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Village of Palmetto Bay
APPLICATION FOR USE PER SECTION 30-110



Date: _____

Application No: _____

- PURPOSE OF APPLICATION: [] Day care/nursery [] After school care [] Babysitting service for shoppers
[] Kindergarten [] Elementary, middle and senior high schools [] Family day care homes [] Private college/university
[] Private school (Any private institution providing child care or instruction at any level from kindergarten through college)
[] Religious facility [] Private club [] Other Non-Governmental Public Assembly Use as defined in Section 30-110

Petitioner / Applicant: _____

Petitioner / Applicant Address: _____

Phone: _____ E-mail: _____

Petitioner's Relation to Subject Property: _____

If Petitioner is not Owner, Name of Owner: _____

Address of Owner: _____

Signature of Petitioner: _____

Address of Property: _____

Folio: _____

SUBMITTAL REQUIREMENTS:

- Letter of Intent that includes the following:
- A statement clearly describing the proposed use, including: intended users, square footage, number of proposed users, hours of operation, and any other informational that describes the operations.
- An explanation of the need and justification for the proposed use.
Floor plan of proposed use showing all areas and square footage.
Pictures of the site.
Site Plan or Survey of the site depicting building, parking, drop off/pick-up areas (if applicable), access points, and any other information requested by Village Staff.
Other information may be required by Village Staff based on the nature of each individual application.

OWNER / AGENT CERTIFICATE:

This is to certify that I am the owner/agent of the subject lands described above in the application for a use per Section 30-110, and that all information supplied herein is true and correct to the best of my knowledge. By signing this application, owner/agent specifically agrees to allow access to described property at reasonable times by Village personnel, for the purpose of verification of information provided by owner/agent.

Signature of owner/agent: _____

Sworn to and subscribed before me this ____ day of _____ 20____, by _____.

[] He/She is personally known to me or

[] He/She has presented _____ as identification.

Signature of Notary Public _____

Type or Print Name _____

FOR STAFF USE ONLY

Fee Paid: _____ Date: _____

Zoning Hearing Date: _____ () Approved () Denied () Approved with conditions Resolution: _____