

# Manager's Report

## FINANCE

### January

- The expenditures in January 2025 were \$ 3,371,954, 15.17% of the total budget, compared to budgeted expenditures of \$1,852,763, a surplus of 6.74% for the month. Please note that this analysis is based on a straight-line allocation of the budget for the year, which is \$1,852,763 or 8.33% per month. This does not consider the timing of expenditures such as Police, which is billed quarterly, annual bond payment or seasonal events such as Summer Camp or Village events.
- The overage is due to the first quarter payment for Police in the amount of \$2,512,016.
- YTD the Village has spent \$ 6,107,552 or 27.47% compared to budgeted expenditures of \$ 7,411,052 or 33.33%. The first quarter Police invoice is \$2,512,016 which is under budget of \$220,000.

Manager's Reportable Checks:

Check Transfer Date	Check Transfer #	Vendor Name	Description	Total Amount
1/3/2025	46063	GGOVAPPS	GO ENFORCE CODE AND PERMITTING SUBSCRIPTION	\$13,944.00
1/3/2025	46084	THE CHRISTMAS PALACE	FY 24/25 - HOLIDAY LIGHTING AND DECORATIONS	\$29,995.00
1/10/2025	46098	BEEFREE, LLC.	FREEBEE RIDE 12/1-12/31	\$19,882.50
1/10/2025	46100	DGPE, INC	PAYMENT FOR PROFESSIONAL SERVICES FOR PLAN REVIEW	\$14,250.00
1/10/2025	46142	Tyler Technologies	ANNUAL EERP SAAS FEES FOR 11/01/24 TO 10/31/25	\$86,026.00
1/17/2025	46149	CALVIN GIORDANO & ASSOCIATES	PUBLIC SERVICE PERMITTING AND INSPECTIONS FY 24/25	\$18,572.25
1/17/2025	46154	JORGE LUIS LOPEZ LAW FIRM, LLC	LEGAL REPRESENTATION: TANGLEWOOD PROJECT (FROM AUGUST TO DECEMBER 2024)	\$70,000.00

<b>1/17/2025</b>	46154	JORGE LUIS LOPEZ LAW FIRM, LLC	LEGAL SERVICES: 87TH AVE BRIDGE PROJECT (FROM AUGUST TO DECEMBER 2024)	\$65,000.00
<b>1/17/2025</b>	46165	STAR PAVING CORP.	PAVING AND DRAINAGE IMPROVEMENTS PROJECT (LOCALIZED DRAINAGE)	\$34,211.29
<b>1/17/2025</b>	46168	VMECH, INC.	HVAC REPLACEMENT - VILLAGE HALL	\$17,876.00
<b>1/17/2025</b>	46169	WAYPOINT CONTRACTING, INC.	RECREATIONAL FACILITY -CRP	\$59,706.55
<b>1/17/2025</b>	46170	WEISS SEROTA HELFMAN	006-7 YACHT CLUB BY LUXCOM LLC- CHALLENGE MARINE OPERATING PERMIT	\$26,050.00
<b>1/17/2025</b>	46176	CORELAND CONSTRUCTION CORP.	SW 174TH STREET ROADWAY IMPROVEMENTS	\$65,478.82
<b>1/17/2025</b>	46186	Marlin Engineering, Inc.	MULTI-MODAL TRANSPORTATION MASTER PLAN	\$18,797.66
<b>1/17/2025</b>	46196	Tyler Technologies	TYLER SUPPORT 1/1/25 TO 12/31/25	\$51,743.33
<b>1/17/2025</b>	46196	Tyler Technologies	TYLER SUPPORT -PARKS AND RECREATION 1/1/25 TO 12/31/25	\$18,623.48
<b>1/17/2025</b>	46197	V & G CONSTRUCTION SOLUTIONS	FISCAL YEAR ALLOCATION FOR TRAFFIC CALMING 2024-2025	\$58,040.00
<b>1/24/2025</b>	46205	Miami-Dade Police Department	1ST QTR FY 2024-2025 - LOCAL POLICE SERVICES	\$2,512,016.03
<b>1/24/2025</b>	46205	Miami-Dade Police Department	1ST QTR FY 2024-2025 SCHOOL CROSSING GUARD	\$36,581.55
<b>1/31/2025</b>	46248	HARTEC GROUP, INC.	PAVING & DRAINAGE IMPROVEMENTS - SUB BASIN 57/96	\$283,955.00
<b>1/31/2025</b>	46286	VETTED SECURITY SOLUTIONS, LLC	LPR CAMERAS AND MOUNT FOR MOBILE LPR SYSTEMS	\$52,929.80

## IT DEPARTMENT

### January

1. Help Desk statistics:
  - a. 720 work orders received
    - I. 403 (56%) created by Village systems and cybersecurity notifications.
    - II. 317 (44%) created by staff.
  - b. 704 work orders closed

- I. 98% close-out rate.
2. Cybersecurity review project underway. Virtual meetings held with multiple departments. Report forthcoming.
3. Network infrastructure reorganization at 900PCH complete.
4. Network infrastructure reorganizations underway at PBP, PS, THL, and CRP. Comcast fiber to be installed at PS, PBP, and THL.
5. Project kick-off: Network infrastructure reorganization at Village Hall. Simplification + greater cybersecurity protection.

## Upcoming Goals

1. Completion of Parks management system evaluations.
2. Completion HRIS system evaluations
3. Completion of document management system evaluations with the Clerk's Office.
4. Completion of network reorganization at all locations.

## HUMAN RESOURCES

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### January

- 1 Recruitment Ad
  - Park Service Aide (1/8-22/2025)
- 25 Applications Reviewed
- 0 Interviews scheduled
  - Park Service Aide (Parks & Recreation)
- 1 Pre-Employment Meetings
- 1 New Hire
  - Recreation Attendant (Parks & Recreation)
- 1 Training Sessions
- 0 Separation of Employment
- 2 Transfers/Updates/Evaluations
- 9 Vacancies

7 Full-time positions:		
Department	Position	Status
Planning & Zoning	Principal Planner (1) <i>In budget as Planning Division Manager</i>	Advertised on 2/5/2025 to open until filled
	Zoning Administrator (1) <i>In budget as Zoning &amp; Licensing Specialist</i>	Advertised on 2/19/2025 – 3/5/2025
Public Services	Office Coordinator (1)	Pre-employment process underway (meeting on 1/23/2025).
	Administrative Aide (1)	Will advertise following the hiring of the Office coordinator
Parks & Recreation	Maintenance Worker I and II (3)	Pending job description updates

2 Part-time positions		
Parks & Recreation	Park Service Aide (2)	Pre-employment process underway (meeting on 2/18 and 19/2025).

7 Full-time positions:		
Department	Position	Status
Village Clerk	Admin. Assistant (1)	Hold by Dept. Director
Public Services	Maintenance Worker II (1)	Hold per VM
	Tree Trimmer (1)	Vacancy on hold by Dept. Director
	Maintenance Worker I – Facilities (2)	Hold per VM
Parks & Recreation	Parks & Recreation Supervisor (2)	Hold by Dept. Director until FY2025-26

## COMMUNICATIONS

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### January

- 88 FB/Twitter Postings (including event and meeting postings)
- 9,733 FB Followers
  - 40 New FB followers
- 6,916 Instagram Followers
  - 201 New IG Followers
- 5,223 Email Subscribers
- 6 Videos Produced
  - Camping in the Park video
  - Martin Luther King Holiday Weekend
  - Camping in the Park Reel
  - Congratulation Reel for Teach of the Year
  - Inside Palmetto Bay Full Episode
  - 5 Inside Palmetto Bay Full Reels
- 2 Village Vibes Bi-Weekly E-Newsletters
  - 1/4 Village Vibes
  - 1/13 Village Vibes
  - 1/18 Village Vibes
- 20 Promotional/Informational Campaigns – **39 Posts**
  - Teen Talks – 5 Posts
  - Artisan & Farmers Market – 2 Post
  - Chanukah Celebration – 2 Posts

- Art South – 4 Posts
- 2024 Highlights – 1 cont. Posts
- Resiliency Survey – 2 Posts
- Sleep Safety – 1 cont. Post
- Italian Classes – 1 Post
- Safer Together – 1 cont. Post
- CPR Miami – 2 Posts
- Holocaust Survivor – 2 Posts
- Inside Palmetto Bay – 5 Posts
- Art South Valentine – 2 Posts
- Senior Fun Day – 2 Posts
- Culinary Crawl – 1 Post
- AARP Driver – 1 Post
- Teacher of the Year – Posts
- Safe Streets - 1 Post
- Meetings Broadcast: **3**
  - 1/10 – 1/24 – 1/31 Hybrid Council Meeting
  - 1/14 Virtual COW Meeting
  - 1/13 Attorney Zoning & Hearing
- Events Attended/Promoted: **7**
  - 1/10 State Legislative Session
  - 1/11 Teen Talk
  - 1/16 Memorial at Palmer Trinity
  - 1/16 46<sup>th</sup> Annual West Perrine Dr. Martin Luther king, Jr. Breakfast
  - 1/18 West Perrine Martin Luther King Jr. Parade
  - 1/21 Career Fair at Cutler Bay Senior High School
  - 1/21 46<sup>th</sup> Annual Battle of the Bands at Southridge Stadium
  - 1/24 Mayor’s Municipal Coalition Meeting at Ludovici Park
- Baybot User Interactions – **175**

## GRANTS

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### January

- New Grant Applications (3)
  - Urban & Community Forestry Program (Tree Inventory, Phase 2)
  - Florida Beverage Association Community Organization Grant Program (Recycling Drive Thru)
  - F-ROC Abatement Plan
- Closed Grants (2)
  - Tree Inventory, Phase 1 (Urban & Community Forestry Program) – received final reimbursement, pending closeout documents
  - Sub-Basin 61 (State Appropriation) – Agreement # LPA0202 – closeout confirmed

- Grants Approved (0)
- 13 Active grants list with updates:
  - Sub-Basin 11 & 41(Hazard Mitigation Grant Program)
  - Sub-Basin 43 (Hazard Mitigation Grant Program)
  - Sub-Basin 43 (State Appropriation)
  - Sub-basin 44 (State Appropriation)
  - Sub-Basin 57/96 (State Appropriation) - Agreement #LPA0359 - request for reimbursement submitted 1/31
  - Coral Reef Park Trail Renovations - Recreational Trails Program (RTP) - pending RFR and closeout
  - Palmetto Bay Park Improvements, Phase 1- Florida Recreation Development Assistance Program (FRDAP) – pending RFR and closeout
  - Safe Street 4 All (SS4A) – VOPB Street Safety Action Plan Development – pending RFR
  - Assessment and Planning for a Resilient Palmetto Bay (comprehensive vulnerability assessment)
  - FDOT grant funding for on - demand/local transit project
  - JAG (Justice Assistance Grant) - Community – in closeout process
  - Florida Recovery Obligation Calculation (F-ROC) – Abatement Activities completion due 3/31

## PARKS & RECREATION

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### Parks

#### Palmetto Bay Park

- Ballet At the Park: Mondays - Thursday 4pm - 8pm
- Ballet At the Park: Friday Adult and Private Lessons 12pm – 6pm
- I9 Sports: on Saturdays and Sundays 8am-2pm
- MJ Hoops: Tuesdays, Wednesdays, and Thursdays 5:45pm & 8:30pm
- Juventus Soccer Club: Mondays & Wednesdays 4pm-6pm. Saturdays 2pm - 6pm
- Bay Lions Soccer Club: Tuesday & Thursdays 4pm-6pm
- Travel Softball: Stingrays. Rock Gold, Contenders, Lady Canes: Monday/Friday 4pm, 6pm & 8pm
- Howard-Palmetto Baseball Softball Association Rec Ball - Monday through Sunday
- Pickleball Reservations: 1
- Baptist Health Senior Stretch Exercise Class: Mondays 10:30am & 11:30am

#### Coral Reef Park

- Palmetto Bay Soccer games on Fridays and Saturdays: 136
- Bay Lions Soccer Club games on Saturdays and Sundays: 78
- Junior Team Tennis- Saturdays 8am-2pm
- Phoenix Volleyball: Tuesday and Thursday, 4:30pm to 6pm
- Howard Palmetto Baseball (T-Ball) - Saturdays 8:30am to 10am: 72
- Miami Palmetto Baseball – 60
- Orange Ball and Green Ball Tennis, Tuesdays and Thursday 4pm–6:30p: 54

- Pickleball Reservations – 0
- Baurball Soccer Training, Weekdays 4-6pm

### Perrine Community

- 1 Filming
- 2 Program

### Ludovici Park

- 7 Programs
- 1 Rentals

### Thalatta Estate

- 2 Programs
- 11 Rentals
- 8 Photoshoot
- 5 Rehearsals

### Fee Waivers- Requested and Granted in January 2025

Group Name	Date	Time	Location	Type of Event	Total Value Granted	Date of Request
MDC Commission for Women	Sunday, February 2, 2025	12pm-4pm	EAF Community Room	Board Retreat	\$536.00	1/14/2025
Educational Federal Credit Union	Sunday, January 26, 2025	7am-7pm	EAF Community Room	Video Shoot	\$738.00	1/23/2025

## 2025 Upcoming Events/Programs/Projects

### Palmetto Bay Park

- Ballet At the Park: Monday – Thursdays – Youth
- Ballet At the Park: Fridays – Adult and Private Lessons
- I9 Sports: Saturdays & Sundays 8am-2pm
- MJ Hoops: Tuesdays, Wednesdays, Thursdays 5:45pm-8:30pm
- Juventus Soccer Club: Mondays & Wednesdays 4pm-6pm; Sundays 10am-5pm
- Bay Lions Soccer Club: Mondays & Wednesdays 4pm-6pm
- High School Softball games and practices: Palmetto HS, Westminster Christian School, Lourdes and LaSalle
- Howard Palmetto Baseball Softball Association games and practices (13 teams)
- Travel Softball: Stingrays, Rock Gold, Contenders Lady Canes: Monday-Friday 6pm & 8pm

- Baptist Health Senior Stretch Exercise Class: Mondays 10:30am & 11:30am
- Senior Pickleball Picnic: March 20<sup>th</sup> 10am-1pm
- Kick CF Kickball Tournament: March 8<sup>th</sup> 8:30am-8pm
- Orange Bowl Florida Fast Pitch Tournament: March 13-15

### Coral Reef Park

- Palmetto Bay Soccer – Friday and Saturday
- Bay Lions Soccer Club games on some – Saturday and Sunday
- Junior Team Tennis – Saturday 8am-2pm
- Phoenix Volleyball: Tuesday and Thursday 4:30pm-6pm
- Miami Palmetto Baseball Season begins January 13<sup>th</sup>, 2025
- Orange Ball and Green Ball Tennis, Tuesdays and Thursday; 4pm-6:30pm
- Baurball Soccer Training Weekdays 4pm-6pm
- Farmers Market – Sundays 10am-4pm
- Annual Village Picnic – March 1<sup>st</sup> 11am-2pm

### Perrine Community House

- Art South Art Exhibit – March 8<sup>th</sup> 6:30 -8:30pm
- Ballet Photo Shoot March 15 at 8:30am

### Thalatta Estate

- Rental – 11
- Rehearsal - 0
- Photoshoot – 6
- Programs – 3

### Ludovici Park

- Italian Classes for Kids – every Saturday at 9 AM
- Yoga by the Bay – every Sunday at 9:30am
- Cutler Bay Community Theater – every Monday at 7pm
- Core and Stretch Class – every Wednesday at 10:30am
- VPB Library Teen Advisory – every Wednesday at 4pm
- PBBA – Luncheon Meeting – Thursday, February 6 at 12am
- HOLD – Teen talk Series 3/8/2025 at 1pm
- VPB Library Book Club – every third Thursday at 6pm
- Garden Club – every fourth Tuesday at 6pm
- HOLD – Senior Technology Class – 3/27/2025 at 10:30am

### Park Projects

- **Palmetto Bay Park Irrigation Redesign** – Calvin Giordano
  - 12/13/2024 submittal package for Building Department review
  - 3/2025 Release RFP
  - 4/2025 Bid evaluation and recommendation
  - 5/2025 Village Council for approval

- 8/2025 Installation
- **Palmetto Bay Park Playground Refurbishing**
  - Execution of Design-Build Contract with Waypoint Construction January 2024
  - Currently under construction
- **Coral Reef Park – Design-Build Recreation Center**
  - Execution of Design-Build Contract with WayPoint Construction January 2024.
  - Currently under construction
  - Expected Date of Completion - December 2025
- **Coral Reef Park Pineland and The Woods**
  - **Institute for Regional Conservation - Completed Scope of Work for Restoration and Management Plan- RFP**
    - Task 4-continue management of rock pineland
    - Prescribed burn: In consultation with Miami Dade’s Division of Natural Areas Management regarding readiness and timeline for prescribed burn
- **The Woods**
  - Working on possible grant opportunity
  - Currently developing RFP

## 2024-2025 Capital Projects:

### **Veteran’s Park**

- 100% Plans Received December 2024
- Kimley Horn Currently working on permits
- Resolution Approving Woody Williams Foundation for the Gold Star families Memorial Monument – 2/3/2025 – Contract on progress

### **Palmetto Bay Park Scoreboards**

- Approval by Village Council – i2 Visual, Inc
- Execute Contract 2/6/2025
- Completion with 180 days

### **Palmetto Bay Park – New Mower**

- Projected delivery November 2025

### **Pickleball Center**

- Currently evaluation for possible indoor facility

### **Parks Tractor**

- Village Council approved February 3, 2025
- Pending Purchase Order and ETA

### **Coral Reef Park Playground Improvements**

- 12/9/24 approved by Village Council
- 1/25 processing contract and purchase order
- Awaiting manufacturing/delivery/installation dates

**Skate Park – Palmetto Bay Park**

- 12/9/24 approved by Village Council
- 1/25 processing contract and purchase order
- Awaiting manufacturing/delivery/installation dates

**Thalatta Enclosed Pavilion Design**

- 2/25 Procure a professional consultant for design of enclosed pavilion.

**PUBLIC SERVICES**

**January**

• **Freebee Ridership:**

1590 Completed Rides (C.R.)  
1821 Total Passengers

Ridership has increased by 41 C.R. since November and decreased by -12 C.R. since December

• **IBus Ridership:**

844 A.M. Route  
833 P.M. Route **Total: 1,677 Riders**

Ridership has increased by 408 since November and increased by 388 since December

• **Facilities Maintenance Division**

103 Open Work Orders – 46 more than November 33 more than December  
86 Closed Work Orders – 9 more than November 7 more than December

• **Public Works**

5 - Signs Repaired/Installed	-1 less than November	0 same as December
2 - Graffiti Removal	- less than November	2 more than December
7 - Pothole/Shoulder Repairs	2 more than November	2 more than December
16.61 - Tons of Debris/Trash Removal	1.3 more than November	-8.44 less than December
30 - Drain Cleaning/Repairs (inlet tops)	-21 less than November	-25 less than December
70 - Linear feet of sidewalks installed	70 more than November	70 more than December
0.00 - Paving Linear ft	0 same as November	0.00 same as December
45 - Sidewalks inspected	35 more than November	15 more than December
23 - Drainage Inspection	-7 less than November	3 more than December
20 - Catch Basin	-5 less than November	-15 less than December
0 - Outfalls	0 same as November	0 same as December
0 - Linear Feet Pipe	-100 less than November	0 same as December
0 - Canal Cleaning/ Clearing	0 same as November	0 same as December
0 - Flooding Investigations & Resolutions	0 same as November	0 same as December
1 - Complaints Reported to MDC	1 more than November	1 same as December
279 - Trees/Shrub Trimming/Removal	102 more than November	104 more than December
429 - Tree & Landscaping Inspections	206 more than November	204 more than December

## Capital Projects

- SW 174<sup>TH</sup> Street Complete Streets ongoing. Sidewalk and valley gutter constructed. Type D curbs for parking stalls being formed/poured. Permeable pavers selected and subgrade/aggregate layers being installed.
- Radar Speed Sign Installation for SW 174<sup>TH</sup> St (EB), SW 148<sup>TH</sup> Drive (NB) to be completed week of February 10th. SW 173<sup>RD</sup> Street WB scheduled for the week of February 17th.
- N Cartee Rd Water Main. VPB Permit issued. Shop drawings reviewed and approved. Pre-Construction meeting with MDWASD was held on Thursday February 6th. Meeting with residents on SW 68<sup>TH</sup> Avenue was held on February 10th. Resident requested change in pipe alignment from swale into roadway in front of property. VPB will try to accommodate as a field change. Construction to start on Cartee Loop section week of February 18th.
- Started work on Sidewalk Repairs for FY24-25
- Drainage Sub Basin 57/96 completed installation along SW 88<sup>TH</sup> Avenue and SW 159<sup>TH</sup> Street. Moved to Final Section, namely SW 158<sup>TH</sup> Street and SW 87<sup>TH</sup> Ct. Contractor to start swale preparation and pavement restoration. Anticipate substantial completion in March 2025.
- Will take FY24-25 Traffic Calming Item to March Regular Council Meeting for review and approval.
- Will take Sidewalk Repair Item to March Regular Council meeting for review and approval.
- SS4A and Multi-Modal Transportation Master Plan projects ON-GOING. SS4A launched public outreach and website. Team and Stakeholder meetings continue. Public Kick-Off Workshop scheduled for February 26th at Ludovici Park from 6-8pm. Handlebar & Walkabout Surveys scheduled for March 20th & 22nd. High Injury Network has been developed. Multi-modal Transportation first Stakeholder Meeting scheduled for February 12th. Website launches in February. Public Outreach events have been scheduled as follows: Village Picnic – March 3rd, Walking Audit March 20th, Farmers Market – TBD, and Open House September 4<sup>th</sup>.
- Continuing Funding/State Appropriations/Grant Pursuits for Drainage Sub Basin #'s 43, 41, & 11 and SW 92<sup>ND</sup> Avenue Complete Streets Project.
- SW 82<sup>ND</sup> Avenue Bike Lanes 30% conceptual design, currently working towards 60% plans.
- Sub Basin 42 60% plans received; meeting scheduled for February 14th. Sub Basin 39 still pending Miami Dade approval.
- Finalizing installation of FY24-25 Traffic Calming Devices.
- Installation of 2 HR Parking Signs around Palmetto Bay Station being installed, fronting commercial locations.
- Working with League of Cities, adjuster, and repair shop to start repairs to IBUS damaged during accident.
- Working with Interdev for set up of GIS (Stormwater and Trees Layers), accounts, training, etc. Started working on Stormwater, coordinating set up.

## Upcoming Projects - March

- ETA for delivery of Skid Steer (CTL), Landscape Dump Truck, and Trailer still expected March/April 2025.
- Drainage Sub Basin 44 VPB Permit completed in February. Shop drawings being reviewed and approved. Expected project to start March 2025.

- If approved by the Council, traffic data collection will start for list of FY24-25 Traffic Calming Study Locations. The installation of qualifying locations will be scheduled for FY25-26.
- If approved by the Council, we will set up NTP and start sidewalk repairs (grinding) with Florida Sidewalk Solutions.
- Installing 25mph Signs for SW 140TH Drive (between SW 77TH Avenue and SW 136TH Street) and SW 173RD Street between SW 77TH Avenue and Old Cutler Road.

## POLICE

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### January

- Citizen's Crime Watch of Miami-Dade County Meeting
- Southeast Florida Crime Prevention Association Meeting
- DARE class at Christ Fellowship
- Officer Friendly classes at Howard Drive, Coral Reef and Perrine Elementary Schools
- Youth Crime Watch at Howard Drive and Coral Reef Elementary Schools
- Crimes/Calls for Service:
  - 1 Auto Thefts
  - 1 Commercial Burglaries
  - 0 Residential Burglaries
  - 4 Vehicle Burglaries
  - 0 Robbery
  - 9 Domestic Dispute/Disturbance
  - 9 Baker Acts
  - 46 Crashes

### March Upcoming Events

- Southeast Florida Crime Prevention Association Meeting
- Citizen's Crime Watch of Miami-Dade County Meeting
- DARE class at Christ Fellowship
- Officer Friendly classes at Howard Drive, Coral Reef, and Perrine Elementary Schools
- Youth Crime Watch at Howard Drive and Coral Reef Elementary Schools.

## PLANNING & ZONING

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### January

#### FY2024 – 2025 Budgeted Projects

- Business Improvement Grants
  - Staff continue to promote this program through social media posts and Code Compliance information flyers.

- 0 applications process in December
- CRS.
  - Insurance discounts will be effective April 2025
  - Working with Communications to create promotional videos for discounts
  - Annual CC submitted to State of Florida January 2025
- Resilience Action Plan
  - Adaptation Plan underway
  - Final Vulnerability Assessment to be completed and presented to Council for approval in April 2025, Regular Council Meeting
- Village Hall Butterfly Garden
  - Phase #1 nearly complete
  - Roots underneath the tank has been cleared. Working towards completing this phase with Freddy.
  - phase#2 (entire Village Hall irrigation system repair and replacement) takes place FY25
- AIPP
  - SW 152 Street & Old Cutler Road Call to Artist
  - AIPP Board chose top 4 artists to present at the March 13, 2025, AIPP Meeting
- Village Hall Solar Panels
  - Staff meet with FPL representatives on site; FPL will coordinate with VPB for contractors to inspect solar panels and determine optimal solutions.
- Resiliency Committee
  - February 2025
  - Tabling at Camping in the Park February 1, 2025
  - Working with Committee to create educational videos on social media with help from Communications
- Recycling Drive
  - Spring Recycling Drive-Thru: April 26, 2025, all vendors confirmed!
  - Working with Grants to completely fund Fall 2025 Recycling Drive-Thru
- Building Division Software
  - Building Permit and Inspection software building is underway. Expected to launch 2025.

### Reviews, Applications, and Public Meetings

- Comprehensive plan Update
  - *The transmittal package was sent to the State Land Planning Agency and reviewing agencies on February 3, 2025*
- Administrative Review Applications received:
  - None
- Administrative Variance Review Applications Received:

- None
- Administrative Site Plan Review Applications Received:
  - None
- Zoning Hearing Applications Received:
  - Park View at Palmetto Bay Final Plat
  - George Casali – Rezoning from AG to R-1(2<sup>nd</sup> hearing)
- February 24, 2025 – Zoning Hering
  - Fairchild Bay Subdivision LLC rezoning AG to EM (Court Order)
- Business Tax:
  - Business Tax Receipt software was launched October 30, 2023.
  - Certificate of Use software to launch January 2025
  - Renewals: 56
  - New: 13
- Building Division
  - Received 219 permits applications.
  - 123 residents and contractors visited the Division.
  - Inspections completed:
    - Building: 368
    - Mechanical: 14
    - Electrical: 58
    - Plumbing: 48
    - Zoning: 72

**Total: 560**
- Code Compliance Division
  - Common violations: property maintenance, residential and commercial
  - New cases: 31
  - Close Cases: 25
  - Citations Issued: 6
  - Special Master cases: 0

## Upcoming Events

- February 3, 2025, Hybrid Regular Council Meeting
- February 18, 2025, Special Master Hearing
- February 24, 2025, Zoning Hearing
- February 27, 2025, Resiliency Committee Meeting
- March 11, 2025, Virtual Committee of the Whole Workshop
- March 13, 2025, Art-in-Public Places Advisory Board Meeting
- April 26, 2025, Spring Recycling Drive-Thru