

## Additional considerations for Personal Grooming Stores

- I. Workforce Protection
  - a. **Within the shop, a minimum of six feet (6') distance between customers, except for families residing at that same dwelling**
  - b. **Capacity limited to 10 individuals (employees and customers) or 25% of building occupancy as required by law, whichever is smaller at any one time**
  - c. **As possible, install plexiglass barrier between salon chairs**
  - d. **Only the customers receiving the service may enter the shop (except for a parent or guardian accompanying a minor)**
  - e. **All services require an appointment; appointments must be recorded for tracking purposes and for the notification of others that may have been present in the shop, if a positive COVID-19 case is reported**
    - i. **Customers must wait outside of the business (practicing social distancing) or in their cars until they are called for their appointment**
    - ii. **A paging system may be utilized similar to what restaurants use, so that customers do not congregate outside of or around the shop**
    - iii. **Walk-ins are prohibited**
- II. Employee protection
  - a. **Employees to wear masks and gloves at all times, the use of face shields is strongly encouraged**
  - b. **Employees must not share tools**
  - c. **Hairdressers have to wear single-use aprons**
  - d. **Any face to face service requires a face shield being worn by the groomer/ stylist (e.g., beard/mustache, eyelashes, eyebrow, facial)**
- III. Non-employee Protection
  - a. **Customers to wear face masks (coverings may be removed for a short time when necessary to perform face services as instructed by groomer/stylist)**
  - b. **Provide customers with disinfection spray to apply on entry/exit**
- IV. Business Process Adaptations
  - a. **Cleaning and disinfecting agents must be EPA registered and labeled as bactericidal, virucidal and fungicidal**
    - i. **Reception and Retail Area**
      1. **Discard old magazines and other non-essential items in the waiting area that cannot be disinfected**
      2. **Wipe down all soft surfaces (couches, chairs) with water and a clean towel**
      3. **Clean and disinfect all hard, non-porous surfaces such reception counter, computer keyboard, phones, door handles, light switches and point of sale equipment**
      4. **Clean and disinfect all shelving, glass and display cases; keep product containers clean and dust free**
      5. **Place signage in window to notify customers of your diligence in practicing proper infection control**

- ii. **Workstations – this must be performed after each service(s) provided to the customer**
    - 1. **Clean and disinfect all non-porous implements used in your services (immersion, spray or wipe)**
    - 2. **Store properly disinfected implements in closed containers**
    - 3. **Clean and disinfect all electrical implements used in your services**
    - 4. **Clean and disinfect chairs and headrests; consider barrier methods on chairs such as disposable paper drapes or towels that can be laundered after each client**
    - 5. **Clean and disinfect workstation, rolling cards, drawers and any containers used for storage**
    - 6. **Ensure that single use porous items are new**
    - 7. **All items on a nail station must either be new, never used, or cleaned and disinfected (stored in a closed container until ready to use)**
  - iii. **Treatment Rooms/Laundry/Shampoo Bowls/Pedicure Bowls**
    - 1. **Clean and disinfect any appliances used**
    - 2. **Clean and disinfect treatment tables**
    - 3. **Ensure all single use items are new**
    - 4. **Empty wax pots, completely clean and disinfect, and refill with new wax**
    - 5. **Any used linens, must be washed and dried on the HOT temperature setting**
    - 6. **All clean linens must be stored in closed covered cabinets**
    - 7. **Launder (porous) or disinfect (non-porous) all capes**
    - 8. **Clean and disinfect all shampoo bowls, handles, hoses, spray nozzles and shampoo chairs after each use**
    - 9. **Clean and disinfect pedicure bowls after each use**
- b. **Washing hair before a cut is compulsory**
  - c. **Encourage paperless transactions and offer to email receipts if possible**
  - d. **All staff must wash hands before and after each service; if possible, it is recommended to wash hands in front the customer**