



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

Approved

Edward Silva, Village Manager

Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 9-26-19
NAME: David Singer
COMPANY: _____
ADDRESS: _____
PHONE: _____ FAX: _____
EMAIL: dsinger@palmettabay-fl.gov

REQUEST (Attach additional page, if necessary): Copies of the following documents:

All emails to/from
Council members for the
month of August.

FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2019-303
DATE FORWARDED: 9-27-19 ASSIGNED DEPT: Administration
DATE REQUEST FILLED: _____ NUMBER OF COPIES: _____
ESTIMATED TIME (IF APPLICABLE): _____ ESTIMATED COST: _____
HOW WAS REQUEST FILLED? _____
IF NOT FILLED, REASON: _____
BY: _____

Melissa Dodge

From: David Singer
Sent: Thursday, September 26, 2019 3:36 PM
To: Missy Arocha
Cc: Melissa Dodge
Subject: Re: Invoice: Public Records Request-2019-220 / 2019-255 (D. Singer)

How about August?

Thank you

David Singer
Council Seat 2
Village of Palmetto Bay
(305) 903-3700

On Sep 26, 2019, at 2:06 PM, Missy Arocha <marocha@palmettobay-fl.gov> wrote:

As soon as the USB becomes available with the results to your request, it will be provided to you.

From: Admin Temp <admintemp@palmettobay-fl.gov>
Sent: Thursday, September 26, 2019 11:53 AM
To: Eric Machado <emachado@palmettobay-fl.gov>
Cc: Olga Cadaval <ocadaval@palmettobay-fl.gov>; Missy Arocha <marocha@palmettobay-fl.gov>;
Melissa Dodge <mdodge@palmettobay-fl.gov>; Idalmy Vidaurre <ividaurre@palmettobay-fl.gov>; Karla
Morales-Maestre <kmorales@palmettobay-fl.gov>
Subject: RE: Invoice: Public Records Request-2019-220 / 2019-255 (D. Singer)

Good morning Eric,

Any update on this request?

Thank you for your attention in this matter.

Best,

Yanara Modroño
Interim Executive Assistant
Office of the Village Manager
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
T: 305-259-1234
F: 305-259-1290

From: Admin Temp
Sent: Tuesday, September 17, 2019 1:33 PM

To: Eric Machado <emachado@palmettobay-fl.gov>
Cc: Olga Cadaval <ocadaval@palmettobay-fl.gov>; Missy Arocha <marocha@palmettobay-fl.gov>;
Melissa Dodge <mdodge@palmettobay-fl.gov>; Idalmy Vidaurre <ividaurre@palmettobay-fl.gov>; Karla
Morales-Maestre <kmorales@palmettobay-fl.gov>
Subject: FW: Invoice: Public Records Request-2019-220 / 2019-255 (D. Singer)

Good morning Eric,

Based on the receipt attached please fulfill PRRs: 2019-220, 255 & 268. Essentials they are requesting the same information - all emails sent to and received from Village Councilmembers for the months of June and July 2019.

Thank you!

Yanara Modroño
Interim Executive Assistant
Office of the Village Manager
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
T: 305-259-1234
F: 305-259-1290

From: Missy Arocha <marocha@palmettobay-fl.gov>
Sent: Friday, September 06, 2019 10:57 AM
To: Admin Temp <admintemp@palmettobay-fl.gov>; Olga Cadaval <ocadaval@palmettobay-fl.gov>;
Edward Silva <esilva@palmettobay-fl.gov>; Eric Machado <emachado@palmettobay-fl.gov>
Cc: Desmond Chin <dchin@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>
Subject: RE: Invoice: Public Records Request-2019-220 / 2019-255 (D. Singer)

Pursuant to PRR-2019-220 and PRR-2019-255, attached please find proof of payment of Councilmember Singer's Public Records Request for: all emails sent to and received from Village Councilmembers for the months of June and July 2019.

Please proceed to process the request and provide the Village Clerk's office with the search results when its' complete.

Respectfully,

Missy Arocha

Village Clerk / Passport Acceptance Facility Manager
MDCMCA Secretary

From: Missy Arocha
Sent: Thursday, August 22, 2019 12:44 PM
To: David Singer <dsinger@palmettobay-fl.gov>

Cc: Melissa Dodge <mdodge@palmettobay-fl.gov>; Admin Temp <admintemp@palmettobay-fl.gov>
Subject: Invoice: Public Records Request-2019-220 (D. Singer)

Good afternoon Councilman Singer:

Pursuant to our conversation, attached please find the Invoice for your public record request logged as PRR-2019-220 (all emails sent to and received from Village Councilmembers for the month of June 2019). As soon as receipt of payment is received, the Village's Information Technology Manager will proceed to place all emails on a thumb-drive and release the records.

Respectfully,

Missy Arocha

Village Clerk / Passport Acceptance Facility Manager
MDCMCA Secretary

From: Admin Temp <admintemp@palmettobay-fl.gov>
Sent: Thursday, August 22, 2019 9:01 AM
To: Eric Machado <emachado@palmettobay-fl.gov>
Cc: Missy Arocha <marocha@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>; Olga Cadaval <ocadaval@palmettobay-fl.gov>; Edward Silva <esilva@palmettobay-fl.gov>; Karla Morales-Maestre <kmorales@palmettobay-fl.gov>
Subject: FW: Outstanding Public Record Request

Good morning Eric,

Based on Missy's response below,
Please provide a cost estimate for **PRR 2019-219** – I will forward to you shortly.
PRR 2019-220 – Will wait for Requestor to approve cost estimate before proceeding.

Thank you for your attention in this matter.

Best,

Yanara Modroño
Interim Executive Assistant
Office of the Village Manager
Village of Palmetto Bay

From: Missy Arocha <marocha@palmettobay-fl.gov>
Sent: Wednesday, August 21, 2019 4:58 PM
To: Admin Temp <admintemp@palmettobay-fl.gov>
Cc: Olga Cadaval <ocadaval@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>; Edward Silva <esilva@palmettobay-fl.gov>; Eric Machado <emachado@palmettobay-fl.gov>; Dexter Lehtinen <dwlehtinen@aol.com>
Subject: RE: Outstanding Public Record Request

Good afternoon.

After reviewing Resolution 2019-88 (relating to charging costs for certain public record requests by Councilmembers), the Village Attorney advised: see my responses below in **RED**.

Pursuant to the legal advice received, the Village Clerk's office will contact the Councilman and provide him with the cost estimates for those requests indicated in "YES" below.

From: Admin Temp <admintemp@palmettobay-fl.gov>
Sent: Monday, August 19, 2019 12:07 PM
To: Missy Arocha <marocha@palmettobay-fl.gov>
Cc: Olga Cadaval <ocadaval@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>; Edward Silva <esilva@palmettobay-fl.gov>; Karla Morales-Maestre <kmorales@palmettobay-fl.gov>; Eric Machado <emachado@palmettobay-fl.gov>
Subject: RE: Outstanding Public Record Request

Good morning Missy,

The status on the listed PRR;

2019-219 – 7/11/19 – Waiting on clarification on how to proceed based on Councilman Singer's email regarding consulting with Dexter – Charge Councilman or not? **YES; charge**

2019-220 – 7/12/19 – Cost estimate was provided – waiting on response on how to proceed **YES; charge**

2019-221 – 7/11/19 – Request satisfied.

2019-242 – I didn't find this request in my inbox or sent box. Please provide request to rush it through – Thank you! **NO; do not charge**

Best,

Yanara Modroño
Interim Executive Assistant
Office of the Village Manager
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
T: 305-259-1234
F: 305-259-1290

From: Missy Arocha <marocha@palmettobay-fl.gov>
Sent: Monday, August 19, 2019 11:23 AM
To: Admin Temp <admintemp@palmettobay-fl.gov>
Cc: Olga Cadaval <ocadaval@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>; Edward Silva <esilva@palmettobay-fl.gov>; Karla Morales-Maestre <kmorales@palmettobay-fl.gov>; Eric Machado <emachado@palmettobay-fl.gov>