



REQUEST FOR MITIGATION HEARING

Date: _____

Case Number: _____

Code Compliance Department
Village of Palmetto Bay
9705 E. Hibiscus Street
Palmetto Bay, FL 33157

I am requesting an appearance in front of the Village of Palmetto Bay Special Master to mitigate the violation issued by _____, a code compliance officer with the Village of Palmetto Bay in regards to the above-mentioned case number.

I understand that the Special Master may reduce a fine only if the property is in compliance or violator has complied with the underlying citation or order of the special master at the time the violator request a mitigation hearing.

I understand I have the right to obtain an attorney, at my own expense to represent me at this hearing. I will also have the opportunity to present witnesses as well as question the code compliance officer or any other witnesses, before the Special Master makes a determination.

I certify that I am the legal owner or legal representative of the owner cited in the above-mentioned case number and as such I am making this request.

Please be advised that an administrative fee of \$75.00 may be assessed by the Special Master.

Sincerely,

Property Owner Name

Signature

Address

Phone Number

E-mail Address

9705 E. Hibiscus Street Palmetto Bay, FL 33157
Phone: 305-259-1272 Fax: 786-338-7432