

Manager's Report

FINANCE

May

- The expenditures in May 2024 were \$ 680,866, 3.12% of the total budget, compared to budgeted expenditures of \$1,816,316, a surplus of 5.21% for the month. Please note that this analysis is based on a straight-line allocation of the budget for the year, which is \$1,816,316 or 8.33% per month. This does not consider the timing of expenditures such as Police, which is billed quarterly, annual bond payment or seasonal events such as Summer Camp or Village events.
- YTD the Village has spent \$ 12,025,187 or 55.17% compared to budgeted expenditures of \$ 14,530,528 or 66.64%.

Manager's Reportable Checks:

Check Transfer Date	Check Transfer #	Vendor Name	Description	Total Amount
5/3/2024	44386	CHEM KLEAN CORP.	PAINTS AND AEROSOL CANS SERVICES FOR SPRING RECYCLING DRIVE THRU APRIL 27 2024	\$13,195.00
5/3/2024	44400	METRIC ENGINEERING, INC.	TREE INVENTORY - DISTRICT 1	\$50,000.00
5/9/2024	44425	BEEFREE, LLC.	APRIL FREEBEE RIDERSHIP	\$17,568.90
5/9/2024	44429	Metro Express, Inc.	VILLAGE WIDE SIDEWALK IMPROVEMENTS	\$37,757.50
5/9/2024	44454	PIMENTEL CONSTRUCTION GROUP	SW 148 ST - COMPLETE STREET	\$119,988.80
5/9/2024	44458	STANTEC CONSULTING SERVICES	PUBLIC SERVICE PARKING LOT	\$16,890.00
5/9/2024	44464	VMECH, INC.	HVAC REPLACEMENT - VILLAGE HALL	\$113,281.20
5/17/2024	44498	HERC RENTALS INC.	PORTABLE AIR CONDITIONERS FOR VILLAGE HALL	\$16,274.00
5/17/2024	44477	Metro Express, Inc.	SIDEWALK IMPROVEMENTS - 2023-2024	\$102,162.50

5/17/2024	44525	WEISS SEROTA HELFMAN	006-7 YACHT CLUB BY LUXCOM LLC- CHALLENGE MARINE OPERATING PERMIT	\$18,000.00
5/24/2024	44539	BUSINESSFLARE, LLC.	MARKET ANALYSIS AND EDSP	\$13,925.00
5/24/2024	44540	CALVIN GIORDANO & ASSOCIATES	PUBLIC SERVICE PERMITTING AND INSPECTIONS FY 23/24 (AUGUST)	\$65,779.04
5/24/2024	44540	CALVIN GIORDANO & ASSOCIATES	PUBLIC SERVICE PERMITTING AND INSPECTIONS FY 23/24 (OCTOBER)	\$60,304.04
5/24/2024	44540	CALVIN GIORDANO & ASSOCIATES	PUBLIC SERVICE PERMITTING AND INSPECTIONS FY 23/24(DECEMBER)	\$57,964.54
5/24/2024	44540	CALVIN GIORDANO & ASSOCIATES	PUBLIC SERVICE PERMITTING AND INSPECTIONS FY 23/24 (NOVEMBER)	\$56,080.48
5/31/2024	44585	JORGE LUIS LOPEZ LAW FIRM, LLC	GOVERNMENTAL AFFAIR LEGAL SERVICES MAY 2024	\$37,500.00
5/31/2024	44605	V & G CONSTRUCTION SOLUTIONS	TRAFFIC CALMING	\$89,582.50

IT DEPARTMENT

May

- Help desk statistics: 205 tickets created, **215 work orders closed**. 74 work orders pending completion.
- Village Hall departmental relocations due to A/C repairs
- Internal testing of AI-enhanced help desk solutions (Atera, NinjaOne, Ceburu, PDQ)

Upcoming Events

- Resuming SharePoint departmental migrations (Communications, Clerks Office, Finance)
- Installation of AI-enhanced help desk solution replacing Lansweeper

HUMAN RESOURCES

May

- 2 Recruitment Ads

- 1 – Grant Administrator (5/17-31/2024)
- 1 – Park Service Aide (5/17-31/2024)

- 50 Applications Reviewed
- 27 Interview scheduled.
 - Summer Camp (Seasonal)
- 21 Pre-Employment Meetings
- 3 New Hires
 - Park Service Aide
- 14 Job vacancies (as of 5/24/2024)
 - Full-time positions:
 - Village Clerk- Administrative Assistant; Hold by Department Director
 - Parks & Recreation - Parks & Recreation Supervisor; Hold by Department Director
 - Parks & Recreation - Parks & Recreation Supervisor; Hold by Department Director
 - Public Services – Tree Trimmer
 - Public Services – Maintenance Worker I - Grounds
 - Public Services – Maintenance Worker II
 - Public Services – Maintenance Worker I - Facilities
 - Public Services – Maintenance & Repair Superintendent
 - Public Services – Office Manager
 - OCED – Code Compliance Officer: pending director recommendation
 - OCED – Planning & Division Manager
 - HR & Communications – Grant Administrator – posting closed on 5/31/2024
 - Parks & Recreation - Maintenance Worker II – Parks & Recreation
 - Part-time position:
 - Parks & Recreation – Park Service Aide – posting closed on 5/13/2024
- Summer Camp (not included in overall vacancies – 23 positions available)
 - 1 – Site Supervisor
 - 1 – Program Coordinator
 - 7 – Camp Counselor
 - 10 – Jr. Camp Counselor
 - 2 – Sr. Tennis Camp Counselor
 - 2 – Jr. Tennis Camp Counselor

- 4 Training Session
- 5 Separations of Employment
- 2 Transfers/Updates/Evaluations

COMMUNICATIONS

May

- 94 FB/Twitter Postings (including event and meeting postings)
- 8,956 FB Followers
- 42 New FB followers
- 5,436 Instagram Followers

- 96 New IG Followers
- 2,629 Email Subscribers
- 1 Video Produced
 - Memorial Day – Mayor’s Message
- 2 Village Vibes Bi-Weekly E-Newsletter
 - 5/11 Village Vibes
 - 5/25 Village Vibes
- 2 Promotional/Informational Campaigns:
 - Vulnerability Assessment (survey)
 - Tanglewood Community Workshop promotion
- 3 Meetings Broadcast:
 - 5/6 Regular Council Meeting
 - 5/15 Virtual Committee of the Whole
 - 5/20 Zoning Hearing
 - 5/30 Tanglewood Linear Park hybrid workshop
- Events Attended/Promoted: 13
 - 5/2 Miami-Dade County Law Enforcement Memorial Ceremony
 - 5/5 Dig Like Kim tournament
 - 5/13 Education Fund Public School Alumni Achievement Awards
 - 5/16 ChamberSOUTH Business Excellence Awards
 - 5/17 South Dade Mayor’s Coalition
 - 5/18 Teen Town Hall at Rok Esports
 - 5/20 Florida Government Finance Officers Annual Conference
- Baybot User Interactions: 151

GRANTS

May

- May 2024 Highlights:
 - Hazard Mitigation Grant Program for sub-basin 11 & 41
 - FDOT grant funding for on-demand/local transit project.
- Closed Grants (1)
 - Hazard Mitigation and State Appropriation Programs for the Sub-basin 61 project.
- 0 Grants Approved.

- 12 Active grants list with updates:
 - Sub-Basin 61(Hazard Mitigation Grant Program) – Agreement #4337-370
 - Sub-Basin 61 (State Appropriation) – Agreement # LPA0202
 - Palmetto Bay Park Improvements, Phase 1-Florida Recreation Development Assistance Program (FRDAP)
 - Sub-Basin 43 (State Appropriation)
 - Sub-Basin 43 (Hazard Mitigation Grant Program)
 - Sub-basin 44 (State Appropriation)
 - Tree Inventory, Phase 1 (Urban & Community Forestry Program)
 - Coral Reef Park Trail Renovations-Recreational Trails Program (RTP)
 - JAG (Justice Assistance Grant)-Community – Project # 8C088 – D.A.R.E. Program Workbook Purchase.
 - Safe Street 4 All (SS4A) – VOPB Street Safety Action Plan Development
 - Assessment and Planning for a Resilient Palmetto Bay (comprehensive vulnerability assessment)
 - Sub-Basin 57/96 (State Appropriation) – Agreement #LPA0359

June Goals

- Finish FEMA Hazard Mitigation Sub basin application 11 & 41.
- Complete all reimbursements.
- Closeout for Sub basin 61 & sub basin 61 state appropriation.
- Apply for FDOT grant program for transit VIA/Metro connect.
- JAG 2025 grant application for Police.

PARKS & RECREATION

May

Palmetto Bay Park

- Ballet At the Park: Mondays - Thursday 3:30pm-8pm
- I9 Sports: on Saturdays and Sundays 8am-2pm
- MJ Hoops: Tuesdays, Wednesdays, and Thursdays 5:45pm & 8:30pm
- Juventus Soccer Club: Mondays & Wednesdays 4pm-6pm
- Bay Lions Soccer Club: Tuesday & Thursdays 4pm-6pm
- Weekend PE: Pickleball Lessons: Tuesday/Thursday and Saturdays 4:30pm - 5:30pm, 8am, 9am.
- Travel Softball: Stingrays. Rock Gold, Contenders, Lady Canes, Miami Waves: Monday/Friday 4pm, 6pm & 8pm
- Pickleball Reservations: 4
- Baptist Health Senior Stretch Exercise Class: Mondays 10:30am & 11:30am

Coral Reef Park

- Palmetto Bay Soccer games on Fridays and Saturdays
- Bay Lions Soccer Club games on Saturdays and Sundays
- Farmers Market on Saturdays 9:00am – 3:00pm
- Junior Team Tennis – Saturdays 8am – 1pm

- Phoenix Volleyball: –Tuesdays and Thursdays 4:30pm – 6pm
- Howard Palmetto Baseball (T-Ball)- Saturdays 8am to 2pm- 154
- Miami Palmetto Baseball – 68
- Pickleball Reservations – 342
- Orange Ball and Green Ball Tennis: 40
- Dig Like Kim Volleyball Tournament – May 5

Perrine Community

- 11 Programs
- 0 Event

Ludovici Park

- 6 Programs
- 2 Rental

Thalatta Estate

- 4 – Photoshoot
- 4 – Programs
- 1 – Rentals

Fee Waivers- Requested and Granted in May 2024

Group Name	Date	Time	Location	Type of Event	Total Value Granted	Date of Request
Be Strong International	Friday, June 28, 2024	9am-4pm	Perrine Community House	Staff Training & Retreat	\$678.00	5/7/2024
Palmetto Bay Academy	Friday, May 17, 2024	11am-1:30pm	Palmetto Bay Park- Picnic Pavilion	School Field Trip	\$185.00	5/13/2024

Coral Reef Elementary 1st Grade Class	Friday, May 24, 2024	9am-12pm	Coral Reef Park - Soccer Field	Field Day	\$50.00	5/13/2024
Palmetto Branch Library	Saturdays, 6-22, 7-27, 8-24	11am-12pm	Ludovici Park - Amphitheater	Yoga Classes	\$453.00	5/13/2024

July 2024 Upcoming Events/Programs/Projects

Palmetto Bay Park

- Ballet At the Park: Summer Camp July 29 thru August 9,2024
- I9 Sports: Saturdays & Sundays 8am-2pm
- MJ Hoops: Tuesdays, Wednesdays, Thursdays 5:45pm-8:30pm
- Weekend PE: Pickle Classes: Tuesdays, Wednesdays, Saturdays 4:30-5:30pm, 8am & 9am
- Travel Softball: Stingrays, Rock Gold, Contenders Lady Canes, Miami Waves: Monday-Friday 6pm & 8pm
- Weekend PE – Summer Camp June 10 thru July 26, 2024
- Baptist Health Senior Stretch Exercise Class: Mondays 10:30am & 11:30am
- Senior Trip to Marlin’s Baseball Game: Thursday, July 25

Coral Reef Park

- Palmetto Bay Soccer – Summer skills and drills on Tuesdays and Thursdays starting on June 11 through July 11
- Summer and Tennis Camp open June 10 – July 26.
- Baurball Soccer Camp June 17 through June 19
- Scott Top Soccer Camp June 10 – June 28

Perrine Community House

- Ballet at the Park – Mondays, July 1, 8,15,22, and 29 at 3:30pm
- Ballet at the Park – Wednesday, July 3,10,17, 24, 26 and 31 at 2:30pm
- Rotary Club – Tuesday, July 2 at 11:30am
- Baptist Health Senior Stretch Exercise Class: Mondays 10:30am & 11:30am
- Baptist Health Core & Stretch Class: Wednesdays 10:30am

Thalatta Estate

- 0 – Rental

- 0 – Rehearsals
- 0 – Photoshoot
- 0 – Programs
- Pavers/Root Block Installation July 1 - July 13
- Parking Lot Refurbishing July 16 – August 2

Ludovici Park

- VPB Library Teen Advisory – Wednesday, July 3, 10, 17, 24 and 31 Amphitheater at 4pm
- Discovery Lab Summer Camp – Monday-Friday July 8 – July 14 at 8:30am – 3:30pm
- Discovery Lab Summer Camp – Monday-Friday July 15 – July 19 at 8:30am – 3:30pm
- Discovery Lab Summer Camp – Monday-Friday July 22 – July 26 at 8:30am – 3:30pm
- Discovery Lab Summer Camp – Monday-Friday July 29 – July 31 at 8:30am – 3:30pm
- Rental – Baby Shower – EAFCR at 1:00pm
- Waiver – VPB Library Yoga – Saturday, July 27 Amphitheater at 11am

Park Projects

- SFWMD- ERP (Environmental Resource Permit) Exemption – Approved
- Submitted our documentation to the department of environmental protection. They have sent it to Florida highway administration.
- NEPA review has been completed and approved.
- The contract with Beato has been executed.
- Commencement packages have been submitted to the agency, waiting for the agency to issue Notice to Proceed.
- Project start date pending
- **Palmetto Bay Park Irrigation Redesign** – Calvin Giordano
 - 7/24 submittal package for building department review
 - 7/24 Release RFP
 - 8/24 Bid evaluation and recommendation
 - 9/24 Village Council for approval
 - 10/24 Installation
- **Palmetto Bay Park Playground Refurbishing**
 - All identified refurbishing project items have with exception of playground perimeter fencing for the west side. Currently obtaining quotes
- **Coral Reef Park – Design-Build Multi-Purpose Facility**
 - Execution of Design-Build Contract with WayPoint Construction January 2024. Company to initial plans, permits, etc.

 - 65% plans completed for Village review May 7, 2024
 - 100% plans in process
 - Anticipated to begin construction by summer/fall of this year.
- **Coral Reef Park Pineland and The Woods**
 - **Institute for Regional Conservation - Completed Scope of Work for Restoration and Management Plan- RFP**
 - Approved by Village Council September 11, 2023
 - Execution and Notice to Proceed December 2023

- Task 1: Oak Hammock removal – IRC began January 8, 2024: completed March 29, 2024
 - Task 2: Invasives/Quarterly return intervals February (5 days). April-May 2024 (3 days); August 2024 (2 days) June-July (3 days); August-September (2 days)
 - Task 3: Year One- Bi-annual treatment (January-April-reduce palm cover by 30%; May-September another 30%.
 - Task 4: Continue management of rock pineland.
 - Prescribed burn: earliest anticipated timeframe is after task 3.
- **The Woods**
 - IRC – Working on plan as approved.**
 - IRC presented a plan to Tree Board; approved Phase/Year 1 for issuance of ITB.
 - Working on possible grant opportunity.

2023-2024 Capital Projects:

Veteran's Park

- Veteran's Park Phase 1 Plan approved and funded.
- Kimley Horn on 50% construction drawings received 12/21.
- Plans are in the Building Dept. for a progress set (50%) dry run.
- Final Plat Approval – March 11, 2024.

Thalatta Estate Parking Lot (resealing/restriping)

- Scope of work developed for bidding process February 2024
- Solicitation of Bids Release March 19, 2024
- Pre-Bid Meeting – April 3, 2024
- Bid Due April 22, 2024
- Bid Evaluation /Recommendation to Village Council June 2024
- Commencement of work July 2024 (following end of wedding season/pavers and after completion of paver replacement)

Thalatta Estate Paver Replacements

- Scope of work developed for bidding process February 2024
- Solicitation of bids March 19, 2024
- Pre-Bid Meeting April 3, 2024
- Bids Due April 22, 2024
- Bid were evaluated and the evaluation committee determined it was in the best interest of the Village to cancel the Bid and complete repairs of existing pavers.
- Consideration in delaying project one year with temporary application of dry grout scheduled for week of June 27, 2024

Palmetto Bay Park Scoreboards

- Meetings with Scoreboards Company reps to develop specifications / selection November 2023
- Investigate any changes in code that would require modifications to existing structures December 2023 / January 2024. Under review of Village Building Official
- Development of RFP April-May 2024 (Cooperative Purchasing a possibility)
- Release RFP July 2024
- Bid Review and Evaluations August 2024
- Recommendation to Village Council September 2024
- Issuance of Purchase Order September 2024

- 8-9 weeks window for delivery/installation September - October 2024

Palmetto Bay Park – New Mower

- Approved by Village Council April 2024
- Purchase Order issued April 2024 anticipated manufacturing-delivery: approximately 18 months.

Palmetto Bay Park Golf Cart Access

- Re-routed path, and golf cart access has been completed. Pending bollard install and removal of swing gate.

Coral Reef Park Dumpster Enclosure

- Site selection (accessibility, code, etc.) February 2024
- Investigate possible piggy-back work April-May 2024
- Design / specifications / bid process if needed May-June 2024
- RFP if needed June-July 2024
- Recommendation to Village Council September 2024
- Issuance of Purchase Order / Notice to Proceed September - October 2024
- Commencement/completion October - November 2024

Pickleball Center

- Scope of work developed for bidding process for design Build April-May 2024
- Solicitation of Bids May-June 2024
- Bid review, evaluations and negotiations July - August 2024
- Presentation if needed September 2024
- Recommendation to Village Council September/October 2024.

PUBLIC SERVICES

May

• **Freebee Ridership:**

1317 Completed Rides (C.R.)
1511 Total Passengers

Ridership has increased by 65 C.R since March and increased by 90 C.R. since April

• **IBus Ridership:**

871 A.M. Route
746 P.M. Route
Total: 1778 Riders

Ridership has increased by 143 since March and decreased by -161 since April

• **Facilities Maintenance Division**

129 Open Work Orders – -17 less than March - 42 less than April
133 Closed Work Orders – - 5 less than March - 46 less than April

• **Public Works**

11 - Signs Repaired/Installed	1 more than March	2 more than April
2 - Graffiti Removal	0 same as March	-1 less than April
4 - Pothole/Shoulder Repairs	-1 less than March	4 more than April
3.58 - Tons of Debris/Trash Removal	-14.21 less than March	-21.62 less than April
107 - Drain Cleaning/Repairs (inlet tops)	-12 less than March	-32 less than April

10,215 - Linear feet of sidewalks installed	9,530 more than March	8,932 more than April
240.00 - Paving Linear	-1,470.54 less than March	240.00 more than April
8 - Sidewalks inspected	1 more than March	-2 less than April
0 - Drainage Inspection	0 same as March	0 Same as April
55 - Catch Basin	-23 less than March	-30 less than April
1 - Outfalls	0 same as March	-5 less than April
1773 - Linear Feet Pipe	-738 less than March	-1271 less than April
0 - Canal Cleaning/ Clearing	0 same as March	0 same as April
0 - Flooding Investigations & Resolutions	0 same as March	0 same as April
2 - Complaints Reported to MDC	0 same as March	-1 less than April
228 - Trees/Shrub Trimming/Removal	162 more than March	55 more than April
354 - Tree & Landscaping Inspections	100 more than March	-1 less than April

2023-2024 Capital Projects

N. Cartee Road Water Main Project

- 100% Plans submitted to submit to Miami Dade Water and Sewer Department May 2024.

SW 92 Avenue Complete Streets (Design)

- Invitation to Bid 05-08-2024, Bids due date 06-13-2024, take for Council Approval of Recommendation 07-01-2024.

SW 148th Street Complete Street Project (CONSTRUCTION)

- Construction underway. Final Completion expected 09-25-2024.

Sub-Basin 57/96 (CONSTRUCTION)

- Notice to Proceed was issued on April 15, 2024. Permit application is in. MOT review, and shop Drawing review still pending. Expected late May/early June to start.

SW 143 Street Water Main Project (CONSTRUCTION)

- HRS clearance being coordinated/obtained through Miami-Dade Water and Sewer Department, tie in and final will be scheduled after that. Expect to be completed by June 2024.

Canal Maintenance Services (CONSTRUCTION)

- Council approved the recommendation. Contract completion underway, will schedule work.

Drainage Sub Basin 44 (CONSTRUCTION)

- Due to Sub-Basin 57/96 not starting on time, will advertise Sub-Basin 44 in June/July 2024.

Public Services Lot Improvements (DESING)

- 30% plans submittal scheduled for 06/19/2024. Status unchanged.

HVAC Replacement Village Hall

- Construction is underway, and the expected completion of the 1st Floor (except Council Chambers) is in late May. Next, expect to work on the 2nd Floor in June 2024. Coordinating 2ndo Floor logistics/operations.

Drainage Sub Basin 12 (DESIGN) Kimley Horn

- 60% of the plans were received. Permit Applications/Submittal expected 5/28/2024.

Drainage Sub Basin 39 (DESING) Civil Works

- 30% of Plans received April 25, 2024.

Drainage Sub Basin 42 (DESING) Calvin Giordano

- Conceptual design expected 05/2024.

Drainage Sub Basin 11 (DESIGN)

- Working with permitting with USAGE and Miami Dade Water and Sewer Department.

Drainage Sub Basin 43 (CONSTRUCTION)

- Expect to Advertise Invitation to Bid September/October 2024.

Drainage Sub Basin 11& 41 (CONSTRUCTION)

- Pursuing State Appropriation and Possible Grant Funding for Future Construction.

New Projects

FY23-24 Traffic Calming

- Installation started on the week of April 29th – On-going.

SW 174th Street Complete Streets

- Expect to take recommendation of award to Council at June meeting.

Localized Drainage Improvement Project

- Expect to take recommendation of award to Council at June meeting.

POLICE

May

- Citizen's Crime Watch Community Meeting
- Officer Friendly classes at Coral Reef, Howard Drive and Perrine Elementary Schools
- Teacher Appreciation breakfast at Howard Drive Elementary School
- radKIDS classes Howard Drive Elementary School
- 5th Grade Field trip with Howard Drive Elementary School
- DARE Graduation at Christ Fellowship Academy
- Howard Drive Elementary School Career Day
- Howard Drive Elementary School field trip to Port Miami for Fleet Week
- Crimes/Calls for Service:
 - 3 Auto Thefts
 - 0 Commercial Burglaries
 - 0 Residential Burglaries
 - 12 Vehicle Burglaries
 - 1 Robbery
 - 16 Domestic Dispute/Disturbance
 - 10 Baker Acts

- 42 Crashes

Upcoming Events

- Coral Reef Summer Camp Field Trips
- Hot Dogs at the Coral reef Summer Cam
- radKIDS classes at Coral Reef Summer Camp
- 4th of July Celebration at VPB Village Hall
- South Florida Crime Prevention Association Meeting
- Citizen's Crime Watch Meeting

PLANNING & ZONING

May

Department Highlights

- Met with various property owners and applicants.
- Meetings regarding Tanglewood Linear Park
- CED Staff attended Crisis Track Training to prepare for Hurricane Season.
- Director Siegel attended the Palmetto Bay Business Association monthly luncheon.
- Director Siegel received a subpoena for a neighbor dispute and attended the court hearing.
- Director Siegel attended the Fairchild vs. Palmetto Bay Hearing
- Director Siegel attended a meeting between residents and the Miami Dade Fire Rescue administration regarding the future Old Cutler Road Fire Station.
- Sustainability & Resiliency Planner, Andrea Cadelaria, attended the Municipal Water Quality Workshop on Wednesday, May 29, 2024.

FY2024 Budgeted Projects

- Coral Reef Park Multipurpose Building
 - 65% of plans received and reviewed by staff.
 - Public Art component discussed. Artist identified by architect.
 - LEED building requirements review underway.
 - Project remains on-time and on-budget (for the month of May).
- Village Branding
 - Community outreach is underway.
- Business Improvement Grants

- Staff continue to promote this program through social media posts and Code Compliance information flyers.
- No applications in May.
- Historic Markers
 - Grants explored. Village does not qualify.
- Geographic Information Systems (GIS) Mapping Support
 - Updates underway.
- CRS
 - Double modification paperwork submitted, awaiting results from ISO.
- Resiliency Plan
 - Conducting and gathering background data; Steering Committee Meeting #2 to take place in Summer 2024.
- Recycling Drive
 - Gathering dates for Fall 2024 Recycling Drive
- Building Division Software
 - Business Tax Receipt software was launched October 30.
 - Building Permit and Inspection software building is underway. Expected to launch by the end of summer.

Reviews, Applications, and Public Meetings

- Administrative Review Applications received:
 - None
- Zoning Hearing Applications Received:
 - None
- May 6, 2024 - Regular Council Meeting Items
 - SW 152 Street & Old Cutler Road Call to Artist: Passed 5-0
- May 20, 2024, Zoning Hearing
 - V-24-001 Arias Setback Variance: Passed 4-0
 - SU-24-001 Bright Adventures Academy: Passed 4-0
 - V-23-008 (REV) Baptist Health Enterprises, Inc.: Continued to June 17, 2024 Zoning Hearing
- Business Tax:
 - Renewal: 3
 - New: 2
- Building Division
 - Received 288 permits applications.

- 854 residents and contractors visited the Division.
- Inspections completed:
 - Building: 765
 - Mechanical: 38
 - Electrical: 185
 - Plumbing: 71
 - Zoning: 91

Total: 1150
- Code Compliance Division
 - Common violations: property maintenance residential and commercial signage
 - New cases: 32
 - Special Master cases: 16

Upcoming Events

- June 5, 2024 - AIPP Meeting
- June 20, 2024 - Resiliency Committee Meeting
- June 17, 2024 - Zoning Hearing
- May 29, 2024 - Municipal Water Coordination Workshop at PortMiami.