



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

Approved
Edward Silva, Village Manager
Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 11-12-19

NAME: Juan C. Rivera

COMPANY: City of Hialeah gardens

ADDRESS:

PHONE: 305-558-4114 FAX:

EMAIL: jrivera@cityofhialeahgardens.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Fee schedule of Engineering Consulting services

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FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2019-373

DATE FORWARDED: 11-13-19

ASSIGNED DEPT: Administration

DATE REQUEST FILLED:

NUMBER OF COPIES:

ESTIMATED TIME (IF APPLICABLE):

ESTIMATED COST:

HOW WAS REQUEST FILLED?

IF NOT FILLED, REASON:

BY:

**Melissa Dodge**

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**From:** Missy Arocha  
**Sent:** Wednesday, November 13, 2019 12:07 PM  
**To:** Melissa Dodge  
**Subject:** FW: City of Hialeah Gardens request

Please log, process, and acknowledge.

Respectfully,



*Missy Arocha*

Village Clerk / Passport Acceptance Facility Manager

**Village of Palmetto Bay**

9705 East Hibiscus Street

Palmetto Bay, FL 33157

Phone: (305) 259-1234

[www.palmettobay-fl.gov](http://www.palmettobay-fl.gov)

**PLEASE NOTE:** Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.



Please save a tree. Don't print this e-mail unless it's really necessary.

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**From:** Juan Rivera <JRivera@CityofHialeahGardens.com>  
**Sent:** Tuesday, November 12, 2019 2:23 PM  
**To:** Missy Arocha <marocha@palmettobay-fl.gov>  
**Subject:** City of Hialeah Gardens request

**CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.**

Good morning Mrs. Arocha,

The City is in the process of comparing the rates of engineering consulting services throughout the county in order to determine what is the proper rate or average rate charged by firms to municipalities. We are kindly requesting you to provide the most current Engineering consulting services contract that the Village has with its Engineering Firm. You can only send us the firms fee schedule which is what we are looking for. Thank you in advance for your help. Have a great week!

Thank you,

**Juan C. Rivera**

**Office of Management & Budget Director**

**305-558-4114 Extension 213**

**[jrivera@cityofhialeahgardens.com](mailto:jrivera@cityofhialeahgardens.com)**