cc: Melissa Dodge <mdodge@palmettobay-fl.gov>; Idalmy Vidaurre <ividaurre@palmettobay-fl.gov>
Subject: Public Records Request-2019-268 (D. Singer)

The Councilman's request has been logged as PRR-2019-268 (copy attached).

Please provide the Clerk's office with the cost estimate for the use of information technology resources associated with the request (labor rate x total number of hours).

Respectfully,

Missy Arocha

Village Clerk / Passport Acceptance Facility Manager
MDCMCA Secretary

From: noreply@civicplus.com <noreply@civicplus.com>

Sent: Thursday, August 22, 2019 12:20 PM

To: Missy Arocha <marocha@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>

Subject: Online Form Submittal: Public Records Requests

Public Records Requests

PUBLIC RECORDS REQUEST FORM [Public Records Policy](#)

Date 8/22/2019

Name David Singer

Company Village of Palmetto Bay

Phone Number 3052591234

Email Address dsinger@palmettobay-fl.gov

Address 9705 East Hibiscus Street, Palmetto Bay, FL 33157

Preferred Delivery Method Pick-up in person

Are you a member of the media? No

Public Record Request(s): All emails sent to and received from all Village Councilmembers for the month of July 2019.

Thank You

Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at marocha@palmettobay-fl.gov

Email not displaying correctly? [View it in your browser.](#)