

RESOLUTION 2019-143

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL RESCINDING RESOLUTIONS 2019-44 AND 2019-57, RELATED TO COMMITTEE MEETINGS, CHANGING THE MODE OF SETTING HEARING DATES AND LOCATIONS, AND CHANGING THE MODE OF RECORDING COMMITTEE MEETINGS, PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE. (Sponsored by Councilmember Marsha Matson)

WHEREAS, the Village Council heretofore adopted Resolution 2019-44, setting the dates for Committee meetings for all of 2019; and

WHEREAS, it has been determined that it is more desirable to let the Committee Chairpersons themselves, in coordination with the Village Manager or his designee, determine the most suitable time and public location for such Committee meetings; and

WHEREAS, the Village Council heretofore adopted Resolution 2019-57, which directed the Village Manager to add staff and to schedule all Committee meetings in Council Chambers, and broadcasting and recording such meetings via closed-circuit TV; and

WHEREAS, it has been determined that the cost created by recording and broadcasting such meetings and holding them in Council Chambers is inordinately high given the limited public interest in such meetings.

NOW THEREFORE. BE IT RESOLVED BY THE VILLAGE OF PALMETTO BAY, FLORIDA, THAT:

Section 1. Rescission of Resolutions 2019-57 and 2019-44.
Resolutions 2019-57 and 2019-44 are hereby rescinded.

Section 2. Committee Dates and Times to be Set by Committee Chairperson. From the date of adoption of this resolution forward, the meeting dates and times for a Board, Committee or Task Force (hereinafter generically "Committee") meeting shall be set by the Committee Chairperson, in consultation with the Village Manager or his designee so as to avoid conflicts with other scheduled meetings.

1 **Section 3. Avoidance of Conflicting Dates.** In scheduling dates of
2 the Committee meetings, no more than two Committee meetings shall be
3 scheduled to occur at the same date and time, and no such meetings shall
4 be scheduled for a date and time when a Village Council or Planning and
5 Zoning Meeting is scheduled. In the event that a Council Meeting or a
6 Planning & Zoning Meeting is called that conflicts with a Committee meeting
7 date and time, the meeting of the Committee shall be cancelled and
8 rescheduled for another date and time that is not in conflict with the
9 scheduled Village Council Meetings or Planning and Zoning Meetings.

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11 **Section 4: Six Months Prior Notice.** The Committee Chairperson
12 shall advise the Village Manager six months in advance of planned
13 Committee meetings. If such meetings are called with less than six months'
14 notice to the Village Manager, the Village Manager shall have complete
15 discretion whether or not to accommodate such Committee meeting date.
16 Moreover, the Village Manager shall advise the requesting Committee
17 Chairperson forthwith if such a scheduled Committee meeting conflicts in
18 date and time with any other scheduled meeting. The Village Clerk shall
19 notice all properly scheduled Committee meetings in accordance with the
20 law.

21
22 **Section 5. Video recording and Broadcast of Committee Meetings**
23 **No Longer Provided.** The Village shall no longer videotape and broadcast
24 Committee meetings on closed-caption TV. Instead, all such Committee
25 meetings shall be recorded by audio recording, and written minutes shall be
26 kept by the Village Clerk.

27
28 **Section 6. No Requirement that Committee Meetings are in**
29 **Council Chambers.** As of the adoption date of this Resolution, Committee
30 meetings shall no longer be required to take place in Council Chambers.
31 Instead, Committee meetings may be held in any room at Village Hall or
32 other property of the Village, always provided that sufficient access and
33 accommodations are made for all members of the public wishing to attend
34 and be heard at such Committee meetings.

35
36 **Section 7. Severability.** The provisions of this Resolution are
37 severable, and the invalidity of any one part of this Resolution shall not affect
38 the validity of any remaining part of this Resolution.

1 **Section 8. Effective Date.** This Resolution shall become effective
2 upon adoption.

3
4 **PASSED AND ADOPTED** this 4th day of November 2019.

5
6 DocuSigned by:
7 *Missy Arocha*
8 Attest: _____
9 **Missy Arocha**
 Village Clerk

 DocuSigned by:
 Karyn Cunningham
 _____ **Karyn Cunningham**
 Mayor

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11
12 APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE
13 AND RELIANCE OF THE VILLAGE OF PALMETTO BAY ONLY:

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15
16
17 DocuSigned by:
18 *Dexter W. Lehtinen*
19 _____ **Dexter W. Lehtinen**
20 **Village Attorney**

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22
23 **FINAL VOTE AT ADOPTION:**

- | | | |
|----|------------------------------|------------|
| 24 | Mayor Karyn Cunningham | <u>YES</u> |
| 25 | | |
| 26 | Vice Mayor John Dubois | <u>YES</u> |
| 27 | | |
| 28 | Council Member David Singer | <u>NO</u> |
| 29 | | |
| 30 | Council Member Patrick Fiore | <u>YES</u> |
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| 32 | Council Member Marsha Matson | <u>YES</u> |
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ATTACHMENT A

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To: Honorable Mayor and Village Council Date: October 7, 2019
From: Councilmember Marsha Matson Re: Committee Meetings

PURPOSE OF THE PROPOSED ACTION:

The purpose of this Resolution is to rescind Resolutions 2019-44 and 2019-57, and to change the mode of scheduling Committee meetings, as well as the location and mode of recording and broadcasting them.

MAJOR POINTS/REASONS FOR THE PROPOSED ACTION:

It has been brought to my attention that Committee Chairpersons would prefer to schedule Committee meetings at a time mutually convenient to the members of the Committee, rather than at dates selected by the Village Council. Further, Committee members prefer to meet in a more casual setting than the Council Chambers, such as the staff conference rooms at Village Hall. Moreover, it appears that recording and broadcasting Committee meetings is unnecessary in light of limited attendance, limited viewership of such meetings, and the considerable staff time and cost attendant to video-recording and broadcasting. The Village Manager has no objection to scheduling of the Committee meetings by Chairpersons, provided he has ample notice of selected dates due to prior coordination, and provided that scheduling conflicts with other meetings are avoided.

PRELIMINARY ESTIMATE OF THE COST OF IMPLEMENTATION

Implementation of this Resolution will bring cost savings, as staff and resources to video-record the Committee meetings are no longer required.

SOURCE OF FUNDS TO PAY SUCH COSTS:

Not applicable.