

SP

Village of Palmetto Bay
APPLICATION FOR SITE PLAN REVIEW



Date: _____

Application No: _____

PURPOSE OF APPLICATION: [] Public Hearing Site Plan [] Administrative Site Plan

Petitioner / Applicant: _____

Petitioner / Applicant Address: _____

Phone: _____ E-mail: _____

Petitioner's Relation to Subject Property: _____

If Petitioner is not Owner, Name of Owner: _____

Address of Owner: _____

Signature of Petitioner: _____

Address of Property: _____

Folio: _____

SUBMITTAL REQUIREMENTS (See Submittal Review Checklist for Further Details):

- Provide one digital package (unless otherwise specified) containing the items below; and one 24" X 36" package fully signed and sealed with all original documents.
Original executed application signed by the applicant and by the property owner and a letter of intent.
Survey and legal description.
Site Plan
Vehicular circulation and Parking Plan
Signed and sealed elevation plans
Signed and sealed floor plans providing all dimensions and uses.
All proposed signs and exterior lighting.
Open Space and Landscape Plans
Stormwater Plan
Utilities Plan
Letters of No Objection from relevant outside agencies.
Other information as required by the village as may be necessary to determine conformance with and enforcement of the requirements of Chapter 30.
Please refer to Section 30-30.2 and 30-30.5(g)(2) of the Village of Palmetto Bay Land Development Code for a full list of submittal requirements.

OWNER / AGENT CERTIFICATE:

This is to certify that I am the owner/agent of the subject lands described above in the application for Site Plan Review, and that all information supplied herein is true and correct to the best of my knowledge. By signing this application, owner/agent specifically agrees to allow access to described property at reasonable times by Village personnel, for the purpose of verification of information provided by owner/agent.

Signature of owner/agent: _____

Sworn to and subscribed before me this ____ day of _____ 20____, by _____.

- [] He/She is personally known to me or
[] He/She has presented _____ as identification.

Signature of Notary Public _____
Type or Print Name _____