

Manager's Report

FINANCE

February

- As of February 28, 2021, the Village should have spent \$6,601,235 on a straight-line basis. Actual expenditures were \$4,259,390 (which includes \$2,100,000 for Police Services paid in February), resulting in under expenditures of \$2,341,845 a savings of 15%.
- Reportable Checks:

<i>Check Transfer Date</i>	<i>Check Transfer #</i>	<i>Vendor Name</i>	<i>Description</i>	<i>Total Amount</i>
2/5/2021	36434	LEHTINEN SCHUULTZ, PLLC.	LITIGATION	\$22,661.34
2/12/2021	36486	KIMLEY-HORN & ASSOCIATES	PROFF. SERVICES - US1 MEDIAN BEAUTIIFICA	\$17,500.00
2/12/2021	36459	BEEFREE, LLC.	FREEBEE RIDES FOR JANUARY 2021	\$33,397.77
2/19/2021	36509	ACOUTE & CLAUDE UNITED	50% DEPOSIT FOR REPAIRS TO MONUMENT SIGN	\$13,642.50
2/26/2021	36561	BLISS PRODUCTS & SERVICES	REPAIR & RESURFACING THE PLAYGROUND AT CRP	\$20,836.00
2/26/2021	36550	METRO EXPRESS, INC.	SIDEWALK REPAIRS FOR 2020-2021 FISCAL YEAR	\$54,998.75

March Upcoming Events

- Currently the Finance department is conducting the annual financial audit for fiscal year 2020 with Marcum, with meetings Council. The audit should be finalized in April.

IT DEPARTMENT

February

- The Data Center Recabling and Reorganization project was completed 2/26/21. Low-voltage cabling was reorganized to make the room easier to manage and

- support. Improperly run power and networking cables were identified and re-run to reduce incidences of cascading power failures and packet loss.
- Completed reconfiguration of Village Hall network infrastructure to support voice traffic related to the 8x8 VoIP Project.
 - 166 support tickets opened, 159 closed for the month.

HUMAN RESOURCES

- 1 Recruitment Ads
- 21 Applications Review
- 5 Interviews scheduled
- 6 Job vacancies
- 10 Training Sessions

COMMUNICATIONS

- 95 FB/Twitter Postings (including event postings)
- 7,503 FB Followers
- 6,971 Likes
- 3 Video Production/Editing/Oversight
- 2311 Constant Contact Contacts
- 4 Your Village @ Work Editions
- 48 Promotional/Informational Campaigns

GRANTS

February

- 1 New Application for funding
- 1 Application for award/recognition
- 1 Reports/Amendments filed
- 2 Pending Applications

April Upcoming Events

- Quarterly FMIT Safety Matching Grant application.
- Applying to Florida League of Cities (FLC) 2021 Florida Municipal Achievement Awards Program.
- Continuing work on Comprehensive Emergency Management Plan (CEMP) Residual funding application.

- Continuing work on Historic Preservation grant – extension request pending decision.

PARKS & RECREATION

February

- Scott Miller's Palmetto Bay Farmers Market- Saturdays
- Monthly Activities:
 - Deadline for Earth Day Online Art Contest Closes-February 26
 - Yoga by the Bay at Thalatta
 - Senior Game Day Virtual Bingo
 - Family Kayak Adventures
 - Artsy Tuesdays with Seniors (Virtual)
 - Art by the Bay (Hybrid)
 - BFF Bird Watching Nature Postings
 - ArtSouth - Art Exhibit at the Park - 3rd Saturday of the Month
 - Three (3) USSA Softball Tournaments

Private Weddings/Rentals at Thalatta

- 4 Photoshoots
- 5 Weddings/Events

April Upcoming Events

- Scott Miller's Palmetto Bay Farmers Market- Saturdays
- Earth Day Series of Events:
 - Community Clean-up
 - Earth Day Family Drive in Movie Night
 - Earth Day Documentary Film Screening & Art Exhibit
 - Mayor's Environmentalist of the Year Award Recognition
 - Mayor's Environmentalist of the Year Tree Planting Ceremony
 - Earth Day Art Contest Recognition/Tree Planting Ceremony
 - Shade Palmetto Bay Tree Giveaway
- Monthly Activities:
 - Yoga by the Bay at Thalatta
 - BFF-Bird Watching (Nature Postings)
 - Family Kayak Adventure (Nature Postings)
 - Artsy Tuesday for Seniors (Virtual)
 - Senior Game Day Virtual Bingo

Private Weddings/Rentals at Thalatta for April

- 6 Photoshoots
- 4 Weddings/Events

Capital Projects and Park Improvements

Thalatta Estate

- Relocated two power pedestals out of SFWMD right-of-way (completed)
- Relocate oak tree from SFWMD right-of-way (tree root pruned/relocation pending)
- Repair lost electrical phase to facility (completed by FPL)
- Rewired lighting to allow entry lights on at night without having to have parking lights on (completed)
- Replacement of deteriorated entry up-lighting (completed)
- Replaced irrigation pump servicing facility (completed)
- Purchased/installed new computerized module for tree lights fronting main house (completed)
- Roof Replacement Project has been approved – Coordinating to schedule work with Palm Roofing during time where Thalatta does not have vents.

Palmetto Bay Park

- Feb 2021: hosted 3 tournaments.
- Repaired irrigation main line break (completed)
- Preliminary work for repair/replacement of damaged parking lot light (in process)
- Replaced surge protector for walkway lights (completed)
- Install new on/off switches for scoreboards (completed)
- Connection of park paths to Park Drive sidewalk (quotes in process)
- Repair of damaged Gator maintenance vehicle (completed)

Coral Reef Park

- Grant Projects LW 646 & 672 Sport Fields renovations and improvement (Bermuda sod and irrigation system)- In Progress
- Grant Project LW 646 – Installation of Picnic Pavilion and Re-surfacing of Playground area (Rubberized surface)- In Progress
- Grant Project LW 646 – Installation of 3 new playground shade canopies- In Progress
- New bridge fencing (in permitting)
- Re-lamping tennis court lights (completed)
- Tennis court lighting re-alignment/light metering- (in process)
- New split rail fencing (main entry-quote received))
- New walkways (quotes received)
- Re-stripe pickleball court on racquetball court (in progress)
- Parking lot lights repaired/replaced (in process)
- Add ground cover to shaded area by trailer (in process)
- Terminated ParkView Café concession agreement (new RFP to be release soon)
- Purchased new park picnic tables
- Purchased two new storage (cargo) containers

Veterans Park

- Lot has been cleared, cleaned-up, mowed, and hedges removed.
Fence Repairs in progress

PUBLIC SERVICES

February

- Freebee Ridership:
 - 798 Completed Rides
 - 974 Total Passengers
- Facilities Maintenance Division:
 - 32 Open Work Orders
 - 26 Closed Work Orders
- Public Works:
 - 34 Signs Repaired/Installed
 - 2 Graffiti Removal
 - 5 Pothole/Shoulder Repairs
 - 40 Tree/Shrub Trimming, Removal, Install
 - 10.89 Tons of Debris/Trash Removal
 - 1,574 Linear feet of sidewalks installed
 - 2 Drain Cleaning/Repairs
 - 25 Sidewalks inspected
 - 3 Paving/Drainage inspected
 - 40 Trees & Landscaping inspections

- Street Repairs (Work commenced last week of February):
 - SW 84TH Avenue from SW 160TH Street to SW 158TH Street
 - SW 89TH Avenue from SW 160TH Street to SW 156TH Street
 - SW 156TH Street from SW 90TH Avenue to SW 89TH Avenue
 - SW 154TH Terrace from Cul De Sac to SW 79TH Avenue
 - SW 145TH Terrace from SW 74TH Court to SW 73RD Avenue
 - SW 158TH Terrace from SW 79TH Avenue to Cul de Sac
 - SW 142ND Terrace from SW 74TH CT to SW 74TH Avenue
 - SW 84TH CT from SW 160TH Street to SW 158TH Street
 - SW 140TH Terrace from Cul de Sac to Cul de Sac
 - SW 171ST Terrace from 94th Avenue to Cul de Sac
 - SW 83RD Place from SW 183RD To SW 182ND Terrace and to SW 182ND Terrace (83rd PI – 83rd Avenue)
*Pending thermoplastic Pavement Markings to all locations for completion

- Sidewalk Repairs (On-going):
 - SW 144th Street between US-1 and Old Cutler Road, sections of 87th Avenue, 82nd Avenue and Village wide

April Upcoming Events

- Status on Old Cutler Road Circles:
 - County has 90% plans for SW 152nd Street & SW 184th Street.
 - 90% Plans for circles on SW 136th Street/67th Avenue/Old Cutler submitted to the County, plans are pending review.

- Stormwater repairs Village-wide
- Annual Village-wide Resurfacing began in February (ongoing)
- Franjo Road Design Build (ongoing)
- Village Street Sign reinstallation on Franjo Rd / Park Drive will begin in April.

POLICE

February

- Attended the South Florida Crime Prevention Association
- DARE classes at Howard Drive Elementary, Coral Reef Elementary, Perrine Elementary & Christ Fellowship Academy
- Officer Friendly class held at Howard Drive Elementary
- Crimes/Calls for Service:
 - 2 Auto Thefts
 - 1 Commercial Burglaries
 - 3 Residential Burglaries
 - 22 Vehicle Burglaries
 - 0 Robberies
 - 16 Domestic Dispute/Disturbance
 - 11 Baker Acts
 - 36 Crashes

April Upcoming Events

- 51 DARE classes
- 16 DARE Graduations
- 45 Officer Friendly classes
- Crime Watch monthly meeting
- South Florida Crime Prevention monthly meeting
- Participation in all Parks & Recreation's scheduled events

PLANNING & ZONING

February

- Coordination with Park Drive Development for potential Dog Park in Downtown.
- CRS two (2) day workshop.
- Coordination for SW 174th Avenue street improvement.
- CRS Contract Coordination for PPI Task Force.
- Bid Opening for AIPP Franjo Road Traffic Circle
- Septic Tank Report proposal preparing to bring to April COW council.
- Business Tax:

- 4 New
- 4 Renewals
- 6 Closed
- DRC item passed in February

April Upcoming Events

- Two (2) Zoning items on April Hearing
- Businesses:
 - Dairy Queen Admirative Approval Completion in April
 - New application for Stand Alone Restaurant in Eureka Sector
- CRS PPI program Meetings

BUILDING & CODE COMPLIANCE

February

- Permits:
 - 396 Building Permits
 - 1 New Commercial
 - 1,125 Building & Roofing
- Code Compliance:
 - 65 New Cases
 - 19 Civil Violations
 - 13 Special Master Cases
 - 311 Active Cases