



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 12-10-20

NAME: David Singer

COMPANY:

ADDRESS:

PHONE: FAX:

EMAIL: dmsinger@bellsouth.net

REQUEST (Attach additional page, if necessary): Copies of the following documents:

* Please see attached email.

FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2020-353

DATE FORWARDED: 12-11-20

ASSIGNED DEPT: Village Clerk

DATE REQUEST FILLED:

NUMBER OF COPIES:

ESTIMATED TIME (IF APPLICABLE):

ESTIMATED COST:

HOW WAS REQUEST FILLED?

IF NOT FILLED, REASON:

BY:

Melissa Dodge

From: Bellsouth <dmsinger@bellsouth.net>
Sent: Thursday, December 10, 2020 1:38 PM
To: Melissa Dodge
Cc: Missy Arocha; Idalmy Vidaurre
Subject: [EXT] Re: Public Record Request - 2020-347

CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.

Thank you. Can you please send me a list of all my outstanding public info requests. Some have been outstanding for a while I believe

Thank you
David Singer

> On Dec 10, 2020, at 1:28 PM, Melissa Dodge <mdodge@palmettobay-fl.gov> wrote:

>

> Dear Mr. Singer,

>

> Attached is the response related to your request logged as 2020-347. The response is located within the outlook item attached to this email.

>

> Sincerely,

>

> Melissa Dodge

> Administrative Assistant/Passport Acceptance Agent Office of the

> Village Clerk Village of Palmetto Bay

> 9705 East Hibiscus Street

> Palmetto Bay, FL 33157

> Ph: 305-259-1234

> Fax: 305-259-1290

>

> PLEASE NOTE: Florida has very broad public record laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

>

>

>

> -----Original Message-----

> From: Melissa Dodge

> Sent: Tuesday, December 8, 2020 1:05 PM

> To: dmsinger@bellsouth.net

> Cc: Missy Arocha <marocha@palmettobay-fl.gov>; Idalmy Vidaurre

> <ividaurre@palmettobay-fl.gov>

> Subject: Public Record Request - 2020-347

>

> Dear Mr. Singer:

>
> This email is to acknowledge that the Village Clerk's office is in receipt of your request for copy all associated income and expenses for the tree lighting ceremony tonight (12/5/20).
>
> Your request has been logged as Public Records Request 2020-347 and will be submitted to Village Administration. As soon as the information is received, the Village Clerk's office will contact you.
>
> Florida law states that an agency must respond within a "limited reasonable time." This is the time it takes to review the request, search, retrieve and process records for release. Some requests may only take a few minutes while others may take weeks. The length of time it takes largely depends on activity, volume and scope, but the City is committed to providing requested records as quickly and efficiently as possible. Florida Statute 119.01, referred to as the Florida Sunshine Law, governs the public's right to inspect and obtain copies of public records. The Office of the Attorney General's Government-In-The-Sunshine Manual contains additional helpful information, including summaries of what exemptions apply to public records requests. Anyone can request a public record in person, verbally over the telephone, in an email, or in writing. You do not have to give your name or explain why you are making a request. The Village of Palmetto Bay will provide all documents in the format in which we have them. We are not required to create documents in response to Public Records requests. There may be a fee associated with your request. If so, you will be notified in advance. To view a copy of the Village's existing Public Record Request Policy, please click [HERE](#).
>
> Sincerely,
>
>
> Melissa Dodge
> Administrative Assistant/Passport Acceptance Agent Office of the
> Village Clerk Village of Palmetto Bay
> 9705 East Hibiscus Street
> Palmetto Bay, FL 33157
> Ph: 305-259-1234
> Fax: 305-259-1290
>
> PLEASE NOTE: Florida has very broad public record laws. Most written
> communications to or from local officials regarding official business
> are public records available to the public and media upon request.
> Your e-mail communications may therefore be subject to public
> disclosure
>
> -----Original Message-----
> From: David Singer <dsinger@palmettobay-fl.gov>
> Sent: Saturday, December 5, 2020 7:26 PM
> To: Missy Arocha <marocha@palmettobay-fl.gov>; John Dellagloria
> <jdellagloria@palmettobay-fl.gov>; Melissa Dodge
> <mdodge@palmettobay-fl.gov>
> Subject: Public info request
>
> Please send me all associated income and expenses for the tree lighting ceremony tonight.
>
> Thank you
>
> David Singer
> Council Seat 2
> Village of Palmetto Bay
> (305) 903-3700