



VILLAGE OF PALMETTO BAY  
9705 E. HIBISCUS STREET  
PALMETTO BAY, FLORIDA 33157  
(305) 259-1234 Fax: (305) 259-1290

Approved
Edward Silva, Village Manager
Date

**REQUEST FOR PUBLIC RECORDS**

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 9-4-19  
NAME: Elise Gerson  
COMPANY: Bilzin Sumberg  
ADDRESS: 1450 Brickell Ave. Ste 2300, Miami, FL 33131  
PHONE: 305-350-2402 FAX: \_\_\_\_\_  
EMAIL: egerson@bilzin.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

\* Please see on-line request.

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FOR USE BY VILLAGE STAFF ONLY      TRACKING NO.: 2019-284  
DATE FORWARDED: 9-5-19      ASSIGNED DEPT: Village Clerk  
DATE REQUEST FILLED: \_\_\_\_\_      NUMBER OF COPIES: \_\_\_\_\_  
ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_      ESTIMATED COST: \_\_\_\_\_  
HOW WAS REQUEST FILLED? \_\_\_\_\_  
IF NOT FILLED, REASON: \_\_\_\_\_  
BY: \_\_\_\_\_

## Melissa Dodge

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**From:** noreply@civicplus.com  
**Sent:** Wednesday, September 4, 2019 12:34 PM  
**To:** Missy Arocha; Melissa Dodge  
**Subject:** Online Form Submittal: Public Records Requests

CAUTION: EXTERNAL SENDER. PLEASE TAKE CARE IN OPENING UNEXPECTED ATTACHMENTS OR CLICKING ANY LINKS.

### Public Records Requests

PUBLIC RECORDS REQUEST [Public Records Policy](#)  
FORM

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Date	9/4/2019
Name	Elise Gerson
Company	Bilzin Sumberg
Phone Number	3053502402
Email Address	egerson@bilzin.com
Address	1450 Brickell Avenue, Suite 2300 Miami, FL 33131
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	Hello,  Can you please provide the minutes or transcript from the Special Council Meeting that occurred on July 16, 2019 at 7:00 PM?  Thanks!

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Thank You

*Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at [marocha@palmettbay-fl.gov](mailto:marocha@palmettbay-fl.gov)*

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