

RESOLUTION NO. 2013- 86

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO ATTORNEYS' FEES; APPROVING ATTORNEYS' FEES AND COSTS FOR FIGUEREDO & BOUTSIS, P.A. IN THE AMOUNT OF \$17,754.15; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Village Council of the Village of Palmetto Bay approved resolution no. 02-05, authorizing payment of Village Attorney non-retainer attorneys' fees and costs; and,

WHEREAS, FIGUEREDO & BOUTSIS, P.A., submitted its statements to the village for legal services rendered, and costs advanced, for the period ending November 15, 2013, in the amount of \$17,754.15; and,

WHEREAS, the amounts are reasonable and were necessarily incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

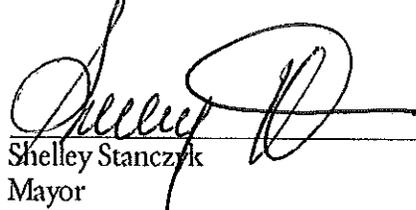
Section 1. The statements for attorneys' fees and costs received from FIGUEREDO & BOUTSIS, P.A., in the total amount of \$17,754.15, copies of which are attached, are approved for payment.

Section 2. This resolution shall take effect immediately upon approval.

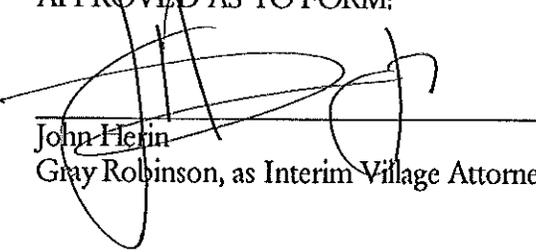
PASSED and ADOPTED this 9 day of December, 2013.

Attest:

  
Meighan Alexander  
Village Clerk

  
Shelley Stanczyk  
Mayor

APPROVED AS TO FORM:

  
John Herin  
Gray Robinson, as Interim Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Patrick Fiore	<u>YES</u>
Council Member Tim Schaffer	<u>YES</u>
Council Member Joan Lindsay	<u>YES</u>
Vice-Mayor John DuBois	<u>YES</u>
Mayor Shelley Stanczyk.	<u>YES</u>

# FIGUEREDO & BOUTSIS, P.A.

## Attorneys & Counselors

18001 Old Cutler Road - Fifth Floor

Telephone: (305) 235-9344

Miami, Florida 33157-6417

Facsimile: (305) 235-9372

November 19, 2013

Ron Williams, Village Manager  
Village of Palmetto Bay  
8950 SW 152nd Street  
Palmetto Bay, FL 33157

Re: STATEMENTS FOR PROFESSIONAL SERVICES  
The Village of Palmetto Bay

Dear Mr. Williams:

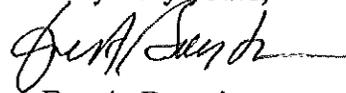
Enclosed are our invoices for professional services rendered and for costs advanced for the period ending November 15, 2013 in the amount of \$17,754.15. I have tabulated the amounts *currently due* on each individual file as follows:

<b>Please deduct from Village Attorney Account No. 5143110, General Legal.</b>			
0293-001	Non-Retainer Legal Services <i>Invoice No. 20607 dated 11/15/13</i>	Prof'l Services Disbursements <b>Total Due</b>	\$ 9,456.00 297.27 <b>9,753.27</b>
	<b>Total</b>		<b>\$ 9,753.27</b>
<b>Please deduct from Village Attorney Account No. 5143140, Code Enforcement.</b>			
0293-002	Zoning Application <i>Invoice No. 20608 dated 11/15/13</i>	Prof'l Services Disbursements <b>Total Due</b>	\$ 4440.00 88.80 <b>4,528.80</b>
	<b>Total</b>		<b>\$ 4,528.80</b>
0293-004	Code Enforcement <i>Invoice No. 20609 dated 11/15/13</i>	Prof'l Services Disbursements <b>Total Due</b>	\$ 666.00 13.32 <b>679.32</b>

0293-027	<i>Palmer Trinity vs. VPB</i> <i>Invoice No. 20610 dated 11/15/13</i>	Prof'l Services Disbursements <b>Total Due</b>	\$  943.50 18.87 <b>962.37</b>
0293-029	<i>Palmer Trinity vs. VPB (Appeal)</i> <i>Invoice No. 20611 dated 11/15/13</i>	Prof'l Services Disbursements <b>Total Due</b>	\$  1,202.50 24.05 <b>1,226.55</b>
0293-060	<i>Shores of Palmetto Bay vs. VPB</i> <i>Invoice No. 206121 dated 11/15/13</i>	Prof'l Services Disbursements <b>Total Due</b>	\$  592.00 11.84 <b>603.84</b>
	<b>Grand Total</b>		\$  <b>17,754.15</b>

Do not hesitate to call me if you have any questions regarding these statements.

Very truly yours,



Eve A. Boutsis  
Office of the Village Attorney

EAB/lcm  
Enclosures  
cc: Mayor and Village Council

**FIGUEREDO & BOUTSIS, P.A.**  
**ATTORNEYS & COUNSELORS**

18001 Old Cutler Road, Suite 533, Miami, Florida 33157

Telephone No.: (305) 235-9344

Facsimile: (305) 235-9372

Shelley Stanczyk  
 Village of Palmetto Bay  
 9705 E. Hibiscus Street  
 Palmetto Bay, Florida 33157

November 15, 2013  
 Matter ID: 0293-001  
 General Municipal-VPB  
 Invoice Number 20607

			Hours	Amount
10/24/2013	EAB	Prepared exit memorandum relating to EQCB matter to interim legal services firm; analyzed statistics provided by staff; and follow up with staff on pending assignments relating to same.	3.00	555.00
10/24/2013	EAB	Attention to agenda items; communications with Ms. Olga Cadaval regarding grant agreement; revised Mayor's resolution regarding SW 152 Street; telephone conference with Ms. Corrice Patterson; attention to PWWMD traffic memorandum; and communications with Mrs. Meighan Alexander regarding agenda items and ad hoc committee.	1.00	185.00
10/24/2013	EAB	Sontag: Follow up with Mayor Shelley Stanczyk and Mr. Chad Friedman.	0.20	37.00
10/24/2013	EAB	Telephone conference with Mayor Stanczyk and Mr. Friedman.	0.30	55.50
10/24/2013	EAB	Communications with Ms. Channelle Costa; and communications with Mrs. Alexander regarding Educational Compact.	0.30	55.50
10/28/2013	EAB	Attention to COE; and telephone conference with Mr. Larry Lebowitz.	0.20	37.00
10/28/2013	EAB	Analyzed Comprehensive Plan, zoning code, and charter relating to FPL; and drafted close out memorandum.	1.50	277.50
10/28/2013	EAB	Telephone conference with Mr. Ron Williams on pending matters.	0.20	37.00
10/29/2013	EAB	Telephone conference with Mrs. Alexander and attention to public records matter.	0.20	37.00
10/30/2013	EAB	Attention to re-write of variance ordinance; communications with Mr. Darby Delsalle regarding same; attention to charter and code relating to same; and modified ordinance.	2.00	370.00
10/30/2013	EAB	Attention to agenda items with Mrs. Alexander; telephone conference with Mr. Williams.	0.30	55.50
10/30/2013	EAB	Follow up with Mr. John Herin.	0.10	18.50
10/30/2013	EAB	Reviewed files for return to Village to be provided to Mr. Herin for	3.00	555.00

Payment is due upon receipt. Please notify us within 10 days of any questions you have regarding this invoice. Interest at a rate of 1.5% per month will be charged if payment is not received within 30 days.

## CONFIDENTIAL - ATTORNEY/CLIENT PRIVILEGE

		close out.		
10/30/2013	EAB	Follow up on close out of COE complaint.	0.10	18.50
10/30/2013	EAB	Telephone conference with Mr. Larry Lebowitz.	0.30	55.50
10/31/2013	EAB	Meeting with Mr. Delsalle to revised draft variance ordinance and administrative variance ordinance.	1.70	314.50
10/31/2013	EAB	Attention to fire station; and communications with Mr. Scott Silver.	0.10	18.50
10/31/2013	EAB	Prepared close out memorandum to Mr. Herin regarding COE.	1.50	277.50
11/1/2013	EAB	Edited variance ordinance.	0.70	129.50
11/1/2013	EAB	Revised draft administrative variance ordinance; and discussion with Mr. Delsalle.	1.00	185.00
11/4/2013	EAB	Attention to agenda items with Ms. Costa and Mr. Delsalle; reviewed agenda items in anticipation of upcoming meeting; and communications with Clerk regarding same.	1.50	277.50
11/4/2013	EAB	Attention to revised administrative variance ordinance; and revised same; and provided comments regarding same.	0.60	111.00
11/4/2013	EAB	Attended council meeting.	3.50	647.50
11/5/2013	EAB	Sontag - Follow up with Mr. Chad Friedman.	0.30	55.50
11/5/2013	EAB	Attention to FPL litigation and filings.	0.50	92.50
11/5/2013	EAB	Telephone conference with Mr. Delsalle on pending items for November agenda.	0.30	55.50
11/5/2013	EAB	Responded to inquiry by Mr. Jerry Proctor - as to TDRs - no specific client.	0.10	18.50
11/5/2013	EAB	Prepared final exit memoranda/close-out memoranda and exhibits for meeting with Mr. Herin - South Motors; Fire Station, FPL replatting; COE; and others.	2.50	462.50
11/5/2013	EAB	Telephone conference with Mayor Shelley Stanczyk.	0.30	55.50
11/5/2013	EAB	Revised and edited batting cage ITB.	3.50	647.50
11/5/2013	EAB	Began review of variance cover memorandum.	0.50	92.50
11/7/2013	EAB	Meeting with Mr. Delsalle and Mr. Herin on pending matters.	3.50	647.50
11/7/2013	EAB	Attention to RFQ.	0.30	55.50
11/7/2013	EAB	Attention to Tip Top's litigation in which village is named due to requested garnishment of vendor.	0.30	55.50
11/7/2013	EAB	Meeting with Mr. Herin on litigation.	0.70	129.50
11/7/2013	EAB	Attention to Cone of Silence; and drafted revisions to RFQ.	2.00	370.00
11/8/2013	EAB	Close out memorandum to Mr. Herin on Sontag 8950 SW 152nd Street.	2.50	462.50

Payment is due upon receipt. Please notify us within 10 days of any questions you have regarding this invoice. Interest at a rate of 1.5% per month will be charged if payment is not received within 30 days.

## CONFIDENTIAL - ATTORNEY/CLIENT PRIVILEGE

11/8/2013	EAB	Revised cover memorandum relating to variance ordinances.	1.00	185.00
11/8/2013	EAB	Continued to edit variance and administrative variance ordinances and cover memorandum.	0.60	111.00
11/8/2013	EAB	Drafted exit memorandum relating to Recall Palmetto Bay v. Village of Palmetto Bay for the Interim Attorney.	1.00	185.00
11/8/2013	EAB	Communications with Mr. Herin; and prepared final exhibit memorandum for Mr. Herin as to League Claims, and pending matters, etc.	2.00	370.00
11/12/2013	EAB	Telephone conference with Mrs. Alexander and Mr. Williams on public records request.	0.20	37.00
11/12/2013	EAB	Telephone conference with Ms. Costa; telephone conference with Mr. Williams and Mrs. Alexander on pending bid items; and attention to interim contract with Mr. Williams.	0.50	92.50
11/13/2013	EAB	Attention to US Post office; communications with Mr. Herin; and telephone conference with Mr. Williams regarding same.	0.30	55.50
11/13/2013	EAB	Attention to FPL litigation; and provided update to Mr. Herin regarding same.	0.40	74.00
11/14/2013	LCM	Prepared Notice of Substitution of Counsel, Order on Notice of Substitution of Counsel and closed out files for return to the Village.	5.00	325.00
11/14/2013	EAB	Prepared final exit memorandum to Mr. Herin (and email communications) relating to parks covenants, Tip Top litigation; executed substitutions of counsel; and attention to pending matters; and telephone conference with Mr. Lebowitz to close out CEO matter.	1.00	185.00
11/15/2013	LCM	Completed preparing Notice of Substitution of Counsel, Order on Notice of Substitution of Counsel and closed out files for return to the Village.	5.00	325.00
			Total Professional Services	9,456.00

11/15/2013	Disbursements incurred - 2.0%	189.12
------------	-------------------------------	--------

**Payments and Credits**

11/18/2013	Check No.: 002163	6,493.19
------------	-------------------	----------

Sub-total Payments:	6,493.19
---------------------	----------

Payment is due upon receipt. Please notify us within 10 days of any questions you have regarding this Invoice. Interest at a rate of 1.5% per month will be charged if payment is not received within 30 days.

CONFIDENTIAL - ATTORNEY/CLIENT PRIVILEGE

For Professional Services	9,456.00
For Disbursements Incurred	297.27
Current Balance:	<u>9,753.27</u>
Previous Balance:	6,493.19
Payments - Thank you	6,493.19
<b>Total Due</b>	<b><u>9,753.27</u></b>

To be properly credited, please indicate Invoice Number on your remittance check.

**FIGUEREDO & BOUTSIS, P.A.**  
**ATTORNEYS & COUNSELORS**

18001 Old Cutler Road, Suite 533, Miami, Florida 33157

Telephone No.: (305) 235-9344

Facsimile: (305) 235-9372

Shelley Stanczyk  
 Village of Palmetto Bay  
 9705 E. Hibiscus Street  
 Palmetto Bay, Florida 33157

November 15, 2013  
 Matter ID: 0293-002  
 Zoning Applications  
 Invoice Number 20608

			Hours	Amount
10/24/2013	EAB	South Motors - telephone conference with Mr. Simon Ferro.	0.10	18.50
10/28/2013	EAB	Alexander School - communications with Mr. Jerry Proctor; analyzed revised letter of intent; and provided direction regarding same.	0.30	55.50
10/28/2013	EAB	South Motors - Attention to Park FLUM; and finalized documents.	0.40	74.00
10/28/2013	EAB	South Motors - Telephone conference with Mr. Darby Delsalle and staff; and communications with Mr. Ferro.	0.20	37.00
10/29/2013	EAB	Attention to South Motors.	0.20	37.00
10/30/2013	EAB	South Motors - telephone conference with Mr. Ferro.	0.20	37.00
10/31/2013	EAB	South Motors - meeting with Mr. Delsalle and attention to signatures and county sign-off; and telephone conference with Mr. Ferro.	0.40	74.00
10/31/2013	EAB	Finalized South Motors close out memorandum to Mr. John Herin.	1.00	185.00
11/1/2013	EAB	Fire Station - PBVC - Close out memorandum to Mr. Herin.	8.50	1,572.50
11/4/2013	EAB	South Motors - Reviewed revised easement agreement and new purchase and sale agreement; reviewed new version of easement agreement prepared by Gunster and Greenberg firms; and telephone conference with Mr. Ferro.	4.40	814.00
11/4/2013	EAB	Alexander school - attention to disclosures; coordinated with Clerk and P&Z director on process for meeting.	0.40	74.00
11/5/2013	EAB	South Motors: Reviewed revised easement agreement; provided edits to same; and communications with Mr. Ferro regarding same.	0.50	92.50
11/6/2013	EAB	South Motors - telephone conference with Mr. Delsalle.	0.20	37.00
11/7/2013	EAB	Attention to South Motors advertisements and revisions to same; telephone conferences with Mr. Ferro; telephone conferences with Mr. Delsalle; and meeting with Mr. Delsalle.	1.00	185.00

Payment is due upon receipt. Please notify us within 10 days of any questions you have regarding this invoice. Interest at a rate of 1.5% per month will be charged if payment is not received within 30 days.

CONFIDENTIAL - ATTORNEY/CLIENT PRIVILEGE

11/8/2013	EAB	South Motors - Follow up on advertising.	0.10	18.50
11/12/2013	EAB	Attention to South Motors.	0.20	37.00
11/13/2013	EAB	South Motors - Reviewed, edited, and revised site plan report; telephone conference with Mr. Delsalle; communications with Mr. Ferro; and follow up on Park FLUM and rezoning.	3.40	629.00
11/13/2013	EAB	South Motors - attention to ADA issues.	0.20	37.00
11/14/2013	EAB	South Motors - telephone conference with Mr. Delsalle; and edited staff reports.	1.00	185.00
11/14/2013	EAB	South Motors - telephone conference with Mr. Ferro; continued review and edit of easement agreement; and follow up conference with Mr. Delsalle.	0.80	148.00
11/15/2013	EAB	South Motors - continued edits of Staff report.	0.50	92.50
				4,440.00
			Total Professional Services	4,440.00

11/15/2013	Disbursements incurred - 2.0%	88.80
------------	-------------------------------	-------

**Payments and Credits**

11/18/2013	Cust. No.: 2000306295	6,147.43
------------	-----------------------	----------

Sub-total Payments:	6,147.43
---------------------	----------

For Professional Services	4,440.00
For Disbursements Incurred	88.80
	4,528.80
Current Balance:	
Previous Balance:	6,147.43
Payments - Thank you	6,147.43
<b>Total Due</b>	<b>4,528.80</b>

To be properly credited, please indicate Invoice Number on your remittance check.

Payment is due upon receipt. Please notify us within 10 days of any questions you have regarding this invoice. Interest at a rate of 1.5% per month will be charged if payment is not received within 30 days.

**FIGUEREDO & BOUTSIS, P.A.**  
**ATTORNEYS & COUNSELORS**

18001 Old Cutler Road, Suite 533, Miami, Florida 33157

Telephone No.: (305) 235-9344

Facsimile: (305) 235-9372

Shelley Stanczyk  
 Village of Palmetto Bay  
 9705 E. Hibiscus Street  
 Palmetto Bay, Florida 33157

November 15, 2013  
 Matter ID: 0293-004  
 Code Enforcement  
 Invoice Number 20609

			Hours	Amount
10/28/2013	EAB	Attention to Mellon Bank v. Nuno - foreclosure and lien.	0.20	37.00
10/31/2013	EAB	Attention to foreclosures and lien cases - current filings.	0.40	74.00
11/1/2013	EAB	Attention to filings in Citibank v. VPB et al.	0.20	37.00
11/7/2013	EAB	Telephone conference with Mr. Darby Delsalle; discussion with Ms. Vanessa Bencomo regarding attention to mitigation matter; and drafted letter regarding same.	0.30	55.50
11/7/2013	EAB	Attention to tax deed sale and Village liens; and communications with Mr. Desmond Chin.	0.10	18.50
11/8/2013	EAB	Attention to incoming pleadings on foreclosure matters.	0.40	74.00
11/15/2013	EAB	Prepared answer to foreclosure and lien foreclosure - JP Morgan v. Alexander Rogdriguez; follow up with Finance regarding same.	2.00	370.00
				666.00
Total Professional Services				

11/15/2013 Disbursements incurred - 2.0% 13.32

**Payments and Credits**

11/18/2013 Cust. No.: 2000306295 434.01

Sub-total Payments: 434.01

Payment is due upon receipt. Please notify us within 10 days of any questions you have regarding this invoice. Interest at a rate of 1.5% per month will be charged if payment is not received within 30 days.

CONFIDENTIAL - ATTORNEY/CLIENT PRIVILEGE

For Professional Services	666.00
For Disbursements Incurred	13.32
Current Balance:	<u>679.32</u>
Previous Balance:	434.01
Payments - Thank you	434.01
<b>Total Due</b>	<u><b>679.32</b></u>

To be properly credited, please indicate Invoice Number on your remittance check.

**FIGUEREDO & BOUTSIS, P.A.**  
**ATTORNEYS & COUNSELORS**

18001 Old Cutler Road, Suite 533, Miami, Florida 33157

Telephone No.: (305) 235-9344

Facsimile: (305) 235-9372

Shelley Stanczyk  
 Village of Palmetto Bay  
 9705 E. Hibiscus Street  
 Palmetto Bay, Florida 33157

November 15, 2013  
 Matter ID: 0293-027  
 Palmer Trinity Private School,  
 Invoice Number 20610

			Hours	Amount
10/28/2013	EAB	Finalized close-out memoranda.	0.50	92.50
10/30/2013	EAB	Follow up with Ms. Eileen Mehta regarding Palmer Trinity covenant.	0.20	37.00
10/31/2013	EAB	Attention to covenant; communications with Mr. Sean Cleary, Mr. Stan Price, Ms. Mehta regarding update on settlement and hearings.	0.50	92.50
11/1/2013	EAB	Communications with Ms. Mehta; follow up on settlement; follow up with Mr. Darby Delsalle and Mr. Ron Williams on pending items; updated status of close out memorandum; and telephone conference with Mr. Price.	1.00	185.00
11/5/2013	EAB	Prepared for exit interview/close out with Mr. John Herin; gathered relevant documents and organized same; and finalized memoranda; communications with Mr. Cleary and Mr. Price.	2.50	462.50
11/12/2013	EAB	Follow up with Mr. Price and Mr. Cleary.	0.20	37.00
11/14/2013	EAB	Telephone conference with Mr. Price.	0.20	37.00
				943.50
Total Professional Services				943.50

11/15/2013 Disbursements incurred - 2.0% 18.87

**Payments and Credits**

11/18/2013 Cust. No.: 2000306295 3,409.27

Sub-total Payments: 3,409.27

Payment is due upon receipt. Please notify us within 10 days of any questions you have regarding this invoice. Interest at a rate of 1.5% per month will be charged if payment is not received within 30 days.

CONFIDENTIAL - ATTORNEY/CLIENT PRIVILEGE

For Professional Services	943.50
For Disbursements Incurred	18.87
Current Balance:	<u>962.37</u>
Previous Balance:	3,409.27
Payments - Thank you	3,409.27
<b>Total Due</b>	<u><b>962.37</b></u>

To be properly credited, please indicate Invoice Number on your remittance check.

**FIGUEREDO & BOUTSIS, P.A.  
ATTORNEYS & COUNSELORS**

18001 Old Cutler Road, Suite 533, Miami, Florida 33157

Telephone No.: (305) 235-9344

Facsimile: (305) 235-9372

Shelley Stanczyk  
Village of Palmetto Bay  
9705 E. Hibiscus Street  
Palmetto Bay, Florida 33157

November 15, 2013  
Matter ID: 0293-029  
Palmer Trinity v. VPB - Appeal  
Invoice Number 20611

			Hours	Amount
10/18/2013	EAB	Began close out memorandum to interim counsel on appellate litigation.	3.00	555.00
10/19/2013	EAB	Continued drafting close out memorandum as to appellate litigation.	3.50	647.50
				1,202.50
			Total Professional Services	1,202.50

11/15/2013 Disbursements incurred - 2.0% 24.05

**Payments and Credits**

12/4/2012 Check No.: 16182 868.02

12/19/2012 Check No.: 16281 188.70

Sub-total Payments: 1,056.72

For Professional Services 1,202.50

For Disbursements Incurred 24.05

Current Balance: 1,226.55

Previous Balance: 1,056.72

Payments - Thank you 1,056.72

**Total Due 1,226.55**

To be properly credited, please indicate Invoice Number on your remittance check.

Payment is due upon receipt. Please notify us within 10 days of any questions you have regarding this invoice. Interest at a rate of 1.5% per month will be charged if payment is not received within 30 days.

**FIGUEREDO & BOUTSIS, P.A.**  
**ATTORNEYS & COUNSELORS**

18001 Old Cutler Road, Suite 533, Miami, Florida 33157

Telephone No.: (305) 235-9344

Facsimile: (305) 235-9372

Shelley Stanczyk  
 Village of Palmetto Bay  
 9705 E. Hibiscus Street  
 Palmetto Bay, Florida 33157

November 15, 2013  
 Matter ID: 0293-060  
 Shores at Palmetto Bay vs. VPB  
 Invoice Number 20612

			Hours	Amount
10/28/2013	EAB	Finalized exit memorandum.	1.00	185.00
10/30/2013	EAB	Telephone conference with Mr. J.C. Planas; and attention to status report update.	0.20	37.00
11/5/2013	EAB	Finalized memorandum; attached exhibits to exit interview - close out memorandum; and communications with Mr. Planas on status report to the court.	0.60	111.00
11/7/2013	EAB	Follow up with Mr. Planas.	0.10	18.50
11/14/2013	EAB	Telephone conference with Mr. Planas.	0.30	55.50
11/14/2013	EAB	Prepared status report/extension of time.	0.30	55.50
11/15/2013	EAB	Telephone conference with Mr. Planas; email communications with Mr. Planas; and drafted final motion and order on extension.	0.70	129.50
				592.00
			Total Professional Services	592.00

11/15/2013 Disbursements incurred - 2.0% 11.84

**Payments and Credits**

11/18/2013 Cust. No.: 2000306295 1,578.24

Sub-total Payments: 1,578.24

Payment is due upon receipt. Please notify us within 10 days of any questions you have regarding this invoice. Interest at a rate of 1.5% per month will be charged if payment is not received within 30 days.

CONFIDENTIAL - ATTORNEY/CLIENT PRIVILEGE

For Professional Services	592.00
For Disbursements Incurred	11.84
Current Balance:	<u>603.84</u>
Previous Balance:	1,578.24
Payments - Thank you	1,578.24
<b>Total Due</b>	<u><b>603.84</b></u>

To be properly credited, please indicate Invoice Number on your remittance check.

Payment is due upon receipt. Please notify us within 10 days of any questions you have regarding this invoice. Interest at a rate of 1.5% per month will be charged if payment is not received within 30 days.