



VILLAGE OF PALMETTO BAY  
 9705 E. HIBISCUS STREET  
 PALMETTO BAY, FLORIDA 33157  
 (305) 259-1234 Fax: (305) 259-1290

Approved
Edward Silva, Village Manager
Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 11-15-19  
 NAME: J. Aristofanes Contreras  
 COMPANY: \_\_\_\_\_  
 ADDRESS: 3033 S. Military Trail, Lot 61  
 PHONE: 561-676-4395 FAX: \_\_\_\_\_  
 EMAIL: rhsmine@outlook.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

\*Please see attached  
on-line request.

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FOR USE BY VILLAGE STAFF ONLY      TRACKING NO.: 2019-380  
 DATE FORWARDED: 11-15-19      ASSIGNED DEPT: Building  
 DATE REQUEST FILLED: \_\_\_\_\_      NUMBER OF COPIES: \_\_\_\_\_  
 ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_      ESTIMATED COST: \_\_\_\_\_  
 HOW WAS REQUEST FILLED? \_\_\_\_\_  
 IF NOT FILLED, REASON: \_\_\_\_\_  
 BY: \_\_\_\_\_

## Melissa Dodge

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**From:** noreply@civicplus.com  
**Sent:** Friday, November 15, 2019 4:28 PM  
**To:** Missy Arocha; Melissa Dodge  
**Subject:** Online Form Submittal: Public Records Requests

**CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.**

### Public Records Requests

PUBLIC RECORDS REQUEST FORM [Public Records Policy](#)

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Date 11/15/2019

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Name J Aristofanes Contreras

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Company *Field not completed.*

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Phone Number 5616764395

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Email Address rhrsminc@outlook.com

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Address 3033 S. MILITARY TRAIL, LOT 61

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Preferred Delivery Method Electronic (via email- email address required)

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Are you a member of the media? No

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Public Record Request(s): Good afternoon,

Since the city of Palmetto Bay incorporated in 1996. I would like to have information on the property located at 7441 SW 176 Street, Palmetto Bay, FL 33157. I am an insurance adjuster, looking to see if there is or has been any permits for a major construction project, such as roof replacement or any other, etc. I can be contacted at 561-676-4395 or via email at rhrsminc@outlook.com.

Yours truly,

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Thank You

*Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at marocha@palmettobay-fl.gov*