



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 1/26/21
NAME: Karyn Cunningham
COMPANY:
ADDRESS:
PHONE: FAX:
EMAIL: kcunningham@palmettobay-fl.gov

REQUEST (Attach additional page, if necessary): Copies of the following documents:
\* Please see attached email.

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FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2021-015
DATE FORWARDED: 1/26/21 ASSIGNED DEPT: Finance
DATE REQUEST FILLED: NUMBER OF COPIES:
ESTIMATED TIME (IF APPLICABLE): ESTIMATED COST:
HOW WAS REQUEST FILLED?
IF NOT FILLED, REASON:
BY:

## Melissa Dodge

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**From:** Missy Arocha  
**Sent:** Tuesday, January 26, 2021 9:36 AM  
**To:** Melissa Dodge  
**Cc:** Karyn Cunningham  
**Subject:** Public Records Request - K. Cunningham

Melissa, please process the Mayor's request for a copy of all the summary expenses as they relate to the Village's COVID-19 expenses.

Respectfully,



**Missy Arocha, MPA**

Village Clerk / Passport Acceptance Facility Manager

**Village of Palmetto Bay**

9705 East Hibiscus Street

Palmetto Bay, FL 33157

Phone: (305) 259-1234

[www.palmettobay-fl.gov](http://www.palmettobay-fl.gov)

**PLEASE NOTE:** Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.



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