

Manager's Report

FINANCE

March

- As of March 31, 2021, the Village should have spent \$7,921,482 on a straight-line basis. Actual expenditures were \$5,485,269 resulting in under expenditures of \$2,436,213 a savings of 15.38%. However, the second quarter police invoice, estimated to be \$2,041,659 has not been paid. When adjusted for Police the under expenditures would be \$394,554 and a savings of 2.5%.
- The Fiscal year audit was completed in the first week of April and the financial statements are being compiled for a presentation to Council in the May Council meeting.
- Reportable Checks:

<i>Check Transfer Date</i>	<i>Check Transfer #</i>	<i>Vendor Name</i>	<i>Description</i>	<i>Total Amount</i>
3/5/2021	36587	BEEFREE, LLC.	FREEBEE RIDES FOR FEBRUARY 2021	\$31,340.72
3/12/2021	36673	MARCUM LLP	AUDIT OF VILLAGE'S FINANCIAL STATEMENTS	\$20,700.00
3/12/2021	36660	THE BANK OF NEW YORK MELLON	FLORIDA MUNICIPAL LOAN COUNCIL, SERIES 2010B	\$259,416.03
3/12/2021	36687	WEISS SEROTA HELFMAN PASTORIZA	LITIGATION / YACHT CLUB AT LUXCOM - BERT HARRIS CLAIM	\$16,518.73
3/19/2021	36723	FLORIDA MUNICIPAL INSURANCE	THIRD INSTALLMENT FY 20/21	\$73,948.00
3/19/2021	36691	CORRADINO GROUP	ASSIST PLANNING DEPARTMENT WITH DEVELOPMENT REVIEW AND SPECIAL PROJECTS	\$30,187.50
3/19/2021	36704	ACOLITE AND CLAUDE UNITED	MONUMENT SIGN FINAL PAYMENT	\$12,792.50

May Upcoming Events

- Fiscal year Audit presentation to the Council.

IT DEPARTMENT

March

- Deployed 8x8 VoIP phones, applications, and unified communication services to Village Hall.
- Reconfigured the Village Hall network infrastructure to support and prioritize voice traffic for the new 8x8 VoIP phones.
- Began the GoGovApps CRM project.
- 293 Services tickets opened, 282 were closed.

May Upcoming Events

- Implementation of 802.1x network security protocol on all switch ports at Village Hall.
- Completion of the first version of the GoGovApps CRM public web portal.
- Enabling efax services for Park's staff at all parks.

HUMAN RESOURCES

- 4 Recruitment Ads
- 22 Applications Review
- 8 Interviews scheduled
- 7 Job vacancies
- 0 Training Sessions

COMMUNICATIONS

- 172 FB/Twitter Postings (including event postings)
- 7300 FB Followers (likes)
- 2,310 Constant Contact Contacts
- 4 Your Village @ Work Editions
- 59 Promotional/Informational Campaigns

GRANTS

March

- 1 New Application for funding
- 1 application for award/recognition
- 10 Reports/Amendments filed
- 2 Pending Applications with future due dates

May Upcoming Events

- Researching funding opportunity for several Village projects
- Continuing to gather invoices for COVID-19 reimbursable items
- Continuing work on active grants

PARKS & RECREATION

March

- Scott Miller's Palmetto Bay Farmers Market- Saturdays
- Bike 305-Bike to Work Day
- Date Night-Virtual Cooking Class
- Art Exhibit at the Park
- Monthly Programs/Activities:
 - Yoga by the Bay at Thalatta
 - Art by the Bay-Paint with Faith (Hybrid)
 - Virtual Gardening Workshop-Butterfly Gardening
 - Artsy Tuesdays for Seniors (Virtual)
 - Nature Photography (Nature Postings)
 - Drones 101 Workshop
 - SUP-Sand Up Paddle (Nature Postings)

Private Weddings/Rentals at Thalatta - March

- 14 Photoshoots
- 2 Weddings/Events

May Upcoming Events

- Scott Miller's Palmetto Bay Farmers Market- Saturdays
- Tennis Summer Camp Online Registration Opens
- ArtSouth Mother's Day Painting Party
- Kimberly Latshaw-Ortiz Volleyball Court Dedication & Sand Volleyball Tournament
- Art Exhibit at the Park
- Monthly Programs/Activities:
 - Yoga by the Bay at Thalatta
 - Senior Game Day Virtual Bingo
 - Virtual Gardening Workshop-Lady Bugs & Pollinators

Private Weddings/Rentals at Thalatta for May

- 0 Photoshoots
- 0 Weddings/Events

Capital Projects and Park Improvements

Thalatta Estate

- Roof Project (PO issued/pending confirmation of dates from contractor)
- Pier Construction/Shoreline Stabilization (SFWMMD easement clearance to be completed as April 21, 2021; Contractor working to obtain Right-of-Way Occupancy Permit form SFWM; commencement by contractor 5/3/2021 Tentative)

Coral Reef Park

- Field Renovations (Fields 1 & 3 completed; Field 2 work to begin May, 2021)
- Bridge Railing/Fence (contractor permit obtain, holes bored pending inspection by Building Department, installation follows)
- Playground Shade Canopies

PUBLIC SERVICES

March

- Freebee Ridership:
 - 1053 Completed Rides
 - 1277 Total Passengers
- IBus Ridership:
 - 21 A.M. Route
 - 54 P.M. Route
- Facilities Maintenance Division:
 - 21 Open Work Orders
 - 20 Closed Work Orders
- Public Works:
 - 20 Signs Repaired/Installed
 - 3 Graffiti Removal
 - 7 Pothole/Shoulder Repairs
 - 50 Tree/Shrub Trimming, Removal, Install
 - Tons of Debris/Trash Removal
 - 1,580 Linear feet of sidewalks installed
 - 3 Drain Cleaning/Repairs
 - 37 Sidewalks inspected
 - 50 Trees & Landscaping inspections

May Upcoming Events

- Sidewalk Repairs Continue
- New Village Street Signs being installed on Park Drive 180 Street, 179 Street, Franjo Road
- Larry Barfield Ave Co-Designation Signs along SW 82 Ave from 136 St to 160 St
- Annual Village-wide Resurfacing (expected to be completed)
- Stormwater Maintenance Village-wide (expected to be ongoing)

Status Update for Old Cutler Road Circles

- SW 152 & 184 Street Circles, Plans are at 100%, Our Comments to County are due by: 04/30/2021 and their responses to Comments are due: 05/10/2021

Franjo Road Design Build Update

- Sacyr should be complete with the exception of the addendum items we specified.
- Village to coordinate/supervise completion of remaining scope items (on-going).

POLICE

March

- 54 DARE classes
- 40 Officer Friendly classes
- Participated in all Parks & Receptions scheduled events for March
- Crimes/Calls for Service:
 - 1 Auto Thefts
 - 3 Commercial Burglaries
 - 2 Residential Burglaries
 - 3 Vehicle Burglaries
 - 1 Robbery
 - 12 Domestic Dispute/Disturbance
 - 9 Baker Acts
 - 61Crashes

May Upcoming Events

- 1 DARE Graduations
- 59 Officer Friendly classes
- Crime Watch monthly meeting
- Citizens Executive Board Meeting
- South Florida Crime Prevention monthly meeting
- Florida Crime Prevention Association Meeting
- Participation in all Parks & Recreation's scheduled events
- Emergency Commercial Identification Program (ECIP)

PLANNING & ZONING

March

- CRS PPI meeting coordination
- COW items: Septic to Sewer
- AIPP Franjo circle piece

- Zoning Hearing Items
- Business Tax:
 - 9 New
 - 8 Renewals
 - 4 Closed
- Meetings with Baptist Medical and other Developments

May Upcoming Events

- Two (2) Zoning items on April Hearing
- Businesses:
 - Bright Adventures Academy Ribbon Cutting
 - New potential restaurant South Dixie Hwy and 144 Street
- CRS PPI program Meetings

BUILDING & CODE COMPLIANCE

March

- Permits:
 - 459 Building Permits
 - 1 New Commercial
 - 1,257 Building & Roofing
- Code Compliance:
 - 93 New Cases
 - 24 Civil Violations
 - 14 Special Master Cases
 - 323 Active Cases