



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 3/17/21
NAME: Mandy Dorman
COMPANY: Dorman, Bell & Kramer, LLP
ADDRESS: 5800 E. Campus Circle, Ste 114A, Irving, TX 75063
PHONE: 214-736-7168 FAX: _____
EMAIL: mandy@educator-info.net

REQUEST (Attach additional page, if necessary): Copies of the following documents:

* Please see attached email

FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2021-119
DATE FORWARDED: 3/17/21 ASSIGNED DEPT: Human Resources
DATE REQUEST FILLED: _____ NUMBER OF COPIES: _____
ESTIMATED TIME (IF APPLICABLE): _____ ESTIMATED COST: _____
HOW WAS REQUEST FILLED? _____
IF NOT FILLED, REASON: _____
BY: _____

Melissa Dodge

From: Nick Marano
Sent: Wednesday, March 17, 2021 1:09 PM
To: Melissa Dodge
Cc: Mandy Dorman; Missy Arocha; Olga Cadaval
Subject: FW: [EXT] Freedom of Information Act Request for Village of Palmetto Bay

Melissa,

I just received this Public Records Request. Can you please record and forward to appropriate office(s)?

Thanks, Nick

-----Original Message-----

From: Mandy Dorman <mandy@educator-info.net>
Sent: Wednesday, March 17, 2021 12:58 PM
To: Nick Marano <nmarano@palmettobay-fl.gov>
Subject: [EXT] Freedom of Information Act Request for Village of Palmetto Bay

CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.

Nick Marano,

Pursuant to the Article I, section 24 of the Florida Constitution, and chapter 119, F.S. (the "Act"), I write to request access to and a copy of a listing of all Village of Palmetto Bay full time employees' first, middle and last names including their job title/position, their campus/office location, date of hire, and email address. Please provide this information in an electronic format such as Excel or .csv format to this email address.

If you do not maintain these public records, please let me know who does and include the proper custodian's name and address. See §119.07(1)(b) F.S.

As provided by the Act, I will expect your prompt response. Please contact me if there will be any kind of delay, or to let me know when I can expect the requested information.

If you believe this information is not public, or choose to deny this request, I ask that you immediately notify me and provide the specific statutory exemption(s) upon which you rely. If part of the information is public and part is not, please provide all segregable portions of otherwise exempt material. See s. 119.07(1)(d), F.S.

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Please see §119.10 & §119.12 F.S. with regards to the penalties for failure to comply with a Public Records Act request.

I agree to pay all reasonable copying and postage fees (if electronic delivery is not possible).? Please provide a receipt indicating the charges for each document.

Thank you for your assistance.

Sincerely,
Mandy Dorman
Dorman, Bell & Kramer, LLP
5800 E. Campus Circle
Suite 114A
Irving, Texas 75063

By Appointment:
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