

# Manager's Report

## FINANCE

### May

- As of May 31, 2021, the Village should have spent \$10,561,976 on a straight-line basis. Actual expenditures were \$8,493,029 resulting in under expenditures of \$2,068,947 a savings of 13.06%.
- In June, the Bond refinancing process was restarted with the issuance to be completed in early September.
- Finance has started the FY2022 budget process, and the preliminary Ad Valorem assessment is \$3.350 billion which is approximately 5% more than last year.
- Manager's Reportable Checks:

<i>Check Transfer Date</i>	<i>Check Transfer #</i>	<i>Vendor Name</i>	<i>Description</i>	<i>Total Amount</i>
5/14/2021	37095	MARCUM LLP	PROFESSIONAL SERVICES RENDERED - AUDIT SERVICES	\$14,950.00
5/14/2021	37100	SACYR CONSTRUCTION USA	FINAL RETAINAGE RELEASE/FRANJO ROAD FINAL INVOICE	\$726,211.73
5/21/2021	37116	CORRADINO GROUP	PHASE 1 PLANNING DIRECTOR/COMMUNITY RATING SYSTEM (CRS) RESOLUTION	\$20,400.00
5/21/2021	37115	BEEFREE, LLC.	FREEBEE RIDES FOR APRIL 2021	\$34,180.76
5/27/2021	37175	MIAMI-DADE COUNTY ELECTIONS DEP.	PALMETTO BAY GENERAL ELECTION - NOVEMBER/ RUNOFF ELECTION - DECEMBER	\$51,162.11

## IT DEPARTMENT

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### May

- Improved internet performance at PS, THL, and PWP while reducing total monthly costs. This improves the available public Wi-Fi services at each location.
- Conducted first 15 business process optimization sessions with CentralSquare for the Building system project.
- Go-live for the new [www.thalattaestate.com](http://www.thalattaestate.com)
- 146 new service requests created, 142 closed.

### July Upcoming Events

- Continuing with implementation of the Building system project.

## HUMAN RESOURCES

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- 1 Recruitment Ads
- 18 Applications Review
- 14 Interviews scheduled (inclusive of Academic Internship Interviews)
- 2 Pre-Employment Meetings
- 7 Job vacancies
- 0 Training Sessions

## COMMUNICATIONS

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- 98 FB/Twitter Postings (including event postings)
- 7362 FB Followers (likes)
- 2,315 Constant Contact Contacts
- 5 Your Village @ Work Editions
- 43 Promotional/Informational Campaigns
- 6 Videos

## GRANTS

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### May

- 1 New DOJ Application for JAG program funding completed
- 4 Reports/Amendments filed
  - 1-Department report
  - 1-Hurricane Irma project closing
  - 2-SRTS project updates
- 1 Pending Applications with future due date

- Completed Street Tree planting project
- Attended update meetings related to ARPA

## July Upcoming Events

- Researching funding opportunity for several Village projects
- Continuing to gather invoices for COVID-19 reimbursable items
- Continuing work on active grants: Thalatta, Feasibility Study, SRTS, Coral Reef Park
- Continuing National Incident Management System (NIMS) Training
- Continuing work on Village grant program (Bathroom grab bars)

### **Grant Funding Breakdown**

- Existing grants (up to 2019) = \$10,451,458.00
- New Grants 2020 to present = \$586,000.00

## **PARKS & RECREATION**

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### May

- Scott Miller's Palmetto Bay Farmers Market- Saturdays
- Kimberly Latshaw Ortiz Volleyball Court Dedication and Inaugural Tournament
- \*Art Exhibit at the Park
- Kids Virtual Town Hall-Stress & Anxiety Amongst Teens
- **Monthly Programs/Activities:**
  - Yoga by the Bay at Thalatta
  - Stand Up Paddle -S.U.P (Nature Postings)
  - Tennis Summer Camp-Online Registration Opens
  - ArtSouth Mother's Day Painting Party
  - Senior Game Day Bingo
  - Virtual Gardening Workshop-Ladybugs & Pollinators\* **Postponed**

### **Private Weddings/Rentals at Thalatta - May**

- 1 Photoshoot
- 0 Weddings/Events

## July Upcoming Events

- Scott Miller's Palmetto Bay Farmers Market- Saturdays
- July is Parks & Recreation Month-Video Presentation- *Our Parks & Recreation Story*
- **Monthly Programs/Activities:**
  - Yoga by the Bay at Thalatta
  - Artsy Tuesday for Seniors-Virtual
  - Tennis Summer Camp – June 14, 2021 to August 13, 2021

## Private Weddings/Rentals at Thalatta for July

- 0 Photoshoots
- 0 Weddings/Events

## Capital Projects and Park Improvements

### Thalatta Estate

- Thalatta Pier Construction/Shoreline Stabilization: Waiting to meet with Shoreline Foundation, Inc.- Requesting to move construction timeline to April 10, 2022 to November 30, 2022.

### Coral Reef Park

- Coral Reef Park Field Renovations - Fields 1 & 3 completed; Field 2 scheduled to be completed by the end of July.
- Installation of new Picnic Pavilion at Coral Reef Park in progress.
- Coral Reef Park Playground Shade Canopies (awaiting delivery of canopies from manufacturer).

## PUBLIC SERVICES

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### May

- Freebee Ridership:
  - 1033 Completed Rides
  - 1277 Total Passengers
- IBus Ridership:
  - 103 A.M. Route
  - 149 P.M. Route
- Facilities Maintenance Division:
  - 27 Open Work Orders
  - 25 Closed Work Orders
- Public Works:
  - 10 Signs Repaired/Installed
  - 0 Graffiti Removal
  - 6 Pothole/Shoulder Repairs
  - 30 Tree/Shrub Trimming, Removal, Install
  - 105.34 Tons of Debris/Trash Removal
  - 200 Linear feet of sidewalks installed
  - 11 Sidewalks inspected
  - 4 Driveway Inspection
  - 30 Trees & Landscaping inspections
  - 25 Trees & Landscaping inspections

## July Upcoming Events

- Storm Drain Cleaning (Ongoing)
- Mosquito Abatement as part of Storm Drain cleaning (Ongoing)
- SW 136TH Street Shared Use Path by Miami Dade County (Ongoing)
- Franjo Road - Undergrounding of Overhead Utilities

## **POLICE**

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### May

- DARE graduation was held at Perrine Elementary School
- Officer Friendly classes held at Coral Reef, Perrine and Howard Drive Elementary Schools
- Participated in all Parks & Recreations scheduled events for May
- Crimes/Calls for Service:
  - 1 Auto Thefts
  - 0 Commercial Burglaries
  - 1 Residential Burglaries
  - 4 Vehicle Burglaries
  - 1 Robbery
  - 16 Domestic Dispute/Disturbance
  - 17 Baker Acts
  - 47 Crashes

## July Upcoming Events

- Citizens Crime Watch monthly meeting
- Citizens Executive Board Meeting
- South Florida Crime Prevention monthly meeting
- Florida Crime Prevention Association Meeting
- Participation in all Parks & Recreation's scheduled events
- Emergency Commercial Identification Program (ECIP)
- RAD class June 29, 30 and July 1
- radKIDS class July 6, 7, & 8
- Waffles on the Walkway. Waffle event in Coral Reef Park. Community interaction event 7am to 10 am
- RAD class July 12, 13, & 14
- radKIDS July 19, 20, 21, 22, & 23
- radKIDS July 26, 27, 28, 29, & 30

## **PLANNING & ZONING**

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### May

- Audi Coordination Meeting
- AIPP Franjo circle piece
- Budget
- Software Systems Workshops
- NCP next steps
- Signage concerns and regulations questions
- Zoning Hearing Items
- Meeting with Developers
- Business Tax:
  - 7 New
  - 22 Renewals
  - 7 Closed
- Meetings with Baptist Medical

## July Upcoming Events

- Three (3) Zoning items at July's Hearing: Two (2) Code Amendment (Net vs Gross/ Manufactured Homes), One (1) T-plat Second Reading.
- CRS PPI program Meeting Late July, meeting # 3

## **BUILDING & CODE COMPLIANCE**

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### May

- Permits:
  - 466 Building Permits
  - 1 New Commercial
  - 1,285 Building & Roofing
- Code Compliance:
  - 59 New Cases
  - 30 Civil Violations
  - 16 Special Master Cases
  - 322 Active Cases