



VILLAGE OF PALMETTO BAY  
9705 E. HIBISCUS STREET  
PALMETTO BAY, FLORIDA 33157  
(305) 259-1234 Fax: (305) 259-1290

**REQUEST FOR PUBLIC RECORDS**

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 3/15/21  
NAME: Vanezza Rivera  
COMPANY: SFM Services, Inc.  
ADDRESS: \_\_\_\_\_  
PHONE: 305-818-2424 Ext. 24 FAX: \_\_\_\_\_  
EMAIL: vriviera@sfmtservices.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

\* Please see attached email.

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FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2021-115

DATE FORWARDED: 3/15/21

ASSIGNED DEPT: Procurement/Clerk

DATE REQUEST FILLED: \_\_\_\_\_

NUMBER OF COPIES: \_\_\_\_\_

ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_

ESTIMATED COST: \_\_\_\_\_

HOW WAS REQUEST FILLED? \_\_\_\_\_

IF NOT FILLED, REASON: \_\_\_\_\_

BY: \_\_\_\_\_

## Melissa Dodge

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**From:** Missy Arocha  
**Sent:** Tuesday, March 16, 2021 12:34 PM  
**To:** Melissa Dodge  
**Subject:** FW: SFM Services Inc - Request for Public Records

Please log, acknowledge, and process the below request.

Respectfully,



**Missy Arocha, MPA**  
Village Clerk / Passport Acceptance Facility Manager  
**Village of Palmetto Bay**

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**From:** Vanezza Rivera <[vriviera@sfmtservices.com](mailto:vriviera@sfmtservices.com)>  
**Sent:** Tuesday, March 16, 2021 12:09 PM  
**To:** Missy Arocha <[marocha@palmettobay-fl.gov](mailto:marocha@palmettobay-fl.gov)>  
**Cc:** Christian Infante <[CInfante@sfmtservices.com](mailto:CInfante@sfmtservices.com)>; Mario Cantero <[MCantero@sfmtservices.com](mailto:MCantero@sfmtservices.com)>  
**Subject:** SFM Services Inc - Request for Public Records

**CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.**

Good afternoon,

May I have a copy of the current contract in place for Village-wide Landscaping and Maintenance as well as the bid tabulations from the last time this contract was out for bid?

Kind Regards,



Vanezza Rivera  
Administrative Assistant  
[vriviera@sfmtservices.com](mailto:vriviera@sfmtservices.com)  
Ph: 305.818.2424 Ext. 24  
Fax: 305.818.3510

