



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

Approved

Edward Silva, Village Manager

Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 11-19-19
NAME: Edward A. Rojas
COMPANY: _____
ADDRESS: _____
PHONE: 786-399-8987 FAX: _____
EMAIL: er@drovecminc.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

*Please see attached request.

FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2019-388

DATE FORWARDED: 11-20-19

ASSIGNED DEPT: Building

DATE REQUEST FILLED: _____

NUMBER OF COPIES: _____

ESTIMATED TIME (IF APPLICABLE): _____

ESTIMATED COST: _____

HOW WAS REQUEST FILLED? _____

IF NOT FILLED, REASON: _____

BY: _____

November 12, 2019

Village of Palmetto Bay
Village Clerk
9705 Hibiscus St
Palmetto Bay, FL 33157

**Re: List of Open and or Expired Permits listed under Contractor's License numbers CGC-061059
and CCC-057494**

Dear Records Custodian:

This letter is sent pursuant to the Public Records Act, Chapter 119 of the Florida Statutes. I am writing to request copies of any and all documents that you have in your files regarding any permits that are being applied for, permits that are open and active and or permits that have expired under the license numbers, (CGC-061059 and CCC-057494) with Edward A. Rojas as the Contractor.

This request includes everything contained in the municipal records for the Contractor including but not limited to all printed, handwritten, electronic, computer stored, audio, photographic, and/or video records.

If you contend that the any of the above information is not publicly accessible, confidential, and/or exempt from public disclosure, you are required to advise us in writing and with particularity the reasons for withholding such information by citing to the applicable exemption for the Public Records Act. See, Florida Statute §119.07(1)(e) and (1)(f). If the purported exemption you are claiming only applies to a portion of the records, please redact or delete that portion of the records and provide copies of the remainder of the records in accordance with §119.07(1)(d), Fla. Stat.

I will pay the actual costs of duplication as defined in § 119.07. Please review the amount of data that you have in your custody, control, or possession and provide me with either a verbal and/or written estimate of the total costs at the earliest practicable date so we may obtain the records. I request that these records are made available for pick up as soon as possible. If you have any questions or need additional information, please contact me at 786-399-8987 or er@roveconinc.com

Thank you for your assistance.

Sincerely,

Edward A. Rojas