



VILLAGE OF PALMETTO BAY  
9705 E. HIBISCUS STREET  
PALMETTO BAY, FLORIDA 33157  
(305) 259-1234 Fax: (305) 259-1290

Approved  
\_\_\_\_\_  
Gregory H. Truitt, Interim  
Village Manager  
\_\_\_\_\_  
Date

**REQUEST FOR PUBLIC RECORDS**

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 7-30-20  
NAME: Not Provided  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: 954-987-5900 FAX: \_\_\_\_\_  
EMAIL: admin@sdaviscpa.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Copy of most recent  
External Auditing Contract for  
Palmetto Bay.

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FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2020-203

DATE FORWARDED: 7-30-20

ASSIGNED DEPT: Finance

DATE REQUEST FILLED: \_\_\_\_\_

NUMBER OF COPIES: \_\_\_\_\_

ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_

ESTIMATED COST: \_\_\_\_\_

HOW WAS REQUEST FILLED? \_\_\_\_\_

IF NOT FILLED, REASON: \_\_\_\_\_

BY: \_\_\_\_\_

## Melissa Dodge

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**From:** Admin User <admin@sdaviscpa.com>  
**Sent:** Thursday, July 30, 2020 12:48 PM  
**To:** Missy Arocha  
**Cc:** Melissa Dodge; Cristina Mora  
**Subject:** Request for most Recent External Auditing Contract

**CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.**

Good Afternoon,

We are looking for assistance in requesting access to a copy of the most recent External Auditing Contract for Palmetto Bay.

Contact Information:  
Email: [admin@sdaviscpa.com](mailto:admin@sdaviscpa.com)  
Phone #: 954-927-5900

Thank You!