

Manager's Report

FINANCE

April

- As of April 31, 2021, the Village should have spent \$9,241,279 on a straight-line basis. Actual expenditures were \$8,054,074 resulting in under expenditures of \$1,187,655 a savings of 7.50%.
- In April the Village audit was completed with a clean audit opinion.
- Reportable Checks:

<i>Check Transfer Date</i>	<i>Check Transfer #</i>	<i>Vendor Name</i>	<i>Description</i>	<i>Total Amount</i>
4/9/2021	36842	BEEFREE, LLC.	FREEBEE RIDES FOR MARCH 2021	\$35,603.84
4/9/2021	36864	H & R PAVING, INC.	ROADWAY RESURFACING 2020-2021	\$222,635.90
4/16/2021	36882	CORRADINO GROUP	PHASE 1 PLANNING DIRECTOR	\$34,475.00
4/16/2021	36892	SACYR CONSTRUCTION USA LLC	CONSTRUCTION FOR ITEMS LEFT ON FRANJO ROAD	\$282,489.71
4/16/2021	36915	MARCUM LLP	PROFESSIONAL SERVICES RENDERED - AUDIT	\$16,000.00
4/16/2021	36916	MARLIN ENGINEERING, INC.	CONNECTIVITY STUDY - MULTI USE TRAIL	\$15,489.30
4/23/2021	36939	TRITECH SOFTWARE SYSTEMS	BUILDING SOFTWARE	\$71,000.00
4/23/2021	36954	H & R PAVING, INC.	ROADWAY RESURFACE 2020-2021	\$20,134.80
4/30/2021	37002	MIAMI-DADE POLICE DEPARTMENT	2ND QTR FY 2020-2021 LOCAL POLICE SERVICE	\$1,970,688.95

June Upcoming Events

- In June the Village will restart the refinancing of our 2010 bond to realize saving of approximately \$200,000/year. The refinancing was put on hold last year due to COVID and the Luxcom litigation, which could have affected our bond rating.

IT DEPARTMENT

April

- Completed Village Hall network reconfiguration to prioritize VoIP voice traffic over all other traffic within the network.
- Completed porting of all Village Hall phone numbers to 8x8 to complete the VoIP project.
- Implemented 8x8 eFaxing solutions across all departments @ Village Hall.
- Completed first system demo of the GoGov CRM platform. Tested our initial configurations and began mobile app development.
- 190 service tickets opened, 216 service tickets closed.

June Upcoming Events

- 802.1x Village Hall network reconfiguration and implementation was rescheduled from May to June due to CentralSquare project kickoff.
- Implementing new network security techniques to block traffic to and from malicious sources based on the weekly network security reports generated by our Cynamics network analysis platform acquired in May.
- Go-live for the GoGov CRM web portal and mobile apps. Pending departmental training.

HUMAN RESOURCES

- 2 Recruitment Ads
- 18 Applications Review
- 13 Interviews scheduled
- 7 Job vacancies
- 0 Training Sessions

COMMUNICATIONS

- 117 FB/Twitter Postings (including event postings)
- 7333 FB Followers (likes)
- 2,307 Constant Contact Contacts
- 4 Your Village @ Work Editions
- 39 Promotional/Informational Campaigns

GRANTS

April

- 1 New DOJ Application for funding completed

- 6 Reports filed
 - Two (2) TPO Demonstration grants project status reports [On-Demand & Park-and-Ride)
 - One (1) CARES Act update report
 - One (1) Closing report for DOJ COVID funded program
 - One (1) Closing report for TMDL sub-Basin 59/60 project
 - One (1) Project Status report for Thalatta Phase II project
- 1 Pending Applications with future due date
- Completed walking audits for Multi-Use Trail Feasibility Study
- Attended update meetings related to ARPA
- Closed out grants and requested reimbursements
- Attended Florida Highway Administration (FHWA) Emergency Training

June Upcoming Events

- Researching funding opportunity for several Village projects
- Continuing to gather invoices for COVID-19 reimbursable items
- Continuing work on active grants: Thalatta, Feasibility Study, SRTS, Coral Reef Park
- Tree Planting slated to be completed
- Continuing National Incident Management System (NIMS) Training

Grant Funding Breakdown

- Existing grants (up to 2019) = \$10,451,458.00
- New Grants 2020 to present = \$586,000.00

PARKS & RECREATION

April

- Scott Miller's Palmetto Bay Farmers Market- Saturdays
- Keep Palmetto Bay Beautiful Community Clean-up
- Earth Day Family Drive-In Movie Night
- Earth Day by the Bay-Documentary Film, Art Exhibit & Award Presentations
- Shade Palmetto Bay Tree Giveaway Drive -Thru
- Palmetto Bay Celebrates National Arbor Day
- *Art Exhibit at the Park
- *Florida Fast Pitch Invitational
- Monthly Programs/Activities:
 - Yoga by the Bay at Thalatta
 - Artsy Tuesdays for Seniors (Virtual)
 - Family Kayak Adventures (Nature Postings)
 - BFF Birdwatching (Nature Postings)
 - Senior Game Day Bingo

Private Weddings/Rentals at Thalatta - April

- 9 Photoshoots
- 4 Weddings/Events

June Upcoming Events

- Scott Miller's Palmetto Bay Farmers Market- Saturdays
- Hurricane Preparedness Virtual Video- June 1, 2021
- *Art Exhibit at the Park- June 19, 2021
- *American Cancer Society-Relay for Life Miami Fusion- June 5, 2021
- *8th annual Kick CF Celebrity Kickball Tournament- June 5, 2021
- Monthly Programs/Activities:
 - Yoga by the Bay at Thalatta
 - Senior Game Day Virtual Bingo
 - Tennis Summer Camp Begins- June 14, 2021

Private Weddings/Rentals at Thalatta for June

- 0 Photoshoots
- 0 Weddings/Events

Capital Projects and Park Improvements

Thalatta Estate

- Thalatta Roof Project (PO issued/pending confirmation of dates from contractor; (Scheduled date contingent on weather conditions: week of May 24-28, 2021)
- Thalatta Pier Construction/Shoreline Stabilization: (SFWMMD easement clearance completed as requested; awaiting notification of commencement date)
- Miami-Dade County New 10'-wide Crossover for C-100 Canal: pending notification from MDC regarding relocation of Old Cutler Road pathway closer to Thalatta entry (substantial loss of Thalatta frontage area); relocation of water and electric; installation of crossover pilings; etc.

Coral Reef Park

- Coral Reef Park Field Renovations (Fields 1 & 3 completed; Field 2 work to begin week of May 17-21, 2021; application of herbicide contingent upon wind conditions)
- Coral Reef Park Bridge Railing/Fence: (project completed)
- Coral Reef Park Playground Shade Canopies (awaiting delivery of canopies from manufacturer)
- Pickleball Court installation completed at Coral Reef Park and in use.
- Awaiting delivery of new Jacobsen AR331 mower for Coral Reef Park

All Parks

- Contract with E. Rodriguez Landscaping executed; meeting with company on May 19, 2021 to schedule maintenance program for designated park sites

PUBLIC SERVICES

April

- Freebee Ridership:
 - 1011 Completed Rides
 - 1263 Total Passengers
- IBus Ridership:
 - 77 A.M. Route
 - 141 P.M. Route
- Facilities Maintenance Division:
 - 25 Open Work Orders
 - 19 Closed Work Orders
- Public Works:
 - 23 Signs Repaired/Installed
 - 2 Graffiti Removal
 - 5 Pothole/Shoulder Repairs
 - 25 Tree/Shrub Trimming, Removal, Install
 - 18 Tons of Debris/Trash Removal
 - 874 Linear feet of sidewalks installed
 - 27 Sidewalks inspected
 - 25 Trees & Landscaping inspections

June Upcoming Events

- Annual Storm Drain Cleaning Set to Commence June 1, 2021
- Miami-Dade County is considering moving up Construction NTP for SW 136 Street Shared Use Path from July to June 14, 2021
- Village wide Landscape Contract for E Rodriguez to Commence
- Thalatta Viewing Pier (upcoming)
- Sidewalk Replacement Village wide (On-going)

POLICE

April

- DARE classes
- Officer Friendly classes
- Participated in all Parks & Recreations scheduled events for April
- Crimes/Calls for Service:
 - 6 Auto Thefts
 - 0 Commercial Burglaries
 - 0 Residential Burglaries
 - 3 Vehicle Burglaries
 - 0 Robbery
 - 22 Domestic Dispute/Disturbance

- 8 Baker Acts
- 45 Crashes

June Upcoming Events

- Citizens Crime Watch monthly meeting
- Citizens Executive Board Meeting
- South Florida Crime Prevention monthly meeting
- Florida Crime Prevention Association Meeting
- Participation in all Parks & Recreation's scheduled events
- Emergency Commercial Identification Program (ECIP)

PLANNING & ZONING

APRIL

- CRS PPI meeting
- AIPP Franjo circle piece
- Veteran's Park Scope
- Coastal Resiliency Miami-Dade County Symposium
- South Motors Coordination
- Signage concerns and regulations questions
- Zoning Hearing Items
- Business Tax:
 - 17 New
 - 4 Renewals
 - 3 Closed
- Meetings with Baptist Medical

June Upcoming Events

- Six (6) Zoning items on June Hearing: Four (4) development approvals including two (2) rezoning, one (1) plat, one (1) site plan. Two (2) Code Amendment (B-1 and B-2 zones)
- Businesses:
 - Opus groundbreaking Ceremony
 - Park View Ribbon cutting ceremony scheduled for late June
- CRS PPI program Meetings Early June, meeting # 2

BUILDING & CODE COMPLIANCE

April

- Permits:
 - 426 Building Permits
 - 0 New Commercial
 - 1,176 Building & Roofing
- Code Compliance:
 - 103 New Cases
 - 15 Civil Violations
 - 16 Special Master Cases
 - 337 Active Cases