

Manager's Report

FINANCE

April

- The expenditures in April 2024 were \$ 3,027,764, 13.9% of the total budget, compared to budgeted expenditures of \$1,816,316, a deficit of 5.57% for the month, due to the quarter Police payment. Please note that this analysis is based on a straight-line allocation of the budget for the year, which is \$1,816,316 or 8.33% per month. This does not consider the timing of expenditures such as Police, which is billed quarterly, annual bond payment or seasonal events such as Summer Camp or Village events.
- YTD the Village has spent \$ 11,336,287 or 52.00% compared to budgeted expenditures of \$ 12,714,212 or 58.30%.

Manager's Reportable Checks:

Check Transfer Date	Check Transfer #	Vendor Name	Description	Total Amount
4/5/2024	44236	WAYPOINT CONTRACTING, INC.	DESIGN-BUILD-MULTIPURPOSE RECREATIONAL FACILITY-CORAL REEF PARK	\$154,769.25
4/5/2024	44189	BEEFREE, LLC.	MARCH FREEBEE RIDERSHIP	\$20,677.80
4/5/2024	44201	CALVIN GIORDANO & ASSOCIATES	DRAINAGE SUB BASIN 42	\$16,148.00
4/5/2024	44217	Institute for Regional Conserv	RESTORATION & MANAGEMENT PLAN FOR PINELAND ROCKLAND AT CRP-TASK ONE COMPLETE	\$106,000.00
4/5/2024	44218	JORGE LUIS LOPEZ LAW FIRM, LLC	LEGAL REPRESENTATION: TANGLEWOOD LINEAR PARK	\$15,000.00
4/12/2024	44242	Miami-Dade Police Department	2ND QTR FY 2023-2024 SCHOOL CROSSING GUARD	\$22,289.28
4/12/2024	44281	VMECH, INC.	DELIVERY OF LG EQUIPMENT - HVAC REPLACEMENT	\$47,385.00
4/19/2024	44287	CIVICPLUS INC.	CIVICGOV PERMITTING	\$12,600.00

4/19/2024	44303	Kimley-Horn and Associates, In	SUB BASIN 12	\$23,610.00
4/26/2024	44347	Kimley-Horn and Associates, In	VETERANS PARK SERVICES RENDERED THROUGH 3/31/24	\$12,850.00
4/26/2024	44323	Miami-Dade Police Department	2ND TR FY 2023-2034 LOCAL POLICE SERVICES	\$2,311,024.95

IT DEPARTMENT

April

- Help desk statistics: 191 tickets created, **277 work orders closed**. 93 work orders pending completion.
- New addition to the team: Moises Blanco.

Upcoming Events

- Continuing progress on the SharePoint project
- Completing the Wi-Fi reconfiguration project
- Replacing expired battery cells protecting our network infrastructure at all facilities

HUMAN RESOURCES

April

- 2 Recruitment Ads
 - 1 – Code Compliance Officer (3/29/2024 – 4/12/2024)
 - 1 – Tree Trimmer (3/29/2024 – 4/26/2024)
- Summer Camp (not included in overall recruitment ads – 6 positions posted)
 - Camp Counselor (3/13/2024 – 4/26/2024)
 - Jr. Camp Counselor (3/13/2024 – 4/26/2024)
- 45 Applications Reviewed
- 10 Interview scheduled.
 - Park Service Aide
 - Code Compliance Officer
- 4 Pre-Employment Meetings
- 2 New Hires
 - Accounting Technician
 - IT Technician

- 2 Positions on Hold (By Department Director)
 - Village Clerk – Administrative Assistant
 - Parks & Recreation – Park Supervisor

- 7 Job vacancies (as of 5/24/2024)
 - Full-time positions:
 - OCED – Code Compliance Officer: background review process
 - Public Services – Tree Trimmer: pending review of applications
 - Public Services – Maintenance & Repair Superintendent
 - Public Services – Office Manager
 - Public Services – Maintenance Worker I - Grounds
 - Public Services – Maintenance Worker I – Facilities; Pre-Employment Process
 - Part-time position:
 - Parks & Recreation – Park Service Aide – posting open.

- Summer Camp (not included in overall vacancies – 23 positions available)
 - 1 – Site Supervisor
 - 1 – Program Coordinator
 - 8 – Camp Counselor
 - 9 – Jr. Camp Counselor
 - 2 – Sr. Tennis Camp Counselor
 - 2 – Jr. Tennis Camp Counselor

- 0 Training Session
- 3 Separations of Employment
- 0 Transfers/Updates/Evaluations

COMMUNICATIONS

April

- 85 FB/Twitter Postings (including event and meeting postings)
- 8,914 FB Followers
- 43 New FB followers
- 5,236 Instagram Followers
- 104 New IG Followers
- 2,601 Email Subscribers
- 2 Videos Produced
- 2 Village Vibes Bi-Weekly E-Newsletter
 - 4/13 Village Vibes
 - 4/27 Village Vibes
- 6 Promotional/Informational Campaigns:
 - Earth Month
 - Autism Acceptance Month
 - Tanglewood Linear Park
 - Spring Recycling Drive Thru
 - Mayor’s Environmentalist of the Year

- Palmetto Bay Connect
- 3 Meetings Broadcast:
 - 4/1 Regular Council Meeting
 - 4/15 Zoning Hearing
 - 4/30 Resiliency Meeting
- Events Attended/Promoted: 13
 - 4/3 Holocaust Survivor Irene Zisblatt Event
 - 4/3 Employee Wellness Fair
 - 4/4 Congresswoman Maria Elvira Salazar's Job Fair
 - 4/7 Invasive Species Discussion with Ron Magill
 - 4/7 Golden Krust Anniversary ribbon cutting
 - 4/12 Tri-City Mayor's Meeting
 - 4/18 Tree Planting Ceremony for Southwood Art Contest Winner
 - 4/20 Tree Drive-Thru Giveaway
 - 4/22 Ladybug Releases at Howard Drive, Coral Reef, and Perrine Elementary schools
 - 4/26 Sunstate Bank 25th Anniversary celebration
 - 4/26 Tree of the Year ceremony
 - 4/27 Wellness Fair and Bike Ride
 - 4/27 Spring Recycling Drive-Thru
- Baybot User Interactions: 157

GRANTS

April

- May 2024 Highlights:
 - Submitted all commencement documentation for the Coral Reef Park Trail Renovations, Recreational Trails Program to Florida DEP; waiting for the grant agency to issue the notice to proceed.
 - Close-out the Hazard Mitigation and State Appropriation Programs for the Sub-basin 61 project.
 - Submit extension request for the Hazard Mitigation Grant Program for Sub-basin 43.
 - Submit the Hazard Mitigation Grant Application for Sub-basins 11 & 41.
 - Apply for Florida Department of Transportation grant funding for on-demand/local transit project.
 - Submit the JAG 2025 grant application for police-related initiatives.
- 1 New grant application(s) Prepared - **FDACS 2025 (The Forestry grant for the woods).**

- 0 Grants Approved.
- 3 Grant Closed – Safe Routes to School (SRTS) –
 - Perrine Elementary School
 - Coral Reef Elementary School
 - Park and Ride Services (Transportation Planning Organization)
- 12 Active grants list with updates:
 - Sub-Basin 61(Hazard Mitigation Grant Program) – Agreement #4337-370
 - Sub-Basin 61 (State Appropriation) – Agreement # LPA0202
 - Palmetto Bay Park Improvements, Phase 1-Florida Recreation Development Assistance Program (FRDAP)
 - Sub-Basin 43 (State Appropriation)
 - Sub-Basin 43 (Hazard Mitigation Grant Program)
 - Sub-basin 44 (State Appropriation)
 - Tree Inventory, Phase 1 (Urban & Community Forestry Program)
 - Coral Reef Park Trail Renovations-Recreational Trails Program (RTP)
 - JAG (Justice Assistance Grant)-Community – Project # 8C088 – D.A.R.E. Program Workbook Purchase.
 - Safe Street 4 All (SS4A) – VOPB Street Safety Action Plan Development
 - Assessment and Planning for a Resilient Palmetto Bay (comprehensive vulnerability assessment)
 - Sub-Basin 57/96 (State Appropriation) – Agreement #LPA0359

May Goals

- Finish FEMA Hazard Mitigation Sub basin application 11 & 41.
- Complete all reimbursements.
- Closeout for Sub basin 61 & sub basin 61 state appropriation.
- Apply for FDOT grant program for transit VIA/Metro connect.
- JAG 2025 grant application for Police.

PARKS & RECREATION

April

Palmetto Bay Park

- Ballet At the Park: Mondays - Fridays 3:30pm-8pm
- I9 Sports: on Saturdays and Sundays 8am-2pm
- MJ Hoops: Tuesdays, Wednesdays, and Thursdays 5:45pm & 8:30pm
- Juventus Soccer Club: Mondays & Wednesdays 4pm-6pm
- Bay Lions Soccer Club: Tuesday & Thursdays 4pm-6pm
- Weekend PE: Pickleball Lessons: Tuesday/Thursday and Saturdays 4:30pm - 5:30pm, 8am, 9am.
- High School Softball Practices: Westminster, Lourdes, Mater Bay Academy, Gulliver, LaSalle, Palmetto High School.

- Travel Softball: Stingrays, Rock Gold, Contenders, Lady Canes, Miami Waves: Monday/Friday 4pm, 6pm & 8pm
- Pickleball Reservations: 4
- Baptist Health Senior Stretch Exercise Class: Mondays 10:30am & 11:30am

Coral Reef Park

- Palmetto Bay Soccer games on Fridays and Saturdays
- Bay Lions Soccer Club games on Saturdays and Sundays
- Farmers Market on Saturdays 9:00am – 3:00pm
- Junior Team Tennis – Saturdays 8am – 1pm
- Phoenix Volleyball: –Tuesdays and Thursdays 4:30pm – 6pm
- Howard Palmetto Baseball (T-Ball)- Saturdays 8am to 2pm- 154
- Tennis Orange Ball and Green Ball 4pm - 6:30pm: Participants 38
- Miami Palmetto Baseball – 68
- Pickleball Reservations – 364
- Orange Ball and Green Ball Tennis: 34
- Earth Week Bike Ride & Wellness Fair, April 27th 10am-1pm Includes Mayr's Environmentalist and Youth Environmentalist of the Year Tree Planting)

Perrine Community

- 11 Programs
- 1 Event

Ludovici Park

- 8 Programs
- 4 Event
- 1 Rental

Thalatta Estate

- 1 – Rehearsals
- 4 – Photoshoot
- 4 – Programs
- 6 – Rentals

Fee Waivers- Requested and Granted in March 2023

Group Name	Date	Time	Park/ Request	Description/ Purpose	Total Value	Date of Memo
Volunteering Miami	Sunday, April 7, 2024	9am-11am	Ludovici Park-Amphitheater	Staff Meeting	\$251.00	4/7/2024
Cantamar Homeowners Association	Tuesday, April 9, 2024	7pm-9pm	EAF COMMUNITY ROOM	Board Meeting	\$251.00	4/7/2024
Brighter Days Foundation International	Sunday, May 19, 2024	10am-1:30pm	Coral Reef Park	Nick's Mental Health & Suicide 5k Walk	\$185.00	4/16/2024
Temple Betham	Thursday, October 3, 2024	4pm-6pm	Coral Reef Park	Tashlich Service	\$185.00	4/16/2024
Paws 4 You Rescue	Sunday, October 19, 2024	5pm-10pm	Palmetto Bay Park	HowlOween Festival	\$830.00	4/16/2024
Miggy's Gift	Sunday, November 17, 2024	8am-12pm	Coral Reef Park	Melanoma Awareness Walk	\$185.00	4/16/2024
Samantha's Purpose	Sunday, January 12, 2025	7am-12pm	Coral Reef Park	Run, Walk, & Stroll 2K for Cerebral Palsy	\$185.00	4/16/2024
Florida Department of Health	Monday, May 20, 2024	8am-5pm	Thalatta Education Room	Management Retreat	\$303.00	4/24/2024

June 2024 Upcoming Events/Programs/Projects

Palmetto Bay Park

- Ballet At the Park: Summer Camp
- I9 Sports: Saturdays & Sundays 8am-2pm
- MJ Hoops: Tuesdays, Wednesdays, Thursdays 5:45pm-8:30pm
- Juventus Soccer Club: Mondays & Wednesdays 4pm-6pm
- Bay Lions Soccer Club: January – May Tuesday & Thursdays 4pm-6pm
- Weekend PE: Pickle Classes: Tuesdays, Wednesdays, Saturdays 4:30-5:30pm, 8am & 9am
- Travel Softball: Stingrays, Rock Gold, Contenders Lady Canes, Miami Waves: Monday-Friday 6pm & 8pm
- Weekend PE – Summer Camp
- Baptist Health Senior Stretch Exercise Class: Mondays 10:30am & 11:30am

Coral Reef Park

- Farmers Market on Saturdays 9:00am – 3:00pm, Ends June 15
- Palmetto Bay Soccer – Summer skills and drills on Tuesdays and Thursdays starting on June 11 through July 11
- Summer and Tennis Camp open June 10 through August 9.
- Baurball Soccer Camp June 17 through June 19

Perrine Community House

- Ballet at the Park – Mondays, June 2, 10, 17, and 24 at 3:30pm
- Ballet at the Park – Wednesdays, June 5, 12, 19, and 26 at 2:30pm
- HOLD – Be Strong International Retreat – Friday, July 28 at 9am to 4pm
- Core and stretch Class – Wednesday, June 12, 19 and 26 at 10:30am
- Senior Stretch and Relax Class – Mondays, June 10, 17, and 24 at 10:30am

Thalatta Estate

- 1 – Rental
- 2 – Waiver
- 0 – Rehearsals
- 5 – Photoshoot
- 45 – Programs
- Pavers/Root Block Installation June 27- June 30
- Cutler Bay Community Theater – Monday June 15 at 7pm Hall
- VPB Library Teen Advisory – Wednesday, June 12, 19, and 26.
- VPB Library Book Club- Thursday, June 20 – Education Room
- Garden Club – Tuesday, June 25

Ludovici Park

- Cutler Bay Community Theater – Monday, June 3 and 17 at 7pm
- Rotary Club - Tuesdays, June 4 at 11:30am
- VPB Library Teen Advisory – Wednesday, June 5 at 4PM
- PBBA – Luncheon Meeting – Thursday, June 6 at 11 AM
- Discovery Lab Summer Camp – Monday-Friday June 10 – June 28
- Core and Stretch Class – Wednesdays, June 5 at 10:30am

Park Projects

- **Repair/Replacement of Rubberized Trail at Coral Reef Park**
- **Repair Asphalt Trails at Coral Reef Park**
 - SFWMD- ERP (Environmental Resource Permit) Exemption – Approved
 - Submitted our documentation to the department of environmental protection. They have sent it to Florida highway administration.
 - NEPA review has been completed and approved.
 - The contract with Beato has been executed.
 - Commencement packages have been submitted to the agency, waiting for the agency to issue Notice to Proceed.

- Project tentatively scheduled to start Late May.
- Project tentatively scheduled to start late May.
- **Palmetto Bay Park Irrigation Redesign** – Calvin Giordano
 - 5/24 submittal package for building department review
 - 6/24 Release RFP
 - 7/24 Bid evaluation and recommendation
 - 8/24 Village Council for approval
 - 9/24 Installation
- **Palmetto Bay Park Playground Refurbishing**
 - All identified refurbishing project items have with exception of playground perimeter fencing for the west side. Currently working with Kimley-Horn regarding design and specifications. Awaiting revision to Palmetto Bay Park survey to include topography.
 - Subsequent disrepair of play step and playhouse ridge caps prompted the ordering of replacement parts, Received March 7, 2024, installation completed March 21, 2024
- **Coral Reef Park – Design-Build Multi-Purpose Facility**
 - Execution of Design-Build Contract with WayPoint Construction January 2024. Company to initial plans, permits, etc.
 - Field work for survey via drone, utility locating, and geotechnical boring in progress.
 - 65% plans completed for Village review May 7, 2024
 - Anticipated to begin construction by summer/fall of this year.
- **Coral Reef Park Pineland and The Woods**
 - **Institute for Regional Conservation - Completed Scope of Work for Restoration and Management Plan- RFP**
 - Approved by Village Council September 11, 2023
 - Execution and Notice to Proceed December 2023
 - Task 1: Oak Hammock removal – IRC began January 8, 2024: completed March 29, 2024
 - Task 2: Invasives/Quarterly return intervals February (5 days). April-May 2024 (3 days); August 2024 (2 days) June-July (3 days); August-September (2 days)
 - Task 3: Year One- Bi-annual treatment (January-April-reduce palm cover by 30%; May-September another 30%.
 - Task 4: Continue management of rock pineland.
 - Prescribed burn: earliest anticipated timeframe is after task 3.
- **The Woods**
 - **IRC – Working on plan as approved.**
 - IRC presented a plan to Tree Board; approved Phase/Year 1 for issuance of ITB.
 - Working on possible grant opportunity.

2023-2024 Capital Projects:

Veteran's Park

- Veteran's Park Phase 1 Plan approved and funded.
- Kimley Horn on 50% construction drawings received 12/21.
- Plans are in the Building Dept. for a progress set (50%) dry run.
- Final Plat Approval – March 11, 2024.

Thalatta Estate Parking Lot (resealing/restriping)

- Scope of work developed for bidding process February 2024
- Solicitation of Bids Release March 19, 2024
- Pre-Bid Meeting – April 3, 2024
- Bid Due April 22, 2024
- Bid Evaluation /Recommendation to Village Council June 2024
- Commencement of work July 2024 (following end of wedding season/pavers and after completion of paver replacement)

Thalatta Estate Paver Replacements

- Scope of work developed for bidding process February 2024
- Solicitation of bids March 19, 2024
- Pre-Bid Meeting April 3, 2024
- Bids Due April 22, 2024
- Bid were evaluated and the evaluation committee determined it was in the best interest of the Village to cancel the Bid and complete repairs of existing pavers.
- Consideration in delaying project one year with temporary application of dry grout
- Commencement of work – June 2024 (following end of wedding season)

Palmetto Bay Park Scoreboards

- Meetings with Scoreboards Company reps to develop specifications / selection November 2023
- Investigate any changes in code that would require modifications to existing structures December 2023 / January 2024. Under review of Village Building Official
- Development of RFP April-May 2024 (Cooperative Purchasing a possibility)
- Release RFP May-June 2024
- Bid Review and Evaluations July 2024
- Recommendation to Village Council September 2024
- Issuance of PO September 2024
- 8-9 weeks window for delivery/installation September - October 2024

Palmetto Bay Park – New Mower

- Solicitation of quotes from Toro, John Deere, and Jacobsen mowers (in process)
- Possible 18-month timeframe for manufacturing/delivery
- Approved by Village Council April 2024
- Purchase Order issued April 2024 anticipated manufacturing-delivery: approximately 18 months.

Palmetto Bay Park Golf Cart Access

- Obtaining quotes for re-routed path, golf carts access, and bollard install – April – May 2024
- Project to start May - June 2024

Coral Reef Park Dumpster Enclosure

- Site selection (accessibility, code, etc.) February 2024
- Investigate possible piggy-back work April-May 2024
- Design / specifications / bid process if needed May-June 2024
- RFP if needed June-July 2024
- Recommendation to Village Council September 2024
- Issuance of Purchase Order / Notice to Proceed September - October 2024
- Commencement/completion October - November 2024

Pickleball Center

- Scope of work developed for bidding process for design Build April-May 2024
- Solicitation of Bids May-June 2024
- Bid review and evaluations July - August 2024
- Presentation if needed September 2024
- Recommendation to Village Council September 2024.

PUBLIC SERVICES

April

- **Freebee Ridership:**

1227 Completed Rides (C.R.)

1392 Total Passengers

Ridership has increased by 11 C.R. since February and decreased by -24 C.R. since March

- **IBus Ridership:**

891 A.M. Route

887 P.M. Route

Total: 1778 Riders

Ridership has increased by 21 since February and increased by 304 since March.

- **Facilities Maintenance Division**

169 Open Work Orders –

26 more than February

26 more than March

179 Closed Work Orders –

44 more than February

41 more than March

- **Public Works**

9 - Signs Repaired/Installed	5 more than February	-1 less than March
3 - Graffiti Removal	1 more than February	1 more than March
7 - Pothole/Shoulder Repairs	4 more than February	7 more than March
25.2 - Tons of Debris/Trash Removal	4.48 more than February	7.41 more than March
139 - Drain Cleaning/Repairs (inlet tops)	48 more than February	20 more than March
1,283 - Linear feet of sidewalks installed	73 more than February	598 more than March
0.00 - Paving Linear ft	0.00 same as February	-1,710.54 less than March
10- Sidewalks inspected	7 more than February	3 more than March
0 - Drainage Inspection	0 same as February	0 Same as March
85 - Catch Basin	45 more than February	7 more than March
6 - Outfalls	-2 less than February	5 more than March
3,044 - Linear Feet Pipe	-631 less than February	533 more than March
0 - Canal Cleaning/ Clearing	0 same as February	0 same as March
0 - Flooding Investigations & Resolutions	0 same as February	0 same as March
3 - Complaints Reported to MDC	-1 less than February	1 more than March
173 - Trees/Shrub Trimming/Removal	43 more than February	107 more than March
356 - Tree & Landscaping Inspections	100 more than February	152 more than March

2023-2024 Capital Projects

N. Cartee Road Water Main Project

- 100% Plans submitted to submit to Miami Dade Water and Sewer Department May 2024.

SW 92 Avenue Complete Streets (Design)

- Invitation to Bid 05-08-2024, Bids due date 06-13-2024, take for Council Approval of Recommendation 07-01-2024.

SW 148th Street Complete Street Project (CONSTRUCTION)

- Construction underway. Final Completion expected 09-25-2024.

Sub-Basin 57/96 (CONSTRUCTION)

- Notice to Proceed was issued on April 15, 2024. Permit application is in. MOT review, and shop Drawing review still pending. Expected late May/June to start.

SW 143 Street Water Main Project (CONSTRUCTION)

- HRS clearance being coordinated/obtained through Miami-Dade Water and Sewer Department, tie in and final will be scheduled after that. Expect to be completed by June 2024.

Canal Maintenance Services (CONSTRUCTION)

- Council approved the recommendation. Contract completion underway, will schedule work.

Drainage Sub Basin 44 (CONSTRUCTION)

- Due to Sub-Basin 57/96 not starting in April, will advertise Sub-Basin 44 in June/July 2024.

HVAC Replacement Village Hall

- Construction is underway, and the expected completion of the 1st Floor (except Council Chambers) is in late May. Next, expect to work on the 2nd Floor in June 2024. Coordinating 2nd Floor logistics/operations.

Drainage Sub Basin 12 (DESIGN) Kimley Horn

- 60% of the plans were received. Permit Applications/Submittal expected 5/28/2024.

Drainage Sub Basin 39 (DESING) Civil Works

- 30% of Plans received April 25, 2024.

Drainage Sub Basin 42 (DESING) Calvin Giordano

- Conceptual design expected 05/2024.

Drainage Sub Basin 11 (DESIGN)

- Working with permitting with USAGE and Miami Dade Water and Sewer Department.

Drainage Sub Basin 43 (CONSTRUCTION)

- Expect to Advertise Invitation to Bid September/October 2024.

Drainage Sub Basin 11& 41 (CONSTRUCTION)

- Pursuing State Appropriation and Possible Grant Funding for Future Construction.

New Projects

FY2024- Traffic Calming

- Installation started on the week of April 20th – On-going.

SW 174th Street Complete Streets

- Expect to take recommendation of award to Council at June meeting.

Localized Drainage Improvement Project

- Expect to take recommendation of award to Council at June meeting.

POLICE

April

- RAD Classes taught at the U.S Attorney's Office
- radKIDS classes being conducted at the Perrine Elementary School
- Plamer Trinity School safety class for Seniors going off to college.
- DARE Graduation at Christ Fellowship Academy
- Miami-Dade County School Community Partner Awards Luncheon
- Miami-Dade County Baynanza 2024 bay clean-up with Youth Crime Watch students from Howard Drive and Coral Reef Elementary schools.
- 18th Annual Deering Estate Seafood Festival
- Science Night at Vineland K-8 Center
- Dispatcher Appreciation week breakfast
- Village of Palmetto Bay bike ride, helmet fitting and wellness event at Coral Reef Park.
- Crimes/Calls for Service:
 - 1 Auto Thefts
 - 2 Commercial Burglaries
 - 0 Residential Burglaries
 - 7 Vehicle Burglaries
 - 2 Robbery
 - 7 Domestic Dispute/Disturbance
 - 8 Baker Acts
 - 41 Crashes

Upcoming Events

- Coral Reef Summer Camp Field Trips
- Waffles at the Coral Reef Summer Camp
- Howard Drive Elementary School 5th Grade Field Trip
- Coral Reef Elementary School 5th Grade graduation at Rusty Pelican
- South Florida Crime Prevention Association Meeting
- Citizen's Crime Watch Meeting

PLANNING & ZONING

April

Department Highlights

- Met with various property owners and applicants.
- Held interviews for Code Compliance Officer position.
- Meetings regarding Tanglewood Linear Park.
- Director Siegel attended the Palmetto Bay Business Association monthly luncheon and shared updates regarding the Village.
- Spring Recycling Drive-Thru was held on April 27, 2024- the most successful so far!
 - 130 vehicles

FY2024 Budgeted Projects

- Coral Reef Park Multipurpose Building
 - 65% of plans received and reviewed by staff.
 - Public Art component discussed. Artist identified by architect.
 - LEED building requirements review underway.
 - Project remains on-time and on-budget.
- Village Branding
 - Brand Poets engaged.
 - Public Art component discussed. Artist identified by architect.
 - Held employee focus group.
 - Community outreach begins in late May.
- Business Improvement Grants
 - Staff continue to promote this program through social media posts and Code Compliance information flyers.
 - No applications in April were submitted.
- Historic Markers
 - No updates for April.
- Geographic Information Systems (GIS) Mapping Support
 - Updates underway.
- CRS
 - Stop work order from ISO has been lifted: waiting review of SDP from ISO.
 - Once we receive our review, will submit for double modification.
- Resiliency Plan
 - Public Meeting #1 scheduled for Tuesday, April 30, 2024, at 5pm in Village Chambers
 - Conducting and gathering background data; next Steering Committee Meeting to take place in June 2024.

- Recycling Drive
 - The most successful to date!

Type of Items Recycled	Stats
Electronics	2,035 lbs.
Lamps, batteries	698 lbs.
Paints	8,800 lbs.
Gasoline	55 gallons
Aerosol Cans	250 lbs.
Paper	5,000lbs. (42.5 trees saved)
Clothes	41 bags of clothing

- Building Division Software
 - Business Tax Receipt software was launched October 30.
 - Building Permit and Inspection software building is underway. Expected to launch by the end of summer.

Reviews, Applications, and Public Meetings

- Administrative Review Applications received:
 - None
- Zoning Hearing Applications Received:
 - SU-24-001 / Liliam Norda-Gomez / 17917 SW 97 Avenue / Daycare Expansion
- April 1, 2024 - Regular Council Meeting Items
 - BLUE Missions Summer Camp Scholarships: Passed 5-0
- April 25, 2024, Zoning Hearing
 - Items deferred to May 20, 2024, Zoning Hearing
- January Committee of the Whole Meeting
 - Signage Discussion and Presentation
- Business Tax:
 - Renewal: 19
 - New: 11

- Building Division
 - Received 310 permits applications.
 - 450 residents and contractors visited the Division.
 - Inspections completed:
 - Building: 565
 - Mechanical: 26
 - Electrical: 175
 - Plumbing: 85
 - Zoning: 115
- Total: 966**
- Code Compliance Division
 - Common violations: property maintenance residential and commercial signage
 - New cases: 35
 - Special Master cases: 12

Upcoming Events

- May 30, 2024, Tanglewood Linear Park Meeting
- June 20, 2024, Resilience Committee Meeting
- May 20, 2024, Zoning Hearing
- May 29, 2024, Municipal Water Coordination Workshop at Port Miami.