

RESOLUTION NO. 03-47

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO OFFICE EQUIPMENT; AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A 36-MONTH LEASE AGREEMENT WITH IOS CAPITAL FOR A PHOTOCOPIER FROM IKON OFFICE SOLUTIONS, INC. THROUGH STATE CONTRACT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Village of Palmetto Bay adopted Resolution 03-21 wherein the Village shall be entering into a lease agreement for office space for a Village Hall located at 8950 S.W. 152 Street; and

WHEREAS, the facility requires a photocopier in order for the staff and Council to operate the day-to-day activities of the Village; and

WHEREAS, under State contract, staff met with IKON Office Solutions, Inc. in order to meet the Village's needs.

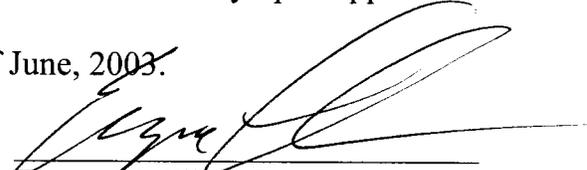
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1. The Village Manager is authorized to enter into a 36-month lease agreement with IOS Capital in the amount of \$483.25 monthly for a Canon Image Runner 5000 photocopier from IKON Office Solutions, Inc. that is substantially similar in its terms and conditions as the proposal which is annexed to this resolution.

Section 2. This resolution shall take effect immediately upon approval.

PASSED and ADOPTED this 2<sup>nd</sup> day of June, 2003.

Attest:   
Meighan Pier  
Village Clerk

  
Eugene P. Flinn, Jr.  
Mayor

APPROVED AS TO FORM:

  
Earl G. Gallop,  
Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Ed Feller	<u>Aye</u>
Council Member Paul Neidhart	<u>Aye</u>
Council Member John Breder	<u>Aye</u>
Vice-Mayor Linda Robinson	<u>Aye</u>
Mayor Eugene P. Flinn, Jr.	<u>Aye</u>

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**IOS Capital**<sup>SM</sup>

an IKON Office Solutions, Inc. company  
P.O. Box 9115, Macon, GA 31208-9115

**STATE AND LOCAL GOVERNMENT**

**Product Schedule  
With Purchase Option**

Product Schedule Number: \_\_\_\_\_

To Master Agreement Number: \_\_\_\_\_

This Schedule is made part of the Master Agreement ("Master Agreement") identified on this Schedule between IOS Capital, Inc. ("we" or "us") and \_\_\_\_\_, as Customer ("you"). All terms and conditions of the Master Agreement are incorporated into this Schedule and made a part hereof. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Product Schedules to the Master Agreement.

**CUSTOMER INFORMATION**

Customer (Bill To)				Product Location			
Address				Address			
City	County	State	Zip	City	County	State	Zip
Customer Contact Name:			Customer Telephone Number:		Marketplace:		

**PRODUCT DESCRIPTION**

Quantity	Description: Make, Model & Serial Number	Quantity	Description: Make, Model & Serial Number
One	Canon 125000		
One	Canon Finisher		

**PAYMENT SCHEDULE**

Minimum Term (mos.) <u>36</u>	Minimum Payment Without Sales, Use and Property Tax \$ <u>483.25</u>	Finance Charge _____ % per annum <i>*(see note below)</i>	Payment Due: ____ Monthly    ____ Annually ____ Quarterly    ____ Other	Advance Payment (with tax) ____ Apply to 1 <sup>st</sup> Month's Pmt. ____ Other
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\* Only applicable if this Schedule is intended to be an I.R.C. Section 103 interest tax exempt transaction.

Sales Tax Exempt  Yes (Attach Exemption Certificate)    Customer Billing Reference Number (P.O.#, etc.) \_\_\_\_\_

Addendum Attached  Yes (Check if yes and indicate total number of pages: \_\_\_\_\_)

**TERMS AND CONDITIONS**

- The first Payment will be due on the Effective Date. The delivery date is to be indicated by signing a separate acceptance form.
- You, the undersigned Customer, have applied to us, IOS Capital, Inc., to rent the above-described items ("Products") for commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE.** If we accept this Product Schedule, you agree to rent the above Product(s) from us, and we agree to rent such Product(s) to you, on all the terms hereof, including the Terms and Conditions on the Master Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE MASTER AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE MASTER AGREEMENT.**
- Purchase Option: (a) Purchase Option Price:  Fair Market Value Purchase Option (plus any applicable tax)  \$1.00 Purchase Option (plus any applicable tax) (b) Unless the above Purchase Option price is \$1.00, Customer agrees that this transaction is a true lease. (c) Notwithstanding anything to the contrary in the Master Agreement, if no default has occurred and is continuing under the Master Agreement or this Schedule, you will have the option at the end of the original, or any renewal term, of this Schedule to purchase, for the above Purchase Option price, all (but not less than all) of the related Product(s) covered by this Schedule. You must give us at least 30 days written notice, by certified or registered mail, before the end of the original term of this Schedule, or any renewal term, that you will purchase the related Product(s) or that you will return the related Product(s) to us. If you do not give us such written notice or if you do not purchase or deliver the related Product(s) in accordance with the terms and conditions of the Master Agreement and this Schedule, the original term of this Schedule, or any renewal term, will automatically renew for successive 1 month terms until you deliver the related Product(s) to us. The Monthly Payment under this Schedule during such a renewal term will remain the same. We may cancel an automatic renewal term by sending you written notice 10 days prior to any such renewal term. This purchase option shall not apply to any Software. (d) Upon payment of the Purchase Option price, we will transfer our interest in the related Product(s) to you "AS IS, WHERE IS" without any representation or warranty whatsoever and this Schedule will terminate.
- Additional Provisions (if any) are: \_\_\_\_\_

Printed Name of Authorized Signer: \_\_\_\_\_ Accepted in Macon, Georgia by:  
IOS Capital, Inc.

By: X \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_ By: X \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Signer Authorized Signer

[Tear on dotted line/perforation]

**DELIVERY AND ACCEPTANCE:** With respect to Product Schedule Number \_\_\_\_\_ to Master Agreement Number \_\_\_\_\_ between IOS Capital, Inc. and \_\_\_\_\_, as customer ("you"), you hereby certify that each Product described on such Product Schedule has been delivered, installed and accepted and you agree that each such Product is in good condition and satisfactory for all purposes of the Product Schedule and the Master Agreement.

CUSTOMER By: X \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Signer

# Form of Legal Opinion

*(This form is not to be executed but is to be retyped on the letterhead of counsel)*

To: IOS Capital, Inc.

RE: Schedule No. \_\_\_\_\_ (“Schedule”)  
to Master Agreement No. \_\_\_\_\_  
between IOS Capital, Inc. and \_\_\_\_\_

Ladies and Gentlemen:

I am counsel to \_\_\_\_\_ (the “Customer”). I am familiar with the above referenced Schedule by and between IOS Capital, Inc. (“IOS”) and the Customer relating to the lease of certain equipment identified therein (the “Equipment”).

Based on my examination of the Schedule and such other documents, records and papers as I deem to be relevant and necessary as the basis for my opinion set forth below, it is in my opinion that:

1. The Customer is \_\_\_\_\_ or a lawfully constituted political subdivision or agency thereof and is authorized by the Constitution and laws of the State of \_\_\_\_\_ to enter into the transaction contemplated by the Schedule and to carry out its obligations thereunder.
2. The Schedule set forth above has been duly authorized, executed and delivered by the Customer and constitutes a valid, legal and binding agreement enforceable in accordance with its terms, except as such enforceability may be limited by insolvency, reorganization, moratorium or other similar laws affecting creditors’ rights generally and general equitable principles.
3. No further approval, consent or withholding of objections is required from any federal, state or local governmental authority with respect to the entering into or performance by the Customer of the Schedule and the transaction contemplated thereby.
4. The entering into and performance of the Schedule and other related documents will not violate any judgment, order, law or regulation applicable to the Customer or result in any breach of, or constitute a default under, or result in the creation of any lien, charge, security interest or other encumbrance upon any assets of the Customer or the Equipment pursuant to any indenture, mortgage, deed of trust, bank loan, credit agreement or other instrument by which the Customer is a party or by which it or its assets may be bound.
5. There are no actions, suits or proceedings pending or, to the knowledge of the Customer, threatened against or affecting the Customer in any court or before any government commission, board or authority, which, if adversely determined, will have a material adverse effect on the ability of the Customer to perform its obligation under the Schedule.
6. The Equipment is personal property and, when subject to use by the Customer, will not be or become fixture(s) under the laws of the State where the Equipment is being used by the Customer.
7. All required public bidding procedures regarding an award of this Schedule have been followed by the Customer.
8. The Customer shall be the only entity to possess, operate and use the Equipment during the Term of the Schedule.

Very truly yours,

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Master Agreement**

Number: \_\_\_\_\_

**IOS Capital<sup>SM</sup>**an IKON Office Solutions, Inc. company  
P.O. Box 9115, Macon, GA 31208-9115**CUSTOMER:**

Full Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Contact: \_\_\_\_\_

This Master Agreement has been written in clear, easy to understand English. When we use the words "you", "your" or "Customer" in this Master Agreement, we mean you, our customer, as indicated above. When we use the words "we", "us", "our" or "IOS Capital" in this Master Agreement, we mean IOS Capital, Inc., a wholly-owned subsidiary of IKON Office Solutions, Inc. ("IKON"). IKON is the equipment supplier and is one of the largest distributors of office solutions in the world. Our principal corporate office is located at 1738 Bass Road, Macon, GA 31210.

1. **Agreement.** We agree to rent to you, and you agree to rent from us, subject to the terms of this Master Agreement, the personal and intangible property described in any equipment schedule (a "Schedule") executed by you and us and incorporating the terms of this Master Agreement by reference (the "Agreement"). Each Schedule shall be separately enforceable as a complete and independent agreement, independent of all other Schedules to this Master Agreement. The personal and intangible property described on a Schedule (together with all attachments, replacements, parts, substitutions, additions, repairs, and accessories incorporated in or affixed to the property and any license or subscription rights associated with the property) will be collectively referred to as "Product". The manufacturer and/or vendor of the tangible Product shall be referred to as the "Vendor." To the extent the Product includes intangible property or associated services such as periodic software licenses and prepaid data base subscription rights, such intangible property shall be referred to as the "Software."
2. **Schedules; Delivery and Acceptance.** Each Schedule that incorporates this Master Agreement shall be governed by the terms and conditions of this Master Agreement, as well as the terms and conditions set forth in such individual Schedule. The termination of this Master Agreement will not affect any Schedules executed prior to the effective date of such termination. When you receive the Product, you agree to inspect it to determine it is in good working order. Scheduled Payments (as specified in the applicable Schedule) will begin on the Product delivery date ("Effective Date"). You agree to sign and return to us a delivery and acceptance certificate within three business days after any Product is installed.
3. **Term; Payments.** The first scheduled Payment (as specified in the applicable Schedule) ("Payment") will be due on or before the Effective Date. The remaining Payments will be due on the same day of each subsequent month, unless otherwise specified on the applicable Schedule. If any Payment or other amount payable under any Schedule is not paid within ten days of the due date, you will pay to us, in addition to that payment, a late charge of 5% of the overdue payment (but in no event greater than the maximum amount allowed by applicable law). You also agree that THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ON ANY SCHEDULE TO THIS MASTER AGREEMENT. All payments to us are "net" and are not subject to set off or reduction.
4. **Product Location; Use and Repair.** You will keep and use the Product only at the Product Location shown in the applicable Schedule. You will not move the Product from the location specified in the applicable Schedule or make any alterations, additions or replacements to the Product without our prior written consent, which consent will not be unreasonably withheld. At your own cost and expense, you will keep the Product eligible for any manufacturer's certification and in compliance with applicable laws and in good condition, except for ordinary wear and tear. All alterations, additions or replacements will become part of the Product and our property at no cost or expense to us. We may inspect the Product at any reasonable time.
5. **Taxes and Fees.** In addition to the payments under this Master Agreement, you agree to pay all applicable taxes, fees, and filing costs related to the use of the Product, even if billed after the end of the term of this Master Agreement or any Schedules. If we are required to file and pay property tax, you agree to reimburse us. If you are required to file and pay the taxes directly to the tax collector, we will notify you.
6. **Warranties.** We transfer to you, without recourse, for the term of each Schedule, any warranties made by the Vendor or Supplier (as defined in Section 10 of this Master Agreement) with respect to the Product rented pursuant to such Schedule. We warrant that we will not interfere with your quiet enjoyment of the use of the Product so long as no event of default under this Master Agreement or any Schedule shall have occurred and be continuing. The parties to this Master Agreement each acknowledge that IOS Capital is a wholly owned subsidiary of IKON. YOU ACKNOWLEDGE THAT WE DO NOT MANUFACTURE OR DESIGN THE PRODUCT. YOU ACKNOWLEDGE THAT WE DO NOT REPRESENT THE MANUFACTURER, VENDOR OR EQUIPMENT SUPPLIER AND THAT YOU HAVE SELECTED THE PRODUCT AND THE VENDOR BASED ON YOUR OWN JUDGMENT. However, notwithstanding anything to the contrary, if you enter into any maintenance agreement ("Maintenance Agreement") with IKON with respect to any Product, no provision, clause or paragraph of this Master Agreement shall alter, restrict, diminish or waive the rights, remedies or benefits that (i) you may have against IKON as a vendor of the Product or in connection with the Maintenance Agreement or (ii) you may have against IKON under Article 2A of the UCC. EXCEPT FOR OUR WARRANTY OF QUIET ENJOYMENT, WE MAKE NO WARRANTY, EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. AS TO US, YOU RENT THE PRODUCT(S) "AS-IS". The only warranties, express or implied, made to you are the warranties (if any) made by the Vendor to you in any documents executed by and between the Vendor and you. YOU AGREE THAT, NOTWITHSTANDING ANYTHING TO THE CONTRARY, WE ARE NOT RESPONSIBLE FOR, AND YOU WILL NOT MAKE ANY CLAIM AGAINST US FOR, ANY DAMAGES, WHETHER CONSEQUENTIAL, DIRECT, SPECIAL, OR INDIRECT.
7. **Loss or Damage.** You are responsible for any theft, destruction of, or damage to, the Product (collectively, "Loss") from any cause at all, whether or not insured, from the time of Product delivery to you until it is delivered to us at the end of the Schedule. You are required to make all Payments even if there is a Loss. You must notify us in writing immediately of any Loss. Then, at our option, you will either (a) repair the Product so that it is in good condition and working order, eligible for any manufacturer's certification, (b) pay us the amounts specified in Section 12 below, or (c) replace the Product with equipment of similar age and capability from IKON.
8. **Claims, Liability and Insurance.** (a) To the extent permitted by applicable law, the parties to this Master Agreement will defend and hold each other harmless from all losses, damages, claims, suits and actions (including court costs and reasonable attorneys' fees) ("Claims") arising out of any breach of this Master Agreement except to the extent caused by the negligence or intentional acts or omissions of the other. (b) Because you have sole possession and control of the Product, you are fully responsible for any Claim, or other damage, injury or loss caused by (or to) the Product resulting from the use, misuse or possession of the Product or any accident or other casualty relating to the Product. We are responsible for damage or injury to third persons when the damage or injury is caused exclusively by our negligent acts or omissions. You agree to maintain insurance to cover the Product and will name us as an additional insured and loss payee on your insurance policy. Such insurance will provide that we will be given 30 days advance notice of any cancellation. If you fail to provide evidence of insurance reasonably satisfactory to us, you authorize us to obtain coverage on your behalf and you agree to pay for this coverage. If you are self-insured with respect to the Product(s), you shall maintain during the term of each Schedule to this Agreement a self-insurance program reasonably satisfactory to us and shall provide to us evidence of such program. In the event of loss or damage to the Product, you agree to remain responsible for the payment obligations under this Master Agreement until the payment obligations are fully satisfied.
9. **Title; Recording.** We are the owner of and will hold title to the Product (except for any Software). You will keep the Product free of all liens and encumbrances. Except as reflected on any Schedule, you agree that this Master Agreement is a true lease. However, if any Schedule is deemed to be intended for security, you hereby grant to us a purchase money security interest in the Product covered by the applicable Schedule (including any replacements, substitutions, additions, attachments and proceeds) as security for the payment of the amounts under each Schedule. You authorize us to file a copy of this Master Agreement and/or any schedule as a financing statement and appoint us or our designee as your attorney-in-fact to execute and file, on your behalf, financing statements covering the Product.
10. **Software or Intangibles.** To the extent that the Product includes Software or other Intangibles, you understand and agree that we have no right, title or interest in the Software and you will comply throughout the term of this Master Agreement with any license and/or other agreement ("Software License") entered into with the supplier of the Software ("Supplier"). You are responsible for entering into any Software License with the Software Supplier no later than the Effective Date.
11. **Default.** Each of the following is a "Default" under this Master Agreement and all Schedules: (a) you fail to pay any Payment or any other payment within 30 days of its due date, (b) any representation or warranty made by you in this Master Agreement is false or incorrect and/or you do not perform any of your other obligations under this Master Agreement or any Schedule and/or in any other agreement with us or with any of our affiliates and this failure continues for 10 days after we have notified you of it, or (c) you become insolvent, you dissolve or are dissolved, or you assign your assets for the benefit of your creditors, or you file or have filed against you any bankruptcy or reorganization proceeding.
12. **Remedies.** If a Default occurs, we may do one or more of the following: (a) we may cancel or terminate this Master Agreement and/or any or all Schedules, or any or all other agreements that we have entered into with you; (b) we may require you to immediately pay to us, as compensation for loss of our bargain and not as a penalty, a sum equal to (i) all past due Payments and all other amounts then due and payable under this Master Agreement or any Schedule; and (ii) all unpaid Payments for the remainder of the term of each Schedule plus our anticipated value of the Product at the end of the initial term of any Schedule (or any renewal of such Schedule), such unpaid Payments and anticipated value to be discounted to present value at a rate equal to 6% per year to the date of default. We agree to apply the net proceeds (as specified below in this Section) of any disposition of the Product to the amounts that you owe us; (c) we may require you to deliver the Product to us as set forth in Section 14; (d) we or our representative may peacefully repossess the Product without court order and you will not make any claims against us for damages or trespass or any other reason; (e) we may exercise any and all other rights or remedies available to a lender, secured party or lessor under the Uniform Commercial Code ("UCC"), including without limit, Article 2A of the UCC, and at law or in equity; (f) immediately terminate your right to use the Software including the disabling (on-site or by remote communication) of any Software; (g) demand the immediate return and obtain possession of the Software and relicense the Software at a public or private sale; (h) cause the Supplier to terminate the Software License, support and other services under the Software License, and/or (i) at our option, to sell, re-lease, or otherwise dispose of the Product under such terms and conditions as may be acceptable to us in our discretion. You agree to pay all of our costs of enforcing our rights against you, including

Credit Application Number: \_\_\_\_\_

**IOSCapital<sup>SM</sup>**

an IKON Office Solutions, Inc. company  
P.O. Box 9115, Macon, GA 31208-9115

**CUSTOMER INFORMATION**

Full Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_ Phone: \_\_\_\_\_ Tax ID: \_\_\_\_\_

Subdivision or Department: \_\_\_\_\_

Type of Government Entity:  State  County  City, Town or School District Date Established: \_\_\_\_\_

D & B Number: \_\_\_\_\_ Moody's Rating: \_\_\_\_\_ Marketplace: \_\_\_\_\_

**BANK REFERENCES**

Bank Name / Branch	Contact Officer	Phone	Account No.	CK	SV	LN

Current IKON Customer?  Yes  No

**TRADE REFERENCES**

Firm Name	Contact	City, State	Phone	Account No.

**PRODUCTS**

IKON Supplier: \_\_\_\_\_ Product Description: \_\_\_\_\_

Sales Professional: \_\_\_\_\_ Location: \_\_\_\_\_ Term in Months: \_\_\_\_\_

Payments:  Monthly  Quarterly  Other Payment Amount \$ \_\_\_\_\_

By signing below, you affirm that the information provided above is true and correct to the best of your knowledge and agree that IOS Capital, or its designees, may conduct a credit investigation contacting the above references. Provided credit is granted, we may without further notice to you, use or request subsequent credit bureau reports (1) to update our information, (2) in connection with a renewal or extension, (3) in connection with your request for additional services.

If your revenues are less than \$1 million, and the application for business credit is denied, you have the right to a written statement of the specific reasons for denial. To obtain the statement, please contact our Customer Service Manager within 60 days from the date you are notified of our decision. We will send you a written statement of reasons for the denial within 30 days of receiving your request for the statement.

NOTICE: The Federal Equal Credit Opportunity Act prohibits creditors from discriminating on the basis of race, color, religion, national origin, sex, marital status or age (provided the applicant has the capacity to enter into a binding contract).

**BANK AND TRADE CREDIT INFORMATION  
RELEASE AUTHORIZATION**

To: The bank and trade reference(s) shown above.

Please accept this authorization to disclose to IOS Capital, or its designees, customer information you would normally release to a prospective creditor including: length of time account has been active, average monthly balances, how the account has been handled, and details of any lending relationship.

**AUTHORIZED SIGNATURE**

X \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



The Way Business Gets Communicated™

# Maintenance Services / Professional Services Agreement

IKON Marketplace Name: SOUTH FLORIDA  
Address: 490 SAWGRASS CORP PKWY, STE 200 SUNRISE, FL 33325  
Phone # (954) 835-9000 Fax # (954) 835-0100

Order #  
Date:  
Sales Rep #  
Sales Rep Name:

SHIP TO  
Account #  
Company:  
Contact:  
Title:  
Address:  
Suite/Floor:  
Address:  
City:  
State:  
Zip+4:  
Phone #  
Fax #  
Leasing Source: Tax Exempt Cert. Attached?  Y  N P.O.#

BILL TO  
Account #  
Company:  
Contact:  
Title:  
Address:  
Suite/Floor:  
Address:  
City:  
State:  
Zip+4:  
Phone #  
Fax #  
Exp. Date:  
P.O. Required for Future Orders?  Y  N

Service Description:  MAINTENANCE SERVICES (Break-fix/Repairs)  PROFESSIONAL SERVICES (Connection/Enabler/Application/Assessment)\*  
\* Statement of Work Required

Qty	Model	Description	Serial #	Equip #	Base Rate	Block of Hours	Cost of Block of Hours	Meter Road	Meter Type	Scan/Copy Allowance	Overage Rate	Key Operator Fax #	Key Operator e-mail
1		Canon IR 8500								45,000	0.0125		

Third Party Authorization (no signature necessary)  
 IOSC  Canon  Ricoh  TIT  IMS  ICI  Other

Customer Authorization (signature required)  
 Decline IKON Maintenance  Accept IKON Maintenance

Customer Signature: X Date: \_\_\_\_\_ Title: \_\_\_\_\_

Name (please print): \_\_\_\_\_ Title: \_\_\_\_\_

IKON Sales Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

IKON Office Solutions Authorization  
Service Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (please print): \_\_\_\_\_ Title: \_\_\_\_\_

Customer agrees to purchase and IKON Office Solutions, Inc. ("IKON") agrees to provide the professional and/or maintenance services identified above for the equipment identified above, in accordance with the terms and conditions of this Agreement (including all terms and conditions attached hereto as Exhibit A, all of which are incorporated herein by reference).

**EQUIPMENT**  
Maintenance Service Term  
Start Date: \_\_\_\_\_  
Length: \_\_\_\_\_ months  
End Date: \_\_\_\_\_  
Payment Details  
Amt. Paid: \_\_\_\_\_  
Check #:

**BILLING** (Tax Exempt?  Yes  No)  
Frequency  
Base  
 Month  Quarter  Annual  
Overage  
 Month  Quarter  Annual  
Group Options  N/A  
 Create Billing Group w/ Group Usage  
 Create Billing Group w/ Individual Usage  
Add to Existing Billing  
Model # \_\_\_\_\_  
Serial # \_\_\_\_\_  
Other Options  
 Maintenance billed in IOSC Lease  
 Maintenance included in order

**Metered Equipment** (excludes staples & paper)  
 Supplies  
 Connectivity/Software  
 After-Hours Service  
 Coin Operated

**Options**  
 Other (Special Instructions)  
 Non-Metered Equipment  
 Parts and Labor  
 Connectivity/Software  
 After-Hours Service  
 Other (Special Instructions)

**SPECIAL INSTRUCTIONS**  
STATE OF FLORIDA  
Base included in lease payment

**MAINTENANCE SERVICES / PROFESSIONAL SERVICES AGREEMENT - EXHIBIT A**

1. **MAINTENANCE SERVICES COVERAGE.** If Maintenance Services are identified on the front of this Agreement:

(a) During the term hereof, as part of its Maintenance Services, IKON will repair or replace in accordance with the terms and conditions of this Agreement any part of the equipment listed on the front of this Agreement ("Equipment") which becomes unserviceable due to normal usage (other than consumable supplies). Replacement parts will be furnished on an exchange basis and will be new, reconditioned or used. All parts removed due to replacement will become the property of IKON.

(b) The Maintenance Services provided by IKON under this Agreement will not include the following: (i) Repairs resulting from misuse (including without limitation improper voltage or the use of supplies that do not conform to the manufacturer's specifications); (ii) Repairs made necessary by service performed by persons other than IKON representatives; (iii) Service calls or work which the Customer requests to be performed outside of regular business hours (unless covered under an extended hour service contract); (iv) Removable cassette, copy cabinet, exit trays, or any item not related to the mechanical or electrical operation of the Equipment; (v) Consumable supplies such as paper or staples, unless expressly provided for on the front side of this Agreement; (vi) Repairs and/or service calls resulting from attachments not purchased from IKON; (vii) Any software, system support or related connectivity unless specified in writing by IKON; (viii) Parts no longer available from the applicable manufacturer; (ix) Electrical work external to the Equipment, including problems resulting from overloaded or improper circuits; and (x) Charges for installation of the Equipment or de-installation and/or movement of the Equipment from one location to another.

(c) Damage to the Equipment or its parts arising out of, or other causes beyond, the control of IKON are not covered by this Agreement and may subject Customer to a surcharge or to cancellation of this Agreement. In addition, IKON may terminate this Agreement if the Equipment is modified, damaged, altered or serviced by personnel other than those employed by IKON.

(d) Additionally, service necessitated as a result of inadequate key operator involvement, operator caused damage, lack of recommended service, or use of inadequate or incompatible supplies may result in service being rendered on a time-and-material basis in addition to the Maintenance Charges.

2. **MAINTENANCE SERVICE CALLS.** Maintenance service calls under this Agreement will be made during normal business hours at the installation address shown on the front side of this Agreement. Travel and labor-time for the service calls after normal hours, on weekends and on holidays, if and when available, will be charged at overtime rates in effect at the time the service call is made. IKON representatives will not handle, disconnect or repair unauthorized attachments or components. The Customer is responsible for disconnecting and re-connecting unauthorized attachments or components. Customer hereby indemnifies and holds IKON and its employees and representatives harmless for claims for damages to any unauthorized parts, components or accessories resulting from service performed on Equipment covered by this Agreement.

3. **RECONDITIONING.** Rebuilding or major overhauls are not covered by this Agreement. In addition, if IKON, in its sole discretion, determines that a reconditioning is necessary as a result of normal wear and tear of materials and age factors caused by normal usage in order to keep the Equipment in working condition, IKON will submit to Customer an estimate of the needed repairs and the cost for such repairs (which costs will be in addition to the charges payable under this Agreement). If the Customer does not authorize such reconditioning, IKON may, at its option: (i) discontinue service of the Equipment under this Agreement and refund any unused portion of the Maintenance Charges (as defined below), or (ii) refuse to renew this Agreement upon its expiration. After any such termination, IKON will make service available on a "Per Call" basis at IKON's then prevailing rates at the time of service.

4. **TERM.** This Agreement shall become effective on the Start Date listed on the front side of this Agreement and shall continue for the term outlined on the front side of this Agreement. At the expiration of the initial term or any extended term, this Agreement will automatically renew for a 12 month period provided that the Customer is not then in default. The contracted rate will be adjusted to IKON's then prevailing rates, which will be reflected in an increase on the renewal date. Either party has the right to terminate the Agreement at the time of renewal. Any notice of cancellation must be received in writing at least 30 days prior to the expiration of the current term.

5. **MAINTENANCE CHARGES.** (a) Maintenance service charges ("Maintenance Charges") will be payable by the Customer in advance in accordance with the terms set forth on the front side of this Agreement. Customer agrees to pay such Maintenance Charges within 10 days of the date of the IKON invoice for such charges. Please note that the Maintenance Charges will not include any charges for repairs or maintenance that are otherwise covered by the applicable manufacturer's limited warranty during the period covered by any such warranty to the extent IKON has agreed with such manufacturer not to charge a customer for any such charges.

(b) Customer acknowledges and agrees that: (i) alterations, attachments, specification changes, or use of sub-standard supplies that cause excessive service calls, may require an increase in Maintenance Charges and Customer agrees to pay such charges when due; (ii) the transfer of the Equipment from the location indicated on the face hereof may result in an increase of Maintenance Charges or the termination of this Agreement; (iii) the Toner Inclusive Program (if applicable) is based on manufacturer supply consumption rates. IKON will determine and deliver supplies in accordance with agreed upon usage. Consumption of covered supply products varying significantly from expected usage may result in additional charges for supplies; and (iv) Customer agrees to pay when due, all taxes, where applicable, related to this Agreement.

6. **BREACH OR DEFAULT.** If the Customer does not pay all Maintenance Charges or other charges provided under this Agreement or under any lease or rental agreement with IOS Capital, Inc. ("IOS") relating to the Equipment, promptly when due, IKON may (i) refuse to service the Equipment or (ii) furnish service on a C.O.D. "Per Call" basis at IKON's then prevailing rates, at the time of service. Except as expressly permitted by this Agreement, no refund or credit will be given for any early termination of this Agreement (i.e., prior to the

stated term on the front side of this Agreement) or any renewal thereof. If Customer defaults in its obligations hereunder or under any lease or rental agreement with IOS, IKON may require Customer to immediately pay to IKON (i) all past due payments under this Agreement and (ii) in the case of Maintenance Services, the future payments due under this Agreement present valued at the discount rate of 6% to the date of default. If the Customer purchases other Equipment from IKON in the same product group, IKON may, at its option, credit any unused portion of the Maintenance Charges towards the purchase of Maintenance Services on the new equipment. If the Customer fails to pay within 30 days of the due date for the Maintenance Charges for such new equipment, IKON reserves the right to withhold services from such additional equipment, or to terminate services with respect to such additional equipment. Customer agrees to pay IKON's collection costs hereunder, including reasonable attorneys' fee. All remedies hereunder or at law are cumulative; provided, however, that the sole remedy of Customer for any services not performed in accordance with the service standards set forth in this Agreement shall be the prompt and proper re-performance of such services at no additional charge.

7. **USE OF IKON RECOMMENDED SUPPLIES.** IKON products are designed to give excellent performance with IKON recommended supplies, including paper, developer, toner, and fuser oil. If the Customer uses other than IKON recommended supplies, and if such supplies are defective or not acceptable for use on the Equipment and cause abnormally frequent service calls or service problems, then IKON may, at its option, assess a surcharge or terminate this Agreement. If so terminated, Customer will be offered service on a "Per Call" basis at IKON's then prevailing rates. However, it is not a condition of this Agreement that the Customer use only IKON authorized supplies.

8. **METER READINGS.** Customer agrees to provide IKON true and accurate meter readings monthly and in any reasonable manner requested by IKON. If accurate meter readings are not provided, IKON reserves the right to estimate the meter readings from previous meter readings.

9. **CUSTOMER OBLIGATIONS.** Customer agrees to provide a proper place for the use of the Equipment, including electric service as specified by the manufacturer. Customer will provide adequate facilities (at no charge) for use by IKON representatives in connection with the maintenance of the Equipment hereunder within a reasonable distance of the Equipment. Customer agrees to provide "360 degree" service access to the Equipment. Customer will provide a key operator for the Equipment and will make operators available for instruction in use and care of the Equipment. All supplies for use with the Equipment will be provided by the Customer and will meet manufacturer specifications. It is the responsibility of the Customer to have the supplies available "on site" for servicing. Customer agrees that any systems utilizing similar supplies must be covered under similar inclusive maintenance programs.

10. **WARRANTY DISCLAIMER.** OTHER THAN THE OBLIGATIONS SET FORTH EXPRESSLY IN THIS AGREEMENT, IKON DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR USE, OR FITNESS FOR A PARTICULAR PURPOSE. IKON SHALL NOT BE RESPONSIBLE FOR ANY INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING OUT OF THE USE OR PERFORMANCE OF THE EQUIPMENT OR THE LOSS OF USE OF THE EQUIPMENT. IKON'S TOTAL AGGREGATE LIABILITY TO CUSTOMER HEREUNDER, IF ANY, SHALL IN NO EVENT EXCEED THE TOTAL OF THE FEES PAID TO IKON HEREUNDER.

11. **MISCELLANEOUS.** THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED ACCORDING TO THE LAWS OF THE STATE OF GEORGIA. CUSTOMER AGREES TO SUBMIT TO THE NON-EXCLUSIVE JURISDICTION OF THE COURTS OF GEORGIA FOR ANY CLAIMS MADE UNDER THIS AGREEMENT. This Agreement constitutes the entire agreement between the parties and may not be modified except in writing signed by duly authorized officers of IKON and the Customer. This Agreement is not assignable by Customer.

12. **EARLY TERMINATION.** In order to terminate this Agreement prior to the maturity hereof, Customer (a) must not then be in default, (b) must give IKON 30 days prior written notice, and (c) shall pay to IKON, as liquidated damages and not as a penalty, the following amount: (i) if the termination occurs in months 1 through 12, an amount equal to 12 times the base monthly Maintenance Charge; (ii) if the termination occurs in months 13 through 24, an amount equal to 9 times the base monthly Maintenance Charge; and (iii) if the termination occurs anytime after the 24<sup>th</sup> month of this Agreement, an amount equal to the lesser of 6 times the base monthly Maintenance Charge or the number of months remaining under this Agreement.

13. **PROFESSIONAL SERVICES COVERAGE.** If Professional Services are identified on the front of this Agreement:

(a) IKON agrees to perform the specific connection, enabler, application, assessment or other professional services identified in the Statement of Work relating thereto prepared by IKON in connection with such service request by Customer.

(b) IKON agrees to perform its Professional Services in a professional manner, consistent with applicable industry standards. IKON is not the manufacturer of any of the software, tools and/or products utilized in connection with this Agreement. IKON shall, however, make available to Customer any warranties made to IKON by the manufacturers of the software, tools and/or products utilized by IKON in connection with its Professional Services, to the extent transferable and without recourse.

(c) The term of each Professional Service engagement, if and to the extent applicable, shall be specified in the applicable Statement of Work. Professional Service charges will be payable by the Customer in advance in accordance with the terms set forth on the front side of this Agreement. Customer agrees to pay such Professional Service charges within ten (10) days of the date of the invoice for such charges.

(d) Customer agrees that during the term of each Professional Services engagement and for a period of one (1) year after termination thereof, it shall not directly or indirectly solicit, hire or otherwise retain as an employee or independent contractor any employee of IKON that is or was involved with or part of such Professional Services engagement.

(e) Sections 1(A), 1(B), 4, 5, 8 and 12 of this Agreement apply solely with respect to Maintenance Services and do not apply to Professional Services.





The Way Business Gets Communicated™

# Equipment Order Agreement

(Page 2 of 2)

IKON Marketplace Name: SOUTH FLORIDA  
Address: 490 SAWGRASS CORP PKWY, STE 200  
SUNRISE, FL 33325

Phone # (954) 835-9000  
Fax # (954) 835-0100

Order #  
Date:

Sales Rep #

Sales Rep Name:

## SUPPLIES

Unit Qty.	Unit of Measure	Product #	Description	Unit Price	Extended Price	Delivery Instructions
						<input type="checkbox"/> Warehouse <input type="checkbox"/> Sales Rep <input type="checkbox"/> Ship
						<input type="checkbox"/> Warehouse <input type="checkbox"/> Sales Rep <input type="checkbox"/> Ship
						<input type="checkbox"/> Warehouse <input type="checkbox"/> Sales Rep <input type="checkbox"/> Ship
						<input type="checkbox"/> Warehouse <input type="checkbox"/> Sales Rep <input type="checkbox"/> Ship
						<input type="checkbox"/> Warehouse <input type="checkbox"/> Sales Rep <input type="checkbox"/> Ship
Supply Total (Addendum Items Included)						

## EQUIPMENT DELIVERY / PICKUP INFORMATION

Delivery Date Requested:

Del. Time Requested Preference:  AM  PM  None

Disposition:

Contact Information

Pickup Date Requested:

Deliver to Loading Dock

Elevator Available

Stair Climbing Equipment Needed

# of Stairs:

Other Information:  Equipment Site Survey Completed  Network Site Survey Completed  SOW

Special Instructions for Delivery:

Special Instructions for Pickup:

Name:

Phone #

Fax #

e-mail address:

Reason for Pickup:

## EQUIPMENT BILLING SUMMARY

## PAYMENT INFORMATION

Equipment Total:

Lease/Rental Agreement #

Supply Total:

Check #

Order Total:

Credit Card Type:

Miscellaneous Charges:

Credit Card #

Tax:

Credit Card Expiration Date:

Delivery Charges:

Cardholder Name (please print):

TOTAL:

Cardholder Signature

Less Down Payment:

Cardholder Signature

BALANCE DUE:

**AUTHORIZATION:** This signature indicates that the Customer accepts all terms and conditions of this sale. The additional Terms and Conditions on Attachment A are hereby incorporated by reference and made a part of this agreement. This agreement is not valid unless signed by an Authorized Manager of IKON Office Solutions.

Customer Authorization: (signature required)

IKON Office Solutions Authorization: (signature required)

Name (please print):

Name (please print):

Date:

Date:

Title:

Title:

IKON Office Use Only

**Equipment Order Agreement - Attachment A**  
(Terms and Conditions)

1. **ACCEPTANCE:** This Sales Agreement ("Agreement") is subject to acceptance by an appropriate representative of IKON Office Solutions, Inc. ("IKON"). Customer agrees to accept delivery of all equipment covered by this Agreement when the same is delivered by IKON.

2. **DELIVERY:** Delivery of goods to common carrier or trucker or location installation vehicles shall constitute delivery to Customer. All shipments are F.O.B. Seller's shipping point and Customer shall bear the entire risk of loss or damage, Customer shall pay any and all installation, transportation and rigging expenses.

3. **INSTALLMENTS:** IKON reserves the right to make delivery in installments. All such installments shall be separately invoiced and paid for when due, without regard to subsequent deliveries. Delay in delivery of any installment shall not relieve Customer of its obligation to accept remaining installments and remit payments as invoiced by IKON.

4. **EXTENSION OF CREDIT:** IKON reserves the right at any time to revoke any credit extended to Customer because of Customer's failure to pay for any goods when due or for any other reason deemed good and sufficient by IKON.

5. **NON-CANCELLATION:** This order shall not be cancelable by the Customer.

6. **RETURNS:** No goods may be returned without IKON's approval or prior written consent: (a) Only consumable goods invoiced within 60 days will be considered for return, (b) On authorized returns, Customer agrees to pay a restocking charge equivalent to 30% of the purchase price, (c) Merchandise returned without written authorization may not be accepted at the receiving dock, and is the sole responsibility of the customer, (d) All non-saleable merchandise (that has been opened or partially used) will be deducted from any credit amount due to the Customer.

7. **WARRANTY DISCLAIMER: OTHER THAN THE OBLIGATIONS SET FORTH HEREIN, IKON DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR USE, OR FITNESS FOR A PARTICULAR PURPOSE. IKON SHALL NOT BE RESPONSIBLE FOR DIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING OUT OF THE USE OR PERFORMANCE OF THE EQUIPMENT OR THE LOSS OF USE OF THE EQUIPMENT.**

8. **DAMAGED GOODS:** All claims for damaged goods or delay in delivery shall be deemed waived unless made in writing, delivered to IKON within three days after receipt of goods by Customer.

9. **TITLE; PAYMENT:** Title to goods delivered under this Agreement does not pass to Customer until such goods are paid for in full. Payment terms are net ten days. If invoices are unpaid and overdue, Customer agrees to pay IKON a late charge of 1.5% per month on any unpaid amounts or the

maximum allowed by law, whichever is less, and in addition shall pay IKON all costs and expenses of collection, or in the enforcement of IKON's rights hereunder, including, but not limited to, reasonable internal and external legal costs, whether or not suit is brought.

10. **RISK OF LOSS:** Customer agrees to bear all risk of theft, loss or damage, no matter how occasioned, to all goods covered by this agreement.

11. **TAXES:** Customer agrees to pay IKON any applicable taxes which are levied on or payable by IKON as a result of the use, sale, possession or ownership of the goods covered hereunder, other than income taxes of IKON's.

12. **ENTIRE AGREEMENT:** This contract constitutes the entire agreement between the parties and may not be modified or terminated except in writing signed by an officer or authorized representative of IKON. The term "this Agreement" as used herein includes any future written amendments, modifications or supplement made in accordance hereunder. The foregoing terms and conditions shall prevail notwithstanding any variance with the terms and conditions of any order submitted by the Customer in respect of IKON including, but not limited to, any purchase order submitted by Customer. No local, general or trade custom or usage or course of prior dealings between the parties shall be relevant to supplement or explain any term used herein. The term "IKON" refers to IKON Office Solutions, Inc. and any all wholly-owned subsidiaries and affiliates of the company.

13. **ASSIGNMENT:** Customer shall neither assign any right or interest arising under this Agreement nor delegate any obligations hereunder without the prior written consent of Seller. Any such attempted assignment or delegation shall be void.

14. **FORCE MAJEURE:** IKON shall not be liable for failure to deliver or delays in delivery occasioned by causes beyond IKON's control, including without limitation strikes, lockout, fires, embargoes, war or other outbreak of hostilities, inability to obtain materials or shipping space, machinery breakdowns, delays of carrier or suppliers, governmental acts and regulations or other causes beyond IKON's control and receipt of orders from all sources in excess of IKON's or its suppliers, then scheduled production capacity.

15. **GOVERNING LAW & JURISDICTION:** This Agreement shall be governed by and construed and interpreted in accordance with the laws of the State of Georgia. The parties hereto also agree to submit to the non-exclusive jurisdiction of the State of Georgia to resolve any action under this Agreement. THE CUSTOMER ACKNOWLEDGES THAT AGREEMENT HAS BEEN READ AND UNDERSTOOD AND AGREES TO BE BOUND BY ITS TERMS AND FURTHER AGREES THAT IT IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN THE PARTIES WHICH SUPERSEDES ALL PROPOSALS ORAL OR WRITTEN AND ALL OTHER COMMUNICATION BETWEEN THE PARTIES RELATING TO THE SUBJECT MATTER OF THIS AGREEMENT.

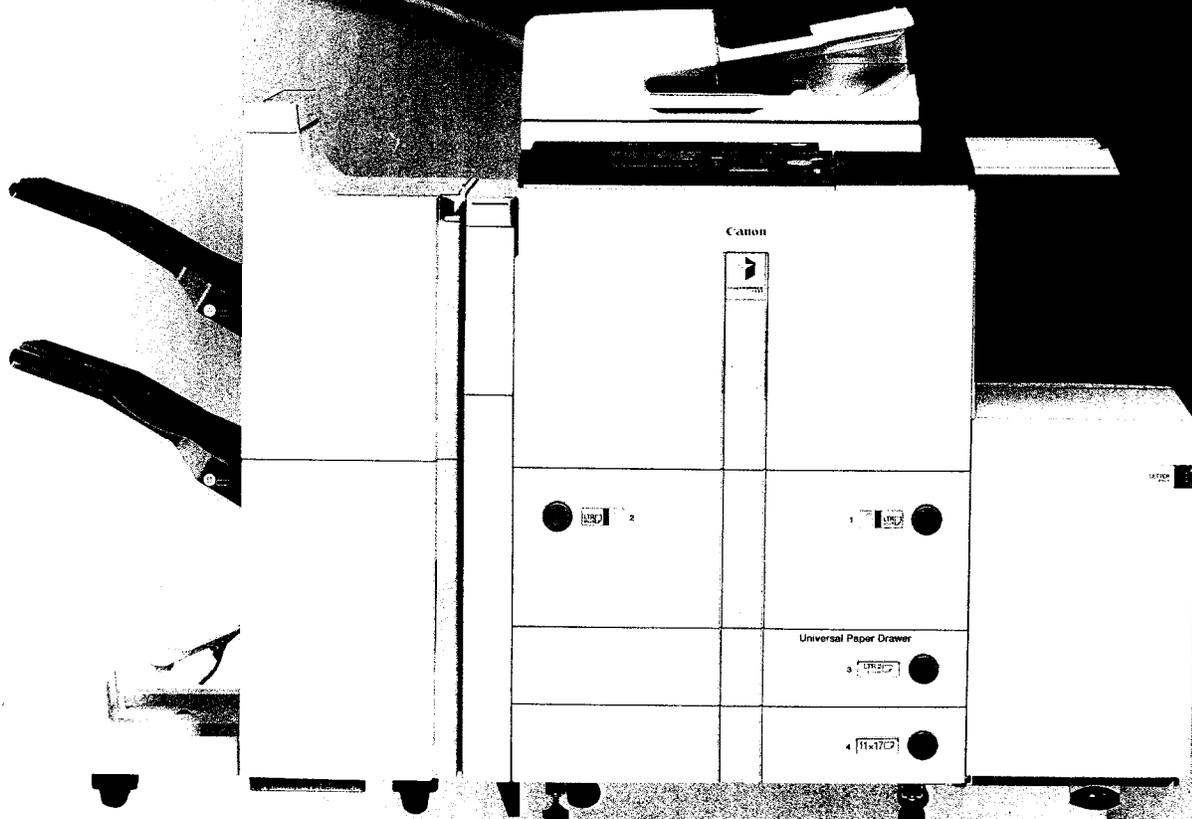
\*\*\*\*\*  
 \*\*\* ACTIVITY REPORT \*\*\*  
 \*\*\*\*\*

ACTY#	MODE	CONNECTION TEL	CONNECTION ID	START TIME	USAGE T.	PAGES	RESULT
*0953	TX	G3 3052549007		05/23 12:03	03'05	5	OK
*0954	AUTO RX	G3 3056714303	MIAMI HERALD	05/23 12:41	01'32	1	OK
*0955	TX	ECM 19544996678		05/23 12:44	03'31	8	NG
							8 #001
*0957	TX	ECM 19544996678		05/23 12:49	04'58	9	OK
*0958	AUTO RX	G3 305 378 1593		05/23 12:54	02'18	2	OK
*0960	TX	ECM 19544996678		05/23 12:58	07'33	15	OK
*0962	TX	ECM 3052703212		05/23 13:21	01'15	2	OK
*0963	AUTO RX	ECM 234		05/23 16:27	01'51	3	OK
*0964	AUTO RX	G3 1 888 600 9739		05/24 11:11	01'12	2	OK
*0965	AUTO RX	ECM		05/26 15:31	00'47	1	OK
*0966	AUTO RX	G3 928 396 4763		05/26 20:37	01'06	1	OK
*0967	AUTO RX	G3 3053797222		05/27 05:57	02'04	1	OK
*0968	TX	ECM 17707725519		05/27 09:35	01'02	2	OK
*0970	TX	ECM 3056660508	CHAMBER SOUTH	05/27 11:12	00'40	1	OK
*0972	TX	ECM 3055935138		05/27 11:51	01'22	3	OK
*0973	AUTO RX	ECM 234		05/27 13:59	09'04	9	OK
*0974	AUTO RX	G3 3052514145		05/27 15:39	01'28	2	OK
*0975	TX	ECM 3052480596		05/27 17:21	01'37	1	OK
*0976	AUTO RX	ECM		05/27 17:55	01'27	1	OK
*0977	AUTO RX	ECM		05/28 08:12	00'39	1	OK
*0978	TX	ECM 3059715082		05/28 11:38	01'54	3	OK
*0979	AUTO RX	ECM 7278225083		05/28 11:43	00'49	2	OK
*0980	AUTO RX	ECM 3052322044 137		05/28 12:33	00'44	1	OK
*0981	TX	ECM 3052353424		05/28 15:00	00'00	0	NG
							0 STOP
*0983	TX	ECM 3052353424		05/28 15:07	03'11	6	OK
*0984	TX	ECM 3056610508		05/28 15:58	00'00	0	NG
							0 STOP
*0986	TX	ECM 3056660508	CHAMBER SOUTH	05/28 15:59	01'19	1	OK
*0987	TX	ECM 3053751271		05/28 17:07	01'25	2	OK
*0988	AUTO RX	ECM		05/28 21:03	01'16	2	OK
*0989	AUTO RX	ECM		05/28 22:26	00'38	1	OK
*0990	AUTO RX	G3		05/29 00:03	02'12	2	OK
*0991	AUTO RX	ECM 3053581203		05/29 09:51	02'31	4	OK
0994	AUTO RX	ECM		05/29 10:44	03'45	6	OK
0995	AUTO RX	ECM 407 317 7181		05/29 11:00	00'42	1	OK
0996	AUTO RX	G3		05/29 11:08	00'44	0	NG
							0 #005
0997	MANUAL TX			05/29 11:19	00'00	0	NG
							0 #005
1002	TX	ECM 15617922137		05/29 11:31	00'00	0	NG
							0 #018
1004	TX	ECM 15617922137		05/29 11:33	00'00	0	NG
							0 STOP
1006	AUTO RX	ECM 407 317 7181		05/29 11:37	01'03	1	OK
1008	TX	ECM 3058545351		05/29 11:56	12'42	12	OK

# Canon

imageRUNNER®  
5000

## The Definitive Network Printing Solution

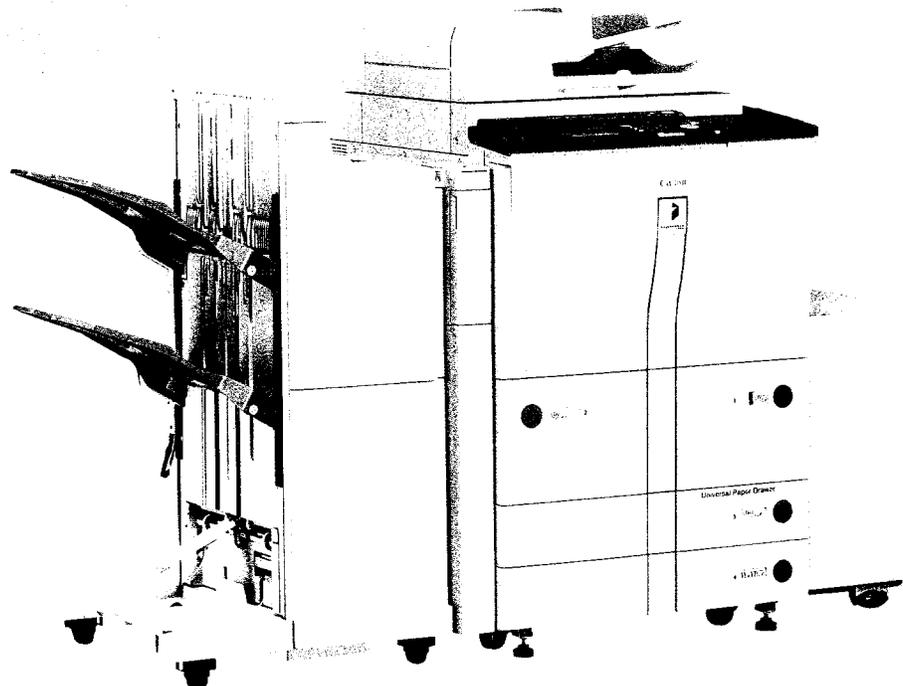


**Introducing the imageRUNNER® 5000 Networked Office System.  
Designed to leverage the power of customer networks to streamline  
information management.**

In today's business environment, time is of the essence. To maintain the highest levels of productivity, organizations must do more with less, while streamlining information workflow.

Building on the benchmark reputation of previous Canon imageRUNNER product offerings, the imageRUNNER 5000 delivers a fast 50-page-per-minute print, copy, and scan speed, while at the same time delivering the highest image quality, network integration, and finishing capabilities of any

product in its class. Designed specifically for the needs of large workgroups and corporate departments, the imageRUNNER 5000 is ideally suited for the replacement of existing analog copier technology, and for the delivery of robust printing and scanning capabilities not typically accessible in today's office environment. So when you're looking to drive greater levels of productivity and information management, look no further than the imageRUNNER 5000 to handle the job.

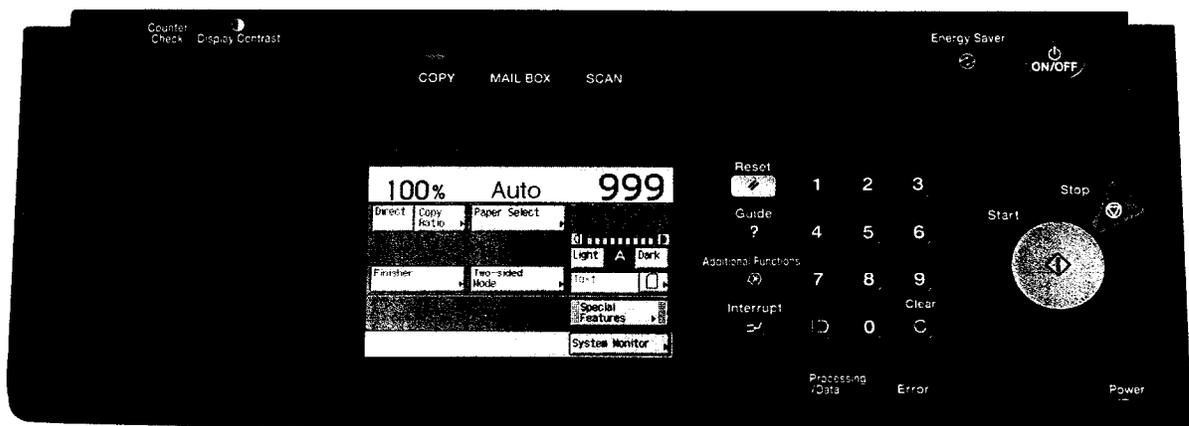


Whether you're copying, printing, or scanning, the imageRUNNER 5000 simplifies job operation and comes equipped with all the tools necessary to be your best.

### A Treasure Chest of Functionality

The imageRUNNER 5000 builds upon Canon's digital product platform, offering traditional and new capabilities to corporate workgroups and departments. With the ability to support network printing, copying, and both local and network scanning, the imageRUNNER 5000 delivers users access to information-management

capabilities regardless of whether that information resides in digital form or on paper. The power of Canon's capabilities lay in our seamless integration to customer networks, and the ability for users to easily leverage system capabilities directly from their desktops.



## Extensive Configuration Flexibility

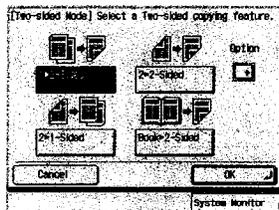
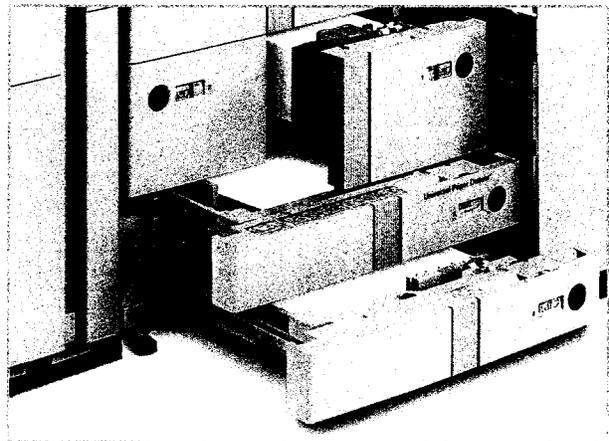
The imageRUNNER 5000 offers considerable configuration flexibility, enabling customers to build systems ideally suited to individual department needs. To simplify customer choices, the imageRUNNER 5000 ships as a stand-alone copier, supporting basic copy functions and the scanning of hard-copy originals into its internal Image Server Mail Box. It is also fully upgradable to support network printing and network scanning. The imageRUNNER 5000 offers an extensive array of paper-handling and finishing options, ensuring customers have the tools necessary to handle the job.

## The Need for Speed

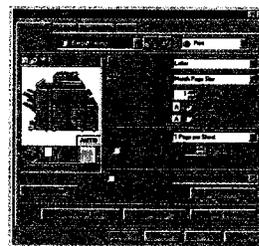
Today's business environment requires that short deadlines be met. The imageRUNNER 5000 is up to the task. Shipping standard with a 100-sheet high-capacity document feeder and automatic trayless duplexing, the imageRUNNER 5000 accelerates the completion of any copy, print, or scan job, resulting in significant document throughput.

## Image Quality an Artist Can Appreciate

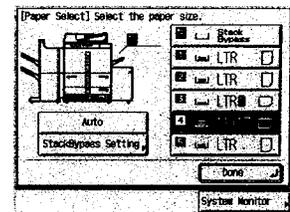
Expanding upon Canon's world-class leadership in image quality, the imageRUNNER 5000 captures the highest level of detail in every document. Whether you're copying, printing, or scanning, the imageRUNNER 5000 captures images at 600 x 600 dpi resolution, and is able to deliver print output at an astounding 2400 x 600 dpi resolution. When combined with its ability to support up to 256 shades of gray, you'll find yourself asking, "Is this a copy, or the original?"



Duplexing Screen



Driver Page Setup Tab



Paper Selection Screen

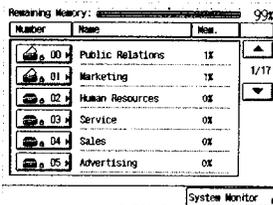
## Why Stop When You Can Run The Distance

Tired of stopping in the middle of your job to reload paper? With the imageRUNNER 5000, you can forget about it. Shipping with a standard 4,150-sheet paper capacity, the imageRUNNER 5000 is preconfigured to handle most busy departments. That's not enough paper, you say? Well, for paper-intensive environments, the imageRUNNER 5000 can also be equipped with an additional 3,500-sheet paper deck, bringing total capacity to 7,650 sheets.

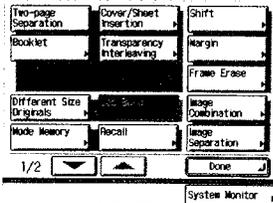
Have specialized paper requirements? Not a problem for the imageRUNNER 5000. With the ability to handle sizes from statement to 11" x 17," and weights up to 110 lb. Index, the imageRUNNER 5000 is capable of handling even the most specialized copying and printing requirements.

# Raise Your Output to a New Standard

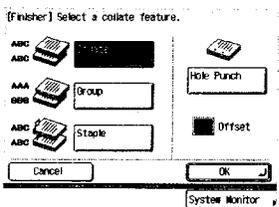
## Setting New Expectations for Office Output



User Mail Box Screen



Job Build Screen



Finishing Screen

**Confidential Mail Boxes:** The imageRUNNER 5000 supports the creation of up to 100 individual user Mail Boxes. Mail Boxes can be used to accept scanned and printed data, permitting users to easily combine paper and electronic information.

**Scan-Once-Print-Many and Automatic Page Orientation:** Minimizes scanner wear-and-tear while rotating scanned pages to match cassette paper orientation.

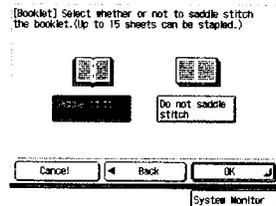
**Automatic Page Imposition:** Automatically imposes pages in correct order for the creation of saddle-stitched booklets.

**Copy Reservation:** Allows users to store up to five copy jobs in memory while current copy or print jobs are being processed.

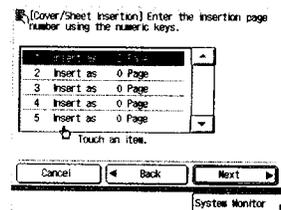
**Job Build:** Permits the building of jobs from disparate originals, easily integrating documents scanned through the document feeder with those placed directly on the glass.

**Chapterization:** Supports the creation of chapters when copying books and other materials requiring these types of separations.

**In-line Finishing:** Regardless of whether printing or copying, the imageRUNNER 5000 offers extensive finishing capabilities, including multiposition stapling, two- and three-hole punching, and saddle-stitched booklet-making on-demand.



Booklet/Saddle-stitch Screen



Chapterization Screen

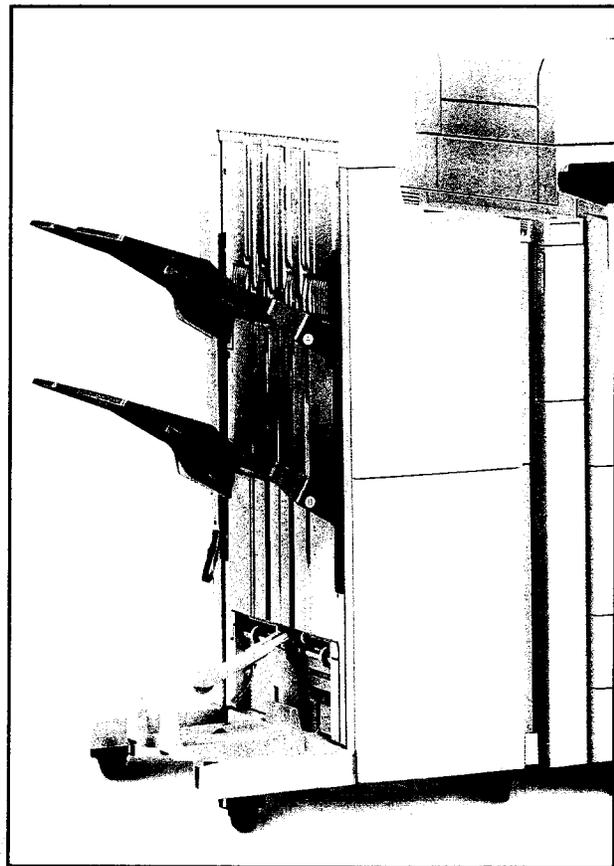
## We Finish What We Start

While most office copiers and printers are content to deliver simple stapling, Canon's imageRUNNER 5000 raises expectations by offering the most extensive level of document-finishing in its class. The imageRUNNER 5000 offers a choice of two finishers, both designed to enhance productivity and facilitate the delivery of the most professional-looking documents.

The imageRUNNER 5000 Stapler Stacker offers two trays to handle statement- to ledger-sized output. With a total output capacity of 2,000 sheets, the Stapler Stacker can handle even the longest print or copy runs. With the ability to staple in any corner of the page, or place multiple staples in either margin, the imageRUNNER 5000 finishes the job in style.

Need to create booklets? With the imageRUNNER 5000, the creation of booklets from hard-copy or electronic originals has never been easier. The imageRUNNER 5000 Saddle Finisher offers three trays, two dedicated for stapled output, with the third dedicated to saddle-stitched booklets. Offering a total output capacity of 2,300 sheets (2,000 in top trays, 300 in saddle-stitch tray), the Saddle Finisher offers the same capabilities as the Stapler Stacker.

For even more finishing capabilities, Canon offers an optional hole-punching unit for both imageRUNNER 5000 Finishers. With the ability to deliver both two- and three-hole-punched output, the imageRUNNER 5000 is one of the few systems capable of punching letter, legal, and 11" x 17" paper sizes.



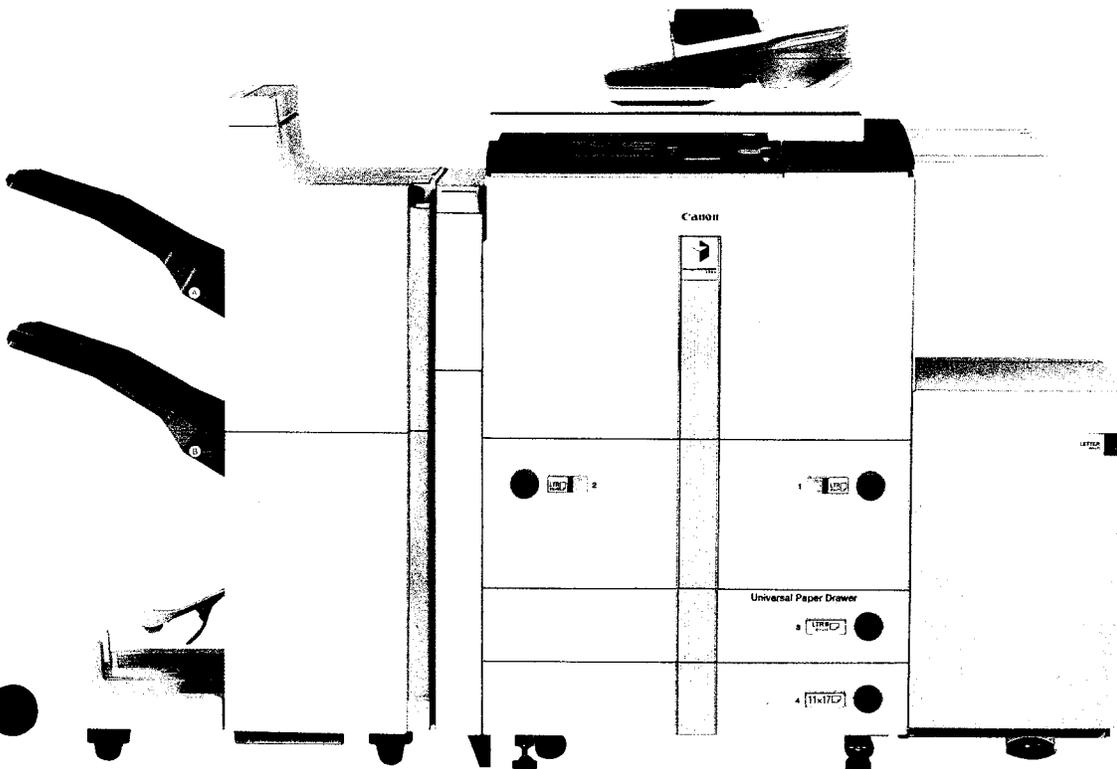
# Network Printing and Connectivity Should Not Be an Afterthought

## Why Stand Alone When You Can Connect?

When configured with one of two optional print controllers, the imageRUNNER 5000 becomes a powerful networked device, giving users full access to the imageRUNNER 5000's advanced capabilities right from their desktops. Users can choose either the Canon-designed Network Multi-PDL Printer Kit-A2 or the imagePASS-L1 Print Controller developed by Electronics for Imaging. Both enable 2400 x 600 dpi interpolated print resolution, and are designed to integrate seamlessly with your existing network infrastructure.

The Canon-customized controller leverages the standard 250MHz processor embedded into each imageRUNNER 5000 base model. This controller is best suited for text-intensive documents common to the general office environment, and where PCL page description language represents the bulk of jobs sent to the printer.

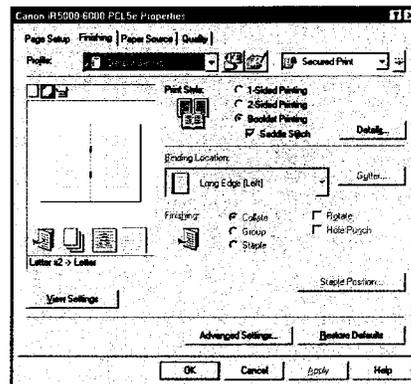
The imagePASS-L1 Print Controller features an Intel® Celeron® 366MHz Mobile processor, and is designed for environments in which complex graphics, variable data, or true Adobe® PostScript® files make up the majority of print jobs. An imageRUNNER 5000 equipped with an imagePASS-L1 Print Controller gives users full access to EFI™ print utilities such as WebTools,™ DocBuilder,™ Command WorkStation,™ and Fiery® FreeForm.™



## A New Level of Printing Functionality

In addition to the basic network printing capabilities offered by the imageRUNNER 5000, Canon has equipped this system with extensive printing capabilities not found on traditional network laser printers. Some of these enhanced capabilities include:

- **Confidential Printing:** Permits entry of a seven-digit confidential PIN from within the imageRUNNER 5000 print driver. Documents are delivered to the device and printed upon entry of the user's confidential PIN number at the device.
- **Job Accounting:** When equipped with optional NetSpot® Accountant\* software, the imageRUNNER 5000 print driver captures user-information for job tracking and billing purposes.
- **Mail Box Printing:** Users can print to personal Mail Boxes for integration with other documents previously printed or scanned to their mail box, thereby creating new compound documents.
- **In-line Finishing:** Directly from the imageRUNNER 5000 desktop print driver, users have immediate and easy access to all imageRUNNER 5000 finishing options, including basic stapling, two- and three-hole punching, and automatic booklet-making.



Driver Finishing Tab

## A Driver that Actually Doesn't Need Directions

Why does Canon provide more network-printing-capable systems than our competition? The answer is simple. We've made network printing easy. The imageRUNNER 5000's clear advantage lies in the intuitive print driver software shipped with all network-print-configured units.

Using Canon's print driver software, users have immediate access to virtually every imageRUNNER 5000 output function directly from their desktop in a graphical, easy-to-use format. Canon's driver software dynamically displays an image of the target imageRUNNER 5000, indicating installed hardware options, paper size, and paper levels. As these attributes change, the driver is

dynamically updated, automatically informing users of the latest device capabilities.

To further simplify use, Canon offers the ability to view page layout from within the driver prior to printing. Using this driver capability, users are assured their output will print as expected.

Other significant driver capabilities include the ability to save frequently used print configurations, to annotate documents with information including name, date, etc., the ability to add watermarks, and allow users to choose extensive settings related to document finishing, particularly booklet-making.

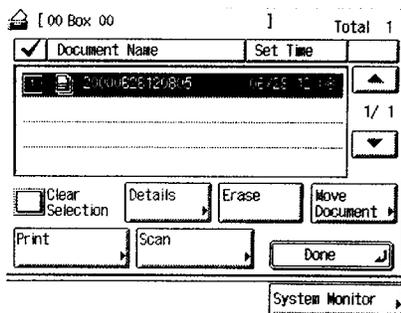
Through this design, Canon has created interface technology that is not intimidating for the novice user, while at the same time is robust enough to handle the demands of the power user.

And we haven't forgotten the network administrator! Canon offers multiple installation methods for the imageRUNNER 5000 print driver, and ships the only available driver software capable of discovering devices on the network. This allows administrators to select imageRUNNER 5000 target devices, and automatically configure their equipped options with just a click of the mouse.

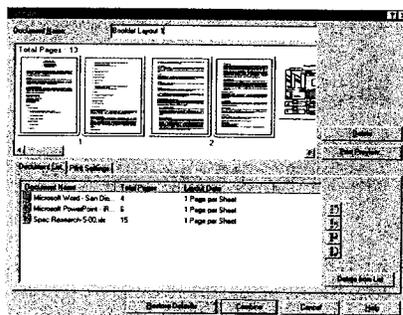
## Bridging the Paper and Digital Worlds

It is estimated that the majority of corporate information still resides on paper. However, most new information is created electronically. The imageRUNNER 5000, through its scanning capabilities, permits easy integration of both hard-copy and electronic information, thus streamlining information availability and management. Using the imageRUNNER 5000, users can scan locally to the imageRUNNER 5000 internal Mail Box or over the network (network print option is required) using Canon's virtual TWAIN driver.\* Through these scanning capabilities, the imageRUNNER 5000 permits easy conversion of paper-based originals, such as photos and forms, for local storage within individual imageRUNNER 5000 user Mail Boxes. At the same time, customers can leverage any TWAIN-compliant software application to drive the imageRUNNER 5000 for specific network scanning and workflow requirements.

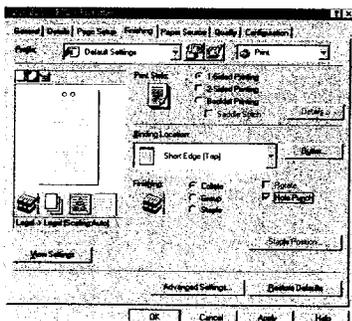
When equipped with optional eCopy ShareScan™ and eCopy Desktop™ software, the imageRUNNER 5000 permits walk-up users to scan and preview documents prior to distribution. Documents can be scanned in a variety of file formats and can be sent to multiple destinations—including E-mail addresses, a user's desktop, or a file repository. eCopy Desktop adds a powerful image manipulation tool for adding annotations, mark-ups, or converting scanned documents to editable text.



Scan to Mail Box Screen



Canon Page Composer Screen



Driver Properties Finishing Tab

\*Check with your local Canon-authorized Dealer for availability.

# An All-star Player Sporting all the Tools

## You Need to do More than Just Connect to the Network

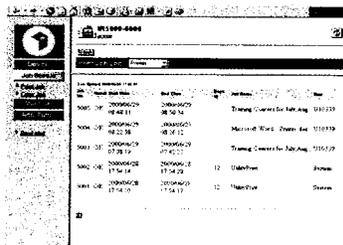
Basic network connectivity is just that—basic. To truly support customer requirements, networked devices must be easy to install, seamlessly integrate with existing network-management applications, and permit management from anywhere in the enterprise. Canon's comprehensive solution to these customer requirements is embodied within Canon's suite of software utilities as outlined below:

**Remote UI:**™ Canon's Remote UI utility transforms a user's desktop into a remote access center for the imageRUNNER 5000. By entering the IP address of the device from a standard web browser, users gain instant access to device status and settings, job-management functions, user Mail Boxes and more—with no additional hardware or software required.

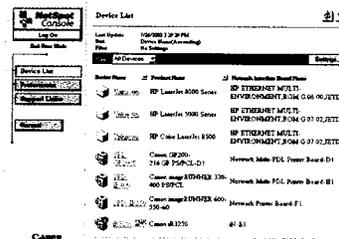
**NetSpot Console:** NetSpot Console is a web-based installation and management utility capable of installing and managing Canon networked systems, including the imageRUNNER 5000, on most customer networks. Through NetSpot Console, network administrators are

provided a convenient, platform-independent utility to install and manage Canon devices from anywhere within the enterprise. In addition to basic installation support, NetSpot Console also delivers administrator alerts, notifying administrators of device status conditions such as low toner, paper jams, and others. For added convenience, NetSpot Console is also capable of managing third-party printers complying with the standard Printer MIB, thereby consolidating network device management via one utility.

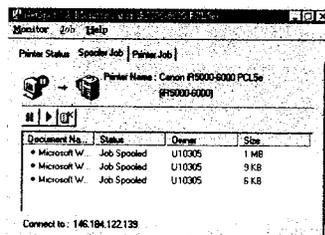
**NetSpot Job Monitor:** To track the progress and manage print jobs, Canon supplies NetSpot Job Monitor. Using this utility, end-users can track the progress of jobs sent for printing. NetSpot Job Monitor runs as an automated task in the Windows® System Tray, and can be configured to report job conditions based on administrator or end-user preferences. Significant to NetSpot Job Monitor is its ability to deliver end-of-job notification to end-users, ensuring that they are always informed of the completion of submitted work.



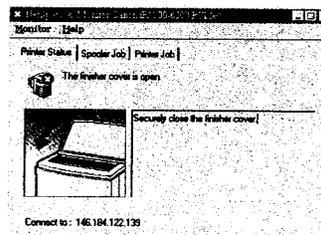
Remote UI  
Job Status



NetSpot Console  
Device List Selection



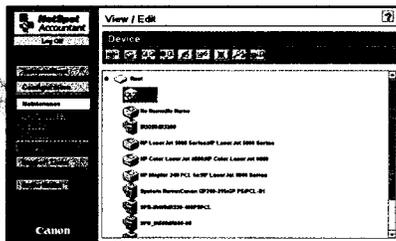
NetSpot Job Monitor  
Spooler Job Tab



NetSpot Job Monitor  
Status Notification Device

**NetSpot Accountant:** NetSpot Accountant is an optional utility for the imageRUNNER 5000 that is capable of providing comprehensive job tracking and analysis for cost-accounting and workflow optimization. Using NetSpot Accountant, network administrators can track all activity at the imageRUNNER 5000, including copying, printing and scanning, and billing internal or external clients for device utilization. A wide range of configuration settings are available for NetSpot Accountant, enabling administrators to track device usage in a myriad of ways. NetSpot Accountant is ideal for Legal customers, or any customer who desires to account for imageRUNNER 5000 device utilization.

**Enterprise-management Integration:** In addition to the NetSpot utilities mentioned above, Canon also supplies plug-in modules for the most popular enterprise-management applications in use today. Included in this list of supported applications are Microsoft® Management Console, CA-Unicenter TNG,® HP OpenView, Tivoli NetView, and BMC Patrol.® Through these plug-ins, Canon permits easy management of the imageRUNNER 5000, and other Canon networked devices, from directly within the enterprise-management system console.



*NetSpot Accountant  
Device List Display*

## An Impressive Team

Canon's pioneering efforts in creating the digital multifunction marketplace have provided us with a considerable advantage in identifying emerging customer needs. This experience, combined with our exhaustive funding of new research and development, has allowed us to assume a commanding position in today's office and production environments.

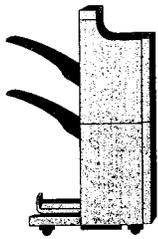
Our goal is simple: to provide you with the best solutions to your document- and information-management needs.

Whether it be the Canon imageRUNNER 5000, or other Canon imageRUNNER product offerings, we think you will agree that Canon's functional and integrated network capabilities set new benchmarks in the marketplace, and clearly enable our customers to drive greater levels of productivity, efficiency, and competitive advantage.

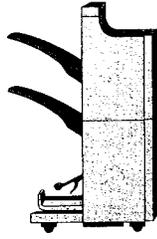
The screenshot shows the 'Auto Calculation Settings' dialog box. It features a table with columns for 'Paper Size', 'B/W Usage', 'Black Toner', 'Color Usage', and 'Full-color Toner'. The 'Job Type' is set to 'Copy'. The table lists various paper sizes and their corresponding usage and toner consumption rates. An 'Auto-calculate with conversion rate' checkbox is checked. 'OK' and 'Cancel' buttons are at the bottom.

Paper Size	B/W Usage	Black Toner	Color Usage	Full-color Toner
Letter	0.2200	0.1200	0.5000	0.2000
Legal	0.0500	0.0500	0.5000	0.7000
11x17	0.1000	0.1000	0.3000	0.7000
Executive	0.2000	0.2000	0.3000	0.8000
Envelope	0.0500	0.0500	0.0500	0.1000
A4	0.1000	0.0100	0.0100	0.0500
A3	0.1000	0.0100	0.0100	0.2000
B4	0.1000	0.0100	0.0100	0.0500
B5	0.1000	0.0100	0.0100	0.0500
A5	0.1000	0.0100	0.0100	0.0500
Postcard	0.0100	0.0100	0.0100	0.0500
Postcard Postcard II	0.0100	0.0100	0.0100	0.0500
Envelope 10x14	0.0500	0.0500	0.0500	0.1000

*NetSpot Accountant  
Auto Calculation Settings*



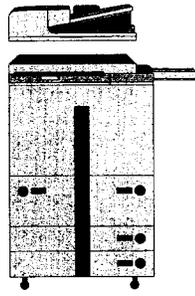
Finisher-F1



Saddle Finisher-F2



Puncher Unit-B1\*\*



imageRUNNER 5000



Paper Deck-G1

## imageRUNNER 5000 Specifications

TYPE:	Digital, Multifunction Imaging System
IMAGING SYSTEM:	Laser Dry Electrostatic Transfer Dry Monocomponent Toner Projection
DEVELOPING SYSTEM:	Standard 128MB RAM + 5.1GB HDD (Max. Capacity: Approximately 4,000 Originals)
IMAGE SERVER MEMORY:	3.8 Seconds from Platen Glass
FIRST-COPY TIME:	5.1 Seconds from ADF
WARM-UP TIME:	5 Minutes or Less
ACCEPTABLE ORIGINALS:	Sheets, Books, 3-Dimensional Items (Up to 4.4 lb.)
MAX. ORIGINAL SIZE:	11" x 17" (Ledger)
MAX. COPY SIZE:	11" x 17" (Ledger)
MIN. COPY SIZE:	4-1/8" x 5-7/8"
MAX. MAIL BOXES SUPPORTED:	100
MAX. COPY RESERVATION:	5 Jobs
COPY/SCANNING RESOLUTION:	600 dpi x 600 dpi 600 dpi x 600 dpi 2400 dpi x 600 dpi Interpolated
HALFTONE:	256 gradations of gray
COPY SPEED:	50 cpm (Letter) 39 cpm (Letter-R) 36 cpm (Legal) 30 cpm (Ledger)
DUPLEXING:	Standard Automatic Trayless Duplexing
MAGNIFICATION REDUCTION/ENLARGEMENT:	25% to 400% in 1% increments
PAPER SUPPLY STANDARD:	Dual Front-loading Trays (1,500 Sheets Each) Dual Front-loading Cassettes (550 Sheets Each) 50-sheet Stack Bypass 3,500-sheet Paper Deck (Total: 7,650 Sheets)
OPTIONAL:	1 to 999
MULTIPLE COPIES:	17 to 24 lb. Bond (550-sheet Cassettes)
PAPER WEIGHTS:	17 to 110 lb. Index (Manual Bypass, 1,500-sheet Drawers and 3,500-sheet optional Paper Deck-G1)
DIMENSIONS (H x W x D):	44-3/4" x 25-3/8" x 29-1/4" (1,136mm x 643mm x 743mm)
WEIGHT:	462 lb. (210kg)
Supplies	
DRUM:	Amorphous Silicon - Estimated Yield: 3,000,000 Impressions
MAXIMUM DUTY CYCLE:	200,000 Impressions per Month
TONER:	Magnetic Negative Toner - Estimated Yield: 33,000 Images (at 6% Coverage)
<b>ACCESSORIES</b>	
<b>Automatic Document Feeder (Standard)</b>	
ACCEPTABLE ORIGINALS:	Statement to Ledger
CAPACITY:	100 Sheets (Letter/20 lb.)
MAX. PAPER WEIGHT:	Up to 32 lb. Bond (Letter)

<b>Finisher-F1 (Optional)</b>	
NUMBER OF TRAYS:	2 Trays
TRAY CAPACITY:	
TOP TRAY:	1,000 Sheets (Letter) 500 Sheets (Ledger) Offset Stacking: Max. 30 Sets (All Sizes)
LOWER TRAY:	1,000 Sheets (Letter) 500 Sheets (Ledger) Offset Stacking: Max. 30 Sets (All Sizes)
STAPLE POSITION:	1-Top Corner 2-Side Margin
MAX. STAPLING CAPACITY:	50 Sheets (Letter/Statement) 30 Sheets (Letter-R/Legal/Ledger)
POWER SOURCE:	Directly from Main Unit
DIMENSIONS (H x W x D):	41-3/8" x 26-3/8" x 24-1/4" (1,052mm x 669mm x 614mm)
WEIGHT:	70.5 lb. (32kg)
<b>Saddle Finisher-F2 (Optional)</b>	
NUMBER OF TRAYS:	2 Trays
TRAY CAPACITY:	
TOP TRAY:	1,000 Sheets (Letter) 500 Sheets (Ledger) Offset Stacking: Max. 30 Sets (w/staple) (All sizes)
LOWER TRAY:	1,000 Sheets (Letter) 500 Sheets (Ledger) Offset Stacking: Max. 30 Sets (w/staple) (All sizes)
SADDLE-STITCH TRAY:	300 Sheets
STAPLE POSITION:	1-Top Corner 2-Side Margin
MAX. STAPLING CAPACITY:	50 Sheets (Letter/Statement) 30 Sheets (Letter-R/Legal/Ledger)
SADDLE-STITCH TRAY STAPLING CAPACITY:	15 Sheets
FOLDING:	V-folding Standard
POWER SOURCE:	Directly from Main Unit
DIMENSIONS (H x W x D):	41-3/8" x 26-3/8" x 24-1/4" (1,052mm x 669mm x 614mm)
WEIGHT:	114 lb. (52kg)
<b>Puncher Unit-B1** (Optional)</b>	
MAX. PAPER WEIGHT:	Up to 110 lb. Index
PUNCH TYPES:	2-hole/3-hole (Auto change) 3-hole (Letter/Ledger) 2-hole (Legal/Letter-R)
PUNCH DUST STOCK:	Approximately 3,000 Sheets
POWER SOURCE:	Directly from Main Unit
DIMENSIONS (H x W x D):	34-7/8" x 3" x 24-1/4" (886mm x 75.5mm x 614mm)
WEIGHT:	11.9 lb. (5.4kg)
<b>Paper Deck-G1</b>	
PAPER CAPACITY:	3,500 Sheets
PAPER SIZE:	Letter
PAPER WEIGHT:	17 lb. Bond to 110 lb. Index
POWER SOURCE:	Directly from Main Unit
DIMENSIONS (H x W x D):	20-1/2" x 12-3/4" x 33" (519mm x 323mm x 583mm)
WEIGHT:	90.3 lb. (41kg)

<b>Network Multi-PDL Printer Kit-A2 (Optional)</b>	
PROCESSOR:	Custom Processor with Accelerator - Shared
RAM:	192MB(Std./Max.) - Shared
HARD DISK:	5-1GB - Shared
PDL SUPPORT:	PCL 5e, PCL 6, PostScript 3 Emulation
INTERNAL FONTS:	136 PostScript Fonts 117 Adobe Type Fonts 39 TrueType® Fonts 89 PCL Roman Fonts 32 PCL Bar-code Fonts R1-45 (10/100Base-T)
INTERFACE CONNECTIONS:	IEEE 1284 (Compatibility: Nibble, Byte and ECP mode) Token Ring® (Optional Card) IPX/SPX® 802.2, 802.3, Ethernet II, 802.2 SNAP TCP/IP, Ethernet II
PROTOCOL STACKS:	AppleTalk® 802.2 SNAP and AppleTalk Phase II only Novell® NetWare® v.3.2, 4.1, 4.11, 4.2, 5, 5.1 (IPX/SPX) Windows 95/98/Me (TCP/IP) Windows NT® 4.0 (TCP/IP) Windows 2000 (TCP/IP) Solaris™ 1.x, 2.5 or later (TCP/IP) Apple® System 7.5 or higher (DDP)
NETWORK OS:	
<b>Canon ImagePASS-L1 Print Controller (Optional)</b>	
HARDWARE:	External Stand-alone Controller
PROCESSOR:	Intel Celeron 366MHz
MEMORY:	128MB DIMM
STORAGE:	10.2GB Hard Disk Drive
PDL SUPPORT:	Adobe PostScript 3, PCL 5e, PCL 6
INTERFACE CONNECTIONS:	R1-45 (10/100Base-T) IEEE 1284 Token Ring® (Optional Card) Ethernet IPX/SPX: 802.2, 802.3, Ethernet II, 802.2 SNAP (TCP/IP) AppleTalk: 802.2 SNAP and AppleTalk Phase II
PROTOCOL STACKS:	
NETWORK OS:	Novell NetWare v.3.2, 4.1, 4.11, 4.2, 5, 5.1 Windows 95/98/Me Windows NT 4.0/2000/XP Solaris 1.x, 2.5 or later Apple System 8.6 or higher NDPS, Port 9100, IPP
PRINT SERVICE:	Network ScanGear, Remote UI, NetSpot (except Job Monitor)
ADDITIONAL FUNCTIONS SUPPORTED:	Standard: Command WorkStation, Firy Downloader™, Firy Link™, WebTools
ADDITIONAL FUNCTIONS:	
<b>Additional Accessories</b>	
ACCESSIBILITY KIT-A1	
ACCESSIBILITY HANDLE-A1	
BRILLE LABEL KIT-A1	

\* CHECK WITH YOUR LOCAL CANON-AUTHORIZED DEALER FOR AVAILABILITY.  
\*\* PUNCHER UNIT-B1 CAN ONLY BE USED WITH THE FINISHER-F1 AND SADDLE FINISHER-F2.

# Canon KNOW HOW™

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