

Manager's Report

FINANCE

June

- The expenditures in June 2025 were \$ 1,948,193, 8.76% of the total budget, compared to budgeted expenditures of \$1,852,763, an overage of .43% for the month. Please note that this analysis is based on a straight-line allocation of the budget for the year, which is \$1,852,763 or 8.33% per month. This does not consider the timing of expenditures such as annual bond payment or seasonal events such as Summer Camp or Village events.
- The overage is due to litigation expenditures and summer camp activities.
- YTD the Village has spent \$14,640,711 or 65.85% compared to budgeted expenditures of \$16,674,867 or 75%.

Manager's Reportable Checks:

Check Transfer Date	Check Transfer #	Vendor Name	Description	Total Amount
6/6/2025	47225	BEEFREE, LLC.	FREEBEE RIDE 05/01-05/31	\$20,677.80
6/6/2025	47231	FLORIDA MUNICIPAL INSURANCE	FMIT 1028 4TH INSTALLMENT FY 24/25	\$249,249.50
6/6/2025	47244	WAYPOINT CONTRACTING, INC.	DESIGN-BUILD - MULTI-PURPOSE RECREATIONAL FACILITY - CORAL REEF PARK	\$228,346.47
6/13/2025	47286	COBRA LEGAL SOLUTIONS, LLC.	LUXCOM V. VILLAGE OF PALMETTO BAY	\$18,257.13
6/13/2025	47316	Marlin Engineering, Inc.	MULTI-MODAL TRANSPORTATION MASTER PLAN	\$22,293.81
6/13/2025	47316	Marlin Engineering, Inc.	TRAFFIC STUDY FOR TRAFFIC CALMING - FY 24/25	\$15,214.65
6/13/2025	47341	UKG KRONOS SYSTEMS LLC	EMERGENCY REPLACEMENT NOVATIME TIMECLOCKS	\$12,533.49
6/27/2025	47352	CALVIN GIORDANO & ASSOCIATES	PUBLIC SERVICE PERMITTING AND INSPECTIONS FY 24/25	\$15,414.80

6/27/2025	47361	NXT GEN TECHNOLOGIES, INC.	SUBSCRIPTION RENEWAL NUTANIX CLOUD INFRASTRUCTURE (NCI) STARTER SOFTWARE LICENSE	\$21,645.36
6/27/2025	47371	TRAFFIC LOGIX CORP	7 TEMPORARY SPEED HUMPS	\$24,918.00
6/27/2025	47373	WEISS SEROTA HELFMAN	006-1 YATCH CLUB AT LUXCOM -BERT HARRIS CLAIM	\$124,868.00
6/27/2025	47380	Civil Works, Inc.	SW 184 ST SIDEWALKS	\$20,200.00
6/27/2025	47385	CUTLER BAY CARTS	NEW LIFTED CLUB CAR ONWARD - SIX PASSENGER - GAS	\$20,645.63
6/27/2025	47392	HAHN CONSTRUCTION ENGINEERING	CARTEE RD. NEIGHBORHOOD WATER MAIN EXTENSION	\$148,070.46
6/27/2025	47407	THE STREET PLANS COLLABORATIVE	SAFE STREETS AND ROADS FOR ALL (SS4A)	\$75,513.86

July

- The expenditures in July 2025 were \$ 1,637,751, 7.37% of the total budget, compared to budgeted expenditures of \$1,852,763, a surplus of .96% for the month. Please note that this analysis is based on a straight-line allocation of the budget for the year, which is \$1,852,763 or 8.33% per month. This does not consider the timing of expenditures such as annual bond payment or seasonal events such as Summer Camp or Village events.
- YTD the Village has spent \$ 16,286,871 or 73.25% compared to budgeted expenditures of \$18,527,630 or 83.33%.

Check Transfer Date	Check Transfer #	Vendor Name	Description	Total Amount
7/3/2025	47429	AQUATIC CONTROL GROUP, INC.	CANAL MAINTENANCE - 2024	\$13,200.00
7/11/2025	47479	BEEFREE, LLC.	FREEBEE RIDE JUNE	\$19,882.50
7/11/2025	47505	ELAN CITY, INC.	8 RADAR SIGNS	\$24,100.00
7/11/2025	47483	HARTEC GROUP, INC.	PAVING AND DRAINAGE IMPROVEMENTS - SUB-BASIN 44	\$314,108.00
7/11/2025	47509	I2 VISUAL, INC.	PBP SOFTBALL SCOREBOARD REPLACEMENTS	\$109,197.00
7/11/2025	47486	Metro Express, Inc.	SIDEWALK IMPROVEMENTS - 2024-2025	\$30,480.00

7/11/2025	47525	URBAN SDK, INC.	SPEED, DELAY AND CONGESTION, AND VOLUME DATA	\$17,000.00
7/11/2025	47495	WAYPOINT CONTRACTING, INC.	DESIGN-BUILD - MULTI-PURPOSE RECREATIONAL FACILITY - CORAL REEF PARK	\$161,957.71
7/11/2025	47496	WEISS SEROTA HELFMAN	006-1 YATCH CLUB AT LUXCOM -BERT HARRIS CLAIM	\$88,409.66
7/18/2025	47528	CALVIN GIORDANO & ASSOCIATES	PUBLIC SERVICE PERMITTING AND INSPECTIONS FY 24/25	\$14,424.30
7/18/2025	47530	COBRA LEGAL SOLUTIONS, LLC.	LUXCOM V. VILLAGE OF PALMETTO BAY	\$17,867.97
7/18/2025	47553	DEERE & COMPANY	PURCHASE OF ONE (1) JOHN DEERE 4044M COMPACT UTILITY TRACTOR	\$32,443.29
7/18/2025	47561	HEADWAY CONSTRUCTION LLC	CRP - SPLIT-RAIL FENCING REPLACEMENT	\$57,600.00
7/18/2025	47564	Marlin Engineering, Inc.	MULTI-MODAL TRANSPORTATION MASTER PLAN	\$21,356.51
7/25/2025	47621	THYSSEN KRUPP ELEVATOR	ELEVATOR HYDRAULIC LINE REPLACEMENT AT VILLAGE HALL	\$23,978.25
7/25/2025	47624	WSP USA INC.	RESILIENCE ACTION PLAN: TASK 1-TASK 11	\$12,957.29
7/25/2025	47589	HARTEC GROUP, INC.	PAVING & DRAINAGE IMPROVEMENTS - SUB BASIN 57/96	\$203,778.55
7/25/2025	47605	Kimley-Horn and Associates, In	CRP MULTIPURPOSE ROOM - OWNER REPRESENTATIVE SERVICES	\$12,853.90

IT DEPARTMENT

June

1. Help Desk statistics:
 - a. 504 work orders created
 - i. 192 (38%) submitted by system monitors and cybersecurity notifications.
 - ii. 312 (62%) submitted by staff.
 - b. 494 (98%) work orders completed.
2. Participated in Verizon's Frontline Roadshow focused on emergency and storm preparedness communication technologies.

July

1. Help Desk statistics:
 - a. 438 work orders created
 - i. 201 (46%) submitted by system monitors and cybersecurity notifications.
 - ii. 237 (54%) submitted by staff.
 - b. 429 (98%) work orders completed.
2. Attended the FLGISA Annual Conference and commenced the Certified Government CIO certification program.
3. Replaced the core firewall at Village Hall.

Upcoming Goals

1. Complete the Village Hall network reorganization and secure Wi-Fi implementation.
2. Assist Finance Dept. in completing their Tyler EERP implementation (servers, network changes).
3. Assist Parks Dept. in completing their MyRec.com parks management system implementation.
4. Migrate Tyler Cashiering environment to the cloud.

HUMAN RESOURCES

June

- 2 Recruitment Ad
 - Jr. Cam Counselor (seasonal) 6/2-9/2025
 - Recreation Attendant; 6/18 – 7/2/2025
- 33 Applications Reviewed
 - Jr. Cam Counselor (Seasonal)
 - Recreation Attendant
 - 6 Interviews scheduled
 - Jr. Camp Counselor (Seasonal)
 - Recreation Attendant
 - Park service Aide
- 8 Pre-Employment Meetings
 - Jr. Camp Counselor (Seasonal)
 - Recreation Attendant
 - Park service Aide
- 22 New Hires
 - Planning & Zoning Administrator
 - Seasonal (21)
- 1 Training Sessions
- 1 Separation of Employment
 - Park Service Aide
- 5 Transfers/Updates/Evaluations

July

- 1 Recruitment Ad
 - Recreation Attendant; 6/18 – 7/2/2025
- 5 Applications Reviewed
 - Recreation Attendant
- 0 Interviews scheduled
- 0 Pre-Employment Meetings
- 3 New Hires
 - Park Service Aide
- 3 Training Sessions
- 17 Separation of Employment (seasonals only)
- 14 Transfers/Updates/Evaluations
- Staffing Update as of 8/11/2025 (12 Vacancies)

Positions on Hold		
10 Full-time positions		
Department	Position	Status
Village Clerk	Admin. Assistant (1)	On hold per VC
Planning & Zoning	Zoning Administrator (1)	Temporarily on hold
Public Services	Administrative Aide (1)	Pending further direction from Director
	Maintenance Worker II (1)	On hold per VM
	Tree Trimmer (1)	On hold per Director
	Maintenance Worker I – Facilities (2)	On hold per VM
Parks & Recreation	Maintenance Worker I – Parks (1)	Pending further direction from Director
	Parks & Recreation Supervisor (2)	On hold per Director
2 Part-time positions		
Parks & Recreation	Park Service Aide (1)	On hold per VM
	Recreation Attendant (1)	On hold per VM

COMMUNICATIONS

June

- 55 FB/Twitter Postings (including event and meeting postings)
- 10,183 FB Followers
- 69 New FB followers
- 8,095 Instagram Followers
- 334 New IG Followers
- 8,686 Email Subscribers
- 6 Videos Produced
- SAVE Video
- New Artisan & Farmers Reel
- Hurricane Season Reel
- Mayor Message Video

- Turtle Awareness Video
- Tri-City Emergency Fair Video
- 2 Village Vibes Bi-Weekly E-Newsletters
 - 6/07 Village Vibes
 - 6/21 Village Vibes
- 18 Promotional/Informational Campaigns – **20 Posts**
 - Save Video – 2
 - CPR Event – 1
 - Street by Street – 1
 - DMB on Wheels – 1
 - Stretch Class – 1
 - Self Defense – 1
 - Summer Camp – 2
 - Tri-City Emergency Prep Event - 4
 - Rotary Club – 1
 - Artisan & Farmers Market – 2
 - Business Owner Grant – 1
 - Battery Recycling – 1
 - Hiring – 1
 - Turtle Awareness – 1
 - Protect the Bays – 1
- Meetings Broadcast: **4**
 - 6/16 Hybrid Zone Hearing
 - 6/25 Hybrid Special Council Meeting
- Events Attended/Promoted: **7**
 - 6/9 League of Cities New President Event
 - 6/12 Annual Chamber South
 - 6/13 Huey Magoo Opening Ceremony
 - 6/13 Women Are Veterans Too Summit
 - 6/16 Tri-City Hurricane Preparedness Event
 - 6/18 Senior Candle Workshop
- Baybot User Interactions: **176**

July

- 53 FB/Twitter Postings (including event and meeting postings)
- 10,274 FB Followers
- 91 New FB followers
- 8,095 Instagram Followers
- 292 New IG Followers
- 8,741 Email Subscribers
- 10 Videos Produced
- SAVE Video
- Gun Safety Video
- Mayor Message Independence Day
- Mayor Clocks In Chik-fil-A
- Gun Safety Reel

- Sunset Eats Reel
- Sunset Eats Reel 2
- National Night Out Reel
- Summer Camp Highlight Reel
- Tennis Camp Recap Reel
- Budget Workshop Project
- 2 Village Vibes Bi-Weekly E-Newsletters
 - 7/05 Village Vibes
 - 7/19 Village Vibes
- 13 Promotional/Informational Campaigns – **22 Posts**
 - Save Video – 2
 - Gun Safety Campaign – 2
 - Parks and Rec Appreciation – 4
 - Business Improvement Grant – 1
 - Sunset Eats – 3
 - Self Defense Class – 1
 - Garden Workshop – 2
 - Blood Donation – 1
 - Looking for Artist – 1
 - Legacy Brick – 1
 - National Night Out – 3
 - Sheriff Kerr County Donation – 1
 - Back to School no Tax - 1
 - BeStrong Backpack Donation - 1
- Meetings Broadcast: **3**
 - 7/21 Hybrid Zone Hearing
 - 7/07 Hybrid Regular Council Meeting
 - 7/30 Budget Workshop
- Events Attended/Promoted: **7**
 - 7/1 Mayor visits Summer Camp
 - 7/17 Mayor visits Artsouth Summer camp
 - 7/25 Chamber South Event
 - 7/28 Mayor visits Discovery Camp
 - 7/29 Kia Kidz
- Baybot User Interactions: **152**

GRANTS

June

- New Grant Applications (1)
 - Safe Streets for All FY 2025 – Demonstration Grant
- Closed Grants (0)
- Grants Approved (0)

- Active Grants (14)
 - Palmetto Bay Park Improvements, Phase 1-Florida Recreation Development Assistance Program (FRDAP) – closeout package in review by agency
 - Coral Reef Park Trail Renovations-Recreational Trails Program (RTP) – closeout package in review by agency
 - Florida Recovery Obligation Calculation (F-ROC) – 2025 disaster season documents completed
 - Sub-Basin 43 (Hazard Mitigation Grant Program) – reimbursement 2 in review by agency
 - Sub-Basin 43 (State Appropriation)
 - Sub-Basin 44 (State Appropriation)
 - Sub-Basin 57/96 (State Appropriation)
 - Assessment and Planning for a Resilient Palmetto Bay (comprehensive vulnerability assessment) – pending request for reimbursement
 - Safe Street 4 All (SS4A) – VOPB Street Safety Action Plan Development – period of performance extension in review
 - Transportation Planning Organization – Multimodal Transportation Master Plan – reimbursement 2 pending
 - Justice Assistance Grant – Stop the Bleed training supplies – all items received, closeout anticipated August 2025
 - Senior Assistance for Veterinary Emergencies (SAVE) Council Program – collaborating with Finance during program duration
 - Pre-Award Process – Veterans Park Phase 1 Appropriation – pre-award application submitted
 - Pre-Award Process – Sub-basin 12 Stormwater Quality Improvement - pre-award application submitted

July

- New Grant Applications (1)
 - Florida Recovery Obligation Calculation (F-ROC) 2026 - participation form submitted, preparing Abatement Activities for Finance and Public Service review
- Closed Grants (0)
- Grants Approved (0)
- Active Grants (15)
 - Palmetto Bay Park Improvements, Phase 1-Florida Recreation Development Assistance Program (FRDAP) – *final reimbursement received, closeout confirmation pending from agency*
 - Coral Reef Park Trail Renovations-Recreational Trails Program (RTP) – *closeout package in review by agency*
 - Florida Recovery Obligation Calculation (F-ROC) – *2025 disaster season documents completed*
 - Sub-Basin 43 (Hazard Mitigation Grant Program) – *reimbursement 2 in review by agency*
 - Sub-Basin 43 (State Appropriation)

- Sub-Basin 44 (State Appropriation)
- Sub-Basin 57/96 (State Appropriation)
- Assessment and Planning for a Resilient Palmetto Bay (comprehensive vulnerability assessment) – *pending request for reimbursement*
- Safe Street 4 All (SS4A) – VOPB Street Safety Action Plan Development – *period of performance extension approved*
- Transportation Planning Organization – Multimodal Transportation Master Plan – *reimbursement 2 pending*
- Justice Assistance Grant – Stop the Bleed training supplies – *all items received, closeout anticipated August 2025*
- Senior Assistance for Veterinary Emergencies (SAVE) Council Program – *collaborating with Finance during program duration*
- Palmetto Bay “Adopt-A-Pet” Council Program – *collaborating with Communications and Finance in preparation for launch and resident participation*
- *Pre-Award Process* – Veterans Park Phase 1 Appropriation – *pre-award application submitted*
- *Pre-Award Process* – Sub-basin 12 Stormwater Quality Improvement - *pre-award application submitted*

PARKS & RECREATION

June

Palmetto Bay Park

- Ballet at the Park Summer Camp Week of July 28, 2025
- Ballet at the Park: Friday Adult and Private Lessons 12pm – 6pm
- I9 Sports: on Saturdays and Sundays 8am - 2pm
- MJ Hoops: Tuesdays, Wednesdays, and Thursdays 5:45pm & 8:30pm
- Bay Lions Soccer Club: Tuesday, Thursdays & Friday 4pm-6pm
- Travel Softball: Stingrays: Monday/Friday 4pm, 6pm & 8pm
- Baptist Health Senior Stretch Exercise Class: Mondays 10:30am & 11:30am
- Senior’s Day Out at the Movies: July 17 11-3pm
- Pickleball Reservations: 0
- Total Softball Games: 0
- Total Softball Practices: 88
- Total Pavilion/Rec Room Rentals: 4

Coral Reef Park

- Pickleball Reservations – 0
- Tennis Court Rentals: 1036
- Picnic Areas/Pavilion/Gazebo Rentals: 29
- Baurball Soccer Training, Weekdays 4 - 6pm
- Beast Volleyball Monday, Wednesday and Friday 5 - 6pm: 18
- Palmetto Bay Summer Camp: June 9 – July 25 8am-6pm
- Palmetto Bay Tennis Camp: June 9 – August 8 9am – 12pm

Perrine Community

- 2 Programs
- 12 Waiver
- 2 Rentals

Ludovici Park

- 6 Programs
- 8 Rentals
- 19 Waiver

Thalatta Estate

- 8 Programs
- 18 Photoshoot
- 1 Event
- 9 Waiver

Fee Waivers- Requested and Granted in June - July 2025

Group Name	Date	Time	Location	Type of Event	Total Value Granted	Date of Request
The Rising Start Foundation	6-20 & 7-3, 2025	9am-11am	Palmetto Bay Park-Pavillion	Meeting	\$ 185.00	6/4/2025
The Posse Foundation	Tuesday, 08-19-25	6:30-10pm	Perrine Community House	Recruitment	\$ 460.00	7/1/2025
Palmetto Branch Library	Saturday, 07-18-25	9am-3pm	Perrine Community House	Children's Holiday Program	\$ 209.05	7/2/2025
CIAM Casa Italia a Miami Corp	Saturday, Jan – Dec 2025	9am – 11am	EAF Community Room	Italian Classes for Children	\$3,484.00	7/17/2025
FAMU	Saturday, 08-09-25	11am – 1pm	EAF Community Room	Annual Scholarship Award ceremony	\$268.00	7/18/2025
Everglades Foundation	Thursday & Friday 7/30 & 31, 2025	7am – 5pm	Thalatta Estate	Teacher Professional Development	\$740.00	7/18/2025

2025 Upcoming Events/Programs/Projects

Palmetto Bay Park

- Ballet At the Park: Monday – Friday 4-8pm
- I9 Sports: Saturdays 8am-2pm
- MJ Hoops: Tuesdays, Wednesdays, Thursdays 5:45pm-8:30pm
- Juventus Soccer Club: Off-resumes September
- Bay Lions Soccer Club: Off- resumes mid-July
- Howard Palmetto Baseball Softball Association taking registrations for Fall League; practices through September 25; Games begin September 27, 2025
- Travel Softball: Stingrays, Rock Gold, Lady Canes, SF Contenders: Monday-Friday 6pm & 8pm

Coral Reef Park

- Palmetto bay Soccer season starts: Sept. 2nd 4pm-7pm Games Start Friday, Sept. 12th
- Bay Lions Soccer Club season starts August 11th 430p – 7pm (Games are Sundays)
- Junior Team Tennis begins September 20th on Saturdays 9am –3pm
- Howard Palmetto Baseball (T-Ball) Saturdays 830am and 10am, (Games start on September 13th)
- Orange Ball and Green Ball Tennis, Tuesdays and Thursdays, (4pm – 630pm) Starts on September 2nd
- Baurball Soccer Training, Weekdays 4pm – 6pm
- Beast Volleyball –Tuesday, Thursday and Friday; 5-6:30pm
- Phoenix Volleyball Tuesday and Thursdays, 5-6:30pm
- TTT Fitness, Monday - Thursday, Saturday 9am-10am and 5pm-6pm

Perrine Community House

- 3 Programs

Thalatta Estate

- 0 Rental
- 0 Rehearsal
- 4 Photoshoot
- Yoga by the Bay – Sundays, 9:30-10:30am
- Gardening Workshop – Saturday, 9/20/25 at 9:30am
- Senior Glam day – Tuesday, September 16 at 11am
- Garden Club – every fourth Tuesday at 6pm

Ludovici Park

- Cutler Bay Community Theater – Mondays, 6/9- at 7pm
- HOLD – Musicore – first and third Tuesdays of the month and second and fourth Thursdays of the month at 3:30-5:30 PM
- Core and Stretch Class – every Wednesday at 10:30am
- VPB Library Teen Advisory – every Wednesday at 4pm
- PBBA Luncheon – first Thursday of the month at 12pm

- HOLD – Salvation Army Board Meeting
- Italian Classes for Kids – every Saturday at 9am
- Dance Workshop – every second and fourth Monday of the month at 10:30am
- VPB Library Tai Chi Classes - Tuesday September 9 at 6PM
- VPB Library Adult Book Club - Third Thursday of the month at 3pm
- VPB Library Yoga – Saturday, July 16 at 11am
- Discovery Lab Summer Camp – Monday to Friday at 8am
- Garden Club – fourth Tuesday of the month at 6pm
- Emily’s Bridal Shower 9/28/2025

Park Projects

Palmetto Bay Park Irrigation Redesign – Calvin Giordano

- 12/13/2024 submittal package for Building Department review
- 4/25 Release ITB
- 6/9 one (1) Bid Received
- Re-bid to be scheduled

Coral Reef Park – Design-Build Recreation Center

- Execution of design-Build Contract with Waypoint Construction January 2024
- Currently under construction
- Expected Date of Completion - December 2025

Coral Reef Park Pineland and The Woods

- Task 4-continue management of rock pineland.
- Prescribed burn: In consultation with Miami Dade’s Division of Natural Areas Management regarding readiness and timeline for prescribed burn following amendment to Coral Reef Park Pineland Management Agreement

The Woods

- Working on possible grant opportunity
- Currently developing RFP

Veteran’s Park

- 100% Plans Received December 2024
- Kimley Horn Currently working on permits
- RFP for construction of Phase 1 to be Released 2025
- Woody Williams Foundation for the Gold Star families Memorial Monument – Under Contract and ordered

Palmetto Bay Park Scoreboards

- Approval by Village Council – i2 Visual, Inc
- Execute Contract 2/27/2025
- Scoreboards installed 6/2 thru 6/11/2025 – pending inspections and sod replacement
- Posts on Fields 1-5 to be repainted

Palmetto Bay Park – New Mower

- Recently confirmed delivery November 2025

Pickleball Center

- April 7, 2025, Council consideration of unsolicited proposal
- Approved to follow the State Statute 255.065 for the UP process
- Council approved indoor Pickleball Center

Parks Tractor

- Village Council approved February 3, 2025
- Purchase Order issued; New Tractor Delivered to Coral Reef Park

Coral Reef Park Playground Improvements

- 12/9/24 approved by Village Council
- 1/25 processing contract and purchase order
- Installation scheduled to begin October 27, 2025, with completion date of December 19, 2025

Skate Park – Palmetto Bay Park

- Release RFP February 2025
- Pre-submission Meeting 2/18/2025
- Received 2 Proposals on 3/7/2025
- Proposal approved by Village Council 6/2/2025
- Awaiting commitment of start date

Thalatta Enclosed Pavilion Design

- 2/25 Procure a professional consultant for design of enclosed pavilion
- 3/4/2025 On-site meeting with Chisholm Architects
- 3/12/2025 Received Proposal from Chisholm Architects
- Purchase Order and NTP pending with Chisholm Architects
- NTP issued; 40% of Phase 1 completed

Coral Reef and Palmetto Bay Parks Asphalt Trail Rehab

- Invitation to bid issued and five (5) bids received
- Recommended vendor approved by Village Council 6/2/2025
- Execution of contract in progress
- Contract signed; meeting with contractor 8/15/2025 at Palmetto Bay Park

PUBLIC SERVICES

June

- **Freebee Ridership:**

1413 Completed Rides (C.R.)

1663 Total Passengers

Ridership has decreased by -132 C.R since April and decreased by -118 C.R. since May

Upcoming Projects - September

- Continue working with grant agencies to secure construction funding for Sub
- Items for September Regular Council Meeting include the Design & Permitting of Roadway improvements for SW 168TH Street and SW 87TH Avenue, Completion of Sidewalk Gaps along SW 184TH Street, and Recommendation of Contract award for Drainage Sub Basin 12.
- Review & Implementation of FY24-25 Village wide Traffic Calming Improvements.
- Continue to work with FPL on securing & installing lights near the Intersection of Traffic Circle of SW 168TH Street and SW 82ND Avenue.
- Continue working on construction of Drainage Sub Basin 44.
- Continue working on SW 174TH Street complete Streets project installation of light poles and Punchlist/Final Inspection and Acceptance.
- Issue NTP for construction of SW 92ND Avenue Complete Streets Construction.
- Coordinate/Prepare ITB for Painting of Village Hall.
- For October Regular Council Meeting includes recommendation of award for Village Hall Municipal Center and Public Services Building Exterior Improvements Project.
- Revisit Transit, FDOT grant to cover additional Freebee Vehicles commences.
- Advertise ITB for PS Parking Lot Improvement Project.

July

- **Freebee Ridership:**

1541 Completed Rides (C.R.)

1807 Total Passengers

Ridership has increased by 10 C.R since May and increased by 128 C.R. since June

- **IBus Ridership:**

614 A.M. Route

610 P.M. Route

Total: 1224 Riders

Ridership has decreased by -309 since May and increased by 77 since June

- **Facilities Maintenance Division**

149 Open Work Orders – -14 less than May

-8 less than June

107 Closed Work Orders – -16 less than May

-57 less than June

- **Public Works**

4 - Signs Repaired/Installed	-1 less than May	1 more than June
1 - Graffiti Removal	-1 less than May	1 more than June
3 - Pothole/Shoulder Repairs	-1 less than May	0 same as June
32.2 - Tons of Debris/Trash Removal	18.29 more than May	17.52 more than June
80 - Drain Cleaning/Repairs (inlet tops)	-176 less than May	-3 less than June
905 - Linear feet of sidewalks installed	905 more than May	-136 less than June
0.00 - Paving Linear ft	0.00 same as May	0.00 same June

20 - Sidewalks inspected	20 more than May	-6 less than June
21 - Drainage Inspection	-1 less than May	1 more than June
26 - Catch Basin	-25 less than May	-21 less than June
5 - Outfalls	-1 less than May	4 more than June
2378 - Linear Feet Pipe	1149 more than May	320 more than June
0 - Canal Cleaning/ Clearing	-2 less than May	0 same as June
0 - Flooding Investigations & Resolutions	-13 less than May	0 same as June
3 - Complaints Reported to MDC	-7 less than May	0 same as June
182 - Trees/Shrub Trimming/Removal	33 more than May	28 more than June
332 - Tree & Landscaping Inspections	82 more than May	123 more than June

POLICE

June

- Citizen's Crime Watch of Miami-Dade County Meeting
- 5th Grade Graduation at Coral Reef, Howard Drive and Perrine Elementary Schools
- Southeast Florida Crime Prevention Association Meeting
- Palmetto Bay Summer Campfield trips
- Waffles at Summer Camp
- Hot Dogs at Summer Camp
- DARE Class at Christ Fellowship
- Radkids at Summer Camp
- Rad Women Class
- Summer Camp Officer Friendly Class
- Crimes/Calls for Service:
 - 1 Auto Thefts
 - 2 Commercial Burglaries
 - 0 Residential Burglaries
 - 8 Vehicle Burglaries
 - 1 Robbery
 - 13 Domestic Dispute/Disturbance
 - 4 Baker Acts
 - 63 Crashes

July

- DARE Class at Howard Drive, Coral reef, and Dr. Henry E. Perrine Elementary Schools
- Youth Crime classes at Howard Drive and Coral Reef Elementary Schools
- Bike Safety event at Holy Rosary Saint Richard Catholic Church
- Officer Friendly classes at Howard Drive, Coral Reef, and Dr. Henry E. Perrine Elementary Schools
- Southeast Florida Crime Prevention monthly meeting
- Citizens Crime Watch Meeting

- Crimes/Calls for Service:
 - 1 Auto Thefts
 - 1 Commercial Burglaries
 - 0 Residential Burglaries
 - 5 Vehicle Burglaries
 - 0 Robbery
 - 12 Domestic Dispute/Disturbance
 - 6 Baker Acts
 - 38 Crashes

September Upcoming Events

- Citizen's Crime Watch Meeting
- Palmetto Bay Summer Camp field trips
- Hot Dog Day at the Summer Camp
- Radkids at Summer Camp
- Rad Women Class
- First Aid Training Classes
- Summer camp Officer Friendly class

PLANNING & ZONING

June

2025 Budgeted Projects

- Building Division Software
 - Building Permit and Inspection software building is underway. Expected to launch 2025.
 - Building Division
 - Received 262 permits applications.
 - 263 residents and contractors visited the Division.
 - Inspections completed:
 - Building: 723
 - Mechanical: 40
 - Electrical: 132
 - Plumbing: 61
 - Zoning: 94
- Total: 1050**

Reviews, Applications, and Public Meetings

- Comprehensive Plan Update

- Comprehensive Plan update approved by Mayor and Council on May 19. Transmitted to the state and other reviewing agencies on June 2, 2025 (under review).
- Administrative Variance Applications received:
 - AV-25-005 15301 SW 82nd Avenue (rear setback for addition)
- Administrative Site Plan Review Applications Received:
 - None
- Zoning Verification Letter
 - 2 Completed
- Zoning Hearing Applications Received:
 - None
- Zoning Inspections and Reviews
 - Planning and zoning permits reviewed: 98
 - Planning and Zoning Inspections: 94
- Business Tax:
 - Renewals: 30
 - New Certificate of Use and Business Tax: 7
- GOGov Permits:
 - Garage Sale: 19
 - Real Estate Banner: 0
 - Solicitation: 1
 - Special Event Banner: 1
 - Business Improvements Grants: 0
- Code Compliance Division
 - Common violations: property maintenance, residential and commercial
 - New cases: 48
 - Close Cases: 30
 - Citations Issued: 12
 - Special Master cases: 21

Upcoming Events

- July 15, 2025, Special Master Hearing
- July 21, 2025, Zoning Hearing

July

2025 Budgeted Projects

- Building Division Software
 - Building Permit and Inspection software building is underway. Expected to launch 2025.

- Building Division
 - Received 249 permits applications.
 - 195 residents and contractors visited the Division.
 - Inspections completed:
 - Building: 685
 - Mechanical: 32
 - Electrical: 118
 - Plumbing: 82
 - Zoning: 102

Total: 1019

- Comprehensive Plan Update
 - Comprehensive Plan approval by the state received as of July 18th, 2025, and is effective

- Administrative Variance Applications received:
 - AV-25-005 15301 SW 82nd Avenue (rear setback for addition)
 - AV-25-006 8340 SW 164 St (Driveway)

- Administrative Site Plan Review Applications Received:
 - None

- Zoning Verification Letter
 - ZVL-25-011 (9016 SW 152 Street)
 - ZVL-25-012 (9500 SW 180 Street)
 - ZVL-25-014 (16350 SW 87 Place)
 - ZVL-25-015 (8725 SW 152 Street)

- Zoning Hearing Applications Received:
 - RZ-25-001 (17391 SW 92 Court)
 - PL-25-003 (8540 SW 174 Street)

- Zoning Inspections and Reviews
 - Planning and zoning permits reviewed: 251
 - Planning and Zoning Inspections: 102

- Business Tax:
 - Renewals: 30
 - New Certificate of Use and Business Tax: 7

- GOGov Permits:
 - Garage Sale: 20
 - Real Estate Banner: 0

- Solicitation: 0
- Special Event Banner: 2
- Business Improvements Grants: 0
- Code Compliance Division
 - Common violations: property maintenance, residential and commercial
 - New cases: 61
 - Close Cases: 57
 - Citations Issued: 16
 - Special Master cases: 17

Upcoming Events

- September 15, 2025, Zoning Hearing
- September 16, 2025, Special Master Hearing

Sustainability and Resiliency

June

- CRS
 - Progress Report meeting held on June 10th, 2025
 - Working with WSP on reducing rank from #5 -> #4
 - Reconvening quarterly Floodplain Management Plan Committee meetings July 17, 2025
- Resilience Action Plan
 - Final Vulnerability Assessment to be completed and presented to Council for approval in July 2025, Regular Council Meeting
 - Pending Council presentation and approval
- VPB Gold Star Family Memorial Monument Committee
 - Next meeting taking place: Wednesday, July 9th, 2025
 - Samples under consideration:





- AIPP
 - Drafting Call to Artist #2 for SW 152 Street & Old Cutler Road Traffic Circle
 - Call will include feedback from Village Council from May 2025 COW and June 2nd Regular Council Meeting in addition to AIPP suggestions
 - Miami-Dade County AIPP Program Department of Cultural Affairs will be moving forward with the decommissioning of the CRP art piece “Family Games”; August committee meeting will be voting on this item, and we hope to receive updates at the end of August 2025
- Village Hall Solar Panels
 - Meeting with IT to discuss display settings for front desk area
- Resiliency Committee
 - Next meeting: Thursday, October 30, 2025; Members wishing to have a September meeting instead
 - Working with Committee to create educational videos on social media with help from Communications
- Recycling Drive
 - Fall Recycling Drive-Thru date scheduled: Saturday, November 8th, 2025, 10am-1pm
- Plastics Challenge
 - Current count: 57lbs.
 - Lbs. Needed to Go to Reach Goal of Park Bench: 943

July

- CRS
 - Working with WSP on reducing rank from #5 -> #4
- Resilience Action Plan
 - Working with Grants to apply for stormwater pocket parks acquisition
 - Objective from Resilience Action Plan was to acquire land for stormwater pocket parks for green and blue infrastructure including rain gardens or “swales,” trees, and permeable materials like gravel and shells.
- VPB Gold Star Family Memorial Monument Committee
 - Held meeting Wednesday, July 9th, 2025; went over various options for designs.
 - Communications is working on another design to incorporate more Bay photos within the Village.
 - Samples under consideration:



- AIPP
 - Last AIPP Meeting was held on July 10th, 2025; AIPP Board actively reviewing the draft Call to Artist #2 for SW 152 Street & Old Cutler Road Traffic Circle
 - Miami-Dade County AIPP Program Department of Cultural Affairs will be moving forward with the decommissioning of the CRP art piece “Family Games”; August committee meeting will be voting on this item, and we hope to receive updates at the end of August 2025
 - Next AIPP Board meeting will be held on September 11th, 2025

- Village Hall Solar Panels
 - Meeting with IT to discuss display settings for front desk area

- Resiliency Committee
 - Next meeting: Thursday, September 18th, 2025
 - Working with Committee to create educational videos on social media with help from Communications

- Recycling Drive
 - Fall Recycling Drive-Thru date scheduled: Saturday, November 8th, 2025, 10am-1pm
 - New service added: medical waste

- Plastics Challenge
 - Current count: 68lbs.
 - Lbs. Needed to Go to Reach Goal of Park Bench: 932

- Village Hall Butterfly Garden
 - Phase #1 nearly complete
 - Pump station at Village Hall 100% up & running
 - Phase #2 (entire Village Hall irrigation system repair and replacement) takes place FY25