



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

Approved
Edward Silva, Village Manager
Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: September 24, 2019
NAME: Gary Pastorella
COMPANY: _____
ADDRESS: 6940 SW 142 Ter
PHONE: (305) 992-1170 FAX: _____
EMAIL: gary.pastorella@gmail.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:
please see on line request attached.

FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2019-299

DATE FORWARDED: _____

ASSIGNED DEPT: Administration

DATE REQUEST FILLED: _____

NUMBER OF COPIES: _____

ESTIMATED TIME (IF APPLICABLE): _____

ESTIMATED COST: _____

HOW WAS REQUEST FILLED? _____

IF NOT FILLED, REASON: _____

BY: _____

Melissa Dodge

From: noreply@civicplus.com
Sent: Tuesday, September 24, 2019 3:33 PM
To: Missy Arocha; Melissa Dodge
Subject: Online Form Submittal: Public Records Requests

CAUTION: EXTERNAL SENDER. PLEASE TAKE CARE IN OPENING UNEXPECTED ATTACHMENTS OR CLICKING ANY LINKS.

Public Records Requests

PUBLIC RECORDS REQUEST FORM [Public Records Policy](#)

Date	9/24/2019
Name	Gary Pastorella
Company	Field not completed.
Phone Number	305-992-1170
Email Address	garypastorella@gmail.com
Address	6940 SW 142 Terr
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No

Public Record Request(s): 1) I am requesting copies of any and all documents used to create or verify the information included in slide or page #44 of the Manager's Report illustrating Capital Expenditures given at the Budget Hearing on 9/23/19. Included should be any documents or notes used by staff or the Manager in preparing the page and verifying its contents.

2) Also, the emails from or to David Singer to staff or the manager regarding his request for the item to be included in the report, directing staff or the manager as to how the page should be created or formulated, and what information should be included in the slide or any other information regarding the inclusion of the slide or page.

Please send copies of the requested documents to me by

email or I will bring a new unused memory stick to transfer the information to. Any cost should be nil as only digital copies are being requested. If only paper copies exist please provide me with an estimate of the copying costs. The information should be readily available as it was presented within the last 24 hours.

Thank You

Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at marocha@palmettobay-fl.gov

Email not displaying correctly? [View it in your browser.](#)